

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

NOVEMBER 16, 2023

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority (“SMCMUA” or the “Authority”) was held on November 16, 2023, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

ABSENT: None

Also present were the following: Drew Saskowitz, Acting Executive Director and Water Quality Superintendent; Charles Maggio, Chief Financial Officer; Sophia Dyer, Principal Engineer; Nicholas Buono, IT Director; Dave Jones, Operations Manager; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to SMCMUA.

PUBLIC COMMENT

Chairman Chumer stated the next portion of the meeting was set aside for public comment. No one from the public was present. The Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF OCTOBER 26, 2023

Copies of the minutes of the meeting held on October 26, 2023, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Huber seconded the motion which was duly adopted by the Members.

RESOLUTION – APPROVAL OF NOVEMBER 2023 LIST OF BILLS

Copies of the bill list for November 2023 were distributed to the Members prior to the meeting for comment and approval. Member Rotando moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 119-23

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR NOVEMBER 2023

“COPY ANNEXED”

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

OTHER BUSINESS

A. Report of the Ad Hoc Transition Committee

The Members reviewed a report of the Ad Hoc Transition Committee from meeting held on November 2, 2023, which was distributed to the Members prior to the meeting for review and comment. Mr. Rotando provided a summary of the report for discussion.

B. Report of the Engineering Committee

The Members reviewed a report of the Engineering Committee from meeting held on October 26, 2023, which was distributed to the Members prior to the meeting for review and comment. Mr. Marucci provided a summary of the report for discussion.

C. Resolution Authorizing the Award of a Contract for Permanent Pavement Replacements

SMCMUA advertised and received bids for the contract entitled Permanent Pavement Replacements. Three bids were received on November 7, 2023. The bids were reviewed by SMCMUA's Operations Manager as set forth in a memorandum dated November 7, 2023, a copy of which was reviewed by the Members. The Operations Manager recommended that the contract be awarded to American Asphalt & Trucking, LLC, for its low responsive bid in the total amount of \$196,580.00 as permitted by the Local Public Contracts Law. The Treasurer certified that the availability of funds to be expended in 2024 were subject to approval of the 2024 Budget. Member Webster moved and offered the following resolution:

RESOLUTION NO. 120-23

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PERMANENT PAVEMENT REPLACEMENTS

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

D. Resolution Authorizing the Award of a Contract for Replacement of Roof at Headquarters and Wing Well Station

SMCMUA advertised and received bids for the contract entitled Replacement of Roof at Headquarters and Wing Well Station. Eleven bids were received on October 26, 2023. The bids were reviewed by SMCMUA's Engineering Manager as set forth in a memorandum dated November 2, 2023, a copy of which was reviewed by the Members. The Engineering Manager recommended that the contract be awarded to Sky General Construction for its low responsive bid in the total amount of \$237,000.00 as permitted by the Local Public Contracts Law. The Treasurer certified that funds are available in the 2023 Budget. Member Huber moved and offered the following resolution:

RESOLUTION NO. 121-23

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR REPLACEMENT OF ROOF AT HEADQUARTERS AND WING WELL STATION

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

E. Resolution Rejecting Certain Bid as Non-Responsive and Authorizing the Award of a Contract for Sloped Roof Replacements

SMCMUA advertised and received bids for the contract entitled Sloped Roof Replacements. Six bids were received on November 2, 2023. The bids were reviewed by SMCMUA's Engineering Manager as set forth in a memorandum dated November 3, 2023, a copy of which was reviewed by the Members. It was determined that the lowest bid received by Sky General Construction, in the amount of \$33,670.00, does not meet the requirements set forth in the bid specifications for the reasons set forth in the attached memorandum. The Engineering Manager recommended that the contract be awarded to Beaver Home Improvements for its low responsive bid of \$37,327.20 as permitted by the Local Public Contracts Law. The Treasurer certified that funds are available in the 2023 Budget. Member Marucci moved and offered the following resolution:

RESOLUTION NO. 122-23

RESOLUTION REJECTING CERTAIN BID AS NON-RESPONSIVE AND AUTHORIZING THE AWARD OF  
A CONTRACT FOR SLOPED ROOF REPLACEMENTS

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci,  
Rotando and Webster

NOES: None

F. Resolution Authorizing Tree Well Replacement Services in connection with the  
2019 System Wide Improvements Project

SMCMUA requested proposals for tree well replacement services in connection with the 2019 System Wide Improvements Project. Jo-Med Contracting Corporation ("Jo-Med") submitted a proposal for the providing of such services. The Engineering Manager recommends utilizing Jo-Med for the provision of these services in the not to exceed amount of \$20,250.00, a copy of which memorandum was reviewed by the Members. The purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). Jo-Med completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. Funds are available as certified by the Treasurer. Member Huber moved and offered the following resolution:

RESOLUTION NO. 123-23

RESOLUTION AUTHORIZING TREE WELL REPLACEMENT SERVICES IN CONNECTION WITH THE  
2019 SYSTEM WIDE IMPROVEMENTS PROJECT

"COPY ANNEXED"

Member Clarke seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci,  
Rotando and Webster

NOES: None

- G. Resolution Authorizing the Award of a Professional Service Contract for Professional Engineering Services in connection with Tank Structural Inspection Services and Related Matters

The Authority requested a proposal from H2M Associates ("H2M") for professional engineering services in connection with tank structural inspection services and related matters. The proposal dated November 6, 2023, in the not to exceed amount of \$49,500.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 6, 2023, a copy of which was reviewed by the Members. The Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). H2M has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that sufficient funds are available in the 2023 Budget. Member Kiracofe moved and offered the following resolution:

RESOLUTION NO. 124-23

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH TANK STRUCTURAL INSPECTION  
SERVICES AND RELATED MATTERS

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster
- NOES: None

- H. Resolution Authorizing the Award of a Professional Service Contract for Professional Engineering Services in connection with Construction Administration and Observation of Manganese Filtration Process Improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities

The Authority requested a proposal from Jacobs Engineering Group ("Jacobs") for professional engineering services in connection with construction administration and observation of manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities. The proposal dated November 2, 2023, in the not to exceed amount of \$89,640.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 2, 2023, a copy of which was reviewed by the Members. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of

the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Jacobs has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that sufficient funds are available in the 2023 Budget. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 125-23

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH CONSTRUCTION  
ADMINISTRATION AND OBSERVATION OF MANGANESE FILTRATION PROCESS IMPROVEMENTS  
OF SMCMUA'S BLACK BROOK AND MCCABE GROUNDWATER TREATMENT FACILITIES

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

- I. Resolution Authorizing the Award of a Professional Service Contract for Professional Engineering Services in Connection with GIS and Related Matters for 2024

The Authority requested a proposal from Larson Design Group ("LDG") for professional engineering services in connection with geographic information system support and related matters. The proposal dated November 2, 2023, in the not to exceed amount of \$195,000.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 3, 2023, a copy of which was reviewed by the Members. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). LDG has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that sufficient funds are available in the 2023 Budget. Member Kiracofe moved and offered the following resolution:

RESOLUTION NO. 126-23

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH GIS AND RELATED MATTERS FOR  
2024

“COPY ANNEXED”

Member Clarke seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci,  
Rotando and Webster

NOES: None

J. Resolution Increasing Authorized Amount of Approved Vendor under the  
Cooperative Pricing Agreement with the Educational Services Commission of New  
Jersey

SMCMUA is a participant in a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey ("ESCNJ"). The purchase of work, materials and supplies through Cooperative Pricing Programs, such as the ESCNJ, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5). The Members reviewed a memorandum from the Chief Financial Officer dated November 7, 2023, requesting an increase to the previous amount authorized for use of a vendor who has been awarded a contract by the ESCNJ for and including the budget year 2023. The Treasurer certified the availability of funds in the 2023 Budget. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 127-23

RESOLUTION INCREASING AUTHORIZED AMOUNT OF APPROVED VENDOR UNDER THE  
COOPERATIVE PRICING AGREEMENT WITH THE EDUCATIONAL SERVICES COMMISSION OF NEW  
JERSEY

“COPY ANNEXED”

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci,  
Rotando and Webster

NOES: None

- K. Resolution Increasing Authorized Amount of Approved Vendor under the Cooperative Pricing Agreement with the New Jersey Cooperative Purchasing Program

SMCMUA is a participant in a Cooperative Pricing Agreement with the New Jersey Cooperative Purchasing Program ("NJCPP"). The purchase of work, materials and supplies through Cooperative Pricing Programs, such as the NJCPP, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5). The Members reviewed a memorandum from the Chief Financial Officer dated November 7, 2023, requesting an increase to the previous amount authorized for use of a vendor who has been awarded a contract by the ESCNJ for and including the budget year 2023. The Treasurer certified the availability of funds in the 2023 Budget. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 128-23

RESOLUTION INCREASING AUTHORIZED AMOUNT OF APPROVED VENDOR UNDER THE COOPERATIVE PRICING AGREEMENT WITH THE NEW JERSEY COOPERATIVE PURCHASING PROGRAM

"COPY ANNEXED"

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

- L. Resolution Authorizing Transfer of Funds between Operating Budget Appropriations

The Members reviewed a memorandum from the Chief Financial Officer dated November 7, 2023, advising that there are certain budget line items in the 2023 Operating Budget that require additional funding and requesting that such balances be transferred from other budget line items with a balance to those requiring additional funds to balance. It was determined that such transfers are in the best interest of the Authority and the Water System. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 129-23

RESOLUTION AUTHORIZING TRANSFER OF FUNDS BETWEEN OPERATING BUDGET APPROPRIATIONS

"COPY ANNEXED"



Member Clarke seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

#### SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

Member Clarke requested an update on the PFAS litigation. Mr. Ruitenberg replied that 3M and DuPont provided the Authority with a Good Faith Estimate (GFE). The GFE serves as an initial projected settlement allocation amount, should the Authority choose to proceed with the settlement process.

#### REPORTS

- A. Engineering Division – October 2023
- B. Finance Division – October 2023
  - 1. Human Resources – October 2023
- C. Information Technology Division – October 2023
- D. Operations Division – October 2023
- E. Operations Risk Management Division – October 2023
- F. Water Quality Division – October 2023

#### CONTINUATION OF OTHER BUSINESS

- M. Resolution Authorizing Closed Session Discussions

Chairman Chumer was advised by Counsel that the following item on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exception set forth in the Open Public Meetings Act. He then moved the following resolution:

Resolved that the discussion of: 1) Matters of Attorney-Client Privilege; 2) Contract Negotiations; and 3) Personnel Matter, be held in closed session pursuant to subsections 4, 7 and 8 of Section 12b of the Open Public Meetings Act (NJSA 10:4-6 et seq.); and

Be it further resolved that since the discussions are to be conducted in closed session as permitted by the Act and are to involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

RESOLUTION NO. 130-23

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSIONS

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the Members.

[ENTER CLOSED SESSION.]

[RESUMPTION OF PUBLIC SESSION.]

- N. Resolution Appointing Andrew Saskowitz as Executive Director effective November 20, 2023

Following discussions held in closed session, Member Webster moved and offered the following resolution:

RESOLUTION NO. 131-23

RESOLUTION APPOINTING ANDREW SASKOWITZ AS EXECUTIVE DIRECTOR EFFECTIVE  
NOVEMBER 20, 2023

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Clarke, Huber, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned. Member Huber seconded the motion which was duly adopted by the Members. The meeting adjourned at 9:57 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

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ALEXIS BOZZA  
Assistant Secretary

## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2023; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2023; and
3. By providing copies of the Annual Notice for publication to the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2023.



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 119-23

RESOLUTION AUTHORIZING PAYMENT OF NOVEMBER 2023 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	214,187.01
Total Operating Fund Checks and Wire Transfers	\$	670,928.50

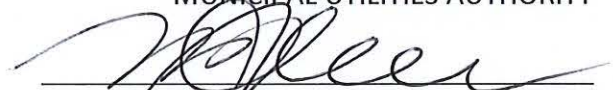
CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>1,179,369.87</u>
TOTAL OF NOVEMBER 2023 LIST OF BILLS	\$	2,064,485.38

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

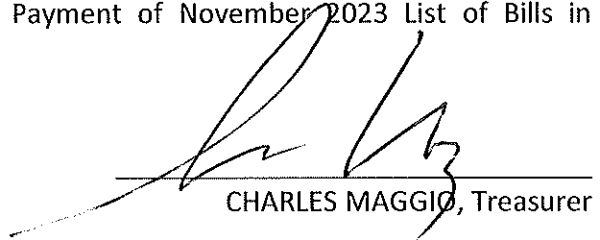
Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, GPA

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$2,064,485.38) for payment of the resolution entitled Resolution Authorizing Payment of November 2023 List of Bills in SMCMUA's 2023 Budget.




CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



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customerservice@smcmua.org  
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Resolution No. 120-23

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
PERMANENT PAVEMENT REPLACEMENTS

WHEREAS, SMCMUA has advertised and received bids for the contract entitled Permanent Pavement Replacements; and

WHEREAS, three bids were received on November 7, 2023; and

WHEREAS, the bids have been reviewed by SMCMUA’s Operations Manager as set forth in a memorandum dated November 7, 2023, a copy of which memorandum is annexed hereto; and

WHEREAS, SMCMUA’s Operations Manager has recommended that the contract be awarded to American Asphalt & Trucking, LLC, for its low responsive bid in the total amount of \$196,580.00 as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that the availability of funds to be expended in 2024 are subject to approval of the 2024 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Permanent Pavement Replacements be awarded to the low bidder, American Asphalt & Trucking, LLC, in accordance with its responsive bid submitted on November 7, 2023, in the amount not to exceed \$196,580.00.

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

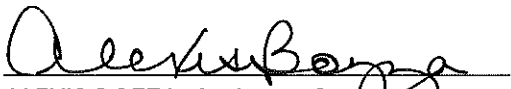
Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

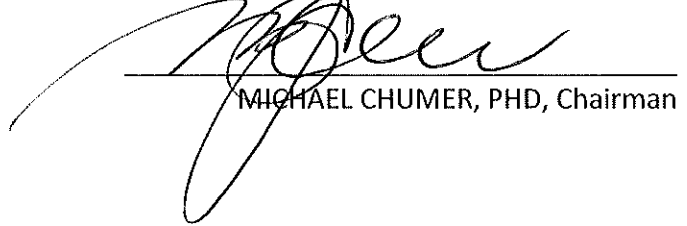
Chief Financial Officer: Charles Maggio, CMFO, QPA

2. That the Acting Executive Director be and is hereby authorized and directed to execute a contract with regard to said contract on behalf of the Authority in the manner provided by law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023





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customerservice@smcmua.org  
smcmua.org

**MEMORANDUM**

TO: SMCMUA Board

FROM: Dave Jones, Operations Manager *DJ*

RE: Permanent Pavement Replacements

DATE: November 7, 2023

CC: Drew Saskowitz, Acting Executive Director and Water Quality Superintendent  
Charles Maggio, Chief Financial Officer  
Alexis Bozza, Executive Administrative Assistant

The Authority advertised a notice to bidders for the above referenced contract where bids were received on November 7, 2023. The bid specifications included the furnishing of all labor, materials, equipment and such additional work as may be required for removal of temporary pavement previously placed, preparation of sub-grades and installation of permanent pavement at the unit prices bid for each item. All pavement replacement in state, county, and municipal roads shall be done in strict accordance with the requirements of the state, county, and municipal office involved.

Bid packages were obtained by 11 companies where three companies submitted bids as follows (detailed tabulation sheet attached):

**Proposal Summary**

Bidder	Total Bid
American Asphalt & Trucking LLC	\$196,580.00
Crossroads Pavement Maintenance LLC	\$200,620.00
D&L Paving Contractors Inc.	\$236,750.00

The bids have been reviewed where it is recommended that a one-year contract be awarded to American Asphalt & Trucking, LLC, for its low cost, responsive and responsible submission. The total maximum annual amount of the contract shall not exceed \$196,580.00.

The Treasurer has certified that funds to be expended in 2024 are subject to approval of the 2024 Budget. This item will be charged as follows to Capital Account No. 02-00-500-499 (Main Rehabilitation and Replacement).

**Bid Results**  
**Permanent Pavement Replacements**  
**November 7, 2023 at 2:00 PM**

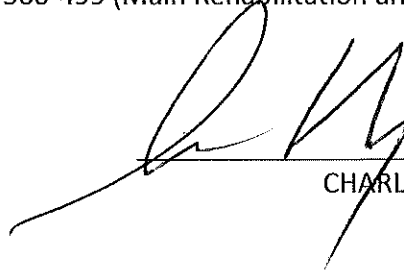
Bidder	Bid Item No. 1 Hot Mix Asphalt Milling (per Square Yard)			Bid Item No. 2 Infrared Pavement Restoration (per Square Foot)			Bid Item No. 3 Hot Mix Asphalt Surface Course (per Square Yard)			Bid Item No. 4 5" Hot Mix Asphalt Trench (per Square Yard)			Bid Item No. 5 7" Hot Mix Asphalt Trench (per Square Yard)			Bid Item No. 6 10" Hot Mix Asphalt Trench (per Square Yard)			Bid Item No. 7 Fuel/Asphalt Allowance	Total
	Unit Price	Qty.	Subtotal	Unit Price	Qty.	Subtotal	Unit Price	Qty.	Subtotal	Unit Price	Qty.	Subtotal	Unit Price	Qty.	Subtotal	Unit Price	Qty.	Subtotal	Subtotal	
American Asphalt & Trucking	\$ 40.00	400	\$ 16,000.00	\$ 36.00	250	\$ 9,000.00	\$ 35.00	1800	\$ 63,000.00	\$ 68.75	400	\$ 27,500.00	\$ 80.20	400	\$ 32,080.00	\$ 120.00	400	\$ 48,000.00	\$ 1,000.00	\$196,580.00
Crossroads Pavement Maint.	\$ 35.00	400	\$ 14,000.00	\$ 10.00	250	\$ 2,500.00	\$ 25.00	1800	\$ 45,000.00	\$ 89.70	400	\$ 35,880.00	\$ 117.90	400	\$ 47,160.00	\$ 137.70	400	\$ 55,080.00	\$ 1,000.00	\$200,620.00
D&L Paving Contractors Inc.	\$ 25.00	400	\$ 10,000.00	\$ 15.00	250	\$ 3,750.00	\$ 20.00	1800	\$ 36,000.00	\$ 135.00	400	\$ 54,000.00	\$ 145.00	400	\$ 58,000.00	\$ 185.00	400	\$ 74,000.00	\$ 1,000.00	\$236,750.00
AJM Contractors Inc.		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
Mountain View Development		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
PM Construction Corp.		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
Reivax Contracting Corp.		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
Riverview Paving		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
S and L Contractors LLC		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
Tilcon New York		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid
Your Way Construction Inc.		400	\$ -		250	\$ -		1800	\$ -		400	\$ -		400	\$ -		400	\$ -	\$ 1,000.00	No Bid

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with American Asphalt & Trucking, LLC for permanent pavement replacements as follows:

1. In 2024, funds will be available in the amount of \$196,580.00 subject to the approval of the 2024 Budget.

The total maximum amount of this contract will not exceed \$196,580.00. This item will be charged to Capital Account No. 02-00-500-499 (Main Rehabilitation and Replacement).



CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 121-23

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
REPLACEMENT OF ROOF AT HEADQUARTERS AND WING WELL STATION

WHEREAS, SMCMUA has advertised and received bids for the contract entitled Replacement of Roof at Headquarters and Wing Well Station; and

WHEREAS, 11 bids were received on October 26, 2023; and

WHEREAS, the bids have been reviewed by SMCMUA’s Engineering Manager as set forth in a memorandum dated November 2, 2023, a copy of which memorandum is annexed hereto; and

WHEREAS, SMCMUA’s Engineering Manager has recommended that the contract be awarded to Sky General Construction for its low responsive bid in the total amount of \$237,000.00 as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that funds are available in the 2023 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Replacement of Roof at Headquarters and Wing Well Station be awarded to the low bidder, Sky General Construction, in accordance with its responsive bid submitted on October 26, 2023, in the amount not to exceed \$237,000.00.

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster


Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

2. That the Acting Executive Director be and is hereby authorized and directed to execute a contract with regard to said contract on behalf of the Authority in the manner provided by law.

ATTEST:

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023





**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *SD*

RE: Recommendation of Award - Replacement of Roof at the Headquarters and Wing Well Station

DATE: November 2, 2023

CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent  
 Charles Maggio, CMFO, QPA, Chief Financial Officer  
 Alexis Bozza, QPA, Executive Administrative Assistant

SMCMUA advertised the referenced contract for public bids pursuant to the Local Public Contracts Law. Bid packages were obtained by twenty-four (24) companies where eleven (11) companies submitted a response. A breakdown of the bids received is provided below in Table 1.

**Table 1**

Bidder	Total
Sky General Construction	\$237,000.00
VMG Group	\$294,120.00
Frank Cyrwus, Inc.	\$298,711.00
P. Cipollini, Inc.	\$322,032.00
Badger Roofing Company	\$337,400.00
USA General Contracting Corporation	\$341,500.00
JDS General Contracting, Inc.	\$343,750.00
Northeast Roof Maintenance	\$392,400.00
Grayson Contracting Company	\$399,820.00
MTB, LLC	\$407,500.00
Galia Construction	\$441,320.00

**Project Scope**

- A. This work consists of removal of existing roof material from two flat roofs and installation of Thermoplastic Polyolefin Single-Ply Roofing Membrane (TPO) as follows:

1. SMCMUA Headquarters facility is approximately 14,000 sf including new roof hatch, gutter, gutter cover and metal roof deck replacement as directed.
2. Wing Well is approximately 800 sf including installing gutter guards on existing gutters.

**Project Driver**

The project driver is to replace flat roofs that are beyond their service life.

**Bid Review and Recommendation**

It is recommended that a contract be awarded to Sky General Construction for its low, responsive, and responsible bid submitted on October 26, 2023, for a total not-to-exceed maximum amount of \$237,000.00.

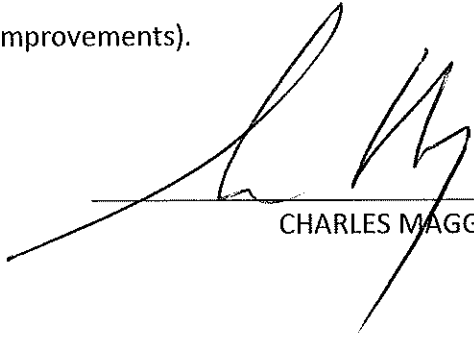
The Treasurer has certified that sufficient funds are available in the 2023 capital budget.

Description of Account	Account	Budget Year	Amount
Facility Improvements	CAPITAL 02-00-500-498	2023	\$237,000.00



TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2023 Budget for payment of a contract with Sky General Construction for Replacement of Roof at Headquarters and Wing Well Station. The total maximum amount of this contract will not exceed \$237,000.00. This item will be charged to Capital Account No. 02-00-500-498 (Facility Improvements).



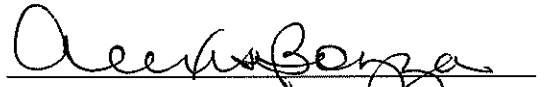
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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
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smcmua.org

Resolution No. 122-23

RESOLUTION REJECTING CERTAIN BID AS NON-RESPONSIVE AND  
AUTHORIZING THE AWARD OF A CONTRACT FOR SLOPED ROOF REPLACEMENTS

WHEREAS, SMCMUA has advertised and received bids for the contract entitled Sloped Roof Replacements; and

WHEREAS, six bids were received on November 2, 2023; and

WHEREAS, the bids have been reviewed by SMCMUA's Engineering Manager as set forth in a memorandum dated November 3, 2023, a copy of which memorandum is annexed hereto; and

WHEREAS, it has been determined that the lowest bid received by Sky General Construction, in the amount of \$33,670.00, does not meet the requirements set forth in the bid specifications for the reasons set forth in the attached memorandum; and

WHEREAS, the Authority has reserved the right to reject any bids; and

WHEREAS, the Authority's Engineering Manager has recommended that the contract be awarded to Beaver Home Improvements for its low responsive bid of \$37,327.20 as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that funds are available in the 2023 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the low bid received by Sky General Construction, on October 26, 2023, in connection with the contract entitled Sloped Roof Replacements is hereby rejected as fatally defective and unresponsive.
2. That the contract be awarded to the second low bidder, Beaver Home Improvements, for its responsive bid in the amount of \$37,327.20.

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster


Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz


Chief Financial Officer: Charles Maggio, CMFO, QPA

3. That the Acting Executive Director be and is hereby authorized and directed to execute a contract with regard to said contract on behalf of the Authority in the manner provided by law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023



**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *SD*

RE: Recommendation of Award - Sloped Roof Replacements

DATE: 11/3/23

CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

SMCMUA advertised the referenced contract for public bids pursuant to the Local Public Contracts Law. Bid packages were obtained by eighteen (18) companies where six (6) companies submitted a response. A breakdown of the bids received is provided below in Table 1.

**Table 1**

Bidder	Total
Sky General Construction	\$33,670.00
Beaver Home Improvements	\$37,327.20
Frank Cyrwus Inc.	\$38,920.00
Grayson Contracting Co	\$57,230.00
NDP Construction LLC	\$59,000.00
Padovani Construction LLC	\$63,720.00

**Project Scope**

The project scope is to remove and replace existing asphalt shingle roofs on four (4) sloped roofs at three (3) different locations as follows:

- Todd Letdown (290 sf±) and Todd Well (515sf±)
- Park Avenue Booster Station (1,370 sf±)
- Jockey Hollow Booster Station (560 sf±)

All areas are approximate and based upon horizontal measurements.

**Project Driver**

The project driver is to replace roofs that are beyond their service life.

**Bid Review and Recommendation**

Sky General Construction failed to submit a Bid Bond nor Consent of Surety as required by NJSA 40A:11-23.2 and therefore deemed a fatal defect. It is recommended that a contract be awarded to Beaver Home Improvements for its low, responsive, and responsible bid submitted on November 2, 2023, for a total Not-to-Exceed maximum amount of \$37,327.20

The Treasurer has certified that sufficient funds are available in the 2023 Capital Budget.

Description of Account	Account	Budget Year	Amount
Facility Improvements	CAPITAL 02-00-500-498	2023	\$37,327.20

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2023 Budget for payment of a contract with Beaver Home Improvements for Sloped Roof Replacements. The total maximum amount of this contract will not exceed \$37,327.20. This item will be charged to Capital Account No. 02-00-500-498 (Facility Improvements).



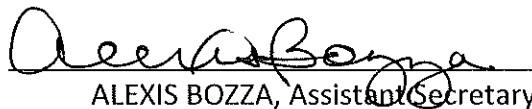
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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023





- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 123-23

RESOLUTION AUTHORIZING TREE WELL REPLACEMENT SERVICES  
IN CONNECTION WITH THE 2019 SYSTEM WIDE IMPROVEMENTS PROJECT

WHEREAS, SMCMUA requested proposals for tree well replacement services in connection with the 2019 System Wide Improvements Project; and

WHEREAS, Jo-Med Contracting Corporation (“Jo-Med”) submitted a proposal for the providing of such services; and

WHEREAS, the Engineering Manager recommends utilizing Jo-Med for the provision of these services in the not to exceed amount of \$20,250.00, a copy of which memorandum is attached as Exhibit “A”; and

WHEREAS, this purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, Jo-Med has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

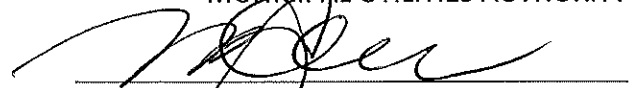
Chief Financial Officer: Charles Maggio, CMFO, QPA

1. That the proposal received by Jo-Med Contracting Corporation be and the same is hereby approved in the not to exceed amount of \$20,250.00.
2. That the Acting Executive Director be and is hereby authorized and directed to execute the purchase order on behalf of SMCMUA in the manner provided by law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023



**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager

RE: Recommendation of Award  
Tree Wells Replacement on South Street, Morristown

DATE: 11/2/23

CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

Sophia Dyer  
Digitally signed by Sophia Dyer  
Date: 2023.11.02 13:03:31 -04'00'

Three (3) quotes were received to furnish and replace the existing tree wells in the downtown area of Morristown. A cost tabulation summary is provided below in Table 1.

**Table 1 - Tabulation Summary**

Contractor	Total
SJC Lawncare	\$15,720.00
Jo-Med Contracting Corp.	\$20,250.00
Reivax Contracting	\$24,117.68

The project scope is to replace the existing tree wells that were removed during the service lines transfers of the Water System Improvements Program Phase 2 (WSIP 2) Project. This service was not included in the WSIP 2 contract.

It is recommended that a contract be awarded to Jo-Med Contracting Corp. for a total not-to-exceed maximum amount of \$20,250.00. Jo-Med Contracting Corp furnished and installed the original tree wells and has an existing working relationship with the Town of Morristown.

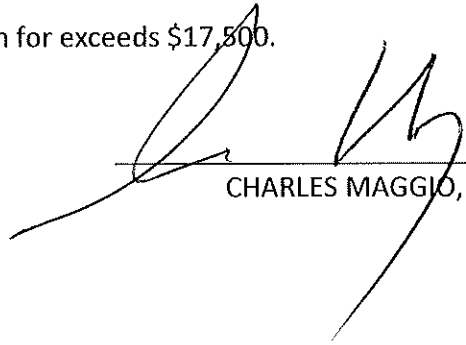
The Treasurer has certified that sufficient funds are available in the 2023 capital budget.

**Table 2 - Account Allocation**

Budget Account No.	Account	Budget Account Description	Amount	Year
02-00-500-490	CAPITAL	WSIP Phase 2	\$20,250.00	2023

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the tree well replacement services in connection with the 2019 System Wide Improvements Project to be authorized with Jo-Med Contracting Corporation for exceeds \$17,500.



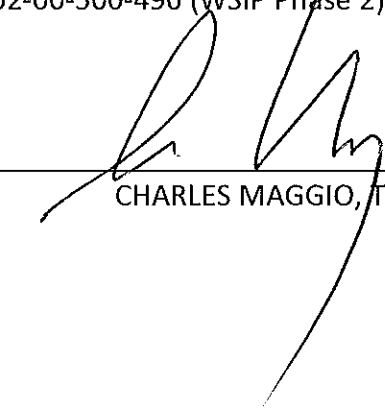
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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$20,250.00) for payment of not to exceed purchase order to Jo-Med Contracting Corporation in SMCMUA's 2023 Budget for tree well replacement services in connection with the 2019 System Wide Improvements Project. This item will be charged to Capital Account No. 02-00-500-490 (WSIP Phase 2).



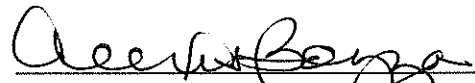
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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023





- 19 Saddle Road  
Cedar Knolls, NJ 07927
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Resolution No. 124-23

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT WITH H2M ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH TANK STRUCTURAL INSPECTION SERVICES AND RELATED MATTERS

WHEREAS, the Authority requested a proposal from H2M Associates (“H2M”) for professional engineering services in connection with tank structural inspection services and related matters; and

WHEREAS, the proposal dated November 6, 2023, in the not to exceed amount of \$49,500.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 6, 2023, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, H2M has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2023 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

Board Members

Morristown:  
Arthur Clarke, JD, CGM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

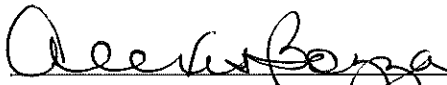
Chief Financial Officer: Charles Maggio, CMFO, QPA

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of H2M Associates dated November 7, 2023, for professional engineering services in connection with tank structural inspection services and related matters, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$49,500.00.
2. The Acting Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMC MUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023





**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *SD*

RE: Recommendation of Award  
Professional Engineering Services in Connection with Tank Structural Inspection Services and Related Matters

DATE: 11/6/23

CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

A proposal from H2M Associates was received on November 3, 2023, for professional services in connection with Tank Structural Inspection.

**Project Scope**

Perform structural inspection of aboveground potable water storage tanks. Structural inspection of the tanks will be performed while the tanks are in service. Structural inspection is required for the tanks listed below.

NAME & LOCATION	YEAR BUILT	CONSTRUCTION TYPE	DIAMETER (FT)	HEIGHT (FT)	CAPACITY (M.G.)
Highland Woods Tank* Tower Lane, Morris Township	1958	steel, ground level	52	32	0.50
Skyline Tank # 1 (Elevated)* Skyline Tank # 2 101 Skyline Dr., Morris Twp.	1947 1970	steel, elevated steel, standpipe	24 38	50 60	0.15 0.5
New Idlewild Tank* Tower Hill Rd., Morris Plains	1957	steel, ground level	50	20	0.30
Jones Woods Standpipe Jones Woods Tank off Western Ave., Morris Twp.	1958 1982	steel, ground level steel, ground level	36 95	40 38	0.30 2.00

\*Note: These three (3) tanks are known to have coatings that contain lead and chromium based on the 2019 Suez Inspection Reports.

Upon completion of the coating inspection, the Consultant shall prepare a report including:

- the structural assessment of the tank
- conceptual repair methods
- a budgetary cost estimate of the proposed improvements

The report shall be supplemented with notes, photographs, and video as necessary. The information obtained in the report will become the basis for designing detailed structural repairs for improvements to the tanks in subsequent construction contracts.

**Project Driver**

In 2019, Suez had performed a visual inspection of all the SMCMUA water storage tanks. The inspection reports indicated that the tanks had various degrees of structural damage to the roof rafters.

**Proposal Review and Recommendation for Award**

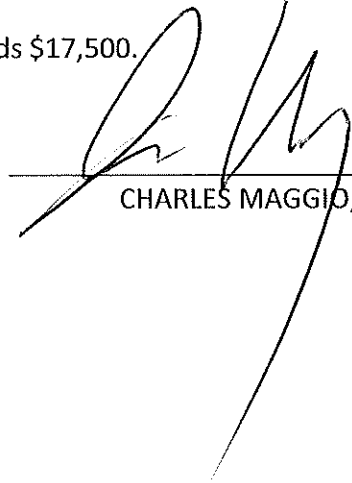
It is recommended that a contract be awarded to H2M Associates in the total not-to-exceed maximum amount of \$49,500.00.

The Treasurer has certified that sufficient funds are available in the 2023 Budget.

Description of Account	Account	Budget Year	Amount
Tank Improvement-Phase 1	Capital: 02-00-500-495	2023	\$49,500.00

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the contract to be awarded to H2M Associates for professional engineering services in connection with tank structural inspection services and related matters exceeds \$17,500.



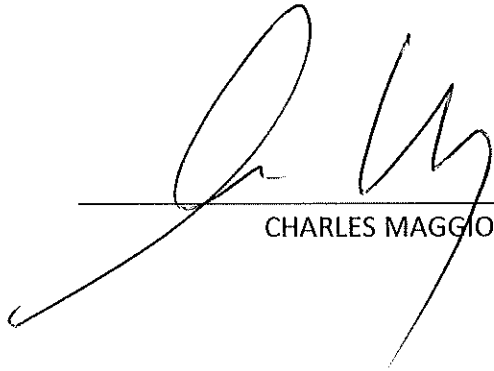
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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

TREASURER'S CERTIFICATION

I hereby certify funds are available in the Budget for payment of a professional service contract with H2M Associates for professional engineering services in connection with tank structural inspection services and related matters. The total maximum amount of this contract will not exceed \$49,500.00. This item will be charged to Capital Account No. 02-00-500-495 (Tank Improvement – Phase 1).




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CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 125-23

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT WITH JACOBS ENGINEERING GROUP FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH CONSTRUCTION ADMINISTRATION AND OBSERVATION OF MANGANESE FILTRATION PROCESS IMPROVEMENTS OF SMCMUA’S BLACK BROOK AND MCCABE GROUNDWATER TREATMENT FACILITIES

WHEREAS, the Authority requested a proposal from Jacobs Engineering Group (“Jacobs”) for professional engineering services in connection with construction administration and observation of manganese filtration process improvements of SMCMUA’s Black Brook and McCabe Groundwater Treatment Facilities; and

WHEREAS, the proposal dated November 2, 2023, in the not to exceed amount of \$89,640.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 2, 2023, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Jacobs has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2023 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

Board Members

**Morristown:**  
Arthur Clarke, JD, CQM  
Max Huber

**Morris Township:**  
Michael Chumer, PhD  
Matthew Loughman

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

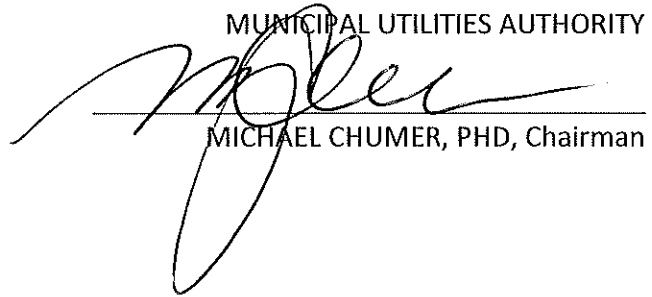
NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of Jacobs Engineering Group dated November 2, 2023, for professional engineering services in connection with construction administration and observation of manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$89,640.00.
2. The Acting Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023





MEMORANDUM

TO: SMCMUA Board
FROM: Sophia (Heng) Dyer, PE, Engineering Manager SD
RE: Recommendation of Award - Professional Services in Connection with Upgrades for Manganese Removal Treatment at Black Brook Water Treatment Plant
DATE: 11/02/2023
CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

One (1) proposal was received on 11/2/23 for professional services related to construction administration services during construction phase for the Upgrades for Manganese Removal Treatment Facilities at Black Brook Treatment Plant.

Project Scope

Construction administration and part-time construction observation services shall be provided during the construction phase of the Upgrades for Manganese Removal Treatment at Black Brook Water Treatment Plant project.

Project Driver

Construction administration and construction observation services shall be conducted by the design engineering firm responsible for the contract documents (drawings and technical specifications).

Proposal Review and Recommendation for Award

The Engineering Division recommends awarding the professional services during construction phase for the Upgrades for Manganese Removal Treatment Facilities at Black Brook Treatment Plant to Jacobs Engineering Group, Inc. in the total not-to-exceed maximum amount of \$89,640.00.

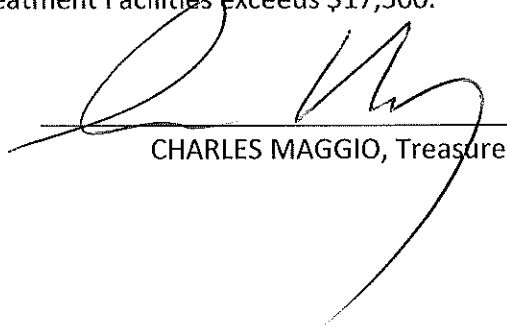
The Treasurer has certified that sufficient funds are available in the 2023 capital budget.

Table with 5 columns: Account No., Account, Budget Account Description, Amount, Year. Row 1: 02-00-500-494, Capital, T&P Well Pumps Motors Etc., 89,640.00, 2023



CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the contract to be awarded to Jacobs Engineering Group for professional engineering services in connection with construction administration and observation of manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities exceeds \$17,500.



CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

## TREASURER'S CERTIFICATION

I hereby certify funds are available in the Budget for payment of a professional service contract with Jacobs Engineering Group for professional engineering services in connection with construction administration and observation of manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities. The total maximum amount of this contract will not exceed \$89,640.00. This item will be charged to Capital Account No. 02-00-500-494 (T&P Well Pumps Motors Etc.).



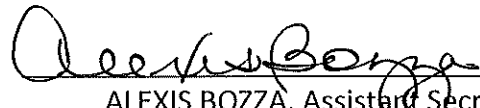
---

CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 126-23

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT  
FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH  
GEOGRAPHIC INFORMATION SYSTEM SUPPORT AND RELATED MATTERS

WHEREAS, the Authority requested a proposal from Larson Design Group (“LDG”) for professional engineering services in connection with geographic information system support and related matters; and

WHEREAS, the proposal dated November 2, 2023, in the not to exceed amount of \$195,000.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 3, 2023, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, LDG has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2023 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

**Board Members**

**Morristown:**  
Arthur Clarke, JD, CQM  
Max Huber

**Morris Township:**  
Michael Chumer, PhD  
Matthew Loughman

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

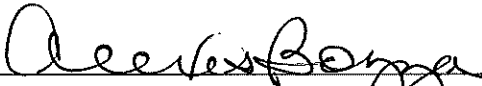
**Acting Executive Director and Water Quality Superintendent:** Drew Saskowitz

**Chief Financial Officer:** Charles Maggio, CMFO, QPA

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of Larson Design Group dated November 2, 2023, for professional engineering services in connection with geographic information system support and related matters, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$195,000.00.
2. The Acting Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023



**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *SD*

RE: Recommendation of Award – Professional Services for GIS Support Services in 2024

DATE: 11/3/23

CC: Drew Saskowitz, LOR, Acting Executive Director/Water Quality Superintendent  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

---

One (1) proposal for professional services for GIS support services in 2024 was received on 11/3/23 from Larson Design Group.

**Project Scope**

The scope includes GIS support services to maintain and update the GIS infrastructure, Operation Division’s workflows, and develop and implement a GIS 6-year master plan.

**Project Driver**

The project driver is continued support to build the GIS infrastructure for SMCMUA organization.

**Proposal Review and Recommendation for Award**

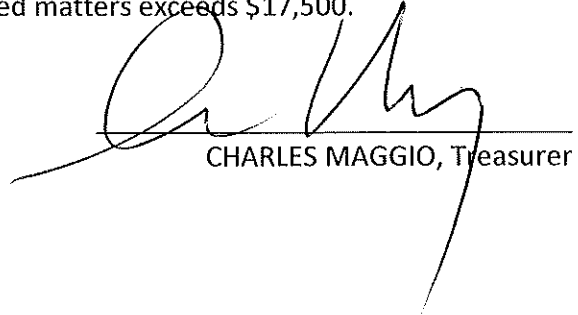
It is recommended that a contract be awarded to Larson Design Group in the total not-to-exceed maximum amount of \$195,000.00 as there is an existing working relationship and institutional knowledge established with SMCMUA.

The expense for the professional services has been budgeted in the 2024 capital budget. The Treasurer will certify funds pending approval of the 2024 capital budget.

Description of Account	Account	Budget Year	Amount
Professional Services	CAPITAL 02-00-500-488	2024	\$195,000

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the contract to be awarded to Larson Design Group for professional engineering services in connection with geographic information system support and related matters exceeds \$17,500.

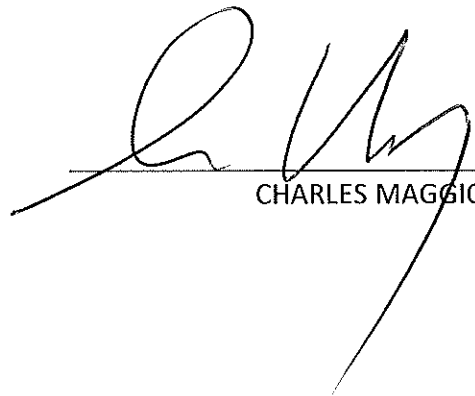


CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

TREASURER'S CERTIFICATION

I hereby certify funds are available in the Budget for payment of a professional service contract with Larson Design Group for professional engineering services in connection with geographic information system support and related matters. The total maximum amount of this contract will not exceed \$195,000.00. This item will be charged to Capital Account No. 02-00-500-488 (Professional Services).



---


CHARLES MAGGIO, Treasurer

Dated: November 16, 2023



CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



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Resolution No. 127-23

RESOLUTION INCREASING AUTHORIZED AMOUNT OF  
APPROVED VENDOR UNDER COOPERATIVE PRICING AGREEMENT  
WITH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

WHEREAS, SMCMUA is a participant in a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey (“ESCNJ”); and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Programs, such as the ESCNJ, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendor listed in Exhibit “A” attached hereto has been awarded a contract by the ESCNJ for and including the budget year 2023; and

WHEREAS, SMCMUA wishes to purchase items from such authorized vendor approved by the ESCNJ; and

WHEREAS, the cost is estimated not to exceed the amount stated; and

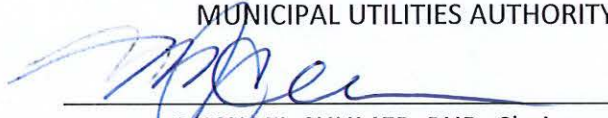
WHEREAS, the Treasurer has certified the availability of funds in the 2023 Budget;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendor listed in Exhibit “A” be authorized as set forth below for the budget year 2023.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
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Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

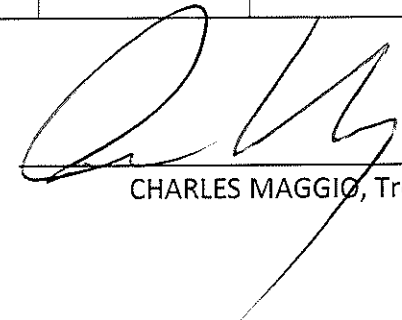
EXHIBIT "A"

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
AEPA-22G	CDW Government	IT Licensing	02-12-400-604	IT Admin: Licensing and Service Agreements	\$140,000.00	\$196,768.25

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2023 Budget to purchase work, materials and supplies from the vendor listed below through the Educational Services Commission of New Jersey in 2023. The cost is estimated not to exceed the amount stated:

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
AEPA-22G	CDW Government	IT Licensing	02-12-400-604	IT Admin: Licensing and Service Agreements	\$140,000.00	\$196,768.25



CHARLES MAGGIO, Treasurer

Dated: November 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



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Resolution No. 128-23

RESOLUTION INCREASING AUTHORIZED AMOUNT OF  
APPROVED VENDOR UNDER COOPERATIVE PRICING AGREEMENT  
WITH THE NEW JERSEY COOPERATIVE PURCHASING PROGRAM

WHEREAS, SMCMUA is a participant in a Cooperative Pricing Agreement with the New Jersey Cooperative Purchasing Program ("NJCPP"); and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Programs, such as the NJCPP, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendor listed in Exhibit "A" attached hereto has been awarded a contract by the NJCPP for and including the budget year 2023; and

WHEREAS, SMCMUA wishes to purchase items from such authorized vendor approved by the NJCPP; and

WHEREAS, the cost is estimated not to exceed the amount stated; and

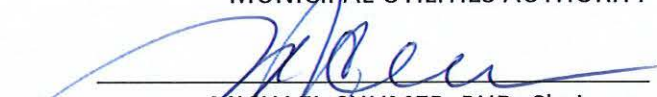
WHEREAS, the Treasurer has certified the availability of funds in the 2023 Budget;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendor listed in Exhibit "A" be authorized as set forth below for the budget year 2023.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotondo  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

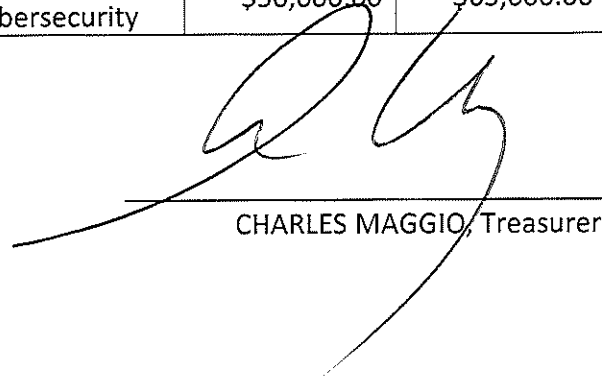
EXHIBIT "A"

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
M0483 (89968)	Ocean Systems	Secureworks Vendor (Cybersecurity)	02-12-400-620	IT Admin: Cybersecurity	\$50,000.00	\$65,000.00

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2023 Budget to purchase work, materials and supplies from the vendor listed below through the New Jersey Cooperative Purchasing Program in 2023. The cost is estimated not to exceed the amount stated:

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
M0483 (89968)	Ocean Systems	Secureworks Vendor (Cybersecurity)	02-12-400-620	IT Admin: Cybersecurity	\$50,000.00	\$65,000.00



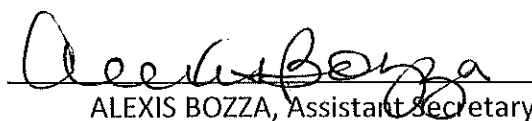
CHARLES MAGGIO, Treasurer

Dated: November 16, 2023



CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



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- smcmua.org

Resolution No. 129-23

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN  
OPERATING BUDGET APPROPRIATIONS

WHEREAS, the Authority's Chief Financial Officer/Treasurer has advised that there are certain budget line items in the 2023 Operating Budget that require additional funding; and

WHEREAS, the Chief Financial Officer/Treasurer has requested that such balances be transferred from other budget line items with a balance to those requiring additional funds to balance; and

WHEREAS, it appears that such transfers are in the best interest of the Authority and the Water System;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following transfers within the Operating Budget totaling \$10,000.00 are hereby approved:

		<u>Budget Transfers</u>	
<u>Budget Line Item</u>	<u>Title</u>		<u>Amount</u>
Transfer To:			
02-40-550-600	HEALTH SAFETY & SECURITY: Temporary Staff		\$10,000.00
		Total:	\$10,000.00
Transfer From:			
02-40-550-501	HEALTH SAFETY & SECURITY: Salary & Wages		\$10,000.00
		Total:	\$10,000.00

Board Members

Morristown:  
Arthur Clarke, JD, CGM  
Max Huber

Morris Township:  
Michael Chumer, PhD  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz


Chief Financial Officer: Charles Maggio, CMFO, QPA

AND BE IT FURTHER RESOLVED that the Chief Financial Officer/Treasurer be and is hereby authorized and directed to take whatever actions are necessary or convenient to effectuate the provisions of this Resolution and the transfer is hereby approved.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

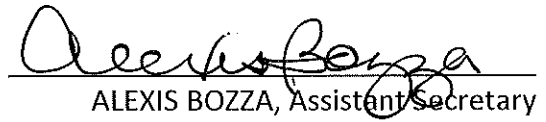
  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

  
\_\_\_\_\_  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023



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Resolution No. 130-23

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSIONS

RESOLVED that the following discussions of:

1. Matters of Attorney-Client Privilege
2. Contract Negotiations
3. Personnel Matter


be held in closed session pursuant to subsections 4, 7 and 8 of Section 12b of the Open Public Meetings Act (NJSA 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussions are to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

  
\_\_\_\_\_  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

Board Members

Morristown:  
Arthur Clarke, JD, CQM  
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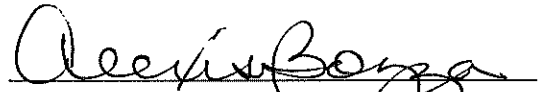
Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023





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Cedar Knolls, NJ 07927

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smcmua.org

Resolution No. 131-23

RESOLUTION APPOINTING ANDREW SASKOWITZ  
AS EXECUTIVE DIRECTOR EFFECTIVE NOVEMBER 20, 2023

WHEREAS, the Authority has conducted an extensive search for a new Executive Director following the May 2023 resignation of the Authority’s prior Executive Director; and

WHEREAS, after considering the applications of and interviewing various candidates for the position, it is determined that the position should be offered to the Authority’s current Acting Executive Director/Water Quality Superintendent Andrew Saskowitz at an annual salary of \$170,000.00 and on other terms and conditions set forth in the letter agreement annexed hereto; and

WHEREAS, funds are available and have been certified by the Treasurer.


NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That Andrew Saskowitz be offered the position of Executive Director of the Authority effective November 20, 2023 on the terms and conditions set forth in the letter agreement annexed hereto; and

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
MICHAEL CHUMER, PHD, Chairman

Dated: November 16, 2023

Board Members

Morristown:  
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Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA



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(973) 326-6864

customerservice@smcmua.org

smcmua.org

November 16, 2023

Andrew Saskowitz

[Redacted]  
[Redacted]

**Re: Position of Executive Director**

Dear Mr. Saskowitz:

I am pleased to offer you the position of Executive Director of The Southeast Morris County Municipal Utilities Authority, effective as of November 20, 2023, on the following terms and conditions.

1. Your starting annual salary as Executive Director will be \$170,000.00 payable on a biweekly basis. Your salary will be subject to review and adjustment by the Members of the Authority, in their sole discretion, in accordance with the customary practices of reviewing management salaries. Salary payments shall be subject to withholding and other applicable taxes.
2. As Executive Director, you will serve as chief administrative officer of the Authority and shall devote your full time, attention and energies to the performance of your duties. To such end, you shall not engage in any other employment except with the prior written consent of the Members.
3. You will be entitled to all of the benefits afforded to non-union employees of the Authority as set forth in the Authority's Employee Handbook for Non-union Employees. You will also be entitled to reimbursement of reasonable expenses incurred on behalf of the Authority upon submission of appropriate vouchers.

Please indicate your acceptance on the enclosed copy of this letter and return it to the Authority's Human Resources Manager, Heather Brandao. If you have any questions, please feel free to contact me.

**Board Members**

**Morristown:**  
Arthur Clarke, JD, CQM  
Max Huber

**Morris Township:**  
Michael Chumer, PhD  
Matthew Loughman

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA



The other Members of the Authority and I look forward to working with you as our new Executive Director.

Sincerely,

Michael Chumer, Ph.D  
Chairman

I hereby accept the terms and conditions as outlined in this letter.

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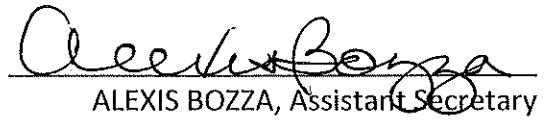
Andrew Saskowitz

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Date

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on November 16, 2023, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: November 16, 2023