

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

MARCH 16, 2023

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority (“SMCMUA”) was held on Thursday, March 16, 2023, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

ABSENT: Member Kissil

Also present were the following: Laura Cummings, PE, Executive Director; Charles Maggio, Chief Financial Officer; Drew Saskowitz, Water Quality Superintendent; Sophia Dyer, PE, Principal Engineer; Dave Jones, Operations Manager; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to SMCMUA.

PUBLIC DISCUSSION

Chairman Chumer stated the next portion of the meeting was set aside for public discussion. Steve Parker and David Horst of the Morristown Unitarian Universalist Fellowship (the “Church”) addressed the Members of the Board. The Church previously submitted a letter, a copy of which was provided to the Members prior to the meeting, requesting an appeal to SMCMUA in connection with a proposed new water service for the property owned by the Church located at 21 Normandy Heights Road, Morris Township, New Jersey, and a variance from SMCMUA’s hot box requirement. Following discussion, the Members agreed to defer the matter to the Engineering Committee for further review.

No other members of the public were present. The Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF FEBRUARY 16, 2023

Copies of the minutes of the meeting held on February 16, 2023, were distributed to the Members prior to the meeting for review and comment. Member Baldassari moved that the minutes be adopted as presented. Member Rotando seconded the motion which was duly adopted by the Members.

COMMUNICATIONS

- A. February 15, 2023 – Copy of letter from the Township of Mendham regarding the 2022-2023 controlled deer hunt.
- B. March 1, 2023 – Copy of letter from the Morristown Unitarian Universalist Fellowship requesting a variance from SMCMUA’s hot box requirement.

RESOLUTION – APPROVAL OF MARCH 2023 LIST OF BILLS

Copies of the bill list for March 2023 were distributed to the Members prior to the meeting for comment and approval. Member Kiracofe moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 23-23

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR MARCH 2023

“COPY ANNEXED”

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

OTHER BUSINESS

- A. Resolution Authorizing Extension of Contract for Laboratory Services for Water Testing of Potable and Non-Potable Water

The Members reviewed a memorandum from the Water Quality Superintendent dated February 28, 2023. Eurofins Eaton Analytical, LLC (“EEA”) was previously awarded a contract to perform for laboratory services for water testing of potable and non-potable water. The original contract, authorized by Resolution No. 66-21 on May 20, 2021, was for a term of one year (Original Term) at an annual not to exceed amount of \$153,157.00. SMCMUA and EEA may agree to extend the term beyond the Original Term annually for not more than four one-year extensions, to a maximum of five (5) years. A one-year extension was previously authorized. The services

provided by EEA are being performed in an effective and efficient manner. The Water Quality Superintendent recommended the contract be extended, at the same terms and conditions, including price, for an additional period of one year. The Treasurer certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. Member Rotando moved the following resolution:

RESOLUTION NO. 24-23

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR LABORATORY SERVICES FOR WATER TESTING OF POTABLE AND NON-POTABLE WATER

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

B. Resolution Authorizing Extension of Contract for Laboratory Services for Water Testing of Ground and Industrial Wastewater

The Members reviewed a memorandum from the Water Quality Superintendent dated February 28, 2023. Garden State Laboratories, Inc. (“GSL”) was previously awarded a contract for laboratory services for water testing of ground and industrial wastewater. The initial contract, awarded on May 6, 2022, was for a term of one year (“Original Term”) at an annual not to exceed amount of \$12,070.00. The contract will expire on July 1, 2023. Per the contract, the parties may agree to extend the term beyond the Original Term annually for not more than four one-year extensions, to a maximum of five (5) years under certain provisions. It was determined that the services are being performed in an effective and efficient manner. The Water Quality Superintendent recommended that the contract be extended, at the same terms and conditions, including price, for an additional period of one year. The Treasurer certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. Member Webster moved the following resolution:

RESOLUTION NO. 25-23

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR LABORATORY SERVICES FOR WATER TESTING OF GROUND AND INDUSTRIAL WASTEWATER

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

C. Resolution Authorizing Extension of Contract for Groundskeeping Services

The Members reviewed a memorandum from the Operations Manager dated March 3, 2023. SMCMUA entered into a contract dated July 12, 2021, with Custom Care Services, Inc. (“Custom Care”), for groundskeeping services (the “Contract”). The Contract was for an initial term of two years with an option to extend for an additional one-year period under certain conditions as permitted by the Local Public Contracts Law. The Operations Manager of SMCMUA recommended that the Contract be extended for a period of one year. It was determined that the services are being performed by Custom Care in an effective and efficient manner. The extension will be on the same terms and conditions, including price, as set forth in the existing Contract. The maximum cost to SMCMUA is \$99,075.00 covering the one-year period. The Treasurer certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. Member Webster moved the following resolution:

RESOLUTION NO. 26-23

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR GROUNDSKEEPING SERVICES

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

D. Resolution Authorizing Extension of Competitive Contract for Consulting Services in connection with Staffing and Recruitment

The Members reviewed a memorandum from the HR Manager dated March 6, 2023. SMCMUA entered into a contract dated May 19, 2022, with Aerotek, Inc. (“Aerotek”), for consulting services in connection with staffing and recruitment (the “Contract”). The Contract was for an initial term of one year with an option to renew by SMCMUA for up to four additional years under certain conditions as permitted by the Local Public Contracts Law. Per the memorandum, the HR Manager recommended that the Contract be extended for a period of one year. The extension will be on the same terms and conditions, including price, as set forth in the existing Contract. The maximum cost to SMCMUA shall not exceed \$60,000.00 covering the one-year period. The

Treasurer has certified that there are sufficient funds available in the 2023 Budget. Member Baldassari moved the following resolution:

RESOLUTION NO. 27-23

RESOLUTION AUTHORIZING EXTENSION OF COMPETITIVE CONTRACT FOR CONSULTING SERVICES IN CONNECTION WITH STAFFING AND RECRUITMENT

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

E. Resolution Authorizing Award of Contract to The Giddings Group as an Extraordinary Unspecifiable Service

The Giddings Group is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments. SMCMUA requires a strategic partner and intellectual asset in recruiting professionals specific to the needs of SMCMUA. Based on the Certification of Heather Brandao, HR Manager, dated February 16, 2023, the nature of the services to be performed by The Giddings Group are specialized and qualitative requiring expertise, expert training and proven reputation in connection with the recruiting of industry professionals, a copy of which was provided to the Members for review. The cost to SMCMUA is estimated not to exceed \$40,000. The Local Public Contracts Law authorizes the award of contracts for extraordinary, unspecifiable services without competitive bidding. The award of a contract for extraordinary, unspecifiable services without competitive bidding in this instance is justified and required for good and sufficient reasons including the fact that the successful performance of the services to be provided requires industry familiarity, reputation, in-field contacts and other subjective metrics that cannot reasonably be described by specifications. It was recommended to award of a contract to The Giddings Group to assist SMCMUA as and when needed in identifying qualified candidates for employment by SMCMUA. The Treasurer certified that funds are available in the 2023 Budget. Member Baldassari moved the following resolution:

RESOLUTION NO. 28-23

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE GIDDINGS GROUP AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

F. Resolution Authorizing Award of Contract for Countrywood Tank Altitude Valve Replacement

SMCMUA advertised and received bids, pursuant to a fair and open process, for a contract for Countrywood Tank Altitude Valve Replacement, on March 2, 2023. Three bids were received and reviewed by the Engineering Manager as set forth in a memorandum dated March 7, 2023, a copy of which memorandum was provided to the Members for review. CFM Construction has been determined to be the lowest qualified bidder. The total amount of the contract will not exceed \$42,700.00. The Treasurer certified that there are sufficient funds available in the Capital Budget. Member Huber moved the following resolution:

RESOLUTION NO. 29-23

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR COUNTRYWOOD TANK ALTITUDE VALVE REPLACEMENT

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

G. Resolution Authorizing Award of Contracts for Water Works Materials

SMCMUA advertised and received bids for water works materials, consisting of nine (9) categories described in the bid specifications on March 7, 2023. The Operations Manager reviewed the bids and set forth his recommendations in a memorandum dated March 10, 2023, for the award of primary and stand-by procurement agreements of the various items, said memorandum was provided to the Members for review. The total not to exceed amount of all contracts is \$1,514,558.11. The Treasurer certified that there are sufficient funds available in the 2023 Budget. Member Rotando moved the following resolution:

RESOLUTION NO. 30-23

RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR WATER WORKS MATERIALS

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

H. Resolution Authorizing Copier Lease with Preferred Business Systems

SMCMUA solicited proposals from three office equipment companies for the leasing of two multi-function copier machines for three years. The IT Director Manager reviewed the proposals and set forth his recommendation in a memorandum dated March 7, 2023, said memorandum was provided to the Members for review. The IT Director recommended that SMCMUA enter into a lease agreement with Preferred Business Systems, which submitted the lowest cost proposal for supplying the equipment. The total amount of the lease shall not exceed \$29,232.00. The Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; and that the portions to be expended in 2024, 2025 and 2026 will be available subject to approval of the respective Budgets. Member Baldassari moved the following resolution:

RESOLUTION NO. 31-23

RESOLUTION AUTHORIZING COPIER LEASE WITH PREFERRED BUSINESS SYSTEMS

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

I. Resolution Authorizing Change Order No. 1 for the Contract for Tank Improvement Program - Phase 1

SMCMUA entered into a contract with US Tank Painting, Inc., dated March 21, 2022, for Tank Improvement Program – Phase 1 at a maximum cost of \$1,931,000.00 (“Contract”). The Engineering Manager advised by memorandum dated March 6, 2023, that a Change Order for additional services is needed. The overall increase will not exceed \$23,469.00, as more particularly set forth in the memorandum and the proposed change order, copies of which were provided to the Members for review. It was determined that the services are necessary and reasonable; and will benefit the Water System. The Treasurer certified that funds are available. Member Webster moved the following resolution:

RESOLUTION NO. 32-23

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR THE CONTRACT FOR TANK
IMPROVEMENT PROGRAM - PHASE 1

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci,
Rotando and Webster

NOES: None

J. Resolution Authorizing Air Compressor Maintenance and Repair Services

SMCMUA requested proposals for air compressor maintenance and repair services. Airmatic Compressor (“Airmatic”) submitted a proposal for the providing of such services. The Members reviewed a memorandum from the Operations Manager recommending SMCMUA utilize Airmatic for the provision of these services for 2023 in the not to exceed amount of \$20,000.00. The Treasurer certified that funds are available. Member Huber moved the following resolution:

RESOLUTION NO. 33-23

RESOLUTION AUTHORIZING AIR COMPRESSOR MAINTENANCE AND REPAIR SERVICES

“COPY ANNEXED”

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci,
Rotando and Webster

NOES: None

K. Resolution Authorizing Use of Vendors Under the Morris County Cooperative Pricing Council

SMCMUA is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC") and wishes to purchase certain items from authorized vendors under the MCCPC during the 2023 budget year. The purchase of work, materials and supplies through Cooperative Pricing Councils, such as the MCCPC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5). The Members reviewed a memorandum from the Chief Financial Officer dated March 7, 2023, with vendors SMCMUA requests authorization to utilize for the budget year 2023 which were awarded contracts by the MCCPC. The costs were estimated not to exceed amounts stated in the

memorandum. The Treasurer certified the availability of funds in the 2023 Budget. Member Webster moved the following resolution:

RESOLUTION NO. 34-23

RESOLUTION AUTHORIZING USE OF VENDORS UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

A. Notice of Civil Action Complaint

Mr. Ruitenberg reported that SMCMUA was in receipt of a notice of civil action complaint filing by PSE&G claiming that SMCMUA caused damage to an underground gas service line. He added that SMCMUA denies the allegation and claims that PSE&G did not correctly mark the line. Mr. Ruitenberg stated that the matter has been referred to SMCMUA’s insurance carrier for handling.

B. SMCMUA Tax Assessment and Potential Appeals

Mr. Ruitenberg advised that SMCMUA recently received a statement from the Township of Mendham where the assessed value of the Clyde Potts Reservoir increased significantly resulting in an increase in the property tax due. Newmark has been contracted to complete tax assessments for the Clyde Potts Reservoir and adjacent land located in the Borough of Mendham and Township of Randolph along with SMCMUA’s properties in Hanover Township, Township of Parsippany-Troy Hills, Harding Township, Town of Morristown and Morris Township. Newmark will not complete an assessment for properties in the Borough of Morris Plains due to a conflict of interest where these valuations will be obtained separately. In the cases where appeals may be appropriate upon receipt of the tax assessment report, authorization was sought from the Members to file tax appeals for those properties by the April 1st deadline. Member Baldassari moved to authorize any needed appeal filings upon completion of the property tax assessment report. Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Chumer; Members Baldassari, Huber, Kiracofe, Marucci, Rotando and Webster

NOES: None

C. Committees, Goals and Objectives

Chairman Chumer distributed a memorandum he prepared for consideration to the Members with regard to aligning SMCMUA's committees, goals and objectives for 2023. Chairman Chumer would like to start an initial process this year to make committee goals explicit. He stated it is very important to align goals of each committee with the objectives to support these goals by SMCMUA. Member Baldassari stated he felt it is the responsibility of SMCMUA management to determine the direction and the responsibility of the Board is to review what management is doing and make sure the goals are being accomplished. He continued that if Members are directly involved with establishing specific goals, they are no longer in a position to objectively review. Member Baldassari stated he would review Chairman Chumer's recommendation further. Chairman Chumer asked all Members to review the handout closing that he would like SMCMUA to move forward as a team.

D. Morris Plains Tank Road

Member Rotando requested a status on the gate to be installed on the road to Morris Plains Tank. Member Rotando stated that, by not having a gate in place, it poses safety and security risks. SMCMUA will need to survey the property to determine the placement of the gate posts on either side of the driveway. It was decided to place temporary barricades on the road until the gate can be installed.

REPORTS

- A. General Administration Division – February 2023
- B. Engineering Division – February 2023
- C. Finance Division – February 2023
 - 1. Human Resources – February 2023
- D. Information Technology Division – February 2023
- E. Operations Division – February 2023
- F. Operations Risk Management Division – February 2023
- G. Water Quality Division – February 2023

ADJOURNMENT

There being no further business, Member Baldassari moved that the meeting be adjourned. Member Webster seconded the motion which was duly adopted by the Members. The meeting adjourned at 8:30 PM.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA
Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2023; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2023; and
3. By providing copies of the Annual Notice for publication to the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2023.



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 23-23

RESOLUTION AUTHORIZING PAYMENT OF MARCH 2023 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	364,569.21
Total Operating Fund Checks and Wire Transfers	\$	782,181.38

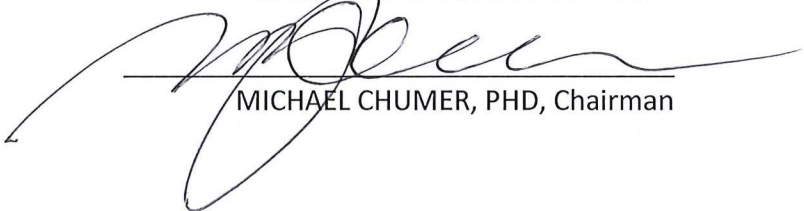
CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>356,742.42</u>
TOTAL OF MARCH 2023 LIST OF BILLS	\$	1,503,493.01

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,503,493.01) for payment of the resolution entitled Resolution Authorizing Payment of March 2023 List of Bills in SMCMUA's 2023 Budget.

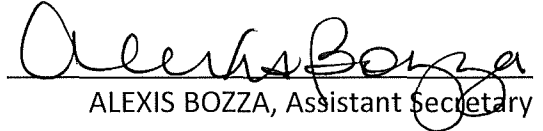


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 24-23

RESOLUTION AUTHORIZING CONTRACT EXTENSION FOR
LABORATORY SERVICES FOR WATER TESTING OF POTABLE AND
NON-POTABLE WATER WITH EUROFINS EATON ANALYTICAL, LLC

WHEREAS, SMCMUA entered into a contract dated July 1, 2021, with Eurofins Eaton Analytical, LLC (“Eurofins”), for laboratory services for water testing of potable and non-potable water (the “Contract”); and

WHEREAS, the Contract was for an initial term of one year with an option to renew by the Authority for up to four additional years under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law; and

WHEREAS, the contract was extended for a period of one year at the same terms and conditions, including price, as set forth in the contract; and

WHEREAS, the Water Quality Supervisor of SMCMUA has recommended that the Contract be extended for an additional period of one year; and

WHEREAS, the Members of SMCMUA hereby find, based upon a memorandum of the Water Quality Supervisor dated February 28, 2023, a copy of which is annexed hereto, that the services are being performed by Eurofins under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, as set forth in the existing Contract; and

WHEREAS, the maximum cost to SMCMUA is \$153,157.00 covering a one year period; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

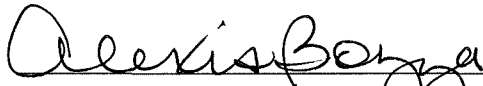
Executive Director: Laura Cummings, PE

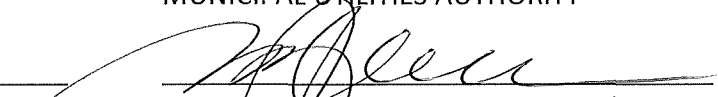
Chief Financial Officer: Charles Maggio, CMFO, QPA

1. The term of the Contract dated July 1, 2021, between SMCMUA and Eurofins Eaton Analytical, LLC, be and the same is hereby extended for an additional period of one year as provided in the Contract and permitted by the Local Public Contracts Law;
2. The extension shall be on the same terms and conditions, including price, as set forth in the existing Contract;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



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-  (973) 326-6864
-  customerservice@smcmua.org
-  smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Drew Saskowitz, Water Quality Superintendent/ T-4, W-3, N-2 LOR *DS*

RE: Laboratory Services for Water Testing of Potable and Non-Potable Water

DATE: February 28, 2023

Eurofins Eaton Analytical, L.L.C. (EEA) was previously awarded a contract to perform the above referenced services. The original contract, authorized by Resolution No. 66-21 on May 20, 2021, was for a term of one year (Original Term) at an annual not to exceed amount of \$153,157.00. A one-year extension was granted, and this contract will expire on July 1, 2023. Per the contract, the Authority may agree to extend the term beyond the Original Term annually for not more than four one-year extensions, to a maximum of five (5) years; provided that the Members of the Authority shall determine, prior to any such extension, in their sole unfettered discretion, that the services are being performed in an effective and efficient manner.

Pursuant to the provisions of the contract, I have determined that the services provided by EEA are being performed in an effective and efficient manner. I recommend extending the contract, at the same terms and conditions, including price, for an additional period of one year. EEA has submitted notification of their interest to extend the current contract. If approved, a contract extension document will be prepared and forwarded to EEA for execution.

The Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. This item will be charged as follows:

Budget Acct. No.	Budget Account Name	2023	2024
02-75-400-601	Operating: Water Quality – Contract Analytical and Sampling	\$89,457.00	\$63,700.00

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a contract extension with Eurofins Eaton Analytical, LLC, for laboratory services for water testing of potable and non-potable water. The total maximum amount of this contract will not exceed \$153,157.00. This item will be charged to Account No. 02-75-400-601 (Water Quality Budget) as follows:

1. In 2023, funds are available in the amount of \$89,457.00; and
2. In 2024, funds will be available in the amount of \$63,700.00 subject to the approval of the 2024 Budget.

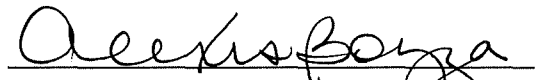


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 25-23

RESOLUTION AUTHORIZING CONTRACT EXTENSION FOR
LABORATORY SERVICES FOR WATER TESTING OF GROUND AND INDUSTRIAL WASTEWATER
WITH GARDEN STATE LABORATORIES, INC.

WHEREAS, SMCMUA entered into a contract dated July 1, 2021, with Garden State Laboratories, Inc. (“GSL”), for laboratory services for water testing of ground and industrial wastewater (the “Contract”); and

WHEREAS, the Contract was for an initial term of one year with an option to renew by SMCMUA for up to four additional years under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law; and

WHEREAS, the contract was extended for a period of one year at the same terms and conditions, including price, as set forth in the contract; and

WHEREAS, the Water Quality Supervisor of SMCMUA has recommended that the Contract be extended for an additional period of one year; and

WHEREAS, the Members of SMCMUA hereby find, based upon a memorandum of the Water Quality Supervisor dated February 28, 2023, a copy of which is annexed hereto, that the services are being performed by GSL under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, as set forth in the existing Contract; and

WHEREAS, the maximum cost to SMCMUA is \$12,070.00 covering a one year period; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

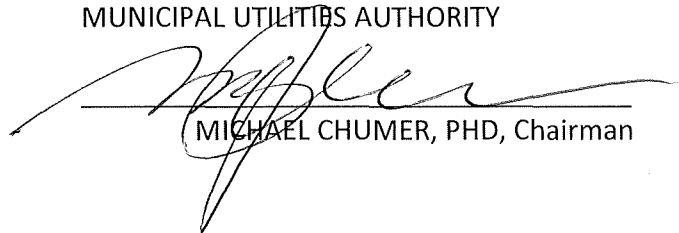
Chief Financial Officer: Charles Maggio, CMFO, QPA

1. The term of the Contract dated July 1, 2021, between SMCMUA and Garden State Laboratories, Inc., be and the same is hereby extended for an additional period of one year as provided in the Contract and permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-4.2;
2. The extension shall be on the same terms and conditions, including price, as set forth in the existing Contract;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



-  19 Saddle Road
Cedar Knolls, NJ 07927
-  (973) 326-6880
-  (973) 326-6864
-  customerservice@smcmua.org
-  smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Drew Saskowitz, Water Quality Superintendent/ T-4, W-3, N-2 LOR *DS*

RE: Laboratory Services for Water Testing of Ground and Industrial Wastewater

DATE: February 28, 2023

Garden State Laboratories, Inc. was previously awarded a contract to perform the above referenced services. The original contract, awarded on May 6, 2022, was for a term of one year (Original Term) at an annual not to exceed amount of \$12,070.00. This contract will expire on July 1, 2023. Per the contract, the Authority may agree to extend the term beyond the Original Term annually for not more than four one-year extensions, to a maximum of five (5) years; provided that the Members of the Authority shall determine, prior to any such extension, in their sole unfettered discretion, that the services are being performed in an effective and efficient manner.

Pursuant to the provisions of the contract, I have determined that the services provided by Garden State Laboratories, Inc. are being performed in an effective and efficient manner. I recommend extending the contract, at the same terms and conditions, including price, for an additional period of one year. Garden State Laboratories, Inc. has submitted notification of their interest to extend the current contract. If approved, a contract extension document will be prepared and forwarded to Garden State Laboratories, Inc. for execution.

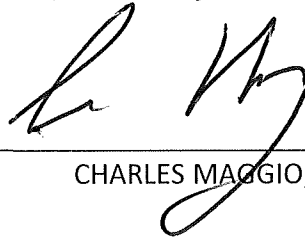
The Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget. This item will be charged as follows:

Budget Acct. No.	Budget Account Name	2023	2024
02-75-400-601	Operating: Water Quality – Contract Analytical and Sampling	\$6,645.00	\$5,425.00

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a contract extension with Garden State Laboratories, Inc., for laboratory services for water testing of ground and industrial wastewater. The total maximum amount of this contract will not exceed \$12,070.00. This item will be charged to Account No. 02-75-400-601 (Water Quality Budget) as follows:

1. In 2023, funds are available in the amount of \$6,645.00; and
2. In 2024, funds will be available in the amount of \$5,425.00 subject to the approval of the 2024 Budget.



CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



- 19 Saddle Road
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- (973) 326-6880
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- smcmua.org

Resolution No. 26-23

RESOLUTION AUTHORIZING CONTRACT EXTENSION FOR
GROUNDSKEEPING SERVICES

WHEREAS, SMCMUA entered into a contract dated July 12, 2021, with Custom Care Services, Inc. (“Custom Care”), for groundskeeping services (the “Contract”); and

WHEREAS, the Contract was for an initial term of two years with an option to extend for an additional one-year period under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law; and

WHEREAS, the Operations Manager of SMCMUA has recommended that the Contract be extended for a period of one year; and

WHEREAS, the Members of SMCMUA hereby find, based upon a memorandum of the Operations Manager dated March 3, 2023, a copy of which is annexed hereto, that the services are being performed by Custom Care under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, as set forth in the existing Contract; and

WHEREAS, the maximum cost to SMCMUA is \$99,075.00 covering a one year period; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; the portion to be expended in 2024 is subject to funds being available in the 2024 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

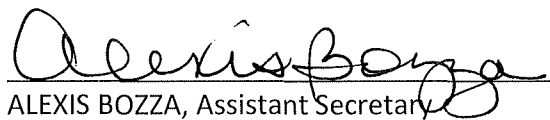
Chief Engineer: John J. Elam, PE

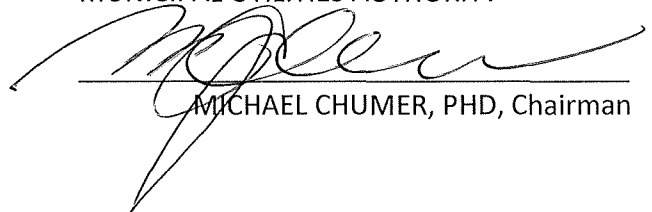
Chief Financial Officer: Charles Maggio, CMFO, QPA

1. The term of the Contract dated July 12, 2021, between SMCMUA and Custom Care Services, Inc., be and the same is hereby extended for a period of one year as provided in the Contract and permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-4.2;
2. The extension shall be on the same terms and conditions, including price, as set forth in the existing Contract;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MICHAEL CHUMER, PHD, Chairman


Dated: March 16, 2023



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Dave Jones, Operations Manager 

RE: Groundskeeping Services Contract

DATE: March 3, 2023

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

SMCMUA entered into a contract dated 07/12/2021 with Custom Care Services, Inc. ("Custom Care") for the above referenced services (the "Contract"). The Contract was awarded by Resolution No. 71-21. The Contract was for an initial term of two years with an option to extend for an additional year under certain conditions as permitted by N.J.S.A. 40A:11-15 of the Local Public Contracts Law.

Under the provisions of the Contract, Custom Care has requested that the Contract be extended for a period of one year on the same terms and conditions, including price, as set forth in the existing Contract.

The services provided by Custom Care have been performed in an effective and efficient manner. It is recommended that the term of the Contract be extended for a period of one year in the maximum amount of \$99,075.00.

The Treasurer has certified that sufficient funds are available in the 2023 Budget for the portion of the Contract to be expended in 2023; the portion to be expended in 2024 will be subject to funds being allocated in the 2024 Budget. Table 1 provides a summary of the accounts to be charged for this Contract.

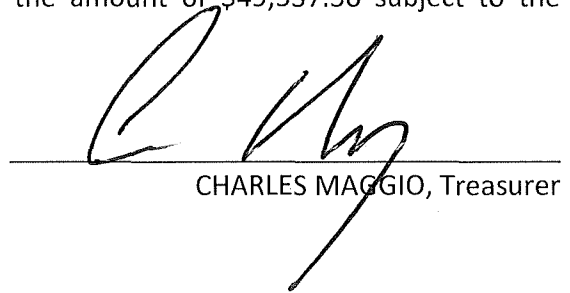
Table 1
Account Allocation

Description	Amount	Account	2023	2024
Groundskeeping	\$99,075.00	02-50-400-633 Operations: Facility Groundskeeping	\$49,537.50	\$49,537.50

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a contract extension with Custom Care Services, Inc., for groundskeeping services. The total maximum amount of this contract will not exceed \$99,075.00. This item will be charged to Account No. 02-50-400-633 (Operations: Facility Groundskeeping) as follows:

1. In 2023, funds are available in the amount of \$49,537.50; and
2. In 2024, funds will be available in the amount of \$49,537.50 subject to the approval of the 2024 Budget.

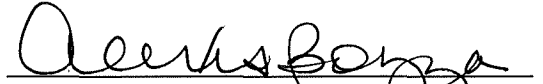


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 27-23

RESOLUTION AUTHORIZING CONTRACT EXTENSION FOR
FOR CONSULTING SERVICES IN CONNECTION WITH STAFFING AND RECRUITMENT

WHEREAS, SMCMUA entered into a contract dated May 19, 2022, with Aerotek, Inc. (“Aerotek”), for consulting services in connection with staffing and recruitment (the “Contract”); and

WHEREAS, the Contract was for an initial term of one year with an option to renew by SMCMUA for up to four additional years under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law; and

WHEREAS, the HR Manager of SMCMUA has recommended that the Contract be extended for a period of one year; and

WHEREAS, the Members of SMCMUA hereby find, based upon a memorandum of the HR Manager dated March 6, 2023, a copy of which is annexed hereto, that the services are being performed by Aerotek under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, as set forth in the existing Contract; and

WHEREAS, the maximum cost to SMCMUA is \$60,000.00 covering a one year period; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The term of the Contract dated May 19, 2022, between SMCMUA and Aerotek, Inc., be and the same is hereby extended for a period of one year as provided in the Contract and permitted by the Local Public Contracts Law;

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

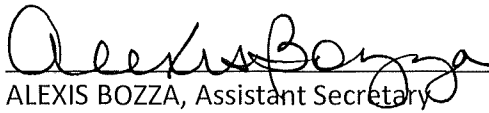
Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

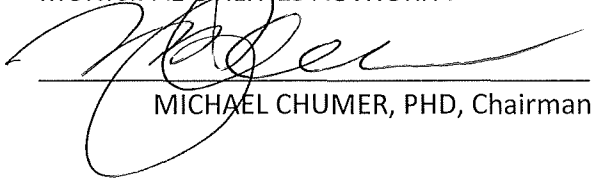
Chief Financial Officer: Charles Maggio, CMFO, QPA

2. The extension shall be on the same terms and conditions, including price, as set forth in the existing Contract;
3. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



- 19 Saddle Road
Cedar Knolls, NJ 07927
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- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Heather Brandao, HR Manager *HB*

RE: Consulting Services in Connection with Staffing and Recruitment

DATE: March 6, 2023

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer

On November 18, 2021, the Board authorized the use of the competitive contracting process (N.J.S.A. 40A:11-4.1) for consulting services in connection with staffing and recruitment. The primary goal is to utilize a vendor's (or vendor's) expertise to complete the staffing solutions from temporary, temporary-to-hire, and direct-hire services. The vendor(s) shall also provide services to the SMCMUA's HR Manager regarding recruitment strategy and access to an extensive network of talented and skilled workers to cover short and long-term staffing needs. The vendor will use its best endeavors to locate suitable candidates. Vendors will use skills, experience in recruitment and human resources (HR), and industry knowledge to locate, screen, interview, and test candidates.

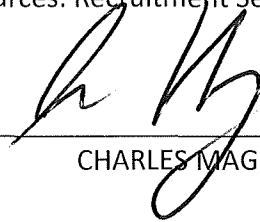
SMCMUA has received notice from Aerotek that all associated fees will remain the same for the next year. A recap of associated fees is provided below:

Direct Placement Fee: 25% of First Year Salary Temporary
Staffing: 1.55% Hourly Markup to Payrate

I am recommending the renewal of the Aerotek contract in the total annual not to exceed amount of \$60,000.00. Funds have been certified by the Treasurer and will be charged to Account No. 02-35-400-626. (Human Resources-Recruitment Services).

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2023 Budget for payment of a contract extension with Aerotek, Inc., for consulting services in connection with staffing and recruitment. The total maximum amount of this contract will not exceed \$60,000.00. This item will be charged to Account No. 02-35-400-626 (Human Resources: Recruitment Services).

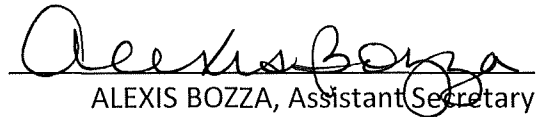


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 28-23

RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE GIDDINGS GROUP
AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE

WHEREAS, The Giddings Group is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments; and

WHEREAS, SMCMUA requires a strategic partner and intellectual asset in recruiting professionals specific to the needs of SMCMUA; and

WHEREAS, based on the Certification of Heather Brandao, HR Manager, dated February 16, 2023, the nature of the services to be performed by The Giddings Group are specialized and qualitative requiring expertise, expert training and proven reputation in connection with the recruiting of industry professionals, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, the cost to SMCMUA is estimated not to exceed \$40,000; and

WHEREAS, N.J.S.A. 40A:11-5(1) authorizes the award of contracts for extraordinary, unspecifiable services without competitive bidding; and

WHEREAS, the award of a contract for extraordinary, unspecifiable services without competitive bidding in this instance is justified and required for good and sufficient reasons including the fact that the successful performance of the services to be provided requires industry familiarity, reputation, in-field contacts and other subjective metrics that cannot reasonably be described by specifications; and

WHEREAS, the award of a contract to The Giddings Group to assist SMCMUA as and when needed in identifying qualified candidates for employment by SMCMUA; and

WHEREAS, the Local Public Contracts Law requires notice of the awarding of contracts for extraordinary, unspecifiable services to be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisements and that the contract be filed for public inspection; and

WHEREAS, funds are available and have been certified by the Treasurer of SMCMUA;

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

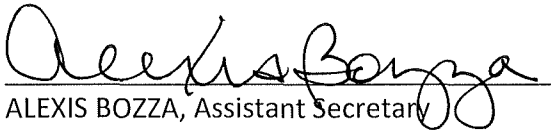
Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

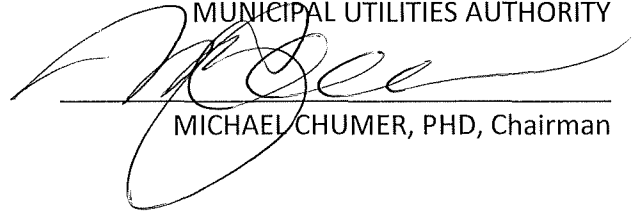
NOW, THEREFORE, be it resolved by The Southeast Morris County Municipal Utilities Authority as follows:

1. The Chairman or Vice Chairman and Secretary or Assistant Secretary are hereby authorized and directed to execute an Agreement with The Giddings Group in the not to exceed amount of \$40,000, the execution of such agreement by the Chairman to be conclusive evidence of such approval.
2. Notice of this resolution shall be published once in the Daily Record and copies of this resolution and the agreement herein authorized shall be filed for public inspection in compliance with the provisions of the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



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CERTIFICATION DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: SMCMUA Board
FROM: Heather Brandao, Human Resource Manager *HB*
DATE: February 16, 2023
SUBJECT: Recruiter Engagement Services
CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, Chief Financial Officer

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: The Giddings Group ("TGG")
Cost: 25% of the first year's base salary of candidates hired by SMCMUA
Duration: One Year
Purpose: Recruiting of Industry Professionals

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done:

TGG is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments. TGG follows a carefully designed methodology focused on client communication and accountability to ensure the highest probability of success. In this manner, TGG will act as a strategic partner and intellectual asset in recruiting professionals specific to the needs of SMCMUA.

2. Describe in detail why the contract meets the provisions of the statute and rules:

TGG possesses (i) a focused understanding of the industry-specific needs of the SMCMUA, as well as (ii) the industry relationships needed to best meet those needs and advance the goals of the SMCMUA. Through TGG's database, research and referral gathering, it will begin an intense period of proactive recruiting for SMCMUA. TGG will carry out an in-depth screening process as it seeks to match opportunities with candidates that meet specific criteria. TGG will work closely with SMCMUA and candidates during the selection and offer phase. TGG will maintain its relationship with the successfully hired candidate during the transition period to combat counteroffers and ensure a successful start.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

The need for industry-specific recruiting expertise and TGG's proven reputation in this specialized field are critical to the needs of SMCMUA to secure essential professionals. It is the specialized needs of SMCMUA, and the unique understanding needed by the consultant to meet those needs that underscore the subjective quality of the services to be provided. And it is this subjective dimension that makes the services to be provided extraordinary, unspecifiable, and not suited to the objective comparison of bids.

4. Describe the informal solicitation of quotations:


No quotations were received by other vendors because TGG provides specialized services that directly relate to industry-specific professionals required by SMCMUA.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

The cost to SMCMUA under the proposal is estimated not to exceed \$40,000. The Treasurer has certified that funds are available in the 2023 Budget Account No. 02-35-400-626, Human Resources: Recruitment Services

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2023 Budget for payment of the resolution entitled Resolution Authorizing Award of Contract to The Giddings Group as an Extraordinary Unspecifiable Service. The total maximum amount of the services shall not exceed \$40,000. This item will be charged to Account No. 02-35-400-626 (Human Resources: Recruitment Services).

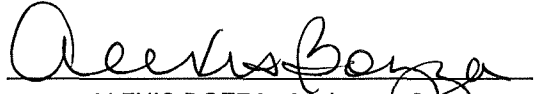


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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smcmua.org

Resolution No. 29-23

RESOLUTION AWARDING CONTRACT FOR COUNTRYWOOD TANK ALTITUDE VALVE REPLACEMENT

WHEREAS, SMCMUA has advertised and received bids, pursuant to a fair and open process, for a contract for Countrywood Tank Altitude Valve Replacement, on March 2, 2023; and

WHEREAS, three bids were received; and

WHEREAS, the bids were reviewed by the Engineering Manager as set forth in a memorandum dated March 7, 2023, a copy of which memorandum is annexed hereto; and

WHEREAS, CFM Constructions has been determined to be the lowest qualified bidder;

WHEREAS, the total amount of the contract will not exceed \$42,700.00; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the Capital Budget; and

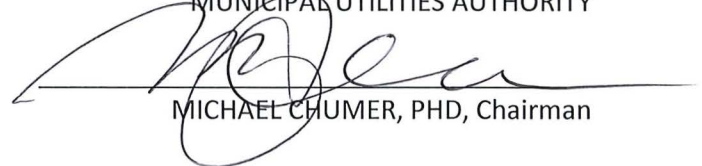
NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract for Countrywood Tank Altitude Valve Replacement be awarded to CFM Construction in accordance with its bid submitted on March 2, 2023, in the maximum annual amount of \$42,700.00.
2. That the appropriate officers of SMCMUA be and they are hereby authorized and directed to execute a contract with regard to said work on behalf of SMCMUA in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Engineer: John J. Elam, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA



MEMORANDUM

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager
Dave Jones, Operations Manager

RE: Recommendation of Award
Countrywood Tank Altitude Valve Replacement

DATE: March 7, 2023

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QUA, Executive Administrative Assistant


Digitally signed by David Jones
DN: cn=David Jones, o=SMCMUA,
ou=Operations Manager,
email=djones@smcmua.org, c=US
Date: 2023.03.07 13:48:30 -0500

Digitally signed by David Jones
DN: cn=David Jones, o=SMCMUA,
ou=Operations Manager,
email=djones@smcmua.org, c=US
Date: 2023.03.07 13:48:30 -0500

The Authority advertised and received bids for the above referenced contract on March 2, 2023. Bid packages were obtained by nine (9) companies where three (3) companies submitted. A breakdown of the bids received is provided below in Table 1.

Table 1
Bid Summary

Bidder	Total
CFM Construction, Inc.	\$42,700
VNL Incorporated	\$50,500
Stonehill Contracting Co.	\$76,825

Project Scope

The project scope is to remove the existing altitude valve and appurtenances and replace with new altitude valve and associated piping at the Countrywood Tank as prepared in the contract documents by SMCMUA. Work shall include, but not limited to, the following and related tasks:

- Furnishing and installing altitude valve
- Start up and testing

- Training
- Allowance for additional work

Project Driver

The project driver is to complete the services required to return the Countrywood Tank to normal operations, improving the efficiency of water supply management and fire protection in the 523 hydraulic gradient.

Bid Review and Recommendation

It is recommended that a contract be awarded to CFM Construction, Inc. for its low, responsive, and responsible bid submitted on 3/2/23, for a total Not-to-Exceed maximum amount of \$42,700.

The Treasurer has certified that sufficient funds are available in the 2023 Budget as summarized in Table 2.

Table 2
Account Allocation

Description	Amount	Account	Budget Year	Year
T&P Wells Pumps Motors Etc	\$42,700	02-00-500-494	2023	2023

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a contract with CFM Construction for Countrywood Tank Altitude Valve Replacement. The total maximum annual amount of this contract will not exceed \$42,700.00. This item will be charged to Capital Budget Account No. 02-00-500-494 (T&P Wells Pumps Motors Etc.).

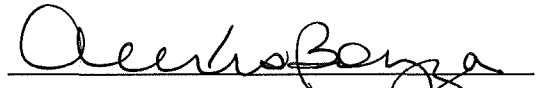


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 30-23

RESOLUTION AWARDING CONTRACTS FOR WATER WORKS MATERIALS

WHEREAS, SMCMUA advertised and received bids for water works materials, consisting of nine (9) categories described in the bid specifications on March 7, 2023; and

WHEREAS, the Operations Manager has reviewed the bids and set forth his recommendations in a memorandum dated March 10, 2023, for the award of the various items, said memorandum is attached hereto and made a part hereof; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget; and

NOW, THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that contracts for Water Works Materials be awarded as follows:

PRIMARY PROCUREMENT AGREEMENTS

Capitol Supply

Bid No. 1	Ductile Iron Pipe and Compact Mechanical Joint Fittings	\$45,443.00
Bid No. 2	Mechanical Joint Resilient Wedge Gate Valves	\$158,842.00

Core and Main

Bid No. 6	Water Service Materials	\$95,004.64
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Ferguson Supply

Bid No. 3	Tapping Sleeves and Valves	\$8,365.00
Bid No. 4	Valve and Curb Boxes and Parts	\$93,000.00
Bid No. 5	Type K Copper Tubing	\$33,250.00
Bid No. 8	Mueller Fire Hydrants and Repair Parts	\$216,191.00

Raritan Supply

Bid No. 7	Repair Clamps and Sleeves	\$71,064.24
Bid No. 9	Meter Pits and Parts	\$9,792.05

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Engineer: John J. Elam, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

STAND-BY PROCUREMENT AGREEMENTS

Capitol Supply

Bid No. 3	Tapping Sleeves and Valves	\$8,675.00
Bid No. 4	Valve and Curb Boxes and Parts	\$99,723.00
Bid No. 6	Water Service Materials	\$121,792.00
Bid No. 7	Repair Clamps and Sleeves	\$72,513.68
Bid No. 8	Mueller Fire Hydrants and Repair Parts	\$222,035.40

Core and Main

Bid No. 5	Type K Copper Tubing	\$35,888.00
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Ferguson Supply

Bid No. 9	Meter Pits and Parts	\$9,955.00
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Raritan Supply

Bid No. 1	Ductile Iron Pipe and Compact Mechanical Joint Fittings	\$53,555.90
Bid No. 2	Mechanical Joint Resilient Wedge Gate Valves	\$159,468.20

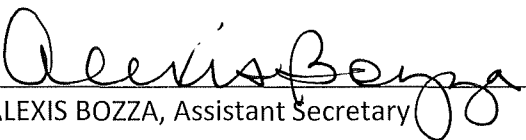
Total Not to Exceed Amount: \$1,514,558.11

in accordance with their bids submitted on March 7, 2023; and

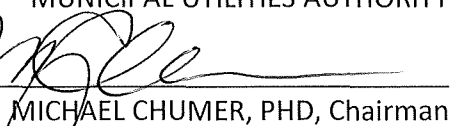
BE IT FURTHER RESOLVED that the appropriate officers of SMCMUA be and they are hereby authorized and directed to execute appropriate contracts with regard to said items on behalf of SMCMUA in the manner prescribed by law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY



ALEXIS BOZZA, Assistant Secretary



MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



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*****REVISED MEMORANDUM*****

TO: SMCMUA Board

FROM: Dave Jones, Operations Manager

RE: Water Works Materials

DATE: March 10, 2023

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

SMCMUA advertised and received bids, pursuant to a fair and open process, for the above referenced services on March 7, 2023. The bid specifications included approximately one hundred fifty (150) different items separated across nine (9) different bid categories. SMCMUA received bids from four (4) companies where the summary is outlined in Table 1.

Due to continued supply chain issues, the bid specifications were written to award additional stand-by contracts to the second lowest bidder for each bid item category. Purchases will be made pursuant to the stand-by contracts only when the bid item has been verified by the Owner as unavailable in the required time under the primary supply contract.

It is recommended that contracts be awarded as shown in Table 1. Please note that these are one (1) year contracts to supply the specified materials as needed with options for renewal pursuant to the Local Public Contracts Law. The total maximum amount for all primary and stand-by contracts shall not exceed \$1,514,558.11. It should be noted that this amount exceeds the amount budgeted. However, the contracts are written with the intention to purchase from the lowest bidder but allows SMCMUA the flexibility to order needed materials when there are supply issues. As such, funds should be encumbered for all items understanding that the realized expenditures will be less.

The Treasurer has certified that sufficient funds are available in SMCMUA's Budget as outlined in Table 2.

Table 1
Bid Summary

Bid No.	Description	Capitol	Core & Main	Ferguson	Raritan
1	Tyton Joint Ductile Iron Pipe and Compact Mechanical Joint Fittings	\$ 45,443.00	\$ 61,509.90	\$ 58,366.00	\$ 53,555.90
2	Standardized Mechanical Joint Resilient Wedge Gate Valves	\$ 158,842.00	\$ 159,660.65	\$ 164,680.00	\$ 159,468.20
3	Standardized Tapping Sleeves and Valves	\$ 8,675.00	\$ 8,836.97	\$ 8,365.00	\$ -
4	Valve and Curb Boxes and Parts	\$ 99,723.00	\$ 110,190.00	\$ 93,000.00	\$ -
5	Type K Copper Tubing	\$ 35,894.00	\$ 35,888.00	\$ 33,250.00	\$ 38,174.00
6	Water Service Materials	\$ 121,792.00	\$ 95,004.64	\$ 123,800.90	\$ 123,086.21
7	Repair Clamps and Sleeves	\$ 72,513.68	\$ 77,304.10	\$ 72,738.20	\$ 71,064.24
8	Mueller Fire Hydrants and Repair Parts	\$ 222,035.40	\$ -	\$ 216,191.00	\$ 223,693.09
9	Meter Pits and Parts	\$ 10,112.00	\$ 12,335.45	\$ 9,955.00	\$ 9,792.05
TOTALS FOR PRIMARY CONTRACTS		\$ 204,285.00	\$ 95,004.64	\$ 350,806.00	\$ 80,856.29
TOTALS FOR STAND-BY CONTRACTS		\$ 524,739.08	\$ 35,888.00	\$ 9,955.00	\$ 213,024.10

Table 2
Account Allocation

Description	Account	2023
Water Works Materials	02-00-500-489	\$1,514,558.11

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2023 Budget for payment of primary and stand-by procurement contracts for Water Works Materials. The total maximum amount of these contracts will not exceed \$1,514,558.11. These items will be charged to Capital Account No. 02-00-500-489 (Water Works Materials).



CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 31-23

RESOLUTION AUTHORIZING COPIER LEASE WITH PREFERRED BUSINESS SYSTEMS

WHEREAS, SMCMUA solicited proposals from three office equipment companies for the leasing of two multi-function copier machines for three years; and

WHEREAS, the IT Director Manager has reviewed the proposals and set forth his recommendation in a memorandum dated March 7, 2023, said memorandum is attached hereto and made a part hereof; and

WHEREAS, the IT Director recommended that SMCMUA enter into a lease agreement with Preferred Business Systems, which submitted the lowest cost proposal for supplying the equipment; and

WHEREAS, the total amount of the lease shall not exceed \$29,232.00; and

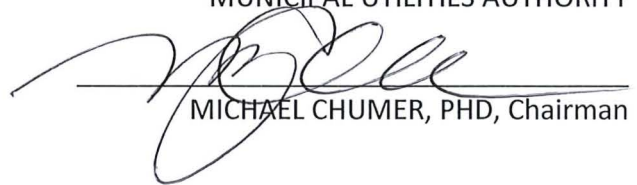
WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2023 Budget for the portion to be expended in 2023; and that the portions to be expended in 2024, 2025 and 2026 will be available subject to approval of the respective Budgets; and

NOW, THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the Executive Director of SMCMUA be and is hereby authorized and directed to execute the agreement with regard to said items on behalf of SMCMUA in the manner prescribed by law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Engineer: John J. Elam, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA



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MEMORANDUM

TO: Laura Cummings, PE, Executive Director
 FROM: Nicholas Buono, Information Technology Director
 RE: Copier Lease
 DATE: March 7, 2023
 CC: Charles Maggio, CMFO, QPA, Chief Financial Officer

SMCMUA solicited quotes from three (3) copier vendors for a new three-year lease, as the existing lease will be expiring.

The following quotes received are listed below:

Vendor	Price (Mthly)	Mthly Qty	Term (Months)	Total
Kyocera Document Solutions				
Two Copiers	\$ 925.00		36	\$ 33,300.00
Black and White Copies	Included	15,000		
Color Copies	Included	6,000		
Preferred Business Systems (PBS)				
Two Copiers	\$ 812.00		36	\$ 29,232.00
Black and White Copies	Included	15,000		
Color Copies	Included	8,000		
Sharp Business Systems				
Two Copiers	\$ 897.00		36	\$ 32,292.00
Black and White Copies	Included			
Color Copies	Included			

Based on the three pricing schemes, the recommendation is to renew with PBS for an additional three years.

The Treasurer has certified that sufficient funds are available in the 2023 Operating Budget, Account Number 02-12-400-612 (Office Lease Contracts), and pending approval for 2024, 2025 and 2026. See table below:

Year	Account No.	Name	Cost	Comments
2023	02-12-400-612	Office Lease Contracts	\$ 7,308.00	Available (9 Months)
2024	02-12-400-612	Office Lease Contracts	\$ 9,744.00	Pending Approval
2025	02-12-400-612	Office Lease Contracts	\$ 9,744.00	Pending Approval
2026	02-12-400-612	Office Lease Contracts	\$ 2,436.00	Pending Approval
			\$ 29,232.00	

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a copier lease agreement as follows:

1. In 2023, funds are available in the amount of \$7,308.00; and
2. In 2024, funds will be available in the amount of \$9,744.00 subject to the approval of the 2024 Budget; and
3. In 2025, funds will be available in the amount of \$9,744.00 subject to the approval of the 2025 Budget; and
4. In 2026, funds will be available in the amount of \$2,436.00 subject to the approval of the 2026 Budget.

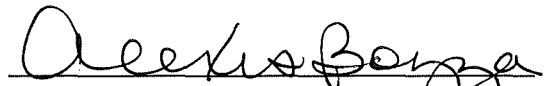
The total maximum amount of these contracts will not exceed \$29,232.00. These items will be charged to Operating Account No. 02-12-400-612 (IT Administration: Office Lease Contracts).


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 32-23

RESOLUTION AUTHORIZING CHANGE ORDER FOR THE CONTRACT FOR
TANK IMPROVEMENT PROGRAM – PHASE 1

WHEREAS, SMCMUA entered into a contract with US Tank Painting, Inc., dated March 21, 2022, for Tank Improvement Program – Phase 1 at a maximum cost of \$1,931,000.00 (“Contract”); and

WHEREAS, the Engineering Manager has advised by memorandum dated March 6, 2023, that a Change Order for additional services is needed; and

WHEREAS, the overall increase will not exceed \$23,469.00, as more particularly set forth in the memorandum and the proposed change order, copies of which are annexed hereto; and

WHEREAS, SMCMUA has determined that the services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, funds are available and have been certified by the Treasurer;

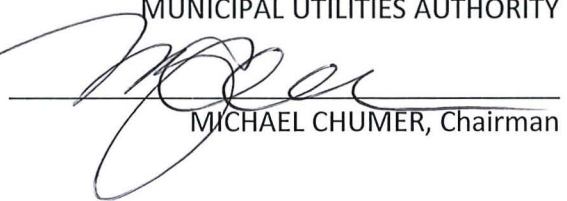
NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed changed order annexed hereto be and the same is hereby approved.
2. The Executive Director or the Engineering Manager be and are hereby authorized to execute and deliver the said change order for SMCMUA.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MICHAEL CHUMER, Chairman

Dated: March 16, 2023

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.


Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.



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- customerservice@smcmua.org
- smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager 

RE: Tank Improvement Program – Phase 1
Change Order No. 1 Request – Adjust Existing Contract Line Item for
Additional Purlin Replacement at Picatinny Tank No. 2

DATE: March 6, 2023

CC: Laura Cummings, PE, Executive Director

In accordance with Resolution No. 27-22, the Board awarded US Tank Painting Inc. Tank Improvement Program – Phase 1 (TIP Phase 1) for a total contract amount of \$1,931,000.

Project Scope

TIP Phase 1 included improvements to three (3) tanks, Easley, Picatinny No. 2 and Baird Place, and an access road at Morris Plains Tank.

Change Order Request and Recommendation

The following table summarizes the changes in the existing contract line items to adjust for the additional purlin replacement at the Picatinny Tank No. 2 and a revised scope of the Morris Plains Tank access road:

Line Item	Description	Unit Cost	Bid Unit Price	Original Bid Qty	Original Bid Total	This Change Order Qty.	This Change Order Value	Total Change Order Quantity	Adjusted Contract Line Item Value
2	Additional Interior & Exterior Tank Coating – Three Coat System “Top Coating”	SF	\$20	5,000	\$100,000	-5,000	(\$100,000)	0	\$0
3	Purlin Replacement for Picatinny Tank 2 Roof Structure Repair	Each	\$8,000	30	\$240,000	25	\$200,000	55	\$440,000
4	Morris Plains Access Road	Lump Sum	\$51,000	1	\$51,000	0.4602	\$23,469	1.4602	\$74,469
5	Contingency Allowance	Allow.	\$100,000	1	\$100,000	-1	(\$100,000)	0	\$0
Total Contract Change Order Amount								\$23,469	

The Engineering Division requests a recommendation to amend the current contract to cover the change order request above for \$23,469.

The Treasurer has certified sufficient funds are available in the Budget. Table 1 provides a summary of the account to be charged for this account.

Table 1
Account Allocation

Budget Year	Budget	Expenditure Account No.	Expenditure Account Name	Amount to Encumber
2023	Capital	02-00-500-495	Tank Improvement - Phase 1	\$23,469

Change Order

No. 1

Date of Issuance: February 23, 2023 Effective Date: _____

Project: Tank Improvements Program, Phase 1 Re-Bid	Owner: Southeast Morris County MUA	Owner's PO No.: 22-00346
Contract: Tank Improvements Program, Phase 1 Re-Bid		Date of Contract: March 21, 2022
Contractor: US Tank		Engineer's Project No.: 306.004b

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

To adjust the existing contract line items to adjust for the additional purlin replacement at the Picatinny Tank and a revised scope of the Morris Plains Access Road.

- 1 - Replacement of additional 25 purlins for the Picatinny Tank Roof. Unit Price per Line Item #3 of Bid.
- 2 – Reappropriation of Bid Line Item #2, Additional Interior & Exterior Tank Coating
- 3 – Revised Scope and Cost for Morris Plains Access Road, Line Item #4 of the Bid.
- 4 – Reappropriation of Line Item #5 of the Bid.

Adjustment Table:

Contract Line Item	Description	Unit Cost	Bid Unit Price	Original Bid Quantity	Original Bid Total	This Change Order Quantity	This Change Order Value	New Total Contract Quantity	Adjusted Contract Line Item Value
2	Additional Interior & Exterior Tank Coating – Three Coat System “Top Coating”	SF	\$20	5,000	\$100,000	-5,000	(\$100,000)	0	\$0
3	Purlin Replacement for Picatinny Tank 2 Roof Structure Repair	Each	\$8,000	30	\$240,000	25	\$200,000	55	\$440,000
4	Morris Plains Access Road	Lump Sum	\$51,000	1	\$51,000	0.4602	\$23,469	1.4602	\$74,469
5	Contingency Allowance	Allow	\$100,000	1	\$100,000	-1	(\$100,000)	0	\$0
Total Contract Change Order Amount							\$23,469		

Attachments (list documents supporting change):

US Tank Access Road quotation for Morris Plains Access Road scope changes

Change Order

No. 1

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,931,000.00

~~[Increase]~~ ~~[Decrease]~~ from previously approved
Change Orders No. _____ to No. _____:

\$ 0.00

Contract Price prior to this Change Order:

\$ 1,931,000.00

~~[Increase]~~ ~~[Decrease]~~ of this Change Order:

\$ 23,469.00

Contract Price incorporating this Change Order:

\$ 1,954,469.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 24 Jul 2023

Ready for final payment (days or date): _____

~~[Increase]~~ ~~[Decrease]~~ from previously approved Change Orders
No. _____ to No. _____:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (days or date): 24 Jul 2023

Ready for final payment (days or date): _____

~~[Increase]~~ ~~[Decrease]~~ of this Change Order:

Substantial completion (days or date): 0

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): 24 Jul 2023

Ready for final payment (days or date): _____

RECOMMENDED:

By: 

Engineer (Authorized Signature)

Date: 24 Feb 2023

ACCEPTED:

By: _____

Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____

Contractor (Authorized Signature)

Date: _____

TREASURER'S CERTIFICATION

I hereby certify funds are available in the amount of \$23,469.00 for payment of a change order with US Tank Painting, Inc., for Tank Improvement Program – Phase 1. The revised total amount of this contract shall not exceed \$1,954,469.00. This item will be charged to Account No. 02-00-500-495 (Tank Improvement - Phase 1).

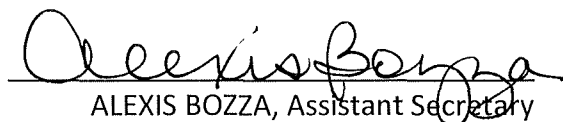


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 33-23

RESOLUTION AUTHORIZING AIR COMPRESSOR MAINTENANCE AND REPAIR SERVICES

WHEREAS, SMCMUA requested proposals for air compressor maintenance and repair services; and

WHEREAS, Airmatic Compressor (“Airmatic”) submitted a proposal for the providing of such services; and

WHEREAS, the Operations Manager recommends utilizing Airmatic for the provision of these services in the not to exceed amount of \$20,000.00, a copy of which memorandum is attached as Exhibit “A”; and

WHEREAS, this purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, Airmatic has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

1. That the proposal received by Airmatic Compressor be and the same is hereby approved in the not to exceed amount of \$20,000.00.
2. That the appropriate officers of SMCMUA be and they are hereby authorized and directed to execute the purchase order on behalf of SMCMUA in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023



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 smcmua.org

MEMORANDUM

TO: Laura Cummings, P.E., Executive Director
FROM: Dave Jones, Operations Manager David Jones
RE: Air Compressor Maintenance Recommendation
DATE: March 7, 2023
CC: Laura Cummings, PE, Executive Director
 Charles Maggio, CMFO, QPA, Chief Financial Officer
 Alexis Bozza, QPA, Executive Administrative Assistant

Digitally signed by David Jones
 DN: cn=David Jones, o=SMCMUA, ou=Operations Manager,
 email=djones@smcmua.org, c=US
 Date: 2023.03.07 15:00:59 -0500

The Authority solicited proposals from seven (7) vendors for the above referenced services (RFP). The RFP requested pricing on for maintenance on all SMCMUA’s air compressors at various facilities in the service area. No bids were returned after two (2) attempts due to some of the contract language that one company that gave us feedback. After multiple attempts to change the language to agreeable terms, it was decided to pursue a different approach to the air compressor maintenance.

The Operations Manager recommends obtaining a blanket purchase order for Airmatic Compressor Systems to perform maintenance on the air compressors twice per year. This would also include any unexpected breakdown of equipment. A blanket purchase order in the amount of \$20,000 would be enough to cover two (2) preventative maintenance visits as well as any emergency repairs that would be needed.

The Treasurer will certify that sufficient funds are available in SMCMUA’s Budget as outlined in the table below.

Account Allocation

Description	Amount Budgeted	Account	2023
Maintenance, Servicing, and Repair of HVAC Systems	\$134,800	02-50-400-641: Operations. Admin. Facility Maint.	\$20,000

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$20,000.00) for payment of not to exceed purchase order to Airmatic Compressor in SMCMUA's 2023 Budget. This item will be charged to Account No. 02-50-400-641 (Operations: Admin. Facility Maintenance).

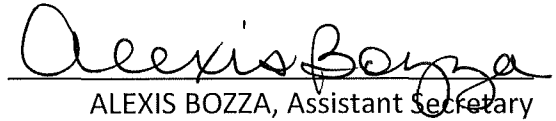


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023



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Resolution No. 34-23

RESOLUTION AUTHORIZING USE OF VENDORS UNDER THE
MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, SMCMUA is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC"); and

WHEREAS, SMCMUA wishes to purchase the items listed in Exhibit "A" from authorized vendors under the MCCPC during the 2023 budget year; and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Councils, such as the MCCPC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendors listed in Exhibit "A" attached hereto have been respectively awarded a contract by the MCCPC for and including the budget year 2023; and

WHEREAS, the cost is estimated not to exceed the amount stated; and

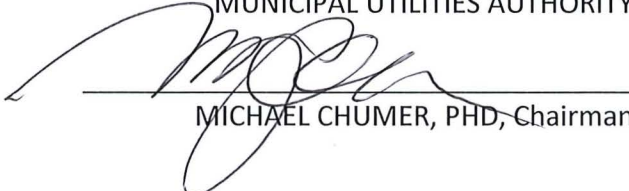
WHEREAS, the Treasurer of SMCMUA has certified the availability of funds in the 2023 Budget;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendors listed in Exhibit "A" be authorized for use for the budget year 2023.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MICHAEL CHUMER, PHD, Chairman

Dated: March 16, 2023

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

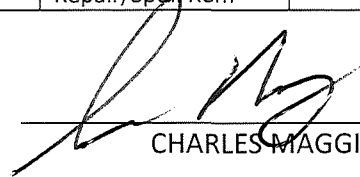
Exhibit "A"

CONTRACT	VENDOR	ITEMS	AMOUNT
15-D	A&K Equip Co	Utility Body Upgrade	\$17,500
9	Tilcon	Crushed Stone and Sand	\$45,000

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2023 Budget to purchase work, materials and supplies from the vendors listed below through the Morris County Cooperative Pricing Council in 2023. The cost is estimated not to exceed the amounts stated:

CONTRACT	VENDOR	ITEMS	CONTRACT EXP DATE	BUDGET ACCT #	ACCOUNT NAME	AMOUNT BUDGETED	AMOUNT REQUESTED
15-D	A&K Equip Co	Utility Body Upgrade	10/31/23	02-00-500-487	Vehicles & Equipment	\$240,000	\$17,500
9	Tilcon	Crushed Stone and Sand	12/31/23	02-60-400-692	Trans: Street Repair/Spot Rem	\$208,500	\$45,000

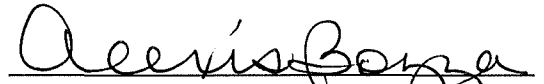


CHARLES MAGGIO, Treasurer

Dated: March 16, 2023

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on March 16, 2023, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: March 16, 2023