



19 Saddle Road
Cedar Knolls, NJ 07927

(973) 326-6880

(973) 326-6864

customerservice@smcmua.org

smcmua.org

REAL ESTATE CLOSING FORM – COMMERCIAL ACCOUNT

Account closing procedures:

- Complete the real estate closing form
- After the listed closing date, SMCMUA will contact the buyer’s attorney to confirm closing
- A final bill will be generated for the account using the automatic reading system. If a read is not available, SMCMUA will reach out to the seller to obtain a read.
- The final bill will be mailed according to the information completed below
- Please note that the final bill may include any open balances from previous accounts.

Please complete this form and send it to customerservice@smcmua.org or fax it to 973-326-6864 to request a final bill for a commercial account. Electronic signature is acceptable.

PROPERTY INFORMATION

Street Address: _____
 Municipality: _____ Block: _____ Lot _____
 Closing Date: _____
 SMCMUA Account Numbers: Water Account: _____
 Fire line Account (if applicable): _____
 Hydrant Account (if applicable): _____

Change on water demand

Previous Type of Business: _____
 New Type of Business: _____

SELLER INFORMATION

Seller’s Name: _____ Phone: _____
 Seller’s Attorney: _____ Phone: _____
 Seller’s Realtor: _____ Phone: _____

BUYER INFORMATION

Buyer’s Name: _____ Phone: _____
 Buyer’s Email: _____
 Buyer’s Attorney: _____ Phone: _____
 Buyer’s Realtor: _____ Phone: _____

FINAL BILL INFORMATION

Final bill to be mailed to
 Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____