



19 Saddle Road  
Cedar Knolls, NJ 07927

(973) 326-6880

(973) 326-6864

customerservice@smcmua.org

smcmua.org

**REAL ESTATE CLOSING FORM – RESIDENTIAL ACCOUNT**

Account closing procedures:

- Complete the real estate closing form
- After the listed closing date, SMCMUA will contact the buyer’s attorney to confirm closing
- A final bill will be generated for the account using the automatic reading system. If a read is not available, SMCMUA will reach out to the seller to obtain a read.
- The final bill will be mailed according to the information completed below
- Please note that the final bill may include any open balances from previous accounts.

Please complete this form and send it to [customerservice@smcmua.org](mailto:customerservice@smcmua.org) or fax it to 973-326-6864 to request a final bill for a commercial account. Electronic signature is acceptable.

**PROPERTY INFORMATION**

Street Address: \_\_\_\_\_  
 Municipality: \_\_\_\_\_ Block: \_\_\_\_\_ Lot \_\_\_\_\_  
 Closing Date: \_\_\_\_\_  
 SMCMUA Account Number: \_\_\_\_\_

**SELLER INFORMATION**

Seller’s Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Seller’s Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Seller’s Realtor: \_\_\_\_\_ Phone: \_\_\_\_\_

**BUYER INFORMATION**

Buyer’s Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Buyer’s Email: \_\_\_\_\_  
 Buyer’s Attorney: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Buyer’s Realtor: \_\_\_\_\_ Phone: \_\_\_\_\_

**FINAL BILL INFORMATION**

Final bill to be mailed to  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_