

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

OCTOBER 20, 2022

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority ("SMCMUA") was held on Thursday, October 20, 2022, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster [Member Kissil participated by telephone conference as permitted by the By Laws.]

ABSENT: Member Chumer

Member Kissil acknowledged that he could hear the Chairman and other participants.

Also present were the following: Laura Cummings, PE, Executive Director; Charles Maggio, Chief Financial Officer; Drew Saskowitz, Water Quality Superintendent; Sophia Dyer, PE, Principal Engineer; Greg DeSimone, Revenue Integrity Operations Supervisor; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to the SMCMUA.

PUBLIC DISCUSSION

Chairman Rotando stated the next portion of the meeting was set aside for public discussion. No one from the public was present. The Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF SEPTEMBER 15, 2022

Copies of the minutes of the meeting held on September 15, 2022, were distributed to the Members prior to the meeting for review and comment. Member Baldassari moved that the minutes be adopted as presented. Member Marucci seconded the motion which was duly adopted by the Members.

COMMUNICATIONS

1. Copy of Press Release, "SMCMUA Renames its Headquarters Facility in Honor of Sidney D. Weiss, Esq."

RESOLUTION – APPROVAL OF OCTOBER 2022 LIST OF BILLS

Copies of the bill list for October 2022 were distributed to the Members prior to the meeting for comment and approval. Member Webster moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 109-22

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR OCTOBER 2022

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

OTHER BUSINESS

A. Report of the Engineering Committee

Member Marucci referred the Members to the report previously provided on the Engineering Committee meeting held on September 19, 2022. The Engineering Committee reviewed the first draft of the 2023 Budget with a focus on the Capital Program. Also discussed were Weiss Headquarters Facility options and Engineering project updates.

B. Report of the Personnel Committee

Member Webster referred the Members to the report previously provided on the Personnel Committee meeting held on September 20, 2022. The Personnel Committee reviewed the first draft of the 2023 Budget with a focus on projected labor costs. Also discussed was the employee pulse survey.

C. Report of the Finance Committee

Member Baldassari referred the Members to the report previously provided on the Finance Committee meeting held on September 29, 2022. The Finance Committee reviewed the first draft of the 2023 Budget and the resultant proposed and projected rate increases. Also discussed was the Weiss Headquarters Facility evaluation.

D. Resolution Introducing Budget for 2023

Following discussion on the reports of the Committees, the Board reviewed the proposed 2023 Budget. Mr. Maggio stated that minor revisions were made to the draft report previously provided to the Members which he then explained. The Executive Director and Chief Financial Officer gave a brief PowerPoint presentation regarding the proposed Budget. Member Baldassari offered the following resolution:

RESOLUTION NO. 110-22

RESOLUTION INTRODUCING BUDGET FOR 2023

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

E. Resolution Increasing Authorized Amount to Approved Vendors Under Hunterdon County Educational Services Commission

The Members reviewed a memorandum from the Chief Financial Officer/Treasurer dated October 12, 2022. SMCMUA wishes to increase the amount authorization to purchase certain items from authorized vendors under the Hunterdon County Educational Services Commission (HCESC) during the 2022 budget year. The vendors have been awarded contracts by the HCESC. The purchases of goods and services by local contracting units through the agency without advertising is authorized under Section 12 of the Local Public Contracts Law, N.J.S.A. 40A:11-12. The Treasurer certified that funds are available in the 2022 Budget. Member Huber offered the following resolution:

RESOLUTION NO. 111-22

RESOLUTION INCREASING AUTHORIZED AMOUNT TO APPROVED VENDORS UNDER HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

"COPY ANNEXED"

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

F. Resolution Awarding Stand-By Contract for Water Treatment Chemicals

SMCMUA advertised and received bids for water treatment chemicals where four bids were submitted for water treatment chemicals on September 8, 2022. Award to the primary suppliers was made at the September 15, 2022 Board Meeting. Pursuant to a memorandum by the Water Quality Superintendent dated October 7, 2022, a copy of which was reviewed by the Members, it was recommended that a stand-by procurement contract be awarded to Miracle Chemical Company as the second lowest qualified bidder for Sodium Hypochlorite and Sodium Bisulfite in the total maximum amount of \$201,505.00 should the primary vendor be unable to provide the chemicals due to continuing supply chain issues. The Treasurer certified that there are sufficient funds available in the 2022 Budget for the portion to be expended in 2022; and that the portion to be expended in 2023 will be available subject to approval of the 2023 Budget. Member Webster offered the following resolution:

RESOLUTION NO. 112-22

RESOLUTION AWARDING STAND-BY CONTRACT FOR
WATER TREATMENT CHEMICALS

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

G. Resolution Authorizing Change Order to the Contract for Excavation Spoils Removal

SMCMUA entered into a contract with Caravella Demolition, Inc., dated December 15, 2021 for excavation spoils removal at a maximum annual cost of \$101,025.00 ("Contract"). The Operations Manager has advised by memorandum dated October 4, 2022, that a Change Order for additional services is needed due to an increase in main break activity. The overall increase will not exceed \$20,205.00, as more particularly set forth in the memorandum and the proposed change order, copies of which were reviewed by the Members. The Members determined that the services to be performed are necessary and reasonable; and will benefit the Water System. The

Treasurer certified that the additional funds are available in the 2022 Budget. Member Huber offered the following resolution:

RESOLUTION NO. 113-22

RESOLUTION AUTHORIZING CHANGE ORDER TO THE CONTRACT FOR EXCAVATION
SPOILS REMOVAL

"COPY ANNEXED"

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

H. Resolution Authorizing Purchase of Chemical Feed Pumps with Accessories

SMCMUA requested proposals for the purchase of chemical feed pumps with accessories. Municipal Maintenance ("MM") submitted the lowest cost proposal for the providing of such equipment at a maximum amount of \$27,500.00. The Members reviewed a memorandum dated October 11, 2022 from the Water Quality Superintendent recommending the Members authorize the purchase. The purchase would be made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). MM has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that they will be prohibited from making any reportable contributions through the term of the purchase. The Treasurer certified that the additional funds are available in the 2022 Budget. Member Webster offered the following resolution:

RESOLUTION NO. 114-22

RESOLUTION AUTHORIZING PURCHASE OF CHEMICAL FEED PUMPS WITH
ACCESSORIES

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

- I. Resolution Authorizing Award of a Professional Service Contract for Engineering Services in connection with Manganese Filtration Process Improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities

SMCMUA has a need for professional engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities. Jacobs Engineering Group, Inc. (Jacobs) submitted a proposal dated October 10, 2022, for the providing of such services at a maximum not to exceed amount of \$88,970.00. The Members reviewed a memorandum from the Engineering Manager dated October 11, 2022 recommending award of a contract to Jacobs. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Jacobs completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer has certified that there are sufficient funds available in the 2022 Budget. Member Baldassari offered the following resolution:

RESOLUTION NO. 115-22

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR
ENGINEERING SERVICES IN CONNECTION WITH MANGANESE FILTRATION PROCESS
IMPROVEMENTS OF SMCMUA'S BLACK BROOK AND MCCABE GROUNDWATER
TREATMENT FACILITIES

"COPY ANNEXED"

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

- J. Resolution Authorizing Additional Amendment of a Professional Service Contract for Engineering Services in connection with the Design and Bid Specification Preparation for The Bradford Estates Water Main Renewal Project in Morris Township

On May 19, 2022, SMCMUA awarded a professional service contract to Dewberry Engineers Inc. ("Engineer") for engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township (the "Agreement"). The maximum cost authorized under the Agreement was \$82,500.00. On September 15, 2022, the Members authorized an amendment for additional engineering services at an estimated cost not to exceed \$30,000.00 resulting in an increase to the total maximum amount of \$112,500.00. Pursuant to a memorandum dated October 11, 2022 from the Engineering Manager, additional engineering services are needed at an estimated cost not to exceed \$65,000.00, as more particularly set forth in the memorandum, a copy of which was reviewed by the Members. These additional services will result in a corresponding increase in the total amount payable under the Agreement by \$65,000.00 from \$112,500.00 to \$177,500.00. It was determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). The Treasurer certified that there are sufficient funds available in the 2022 Budget. Member Huber offered the following resolution:

RESOLUTION NO. 116-22

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION PREPARATION FOR THE BRADFORD ESTATES WATER MAIN RENEWAL PROJECT IN MORRIS TOWNSHIP

"COPY ANNEXED"

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

- K. Resolution Authorizing Additional Amendment of a Professional Service Contract for Engineering Services in connection with the Water Quality Supply Implementation Program Phase 2

On February 17, 2022, SMCMUA's Board of Members awarded a professional service contract to Corona Environmental Consulting LLC ("Engineer") for engineering services in connection with SMCMUA's project entitled Phase 2: Water Quality and Supply Implementation Program (the "Agreement"). The maximum cost authorized under the Agreement was \$151,785.00. Additional services were authorized on August 18, 2022 which resulted in a corresponding increase in the total payable amount under the Agreement by \$10,000.00 from \$151,785.00 to \$161,785.00. Pursuant to a memorandum dated October 11, 2022 from the Engineering Manager, the Engineer subsequently provided a revised proposal as requested by SMCMUA dated September 7, 2022 (the "Revised Proposal"), for additional engineering services needed at an additional cost not to exceed \$19,500.00. The additional services will result in a corresponding increase in the total amount payable under the Agreement by \$19,500.00 from \$161,785.00 to \$181,285.00. SMCMUA determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). The Treasurer certified that there are sufficient funds available in the 2022 Budget. Member Webster offered the following resolution:

RESOLUTION NO. 117-22

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH THE WATER QUALITY SUPPLY IMPLEMENTATION PROGRAM PHASE 2

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

- L. Resolution Authorizing Agreement with Engineering Resource Group as an Extraordinary Unspecifiable Service

The Members reviewed a memorandum from the HR Manager dated October 12, 2022. Engineering Resource Group ("ERG") is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments. SMCMUA requires a strategic partner and intellectual asset

in recruiting professionals specific to the needs of SMCMUA. The cost to SMCMUA for the provision of services by ERG is estimated not to exceed \$55,000.00. The nature of the services to be performed by ERG are specialized and qualitative requiring expertise, expert training and proven reputation in connection with the recruiting of industry professionals. Mr. Ruitenber stated that funds are available and have been certified by the Treasurer. Member Baldassari offered the following resolution:

RESOLUTION NO. 118-22

RESOLUTION AUTHORIZING AGREEMENT WITH ENGINEERING RESOURCE GROUP AS
AN EXTRAORDINARY UNSPECIFIABLE SERVICE

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

M. Presentation – 2022 Lead and Copper Rule Compliance

Drew Saskowitz presented an overview of SMCMUA's Lead and Copper Rule Compliance for 2022 to the Members, a copy of which was provided to the Members prior to the meeting for review and comment.

SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

A. Columbia Turnpike Main Break

Member Kiracofe asked for information on the circumstances surrounding the main break on Columbia Turnpike. Mr. DeSimone reported that the County of Morris is installing guardrails along Columbia Turnpike where its contractor called in a markout. However, SMCMUA's utility location services contractor, USIC, did not mark and entered a response to the ticket showing as "clear – no conflict" despite the main showing on USIC's mapping system. Member Baldassari asked who was going to pay for this. Mr. DeSimone replied that SMCMUA will be submitting the damage claim to USIC. Mr. Saskowitz reported that the boil water advisory was issued due to several calls reporting no water indicative of a loss of positive pressure. Samples were collected and placed in the incubator earlier where they must remain for 24 hours. If the sample tests are clean, SMCMUA will notify DEP around 4:00 PM the next day. As a contingency plan, additional samples will be taken the next morning to be prepared for the next incubator period if the initial tests do not pass.

B. Water Supply Improvement Project – Phase 2 (WSIP2) Update

Ms. Cummings asked Ms. Dyer to provide the Members with update on the WSIP2. We are currently working between Pine Street and DeHart Street on the eastbound side. Ms. Dyer reported that Reivax averages about three to four service change-outs per night. Where there has been galvanized pipe, it has been identified, following that we can include that in SMCMUA's lead service line inventory.

C. Headquarters Facility Update

Chair Rotando asked for an update on the Headquarters Facility. Ms. Cummings stated that Newmark provided an estimate of SMCMUA's current headquarters with a potential valuation \$2.5M to \$3M. It is projected that the price of the property of interest on S. Jefferson may come down. In addition, all local property options are being explored. She and Mr. Maggio held meetings with Howard Woods, Nisivoccia and financial advisors for financing options and next steps. More information would be provided as it becomes available.

REPORTS

A. General Administration Division – September 2022

B. Engineering Division – September 2022

Chair Rotando asked for an update on the road work in Morris Plains. Ms. Dyer replied that SMCMUA has discussed narrowing the scope to fit the proposed budget with CP Engineers. CP's report was received earlier that day where SMCMUA will review and assess next steps.

C. Finance Division – September 2022

1. Billing and Customer Service – September 2022

2. Human Resources – September 2022

Chair Rotando asked for an update on vacancies being filled. Mr. Maggio and Ms. Cummings responded that offers have been issued for three positions including an Apprentice Technician, Public Relations and Communications Administrative Assistant, and Human Resource Assistant. Ms. Cummings added that SMCMUA has held several interviews for the Water Quality Technician position.

Chair Rotando asked how the positions are advertised. Ms. Cummings responded that positions are mainly advertised on Indeed. Chair Rotando asked if SMCMUA has advertised with the League of Municipalities. Ms. Cummings replied that it has. She added that HR is currently refining the advertising process.

D. Information Technology Division – September 2022

E. Operations Division – September 2022

Ms. Webster asked about the hydrant asset management being completed. Last meeting, she mentioned she received an inquiry from the Morris Plains Fire Department for a map of hydrants. Mr. DeSimone replied that the inquiry was completed. Ms. Cummings added that she believes Mr. Jones sent out the information. She continued that SMCMUA will be having its annual meeting in the first week in November with the Fire Chiefs.

F. Operations Risk Management Division – September 2022

G. Water Quality Division – September 2022

ADJOURNMENT

There being no further business, Member Baldassari moved that the meeting be adjourned. Member Huber seconded the motion. The meeting adjourned at 8:21 PM.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA
Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of an initial Annual Notice of the Authority's regular meetings (upon which this meeting is listed) on the Bulletin Board at the Authority's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2022, and by subsequently posting and delivering copies of the Revised Annual Notice on March 14, 2022.
2. By delivering to, for filing, copies of the initial Annual Notice with the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2022, and copies of the Revised Annual Notice on March 14, 2022.
3. By delivering to, for filing, copies of the initial Annual Notice with the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2022, and copies of the Revised Annual Notice on March 14, 2022.



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 109-22

RESOLUTION AUTHORIZING PAYMENT OF OCTOBER 2022 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	376,442.07
Total Operating Fund Checks and Wire Transfers	\$	1,382,730.40

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>1,022,087.47</u>
TOTAL OF OCTOBER 2022 LIST OF BILLS	\$	2,404,817.87

ATTEST:



 ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
 MUNICIPAL UTILITIES AUTHORITY



 RALPH R. ROTANDO, Chairman

Dated: October 20, 2022

Board Members

Morristown:
 Max Huber
 Donald Kissil

Morris Township:
 Dennis Baldassari
 Michael Chumer, PhD

Morris Plains:
 Ralph R. Rotando
 Patricia Webster

Hanover Township:
 Nathan Kiracofe, EIT
 Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$2,404,817.87) for payment of the resolution entitled Resolution Authorizing Payment of October 2022 List of Bills in SMCMUA's 2022 Budget.



CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.



ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022

2023 AUTHORITY BUDGET RESOLUTION

Southeast Morris County Utilities Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Southeast Morris County Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented before the governing body of the Southeast Morris County Utilities Authority at its open public meeting of October 20, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$20,627,840.00, Total Appropriations including any Accumulated Deficit, if any, of \$21,143,700.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$515,860.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$9,551,190.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$9,551,190.00; and

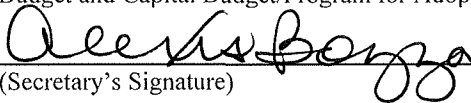
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Southeast Morris County Utilities Authority, at an open public meeting held on October 20, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Southeast Morris County Utilities Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023, is hereby approved.

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Southeast Morris County Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 15, 2022.



 (Secretary's Signature)

10/20/2022

 (Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Ralph Rotando	X			
Michael Chumer				X
Nicola Marucci	X			
Dennis Baldassari	X			
Max Huber	X			
Nathan Kiracofe	X			
Donald Kissil	X			
Particia Webster	X			

2023 APPROVAL CERTIFICATION

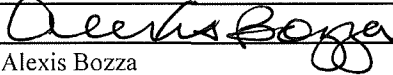
Southeast Morris County Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Southeast Morris County Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31- on October 20, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	
Name:	Alexis Bozza
Title:	Assistant Secretary
Address:	19 Saddle Rd Cedar Knolls, NJ 07927
Phone Number:	973-326-6867
Fax Number:	973-326-9521
E-mail Address:	abozza@smcmua.org



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Resolution No. 111-22

RESOLUTION INCREASING AUTHORIZED AMOUNT OF APPROVED VENDORS UNDER COOPERATIVE PRICING AGREEMENT WITH THE HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

WHEREAS, SMCMUA is a participant in a Cooperative Pricing Agreement with the Hunterdon County Educational Services Commission ("HCESC"); and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Councils, such as the HCESC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendors listed in Exhibit "A" attached hereto have been awarded contracts by the HCESC for and including the budget year 2022; and

WHEREAS, SMCMUA wishes to purchase items from such authorized vendors approved by the HCESC; and

WHEREAS, the costs are estimated not to exceed the amounts stated; and

WHEREAS, the Treasurer has certified the availability of funds in the 2022 Budget;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendors listed in Exhibit "A" be authorized as set forth below for the budget year 2022.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


RALPH R. ROTANDO, Chairman

Dated: October 20, 2022

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

EXHIBIT "A"

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
SER-20C	1) Rand Plumbing (JMTK LLC); 2) Robert Griggs Plumbing and Heating	Plumbing Services	02-00-500-464	2019 Transmission and Distribution - Water Mains	\$17,500	\$47,500

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2022 Budget to purchase work, materials and supplies from the vendors listed below through the Hunterdon County Educational Services Commission in 2022. The costs are estimated not to exceed the amounts stated:

CONTRACT	VENDORS	ITEMS	ACCOUNT NUMBER	ACCOUNT NAME	INITIAL AMOUNT REQUESTED	REVISED AMOUNT REQUESTED
SER-20C	1) Rand Plumbing (JMTK LLC); 2) Robert Griggs Plumbing and Heating	Plumbing Services	02-00-500-464	2019 Transmission and Distribution - Water Mains	\$17,500	\$47,500

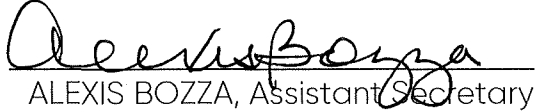


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



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Resolution No. 112-22

RESOLUTION AWARDING STAND-BY PROCUREMENT CONTRACT FOR
WATER TREATMENT CHEMICALS

WHEREAS, SMCMUA advertised and received bids for the project entitled Water Treatment Chemicals; and

WHEREAS, four bids were received on September 8, 2022; and

WHEREAS, the bids have been reviewed by SMCMUA's Water Quality Superintendent as set forth in a memorandum dated October 7, 2022, a copy of which memorandum is annexed hereto; and

WHEREAS, Main Pool & Chemical Company Inc. was previously awarded the primary contract for its low qualified bid for Sodium Hypochlorite, Sodium Bisulfite and Sodium Hydroxide in the total maximum amount of \$291,020.00; and George S. Coyne Chemical Company was previously awarded the primary contract for its low qualified bid for Liquid Citric Acid in the total maximum amount of \$10,770.00; and

WHEREAS, Miracle Chemical Company has been determined to be the second lowest qualified bidder for Sodium Hypochlorite and Sodium Bisulfite in the total maximum amount of \$201,505; and

WHEREAS, the difference between the primary contracts and stand-by contract is not to exceed \$73,685.00; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget for the portion to be expended in 2022; and that the portion to be expended in 2023 will be available subject to approval of the 2023 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotondo
Patricia Webster

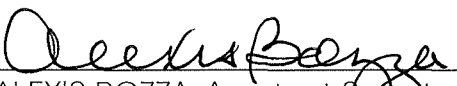
Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

1. That a stand-by procurement contract for Sodium Hypochlorite and Sodium Bisulfite be awarded to Miracle Chemical Company in accordance with its bid submitted on September 8, 2022, in an amount not to exceed of \$201,505.00.
2. That the appropriate officers of SMCMUA be and they are hereby authorized and directed to execute contracts with regard to said project on behalf of SMCMUA as set forth above in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


RALPH R. ROTANDO, Chairman

Dated: October 20, 2022



MEMORANDUM

TO: SMCMUA Board

FROM: Drew Saskowitz, Water Quality Superintendent, T4, W3, N2 LOR *DS*

RE: Water Treatment Chemicals

DATE: October 7, 2022

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer

SMCMUA advertised and received bids for the above referenced items on September 8, 2022. Bid packages were obtained by thirteen companies where four companies submitted bids as follows:

Bid Item	Item 1 Sodium Hypochlorite		Item 2 Sodium Bisulfite		Item 3 Citric Acid, Liquid		Item 4 Sodium Hydroxide 50% w/w		Total
	Price per gallon	Total	Price per pound	Total	Price per gallon	Total	Price per gallon	Total	
Miracle Chemical Company	\$3.51	\$196,560.00	\$0.989	\$4,945.00	No Bid		No Bid		\$201,505.00
Kuehne Chemical Co. Inc.	\$10.00	\$560,000.00	No Bid		No Bid		No Bid		\$560,000.00
George S. Coyne Chemical Co. Inc.	No Bid		\$1.2667	\$6,333.50	\$17.95	\$10,770.00	No Bid		\$17,103.50
Main Pool & Chemical Company Inc.	\$2.22	\$124,320.00	\$0.70	\$3,500.00	No Bid		\$5.44	\$163,200.00	\$291,020.00

At the Board Meeting held on September 15, 2022, primary contracts were awarded based on the low, responsive and responsible bids as follows:

Bid Items	Vendor	Max. Amount
No. 1 – Sodium Hypochlorite No. 2 – Sodium Bisulfite No. 4 – Sodium Hydroxide	Main Pool & Chemical Co. Inc.	\$291,020
No. 3 – Citric Acid, Liquid	George S. Coyne Chemical Co. Inc.	\$10,770

Due to current supply chain concerns, additional stand-by contract(s) were also to be awarded to the second lowest bidder for each bid item. Those purchases are to be made pursuant to the stand-by contract(s) only when the bid item has been verified as unavailable in the required time under the primary supply contract. Based on the bids received, it is recommended that a stand-by contract be awarded as follows:

Bid Items	Vendor	Max. Amount
No. 1 – Sodium Hypochlorite No. 2 – Sodium Bisulfite	Miracle Chemical Company	\$201,505

The Treasurer has certified the availability of funds for the difference, if needed, as follows:

Description	Amount	Account	2022	2023
Water Treatment and Pumping: Treatment Chemicals	\$73,685	02-70-500-637	\$12,281	\$61,404

TREASURER'S CERTIFICATION

I hereby certify that sufficient funds are available for payment of the difference between the primary procurement contracts and stand-by procurement contract with Miracle Chemical Company for Water Treatment Chemicals as follows:

1. In 2022, funds are available in the amount of \$12,281.00; and
2. In 2023, funds will be available in the amount of \$61,404.00 subject to the approval of the 2023 Budget.

The total maximum amount of the difference between the primary contracts and stand-by contract will not exceed \$73,685.00. These items will be charged to Account No. 02-70-400-637 (Water Treatment and Pumping: Treatment Chemicals).

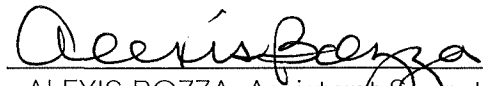


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 113-22

RESOLUTION AUTHORIZING CHANGE ORDER FOR EXCAVATION SPOILS REMOVAL

WHEREAS, SMCMUA entered into a contract with Caravella Demolition, Inc., dated December 15, 2021 for excavation spoils removal at a maximum annual cost of \$101,025.00 ("Contract"); and

WHEREAS, the Operations Manager has advised by memorandum dated October 4, 2022, that a Change Order for additional services is needed; and

WHEREAS, the overall increase will not exceed \$20,205.00, as more particularly set forth in the memorandum and the proposed change order, copies of which are annexed hereto; and

WHEREAS, SMCMUA has determined that the services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, funds are available and have been certified by the Treasurer;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed changed order annexed hereto be and the same is hereby approved.
2. The Executive Director or the Chief Financial Officer be and are hereby authorized to execute and deliver the said change order for SMCMUA.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


RALPH R. ROTANDO, Chairman

Dated: October 20, 2022

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE


Chief Financial Officer: Charles Maggio, CMFO, QPA



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- customerservice@smcmua.org
- smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Dave Jones, Operations Manager 

RE: Excavation Spoils Removal

DATE: October 4, 2022

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

Under resolution 125-21, dated November 18, 2021, SMCMUA approved Excavation Spoils Removal to be performed by Caravella Demolition, Inc. Due to an increase in main break activity, the Operations Manager is asking for a 20% increase to this contract amount.

The original amount of the awarded contract is \$101,025.00 for each year of a 2-year contract. The additional \$20,205 will bring the new total to \$121,230 for the first year of the contract.

The Treasurer has certified that sufficient funds are available in the Budget. These items will be charged to Operating Budget No. 02-60-400-692 (T&D: Concrete Repairs, Pavement Restoration, and Spoils Removal).

CONTRACT CHANGE ORDER

CONTRACTOR: Caravella Demolition Inc. 40 Deforest Avenue East Hanover, NJ 07936	CHANGE ORDER No. ¹ PROJECT: Excavation Spoils Removal PROJECT No. C-452021
OWNER: The Southeast Morris County Municipal Utilities Authority 19 Saddle Road Cedar Knolls, NJ 07927	ENGINEER: N/A
DATE OF ISSUE: October 20, 2022	EFFECTIVE DATE: October 20, 2022
<p>The Contractor is hereby directed to make the following changes in the Contract Documents.</p> <p>Description:</p> <p>The scope of work includes providing containers to be filled with spoils at the Authority's site and removal of the containers upon notice from the Authority. Disposal of all spoils in an environmentally safe manner in accordance with all Federal, State and local laws is the responsibility of the Contractor.</p> <p>Reason for Change Order:</p> <p>Due to an increase in main break activity, higher than anticipated spoils are being observed.</p> <p>Attachments: <i>(List documents supporting change and justifying cost and time)</i></p> <p>Memo from Operations Manager dated October 4, 2022</p>	
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ 101,025.00	Original Contract Times: <i>(calendar days or dates)</i>
Net changes from previous C. O.'s No. ____ to ____ \$ 0.00	Net changes from previous C. O.'s No. ____ to ____ <i>(calendar days)</i>
Contract Price Prior to this Change Order: \$ 101,025.00	Contract Times prior to this Change Order: <i>(calendar days or dates)</i>
Net Increase (decrease) of this Change Order: \$ 20,205.00	Net Increase (decrease) of this Change Order: <i>(calendar days)</i>
Contract Price with all Approved Change Orders: \$ 121,230.00	Contract Times with all Approved Change Orders: <i>(calendar days or dates)</i>
RECOMMENDED: (Engineer)	APPROVED: (Owner)
By: N/A Date:	By: Date:
ACCEPTED: (Contractor)	REVIEWED: (Funding Agency)
By: Date:	By: Date:

TREASURER'S CERTIFICATION

I hereby certify funds are available in the amount of \$20,205.00 for payment of a change order with Caravella Demolition, Inc., for excavation spoils removal. This item will be charged to Account No. 02-60-400-692 (T&D: Concrete Repairs, Pavement Restoration, and Spoils Removal).

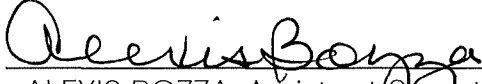


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



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Resolution No. 114-22

RESOLUTION AUTHORIZING PURCHASE OF
CHEMICAL FEED PUMPS WITH ACCESSORIES

WHEREAS, SMCMUA requested proposals for the purchase of chemical feed pumps with accessories; and

WHEREAS, Municipal Maintenance ("MM") submitted a proposal for the providing of such equipment at a maximum amount of \$27,500.00; and

WHEREAS, this purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, MM has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal received by Municipal Maintenance be and the same is hereby approved.

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

2. That the appropriate officers of SMCMUA be and they are hereby authorized and directed to execute the equipment purchase on behalf of SMCMUA in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

RALPH R. ROTANDO, Chairman

Dated: October 20, 2022

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$27,500.00) for payment of the purchase of chemical feed pumps with accessories from Municipal Maintenance in SMCMUA's 2022 Budget. This item will be charged to Account No. 02-00-500-494 (Wells, Pumps, Motors, Etc.).

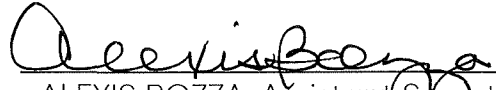


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



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- (973) 326-6864
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- smcmua.org

Resolution No. 115-22

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE AGREEMENT FOR ENGINEERING SERVICES IN CONNECTION WITH MANGANESE FILTRATION PROCESS IMPROVEMENTS OF SMCMUA'S BLACK BROOK AND MCCABE GROUNDWATER TREATMENT FACILITIES

WHEREAS, SMCMUA has a need for professional engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities; and

WHEREAS, Jacobs Engineering Group, Inc. (Jacobs) has submitted a proposal dated October 10, 2022, for the providing of such services at a maximum not to exceed amount of \$88,970.00; a copy of which proposal is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Jacobs has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a professional service contract be awarded to Jacobs Engineering Group, Inc., for professional engineering services in connection with manganese filtration process improvements of SMCMUA's Black Brook and McCabe Groundwater Treatment Facilities in the not to exceed amount of \$88,970.00;
2. The Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


RALPH R. ROTANDO, Chairman

Dated: October 20, 2022



MEMORANDUM

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager 

RE: Professional Engineering Services for Manganese Filtration Process Improvements at Black Brook and McCabe Water Treatment Facilities Recommendation of Award

DATE: October 11, 2022

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

One (1) proposal for professional engineering services for the Manganese Filtration Process Improvements at Black Brook and McCabe Water Treatment Facilities was received on October 10, 2022, from Jacobs Engineering Group, Inc. The proposal was solicited in accordance with the Local Public Contracts Law. The professional services shall be an allowance-based, time-and-material contract.

Project Scope

The project scope is to provide engineering services related to improvements of manganese filtration processes at the Black Brook and McCabe Water Treatment Facilities. The following tasks are included in the scope of the project:

- Data Review and Site Visits
- Prepare Basis of Design Memorandum
- Prepare Instrumentation and Controls Technical Memorandum
- Prepare Design Documents for Bidding
- Bidding Assistance
- Allowance Task

Project Driver

The project driver is to restore production capability at Black Brook and McCabe Water Treatment Facilities by replacing the manganese filtration media and related appurtenances.

Proposal Review and Recommendation

Description	Not-to-Exceed Budget
Data Review and Site Visits	\$11,620
Basis of Design Memorandum	\$14,450
Instrumentation and Controls Technical Memorandum	\$11,140
Design Documents for Bidding	\$23,880
Bidding Assistance	\$2,880
Allowance (as-needed)	\$25,000
TOTAL:	\$88,970

Engineering Division requests recommendation of award to Jacobs Engineering Group, Inc. for Professional Engineering Services for Manganese Filtration Process Improvements at Black Brook and McCabe Water Treatment Facilities. The contract shall not exceed a time-and-material budget of \$88,970. The firm's project manager, Linda Wancho, PE, has an existing working relationship with SMCMUA and is familiar with SMCMUA's service area.


The Treasurer has certified sufficient funds are available in the Budget. Table 1 provides a summary of the account to be charged for this Contract.

Table 1
Account Allocation

Budget Account No.	Budget Account Name	2022	Total
02-00-500-496	WSIP Phase 3	\$88,970	\$88,970

TREASURER'S CERTIFICATION

I certify that there are sufficient funds available (\$88,970.00) for payment of a professional service contract with Jacobs Engineering Group Inc. for professional engineering services in connection with manganese filtration process improvements of SMCMA's Black Brook and McCabe Groundwater Treatment Facilities. This item will be charged to Account No. 02-00-500-496 (WSIP Phase 3).

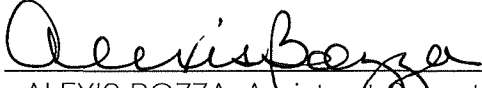


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



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Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 116-22

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION PREPARATION FOR THE BRADFORD ESTATES WATER MAIN RENEWAL PROJECT IN MORRIS TOWNSHIP

WHEREAS, on May 19, 2022, SMCMUA's Board of Members awarded a professional service contract to Dewberry Engineers Inc. ("Engineer") for engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township (the "Agreement"); and

WHEREAS, the maximum cost authorized under the Agreement was \$82,500.00; and

WHEREAS, additional services were authorized on September 15, 2022 which resulted in a corresponding increase in the total payable amount under the Agreement by \$30,000.00 from \$82,500.00 to \$112,500.00; and

WHEREAS, pursuant to a memorandum dated October 11, 2022 from the Engineering Manager, additional engineering services are needed at an estimated cost not to exceed \$65,000.00, as more particularly set forth in the memorandum, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$65,000.00 from \$112,500.00 to \$177,500.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA


WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The professional service contract previously awarded to Dewberry Engineers Inc. for engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township be amended to include additional services as needed.
2. The additional services shall be provided at an estimated additional cost of \$65,000.00 for a revised maximum cost not to exceed \$177,500.00.
3. The Executive Director be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY



RALPH R. ROTANDO, Chairman

Dated: October 20, 2022



MEMORANDUM

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, P.E., Engineering Manager 

RE: Recommendation to Amend Contract
Dewberry Contract - WSIP 3 Bradford Estates

DATE: October 11, 2022

CC: Laura Cummings, PE, Executive Director

In accordance with Resolution No. 65-22, the Board awarded Dewberry Engineers the Engineering Design Services for the WSIP 3 Bradford Estates Water Main Renewal Project. The contract was awarded for a maximum amount of \$82,500 which included professional design services for the renewal of water mains in the Bradford Estates area of Morris Township. Subsequently, per Resolution No. 105-22, the Board awarded an amendment to the allowance task item of the contract in the amount of \$30,000 for work associated with distribution system evaluations and hydraulic modeling. The total amended contract amount is \$112,500.

Amended Project Scope

The amended project scope shall include increasing the allowance task by \$65,000.

Project Driver

The increased allowance is necessary support the lead service line replacement program in conjunction with the overall water main renewal program. Tasks include,

- Contract preparation for connecting pipe material evaluation by licensed plumber
- Contract preparation for replacement of identified lead/galvanized service lines
- Lead service line replacement program funding options evaluations

Proposal Review and Recommendation

The proposed amount is as follows:

Description	Amount	Amended Contract Amount Requested
Professional Design Serv. (Resolution No. 65-22)	\$82,500	
Professional Design Serv. (Resolution No. 105-22)	\$30,000	
Professional Design Serv. Amendment Request		\$65,000
Total Amended Contract Amount		\$177,500

The Engineering Division requests a recommendation to amend the current contract to cover the required tasks in order complete the project. Dewberry Engineers has an existing working relationship with SMCMUA and is familiar with SMCMUA's service area.

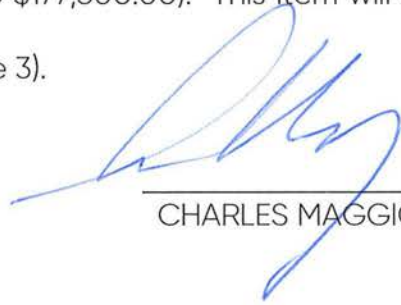
The Treasurer has certified sufficient funds are available in the Budget. Table #1 provides a summary of the account to be charged for this amendment.

Table 1
Account Allocation

Budget Year	Budget	Expenditure Account No.	Expenditure Account Name	Additional Amount to Encumber
2022	Capital	02-00-500-496	WSIP Phase 3	\$65,000

TREASURER'S CERTIFICATION

I certify that there are additional funds available (\$65,000.00) for additional services as needed to the professional service contract with Dewberry Engineers Inc. for engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township (increasing the contract from \$112,500.00 to \$177,500.00). This item will be charged to Account No. 02-00-500-496 (WSIP Phase 3).

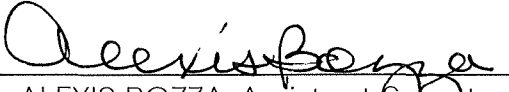


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



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- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 117-22

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH THE PROJECT ENTITLED PHASE 2: WATER QUALITY AND SUPPLY IMPLEMENTATION PROGRAM

WHEREAS, on February 17, 2022, SMCMUA’s Board of Members awarded a professional service contract to Corona Environmental Consulting LLC (“Engineer”) for engineering services in connection with SMCMUA’s project entitled Phase 2: Water Quality and Supply Implementation Program (the “Agreement”); and

WHEREAS, the maximum cost authorized under the Agreement was \$151,785.00; and

WHEREAS, additional services were authorized on August 18, 2022 which resulted in a corresponding increase in the total payable amount under the Agreement by \$10,000.00 from \$151,785.00 to \$161,785.00; and

WHEREAS, the Engineer has provided a revised proposal as requested by SMCMUA dated September 7, 2022 (the “Revised Proposal”), for additional engineering services needed at an additional cost not to exceed \$19,500.00, as more particularly set forth in the Revised Proposal, a copy of which is annexed hereto as Exhibit “A”; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$19,500.00 from \$161,785.00 to \$181,285.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, GPA

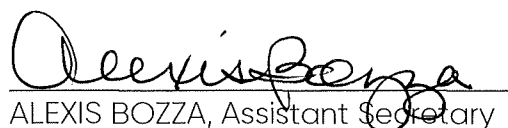
WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget; and


WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The professional service contract previously awarded to Corona Environmental Consulting LLC for engineering services in connection with SMCMUA's project entitled Phase 2: Water Quality and Supply Implementation Program be amended to include additional services for the work under the Revised Proposal.
2. The additional services for the work to be provided under the Revised Proposal shall be provided at an additional cost of \$19,500.00 for a revised maximum cost not to exceed \$181,285.00.
3. The Executive Director be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

RALPH R. ROTANDO, Chairman

Dated: October 20, 2022

September 7, 2022

Laura Cummings, P.E.
Executive Director
Southeast Morris County Municipal Utilities Authority
19 Saddle Road
Cedar Knolls, NJ 07927

RE: Amendment to Professional Engineering Services Contract for Phase 2: Water Quality and Supply Implementation Program (WQSIP) for Lead and Copper Rule Revisions (LCRR) Support

Dear Ms. Cummings,

Corona Environmental Consulting (Corona) looks forward to continuing to support Southeast Morris County Municipal Utilities Authority (SMCMUA) on the ongoing WQSIP Phase 2 project. Ms. Catherine DiPietro, formerly with Aquarius Engineering, has been providing support related to SMCMUA's compliance to the Lead and Copper Rule (LCR) and LCRR since 2016. This amendment will enable Ms. DiPietro, as an independent subcontractor to Corona, to continue to provide her services to SMCMUA as part of the WQSIP Phase 2 program. The scope of services to be provided by Ms. DiPietro with support from other Corona staff are listed below:

- Update LCR Compliance Report with new data from source flow, expanded monitoring, flushing activities and the 2022 Lead and Copper and WQP monitoring data.
- Provide review and perspective on the WQSIP Phase 2 evaluations being performed by Corona and future distribution system water quality projects with regard to regulatory compliance with existing Safe Drinking Water Act requirements (LCR, D/DBP Rules, TCR, Inorganic Rules, Volatile and Synthetic Organic Compound Limits, and UCMR) and proposed Rule revisions (LCR, new volatile and synthetic organic contaminants) such that integrated treatment will meet SDWA requirements and be more compatible with the other source water quality.
- Attend meetings, either on-line or in person, as requested by SMCMUA.

The requested amendment amount is \$19,500 inclusive of labor and other direct costs such as travel expenses. The project tasks will be performed between September 2022 and March 2023. Please let me know if you have any questions regarding this amendment request.

Respectfully,



Amlan Ghosh, Ph.D., P.E.
Project Manager
Corona Environmental Consulting, LLC.

TREASURER'S CERTIFICATION

I certify that there are additional funds available (\$19,500.00) for additional services needed to the professional service contract with Corona Environmental Consulting LLC for engineering services in connection with SMCMUA's project entitled Phase 2: Water Quality and Supply Implementation Program (increasing the contract from \$161,785.00 to \$181,285.00). This item will be charged to Account No. 02-00-500-488 (Professional Services).



CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.

Handwritten signature of Alexis Bozza in cursive script.

ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 118-22

RESOLUTION AUTHORIZING AGREEMENT WITH ENGINEERING RESOURCE GROUP AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE

WHEREAS, Engineering Resource Group ("ERG") is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments; and

WHEREAS, SMCMUA requires a strategic partner and intellectual asset in recruiting professionals specific to the needs of SMCMUA; and

WHEREAS, the cost for the provision of services by ERG is estimated not to exceed \$55,000.00; and

WHEREAS, based on the Certification of Heather Brandao, the HR Manager, dated October 12, 2022, the nature of the services to be performed by ERG are specialized and qualitative requiring expertise, expert training and proven reputation in connection with the recruiting of industry professionals; and

WHEREAS, N.J.S.A. 40A:11-5(1) authorizes the award of contracts for extraordinary, unspecifiable services without competitive bidding; and

WHEREAS, the award of a contract for extraordinary, unspecifiable services without competitive bidding in this instance is justified and required for good and sufficient reasons including the facts that the performance of the services to be provided cannot reasonably be described by specifications because special expertise (such as that possessed by ERG) is required; and

WHEREAS, the Local Public Contracts Law requires notice of the awarding of contracts for extraordinary, unspecifiable services to be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisements and that the contract be filed for public inspection; and

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, PhD

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe, EIT
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

WHEREAS, funds are available and have been certified by the Treasurer;

NOW, THEREFORE, be it resolved by The Southeast Morris County Municipal Utilities Authority as follows:

1. An agreement with Engineering Resource Group by authorized in the not to exceed amount of \$55,000.00.
2. The Executive Director is hereby authorized and directed to execute an Agreement with Engineering Resource Group, the execution of such agreement by the Chairman to be conclusive evidence of such approval.
3. Notice of this resolution shall be published once in the Daily Record and copies of this resolution and the agreement herein authorized shall be filed for public inspection in compliance with the provisions of the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


RALPH R. ROTANDO, Chairman

Dated: October 2201, 2022



MEMORANDUM

TO: SMCMUA Board

FROM: Heather Brandao, HR Manager *HB*

RE: Recruiter Engagement Services

DATE: October 12, 2022

CC: Laura Cummings, PE, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

This is to request your authorization to engage the above referenced services as follows:

Firm: Engineering Resource Group ("ERG")

Cost: 25% of the first year's base salary of candidates hired by SMCMUA
(Not to Exceed \$55,000)

Duration: One Year

Purpose: Recruiting of Engineering Professionals

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

ERG is a multidisciplinary search firm with strong experience in engineering, technology, finance, consulting, and construction leadership assignments. ERG follows a carefully designed methodology focused on client communication and accountability to ensure the highest probability of success. In this manner, ERG will act as a strategic partner and intellectual asset in recruiting professionals specific to the needs of SMCMUA.

ERG possesses (i) a focused understanding of the industry specific needs of the SMCMUA, as well as (ii) the industry relationships needed to best meet those needs and advance the goals of the SMCMUA. Through ERG's database, research and referral gathering, it will begin an intense period of proactive recruiting for SMCMUA. ERG will carry out an in-depth screening process as it seeks to match opportunities with candidates that meet specific criteria. ERG will work closely with SMCMUA and candidates during the selection and offer phase. ERG will maintain its relationship with the successfully hired candidate during the transition period to combat counteroffers and ensure a successful start.

The need for industry specific recruiting expertise and ERG's proven reputation in this specialized field are critical to the needs of SMCMUA to secure essential professionals. It is the specialized needs of SMCMUA and the unique understanding needed by the consultant to meet those needs that underscore the subjective quality of the services to be provided. And it is this subjective dimension that makes the services to be provided extraordinary, unspecifiable and not suited to the objective comparison of bids.

No quotations were received by other vendors because ERG provides specialized services that directly relate to industry specific professionals required by SMCMUA.

The Treasurer has certified that funds of \$30,000 are available in 2022, Account No. 02-35-400-626 (Human Resources – Recruitment Services) and \$ 25,000 in 2023, Account No. 02-35-400-626 (Human Resources – Recruitment Services) not to exceed \$55,000. The remaining \$25,000 will be certified upon adoption of the 2023 Budget.

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the not to exceed amount of \$55,000.00 for payment of the resolution entitled Resolution Authorizing Award of Contract to Engineering Resource Group as an Extraordinary Unspecifiable Service as follows:

1. In 2022, funds are available in the amount of \$30,000.00; and
2. In 2023, funds will be available in the amount of \$25,000.00 subject to the approval of the 2023 Budget.

This item will be charged to Account No. 02-35-400-626 (Human Resources – Recruitment Services).

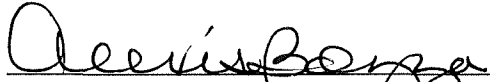


CHARLES MAGGIO, Treasurer

Dated: October 20, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on October 20, 2022, at a meeting duly convened of SMCMUA.


ALEXIS BOZZA, Assistant Secretary

Dated: October 20, 2022