

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

JUNE 15, 2023

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority ("SMCMUA" or the "Authority") was held on June 15, 2023, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

ABSENT: Chairman Chumer

Also present were the following: Drew Saskowitz, Acting Executive Director and Water Quality Superintendent; Charles Maggio, Chief Financial Officer; Sophia Dyer, Principal Engineer; Nick Buono, IT Director; Dave Jones, Operations Manager; Celenia Mercado, Operations Risk Manager; Heather Brandao, Human Resource Manager; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to SMCMUA.

ELECTING OF OFFICERS

Vice Chairman Marucci stated that recent vacancies in the officer positions of Secretary and Assistant Treasurer needed to be filled to hold office until the next annual meeting of SMCMUA.

Member Webster nominated Member Huber for the office of Secretary. Member Rotando seconded the nomination. Member Huber was unanimously elected.

Member Huber nominated Drew Saskowitz for the office of Assistant Treasurer. Member Rotando seconded the nomination. Drew Saskowitz was unanimously elected.

PUBLIC COMMENT

Vice Chairman Marucci stated the next portion of the meeting was set aside for public comment. No one from the public was present. The Vice Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF MAY 24, 2023

Copies of the minutes of the meeting held on May 24, 2023, were distributed to the Members prior to the meeting for review and comment. Member Webster moved that the minutes be adopted as presented. Member Rotando seconded the motion which was duly adopted by the Members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF MAY 24, 2023

Copies of the closed session minutes of the meeting held on May 24, 2023, were distributed to the Members prior to the meeting for review and comment. Member Huber moved to approve the closed session minutes and offered the following resolution:

RESOLUTION NO. 58-23

RESOLUTION APPROVING CLOSED SESSION MINUTES OF MAY 24, 2023

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

COMMUNICATIONS

A. June 7, 2023 – Copy of letter to Morris Plains resident

RESOLUTION – APPROVAL OF JUNE 2023 LIST OF BILLS

Copies of the bill list for June 2023 were distributed to the Members prior to the meeting for comment and approval. Member Huber moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 59-23

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR JUNE 2023

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

OTHER BUSINESS

- A. Resolution Commending Dennis Baldassari for Service as Board Member of The Southeast Morris County Municipal Utilities Authority

Dennis Baldassari of the Township of Morris has served as a valued Member of the Authority since 2006. Mr. Baldassari previously held the offices of Chairman, Vice Chairman and Secretary of the Authority during his several terms of office. Mr. Baldassari also chaired and served on the various standing and special committees of the Authority during his term of service. Mr. Baldassari concluded his seventeen years of distinguished service as Member of the Authority on April 21, 2023. The Board of Members wished to acknowledge and extend its gratitude and appreciation to Dennis Baldassari for his faithful and dedicated service on behalf of the Members, staff and customers of the Authority. Member Webster moved and offered the following resolution:

RESOLUTION NO. 60-23

RESOLUTION COMMENDING DENNIS BALDASSARI FOR SERVICE AS BOARD MEMBER OF THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

“COPY ANNEXED”

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

- B. Resolution Commending Donald Kissil for Service as Board Member of The Southeast Morris County Municipal Utilities Authority

Donald Kissil of the Town of Morristown, New Jersey, has served as a valued Member of the Authority since 2010. Mr. Kissil has held the offices of Chairman, Vice Chairman and Secretary of the Authority during his several terms of office. He also chaired and served on the various standing and special committees of the Authority during his term of service. Mr. Kissil concluded over twelve years of distinguished service as Member of the Authority at the time of his passing on May 18, 2023. The Board of Members grieves the passing of Mr. Kissil and wishes to acknowledge and extend its gratitude and appreciation to his memory and family for his faithful and dedicated service. Member Huber moved and offered the following resolution:

RESOLUTION NO. 61-23

RESOLUTION COMMENDING DONALD KISSIL FOR SERVICE AS BOARD MEMBER OF THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

- C. Resolution Commending Laura Cummings for Service as Executive Director of The Southeast Morris County Municipal Utilities Authority

Laura Cummings, PE, resigned from her position with the Authority on May 25, 2023. Ms. Cummings served the Authority since February 1, 2013, with dedication, loyalty and professionalism. The Board of Members wished to recognize her valuable work on behalf of the Authority and to express its appreciation for over 10 years of service. Member Webster moved and offered the following resolution:

RESOLUTION NO. 62-23

RESOLUTION COMMENDING LAURA CUMMINGS FOR SERVICE AS EXECUTIVE DIRECTOR OF THE
SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

- D. Resolution Authorizing Execution of a Contract for Curbing, Sidewalk and Apron Repair Services

The Authority solicited proposals from three companies for curbing, sidewalk and apron repair services. Proposals were due on June 1, 2023, where one proposal was received by Bruce Brueche Jr. (“Brueche”). The Operations Manager recommended that a one-year contract be awarded to Brueche in the total not to exceed amount of \$40,000.00. The contract was being awarded without public bidding as being less than the bidding threshold provided in the Local Public Contracts Law (NJSA 40A:11-1 et seq.). Brueche completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that sufficient funds are available in the 2023 Budget for the portion of the Contract to be expended in 2023; the portion to be expended in 2024 will be subject to funds being allocated in the 2024 Budget. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 63-23

RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT FOR CURBING, SIDEWALK AND APRON
REPAIR SERVICES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

E. Resolution Authorizing an Extension to the Contract for Janitorial Services

The Authority entered into a contract dated October 1, 2021, with AAA Facility Solutions (the “Contractor”), for the contract entitled Janitorial Services, which was duly awarded and approved by resolution dated September 23, 2021 (the “Contract”). The Contract was for an initial term of two years with an option to renew by the Authority for one additional year under certain conditions as permitted by NJSA 40A:11-15 of the Local Public Contracts Law. The Operations Risk Manager recommended that the Contract be extended for a period of one year. The Members of the Authority found that the services are being performed by the Contractor under the Contract in an effective and efficient manner. The extension will be on the same terms and conditions, including price, set forth in the existing Contract. The maximum cost to the Authority is \$24,960.00 per year for this extension. The Treasurer certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. Member Huber moved and offered the following resolution:

RESOLUTION NO. 64-23

RESOLUTION AUTHORIZING AN EXTENSION TO THE CONTRACT FOR JANITORIAL SERVICES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

F. Resolution Authorizing Award of a Professional Service Contract for Engineering Services in connection with the Design and Bid Specification Preparation for The Glenbrook Road and Stiles Avenue Water Main Replacement Project in Morris Plains

The Authority has a need for professional engineering services in connection with the design and bid specification preparation for the Glenbrook Road and Stiles Avenue Water Main Replacement Project in Morris Plains. Dewberry Engineers Inc. has submitted a proposal dated June 2, 2023, for the providing of such services at a maximum not to exceed amount of \$119,000.00; a copy of which proposal was reviewed by the Members. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and in compliance with the Pay-to-Play Law (NJSA 19:44A-20.5). The Treasurer has certified that there are sufficient funds available in the 2023 Budget. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 65-23

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR
ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION
PREPARATION FOR THE GLENBROOK ROAD AND STILES AVENUE WATER MAIN REPLACEMENT
PROJECT IN MORRIS PLAINS

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

- G. Resolution Authorizing Amendment of a Professional Service Agreement for Engineering Services in connection with Manganese Filtration Process Improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities

On October 20, 2022, the Authority awarded a professional service contract to Jacobs Engineering Group, Inc. (“Engineer”) for engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities (the “Agreement”). The maximum cost authorized under the Agreement was \$88,970.00. Pursuant to a memorandum dated June 5, 2023, from the Engineering Manager, additional engineering services are needed at an estimated cost not to exceed \$92,625.00, a copy of which was reviewed by the Members. The additional services will result in a corresponding increase in the total amount payable under the Agreement by \$92,625.00 from \$88,970.00 to \$181,595.00. SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and in compliance with NJSA 19:44A-20.5 (Pay-to-Play Law). The Treasurer certified that there are sufficient funds available in the 2023 Budget. Member Huber moved and offered the following resolution:

RESOLUTION NO. 66-23

RESOLUTION AUTHORIZING AMENDMENT OF A PROFESSIONAL SERVICE AGREEMENT FOR
ENGINEERING SERVICES IN CONNECTION WITH MANGANESE FILTRATION PROCESS
IMPROVEMENTS OF SMCMUA'S BLACK BROOK AND MCCABE GROUNDWATER TREATMENT
FACILITIES

"COPY ANNEXED"

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

H. Resolution Authorizing Closed Session Discussions

Vice Chairman Marucci stated that the following items on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exceptions set forth in the Open Public Meetings Act. He then moved the following resolution:

RESOLUTION NO. 67-23

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSIONS

"COPY ANNEXED"

Resolved that discussion of:

1. Contract Negotiations with New Jersey Water Utilities United Local No. 1
2. Compensation of Management Personnel

be held in closed session pursuant to subsections 6 and 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

Be it further resolved that since the discussion is to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussion may be disclosed.

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

The Chairman moved into closed session.

[CLOSED SESSION MEETING TO FOLLOW]

[RESUMPTION OF PUBLIC MEETING]

I. Resolution Approving Salary Compensation for Management Personnel for 2023

The Board reviewed the recommendations of the Human Resource Manager, and the Policy of the SMC MUA regarding salary increases for management personnel. Member Webster moved and offered the following resolution:

RESOLUTION NO. 68-23

RESOLUTION APPROVING SALARY COMPENSATION FOR MANAGEMENT PERSONNEL FOR 2023

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Marucci; Members Huber, Kiracofe, Rotando and Webster

NOES: None

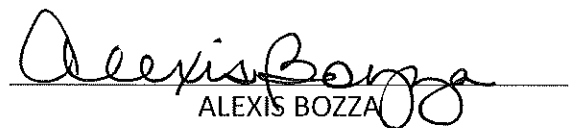
REPORTS

- A. Engineering Division – May 2023
- B. Finance Division – May 2023
- C. Information Technology Division – May 2023
- D. Operations Division – May 2023
- E. Operations Risk Management Division – May 2023
- F. Water Quality Division – May 2023

ADJOURNMENT

There being no further business, Member Webster moved that the meeting be adjourned. Member Huber seconded the motion which was duly adopted by the Members. The meeting adjourned at 8:00 PM.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA

Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2023; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2023; and
3. By providing copies of the Annual Notice for publication to the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2023.



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 58-23

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on May 24, 2023, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA, Assistant Secretary

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

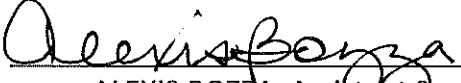
Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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Resolution No. 59-23

RESOLUTION AUTHORIZING PAYMENT OF JUNE 2023 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

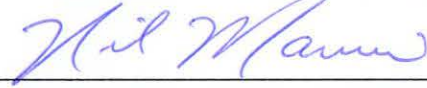
Total Salary and Wages	\$	379,142.97
Total Operating Fund Checks and Wire Transfers	\$	623,209.36

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>212,778.69</u>
TOTAL OF JUNE 2023 LIST OF BILLS	\$	1,215,131.02

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotondo
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,215,131.02) for payment of the resolution entitled Resolution Authorizing Payment of June 2023 List of Bills in SMCMUA's 2023 Budget.

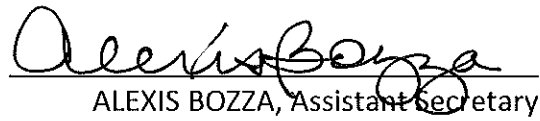


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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Resolution No. 60-23

RESOLUTION COMMENDING DENNIS BALDASSARI FOR SERVICE AS BOARD MEMBER OF THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Dennis Baldassari of the Township of Morris, New Jersey, has served as a valued Member of The Southeast Morris County Municipal Utilities Authority (the "Authority") since 2006; and

WHEREAS, Mr. Baldassari has held the offices of Chairman, Vice Chairman and Secretary of the Authority during his several terms of office; and

WHEREAS, Mr. Baldassari also chaired and served on the various standing and special committees of the Authority during his term of service; and

WHEREAS, during his tenure as a Member of the Authority, Mr. Baldassari demonstrated extraordinary dedication, ability and leadership; and was instrumental in the Authority's accomplishment of extensive and outstanding improvements to the Water System; and

WHEREAS, Mr. Baldassari concluded his seventeen years of distinguished service as Member of the Authority on April 21, 2023; and

WHEREAS, The Southeast Morris County Municipal Utilities Authority wishes to acknowledge and extend its gratitude and appreciation to Dennis Baldassari for his faithful and dedicated service on behalf of the Members, staff and customers of the Authority.

NOW THEREFORE BE IT RESOLVED by the Members of The Southeast Morris County Municipal Utilities Authority that Dennis Baldassari be and is hereby commended for his dedicated and faithful service and leadership as Board Member of the Authority; and

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

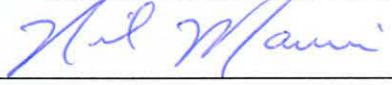
Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

BE IT FURTHER RESOLVED that the Secretary to the Authority is hereby directed to incorporate this resolution in the official minutes of the Authority and deliver a certified copy of this resolution to Mr. Baldassari.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, Vice Chairman

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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Resolution No. 61-23

RESOLUTION COMMENDING DONALD KISSIL FOR SERVICE AS BOARD MEMBER OF
THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, Donald Kissil of the Town of Morristown, New Jersey, has served as a valued Member of The Southeast Morris County Municipal Utilities Authority (the "Authority") since 2010; and

WHEREAS, Donald Kissil has held the offices of Chairman, Vice Chairman and Secretary of the Authority during his several terms of office; and

WHEREAS, Donald Kissil also chaired and served on the various standing and special committees of the Authority during his term of service; and

WHEREAS, during his tenure as a Member of the Authority, Donald Kissil demonstrated extraordinary dedication, ability and leadership; and was instrumental in the Authority's accomplishment of extensive and outstanding improvements to the Water System; and

WHEREAS, Donald Kissil concluded over twelve years of distinguished service as Member of the Authority at the time of his passing on May 18, 2023; and

WHEREAS, The Southeast Morris County Municipal Utilities Authority grieves the passing of Mr. Kissil and wishes to acknowledge and extend its gratitude and appreciation to his memory and family for his faithful and dedicated service.

NOW THEREFORE BE IT RESOLVED by the Members of The Southeast Morris County Municipal Utilities Authority that Donald Kissil be and is hereby commended for his dedicated and faithful service and leadership as Board Member of the Authority; and

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

BE IT FURTHER RESOLVED that the Secretary to the Authority is hereby directed to incorporate this resolution in the official minutes of the Authority and deliver a certified copy of this resolution to the family of Mr. Kissil.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY



ALEXIS BOZZA, Assistant Secretary

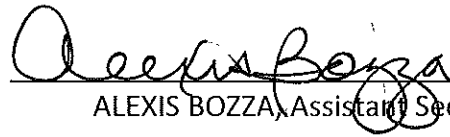


NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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Resolution No. 62-23

RESOLUTION RECOGNIZING AND COMMENDING LAURA CUMMINGS, PE

WHEREAS, Laura Cummings, PE, resigned from her position with The Southeast Morris County Municipal Utilities Authority on May 25, 2023; and

WHEREAS, Laura Cummings, PE, served the Authority since February 1, 2013, with dedication, loyalty and professionalism; and

WHEREAS, the Board of The Southeast Morris County Municipal Utilities Authority wishes to recognize her valuable work on behalf of the Authority and to express its appreciation for her many years of service.

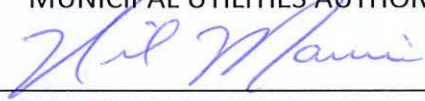
NOW, THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority on this 15th day of June 2023 that Laura Cummings, PE, is hereby officially commended and thanked for her over 10 years of valuable service.

BE IT FURTHER RESOLVED that the Board hereby expresses its best wishes for future success and good health in the years to come.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to incorporate this resolution in the official minutes of the Authority and deliver a certified copy of this resolution to Ms. Cummings.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

Board Members

Morristown:
Max Huber

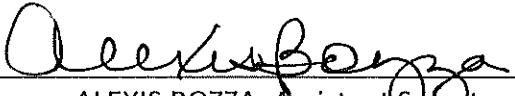
Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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Resolution No. 63-23

RESOLUTION AWARDING CONTRACT FOR CURBING, SIDEWALK AND APRON REPAIR

WHEREAS, the Authority solicited proposals from three companies for curbing, sidewalk and apron repair services; and

WHEREAS, proposals were due on June 1, 2023, where one proposal was received by Bruce Brueche Jr. ("Brueche"); and

WHEREAS, the Operations Manager has recommended that a one-year contract be awarded to Brueche in the total not to exceed amount of \$40,000.00; and

WHEREAS, the contract is being awarded without public bidding as being less than the bidding threshold provided in the Local Public Contracts Law (NJSA 40A:11-1 et seq.); and

WHEREAS, Brueche has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2023 Budget for the portion of the Contract to be expended in 2023; the portion to be expended in 2024 will be subject to funds being allocated in the 2024 Budget;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

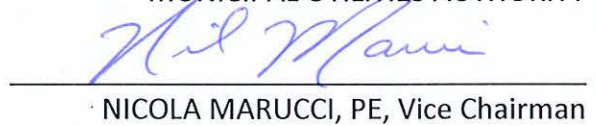
Chief Financial Officer: Charles Maggio, CMFO, QPA

1. That a contract for curbing, sidewalk and apron repair services be awarded to Bruce Brueche Jr. in accordance with its proposal in the maximum not to exceed amount of \$40,000.00.
2. That the Acting Executive Director or Chief Financial Officer of the Authority be and they are hereby authorized and directed to execute a contract with regard to said services on behalf of the Authority in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


NICOLA MARUCCI, PE, Vice Chairman

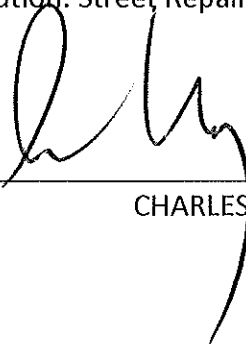
Dated: June 15, 2023

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Bruce Brueche Jr. for curbing, sidewalk and apron repair services as follows:

1. In 2023, funds are available in the amount of \$20,000; and
2. In 2024, funds will be available in the amount of \$20,000 subject to the approval of the 2024 Budget.

The total maximum amount of this contract will not exceed \$40,000. This item will be charged to Account No. 02-60-400-692, Transmission and Distribution: Street Repair/Spoil Remediation.

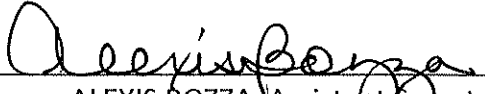


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 64-23

RESOLUTION AUTHORIZING AN EXTENSION TO THE CONTRACT FOR JANITORIAL SERVICES

WHEREAS, the Authority entered into a contract dated October 1, 2021, with AAA Facility Solutions (the "Contractor"), for the contract entitled Janitorial Services, which was duly awarded and approved by resolution dated September 23, 2021 (the "Contract"); and

WHEREAS, the Contract was for an initial term of two years with an option to renew by the Authority for one additional year under certain conditions as permitted by NJSA 40A:11-15 of the Local Public Contracts Law; and

WHEREAS, the Operations Risk Manager of the Authority has recommended that the Contract be extended for a period of one year; and

WHEREAS, the Members of the Authority hereby find that the services are being performed by the Contractor under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, set forth in the existing Contract; and

WHEREAS, the maximum cost to the Authority is \$24,960.00 per year for this extension.

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; portions to be expended in 2024 are subject to funds being available in the 2024 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The term of the Contract dated October 1, 2021, between the Authority and AAA Facility Solutions for the contract entitled Janitorial Services, be and the same is hereby extended for a period of one year at a contract price of \$24,960.00 per year as provided in the Contract and permitted by the Local Public Contracts Law (NJSA 40A:11-15);

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

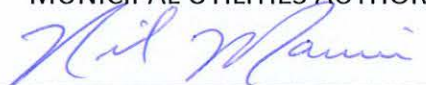
Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

2. The extension shall be on the same terms and conditions, including price, set forth in the original Contract dated October 1, 2021, which Contract was awarded by the Authority by resolution duly adopted on September 23, 2021;
3. That the Acting Executive Director or Chief Financial Officer of the Authority be and they are hereby authorized and directed to execute a contract with regard to said services on behalf of the Authority in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a one-year contract extension with AAA Facility Solutions for the contract entitled Janitorial Services as follows:

1. In 2023, funds are available in the amount of \$6,240.00; and
2. In 2024, funds will be available in the amount of \$18,720.00 subject to the approval of the 2024 Budget.

The total maximum amount of this contract will not exceed \$24,960.00. This item will be charged to Account No. 02-40-550-628 (Health, Safety and Security: HSS Service).

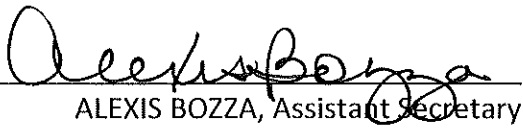


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 65-23

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE AGREEMENT FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION PREPARATION FOR THE GLENBROOK ROAD AND STILES AVENUE WATER MAIN REPLACEMENT PROJECT IN MORRIS PLAINS

WHEREAS, the Authority has a need for professional engineering services in connection with the design and bid specification preparation for the Glenbrook Road and Stiles Avenue Water Main Replacement Project in Morris Plains; and

WHEREAS, Dewberry Engineers Inc. has submitted a proposal dated June 2, 2023, for the providing of such services at a maximum not to exceed amount of \$119,000.00; a copy of which proposal is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and in compliance with the Pay-to-Play Law (NJSA 19:44A-20.5); and

WHEREAS, Dewberry Engineers Inc. has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority's legal advertisement;

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster


Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a professional service contract be awarded to Dewberry Engineers Inc. for professional engineering services in connection with the design and bid specification preparation for the Glenbrook Road and Stiles Avenue Water Main Replacement Project in Morris Plains in the not to exceed amount of \$119,000.00;
2. The Acting Executive Director or Chief Financial Officer be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

June 2, 2023

Ms. Sophia Dyer, P.E.
Southeast Morris County Municipal Utilities Authority (SMCMUA)
19 Saddle Road
Cedar Knolls, NJ 07927

RE: Proposal for Engineering Design Services
Glenbrook Road and Stiles Avenue Water Main Replacement
Morris Plains, NJ

Dear Ms. Dyer:

We thank you for the opportunity to serve the SMCMUA. Dewberry Engineers Inc. (Dewberry) is pleased to submit this proposal for the above-referenced project.

Project Understanding

We understand that the SMCMUA seeks engineering design services for the replacement of water mains located along Glenbrook Road and Stiles Avenue within Morris Plains in Morris County, NJ. The overall project is divided into two phases that include Glenbrook Road, Stiles Avenue, and nine additional neighborhood streets that will have their water mains replaced. Figure 1 below, is a Google Earth screenshot depicting the limits of the projects; the blue represents the streets in phase 1, and the red represents the streets in phase 2:

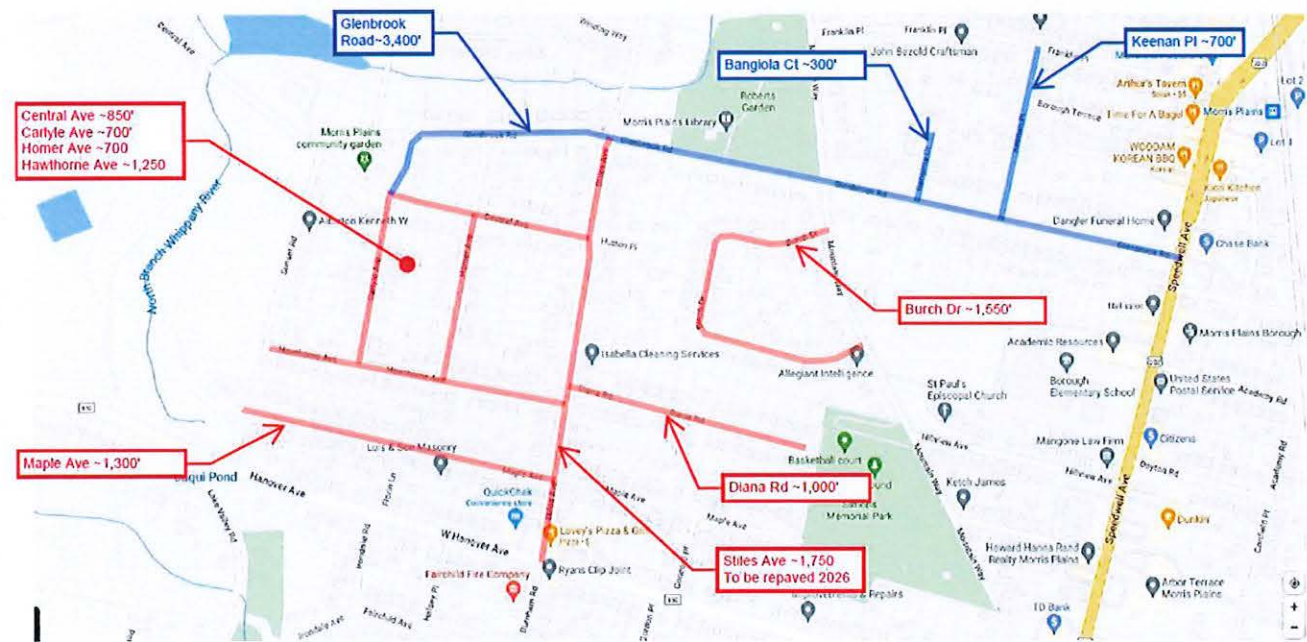


Figure 1: Google Earth Screenshot Depicting Limits of Watermain Replacement

The following table represents the streets and linear distance anticipated for each phase of the project:

Table 1 - Project List

Phase	Location	From	To	Length of Segment (Feet)	Length of Phase (Feet)
1	Glenbrook Road	Central Avenue	Speedwell Avenue	3,400	4,400
	Bangiola Court	Glenbrook Road	Dead End	300	
	Keenan Place	Glenbrook Road	Franklin Place	700	
2	Stiles Avenue	W. Hanover Ave	Glenbrook Road	1,750	9,100
	Central Avenue	Glenbrook Road	Stiles Avenue	850	
	Carlyle Avenue	Hawthorne Avenue	Central Avenue	700	
	Homer Avenue	Hawthorne Avenue	Central Avenue	700	
	Hawthorne Avenue	Sunset Road	Stiles Avenue	1,250	
	Maple Avenue	Stiles Avenue	Dead End	1,300	
	Diana Road	Stiles Avenue	Dead End	1,000	
	Burch Drive	Mountain Way	Mountain Way	1,550	

Scope of Work

The following scope of services is required for the project:

1. Conducting a limited survey within the project site necessary to appropriately document existing conditions to perform the design. This includes locating the following features within the existing roadway right-of-way:
 - a. Pertinent utility information e.g. manhole rim elevation, sewer lateral cleanouts, catch basin elevations, water valve boxes, water curb boxes, gas curb boxes, gas valve boxes, underground utilities (if marked out), etc.
 - i. Sanitary and storm sewer manhole rims will be located by survey, but SMC MUA will perform opening manholes and collecting invert depths from grade and pipe size for inclusion in the design drawings.
 - b. Bottom of curbs and spot shots within the paved street.
 - c. Topographic survey elevations within the roadway.
2. Coordinating with nearby utilities for mapping of gas, electric, telephone, cable, sanitary and storm underground infrastructure within the project limits.
3. Producing engineering design plans suitable for contract bidding purposes. Typical plan sheets will have plan views and will depict utility crossings, fittings, valves, restraint, or any special provisions required for water main design. Profiles will be provided as needed at locations deemed critical to better depict conditions and proposed alignments. Equally, insets will be provided at critical locations including, but not limited to intersections.
4. The following plan sheets are anticipated to be included in the Contract Documents:

Phase 1 - Glenbrook Road:

- a. Cover Sheet
- b. General Notes and Location Plan
- c. Plan Sheet Sta. A 0+00 to 10+00
- d. Plan Sheet Sta. A 10+00 to 20+00
- e. Plan Sheet Sta. A 20+00 to 30+00
- f. Plan Sheet Sta. A 30+00 to 34+00
- g. Plan Sheet Sta. B 0+00 to 3+00
- h. Plan Sheet Sta. C 0+00 to 7+00

- i. Insets Plan Sheets
- j. Sequence of Construction/Shutdown Plan
- k. Construction Details Sheet 1
- l. Construction Details Sheet 2
- m. Construction Details Sheet 3
- n. Construction Details Sheet 4

Phase 2 - Stiles Avenue:

- a. Cover Sheet
 - b. General Notes and Location Plan
 - c. Plan Sheet Sta. A 0+00 to 10+00
 - d. Plan Sheet Sta. A 10+00 to 17+50
 - e. Plan Sheet Sta. B 0+00 to 8+50
 - f. Plan Sheet Sta. C 0+00 to 7+00
 - g. Plan Sheet Sta. D 0+00 to 7+00
 - h. Plan Sheet Sta. E 0+00 to 10+00
 - i. Plan Sheet Sta. E 10+00 to 12+50
 - j. Plan Sheet Sta. F 0+00 to 10+00
 - k. Plan Sheet Sta. F 10+00 to 13+00
 - l. Plan Sheet Sta. G 0+00 to 10+00
 - m. Plan Sheet Sta. F 0+00 to 10+00
 - n. Plan Sheet Sta. F 10+00 to 15+50
 - o. Insets Plan Sheet 1
 - p. Insets Plan Sheet 2
 - q. Sequence of Construction/Shutdown Plan
 - r. Construction Details Sheet 1
 - s. Construction Details Sheet 2
 - t. Construction Details Sheet 3
 - u. Construction Details Sheet 4
5. Determining the optimal location to perform tie-ins (both initial and final connections) to the existing water main system, and where abandonments should occur.
 6. Preparing hydrant location plans and coordinating with the fire department and SMCMUA for the location of new hydrants.
 7. Developing a recommended sequence of construction.
 8. Placement of valves to meet minimum spacing and location requirements of NJAC 7:10.
 9. Preparing shutdown plans utilizing GIS. Shutdown plans will be prepared with the goal of minimizing impact to customers. Thrust restraint length requirements will be considered as part of the shutdown plans to verify that valves shut are located a safe distance from the area of work.
 10. SMCMUA will perform investigations inside the customers' homes to identify if lead service lines are present. Dewberry will tabulate information collected and provided by SMCMUA for inclusion in the contract documents.
 11. Developing a materials takeoff and bid proposal form.
 12. Provide bid phase services including responding to contractor questions and issuance of addendums if needed.

Anticipated Schedule

The following is an approximate schedule:

Table 2 - Phase 1 Glenbrook Rd Anticipated Schedule

Anticipated Date	Description
6/15/2023	Dewberry to receive survey files for Glenbrook Rd Phase
7/19/2023	Dewberry to provide SMCMUA with first draft of plans (Glenbrook) to review
8/2/2023 - 8/9/2023	Approx. 2 weeks after receiving comments, address comments and submit revised draft of Glenbrook plans per comments from SMCMUA.
8/9/2023 - 8/16/2023	Approx. 2 weeks after receiving comments, address comments and submit second revised draft of Glenbrook plans per comments from SMCMUA. (If needed)
8/30/2023	Issue finalized bid documents

Table 3 - Phase 2 Stiles Ave Anticipated Schedule

Anticipated Date	Description
8/14/2023	Dewberry to receive survey files for Glenbrook Rd Phase
10/2/2023	Dewberry to provide SMCMUA with first draft of plans (Stiles) to review
11/2/2023 - 11/22/2023	Approx. 4 weeks after receiving comments, address comments and submit revised draft of Stiles plans per comments from SMCMUA.
11/22/2023 - 12/6/2023	Approx. 2 weeks after receiving comments, address comments and submit second revised draft of Stiles plans per comments from SMCMUA. (If needed)
12/20/2023	Issue finalized bid documents

Compensation for Services, Standard Terms and Conditions

We propose to provide the services listed herein on an hourly not to exceed basis in accordance with the rates, conditions, and terms of our current Professional Engineering Services Agreement in the amount of **\$119,000.00**. This includes a \$15,000 contingency allowance.

Assumptions

1. Dewberry will not be required to prepare construction specifications.
2. This proposal does not include construction phase services.
3. Utility markout services other than by SMCMUA for the water mains will not be required.
4. All water main work will take place within the existing pavement roadway, and boundary lines will be depicted approximately based on tax maps. Boundary surveying is not included in this scope of work.
5. Dwellings will be depicted on the plans based on New Jersey ortho-imagery.
6. SMCMUA will perform investigation of customer side lead services lines by scheduling and inspecting the water service line penetrations entering the respective buildings. The information from the inspections will be provided to Dewberry for inclusion in the Contract Documents.
7. SMCMUA will be responsible for developing and distributing all notices.
8. New meter pits will be located as close to the existing curbstops as practical.
9. A Bureau of Water System Engineering (BWSE) permit is not anticipated. Project is anticipated to fall under the SMCMUA Master Permit.

10. Compaction monitoring by third party laboratory is not required and will not be included in the specification.
11. A portion of the proposed work will tie into a water main located in US Route 202. It is assumed that this is under the New Jersey Department of Transportation (NJDOT) jurisdiction. Dewberry can provide plans and assist with coordination with the NJDOT, however permitting with the NJDOT or other agency having jurisdiction may be considered extra work.
12. Road opening/occupancy permits for all roadways will be performed by the contractor doing construction and can be supplemented with Dewberry's plans produced under this scope of work.
13. Dewberry will obtain construction details from Morris Plains for sidewalk and trenching and incorporate into the project Details. Other details will be based on those used in Bradford Estates Water Main Replacement project with SMCMUA.
14. SMCMUA will be responsible for SESC application and permit.
15. SMCMUA will be responsible for preparing traffic control plans for the borough police to review and approve.
16. There are no other environmental permits required.
17. We do not anticipate any meetings with outside agencies to complete this work. If meetings are required, it will be considered extra work.
18. Water services/water curb stops which cannot be located by the survey will be depicted based on available mapping from SMCMUA
19. Planning, conducting or monitoring test pits, if necessary, will be considered extra work.
20. Permit fees, if applicable, are not included and shall be provided by the SMCMUA.

If this proposal and the individual price quote is acceptable, please provide our office with an executed Contract Amendment. Should you have any questions or require any additional information, please contact James.

Sincerely,
Dewberry Engineers Inc.



Steven Benosky
Senior Associate
973.576.9676
sbenosky@dewberry.com

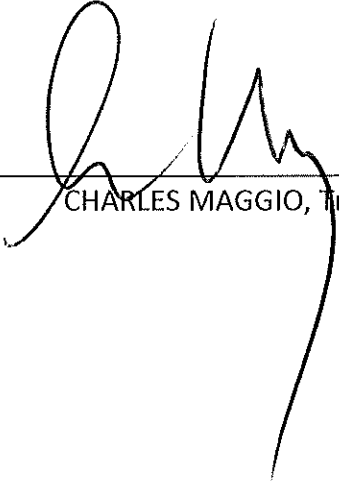


James Schappell
Project Manager
973.576.9649
jschappell@dewberry.com

This proposal includes information that shall not be disclosed outside of the client and shall not be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of, or in connection with, the submission of this information, client shall have the right to duplicate, use, or disclose the information to the extent provided in the resulting contract. This restriction does not limit client's right to use information contained in this information if it is obtained from another source without restriction. The information subject to this restriction is contained in this letter proposal and any referenced attachments or exhibits.

TREASURER'S CERTIFICATION

I certify that there are sufficient funds available (\$119,000.00) for payment of a professional service contract with Dewberry Engineers Inc. for professional engineering services in connection with the design and bid specification preparation for the Glenbrook Road and Stiles Avenue Water Main Replacement Project in Morris Plains. This item will be charged to Account No. 02-00-500-496 (WSIP Phase 3).

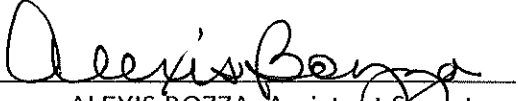


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



19 Saddle Road
Cedar Knolls, NJ 07927

(973) 326-6880

(973) 326-6864

customerservice@smcmua.org

smcmua.org

Resolution No. 66-23

RESOLUTION AUTHORIZING AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR
ENGINEERING SERVICES IN CONNECTION WITH MANGANESE FILTRATION PROCESS
IMPROVEMENTS OF SMCMUA'S BLACK BROOK AND MCCABE GROUNDWATER
TREATMENT FACILITIES

WHEREAS, on October 20, 2022, the Authority awarded a professional service contract to Jacobs Engineering Group, Inc. ("Engineer") for engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities (the "Agreement"); and

WHEREAS, the maximum cost authorized under the Agreement was \$88,970.00; and

WHEREAS, pursuant to a memorandum dated June 5, 2023, from the Engineering Manager, additional engineering services are needed at an estimated cost not to exceed \$92,625.00, as more particularly set forth in the memorandum, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$92,625.00 from \$88,970.00 to \$181,595.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (NJSA 40A:11-1 et seq.) and in compliance with NJSA 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget; and

Board Members

Morristown:
Max Huber

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE


WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The professional service contract previously awarded to Jacobs Engineering Group, Inc. for engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities be amended to include additional services as needed.
2. The additional services shall be provided at an estimated additional cost of \$92,625.00 for a revised maximum cost not to exceed \$181,595.00.
3. The Acting Executive Director or Chief Financial Officer be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023



MEMORANDUM

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, P.E., Engineering Manager *[Signature]*

RE: Recommendation to Amend Contract – Jacobs Engineering Group

DATE: June 5, 2023

CC: Drew Saskowitz, Interim Executive Director

Jacobs Engineering was previously awarded a professional engineering services contract to provide design services to complete the Manganese Filtration Process Improvements at Black Brook and McCabe Water Treatment Facilities.

Additional support by Jacobs is requested to complete tasks associated with verifying design parameters in the basis of design report and furnishing detailed documents for the bidding phase.

The Engineering Division requests a recommendation to amend the current contract for a not-to-exceed budget of \$92,625. Jacobs Engineering Group has an existing working relationship with SMCMUA and is familiar with SMCMUA’s service area.

The Treasurer has certified sufficient funds are available in the Budget. Table 1 provides a summary of the account to be charged for this amendment.

Table 1
Account Allocation

Budget Year	Budget	Expenditure Account No.	Expenditure Account Name	Additional Amount to Encumber
2023	Capital	02-00-500-496	WSIP Phase 3	\$92,625

TREASURER'S CERTIFICATION

I certify that there are additional funds available (\$92,625.00) for additional services as needed to the professional service contract with Dewberry Engineers Inc. ("Engineer") for engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities (increasing the contract from \$88,970.00 to \$181,595.00). This item will be charged to Account No. 02-00-500-496 (WSIP Phase 3).

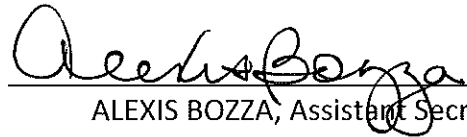


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 67-23

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSIONS

RESOLVED that the following discussions of:

1. Contract Negotiations with New Jersey Water Utilities United Local No.1; and
2. Compensation of Management Personnel

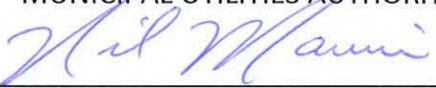
be held in closed session pursuant to subsections 4 and 8 of Section 12b of the Open Public Meetings Act (NJSA 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussions are to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

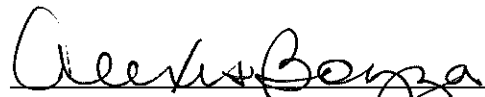
Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Acting Executive Director and Water Quality Superintendent: Drew Saskowitz

Chief Financial Officer: Charles Maggio, CMFO, QPA

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of the Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023



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- smcmua.org

Resolution No. 68-23

RESOLUTION APPROVING SALARY COMPENSATION
FOR MANAGEMENT PERSONNEL FOR 2023

WHEREAS, the Board has reviewed the recommendations of the Human Resource Manager, and the Policy of the SMCMUA regarding salary increases for management personnel; and

WHEREAS, the Human Resource Manager has recommended to the Board of Members that the salary ranges within the Policy are adequate; and

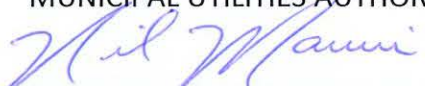
WHEREAS, the Human Resource Manager has recommended salary increases for specific management employees for 2022-2023 as set forth in the Schedule annexed hereto as Exhibit "A"; and

WHEREAS, the Board of The Southeast Morris County Municipal Utilities Authority has reviewed the recommendations of the Acting Executive Director with respect to the attached compensation plan for 2023;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following Compensation Plan annexed hereto as Exhibit "A" be and is hereby adopted and approved.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

NICOLA MARUCCI, PE, Vice Chairman

Dated: June 15, 2023

Board Members

Morristown:
Max Huber

Morris Township:
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Exhibit "A"

COMPENSATION PLAN FOR MANAGEMENT EMPLOYEES

1. The following exempt and non-exempt management positions are established:

<u>Position</u>	<u>Position Classification</u>
Chief Financial Officer	Exempt
Customer Service and Billing Manager	Non-Exempt
Engineering Associate III	Non-Exempt
Engineering Manager	Exempt
Engineering Services Supervisor	Exempt
Executive Administrative Assistant	Non-Exempt
Finance Office Supervisor	Non-Exempt
Human Resources Assistant	Non-Exempt
Human Resources Manager	Exempt
IT Director	Exempt
IT Infrastructure Supervisor	Non-Exempt
IT Infrastructure Assistant Supervisor	Non-Exempt
Operations Assistant Supervisor	Non-Exempt
Operations Manager	Exempt
Operations Risk Manager	Exempt
Payroll and Benefits Administrator	Non-Exempt
Principal Engineer	Exempt
Public Relations and Communication Specialist	Non-Exempt
Revenue Integrity Operations Supervisor	Non-Exempt
Senior Engineer	Exempt
Technical Process Improvement Manager	Non-Exempt
Water Quality Assistant Supervisor	Non-Exempt
Water Quality Superintendent	Exempt
Water Quality Supervisor	Non-Exempt
Water Treatment Process Engineering Associate	Non-Exempt

2. The Human Resources Manager shall maintain and periodically update job descriptions for each of the positions authorized above. Recommendations for changes in job titles and salary levels shall be reviewed by the Acting Executive Director and Chief Financial Officer and endorsed by the Personnel Committee subject to the Board's final approval.
3. The Human Resource Manager shall ensure the preparation of an annual performance evaluation for each management position. The Human Resource Manager shall submit recommendations for management salary adjustments to the Personnel Committee each review year. The Personnel Committee shall review the Human Resource Manager's report and recommend a compensation package to the Board of Members for consideration. The Board may, but shall not be obligated to, act on such recommendation.

4. The Human Resource Manager shall conduct a management compensation review at least every two years and may recommend changes based on market conditions, Consumer Price Index, or other recognized index or industry-standard which accurately measures the cost of living or upon any other relevant economic and performance factors.

2023 APPROVED SALARY CHANGES

2023 Management Cost of Living Adjustments (COLA)

All management employees will receive a 4% COLA appended to their base salary. All employees with a start date in 2022 will have a prorated 4% appended to their base salary. The employee must be serving as an active employee at the time of Board Approval in order to be eligible for an SMCMUA COLA.

Employee	2022 Salary	Increase Amount	2023 Salary
Bozza, Alexis	\$93,770.08	\$3,751.00	\$97,521.00
Brandao, Heather	\$106,900.00	\$4,276.00	\$111,176.00
Buono, Nicholas	\$156,900.00	\$6,276.00	\$163,176.00
Carter, Christine	\$63,500.00	\$2,540.00	\$66,040.00
DeSimone, Gregory	\$84,870.00	\$3,395.00	\$88,265.00
Dyer, Sophia	\$123,000.00	\$4,920.00	\$127,920.00
Hogan, Patricia	\$76,600.00	\$3,064.00	\$79,664.00
Jonach, Jeremy	\$83,000.00	\$3,320.00	\$86,320.00
Kenneweg, Lisa	\$63,345.00	\$2,534.00	\$65,879.00
Lacreta, Debora	\$83,350.00	\$3,334.00	\$86,684.00
Maggio, Charles	\$124,500.00	\$4,980.00	\$129,480.00
Mercado, Celenia	\$93,750.00	\$3,750.00	\$97,500.00
Peragine, Clare	\$84,000.00	\$3,360.00	\$87,360.00
Saskowitz, Andrew	\$133,444.75	\$5,338.00	\$138,783.00
Suarez, Jose	\$71,760.25	\$2,870.00	\$74,631.00
Uelen, Christopher	\$91,352.10	\$3,654.00	\$95,006.00
Total:	\$1,534,042.00	\$61,362.00	\$1,595,404.00

2023 Prorated Management Cost of Living Adjustments (COLA)

Employee	2022 Salary	Increase Amount	2023 Salary
Adame, Ana	\$80,000.00	\$266.67	\$80,266.67
Busund, Kevin	\$75,000.00	\$2,125.00	\$77,125.00
Dannhardt, Patricia	\$112,500.00	\$3000.00	\$115,500.00
Dziadosz, Robert	\$76,200.00	\$1,397.00	\$77,597.00
Hennesy, Carly	\$54,851.20	\$274.26	\$55,125.46
Ibrahim, Mark	\$92,000.00	\$3,373.33	\$95,373.33
Jones, David	\$97,500.00	\$3,412.50	\$100,912.5
Kadziela, Tomasz	\$135,300.00	\$2029.50	\$137,329.5
Total:	\$796,051.20	\$15,878.26	\$738,224.45

Total Compensation retroactively allocated to 1/1/2023 Management Compensation is \$77,240.26.

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2023 Budget in the amount of \$77,240.26 for payment of compensation for management employees effective January 1, 2023.

This item will be charged to Account No. 02-10-400-501, General Administration: Salary & Wages.

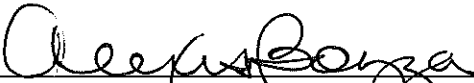


CHARLES MAGGIO, Treasurer

Dated: June 15, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on June 15, 2023, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: June 15, 2023