

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

MAY 19, 2022

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority (the "Authority") was held on Thursday, May 19, 2022, at 7:00 PM prevailing time in the Board Room at the offices of the Authority at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster [Member Kissil participated by telephone conference as permitted by the By Laws.]

ABSENT: None

Member Kissil acknowledged that he could hear the Chairman and other participants.

Also present were the following: Laura Cummings, PE, Executive Director; Charles Maggio, Chief Financial Officer; Drew Saskowitz, Water Quality Superintendent; Sophia Dyer, PE, Principal Engineer; Heather Brandao, HR Generalist; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to the Authority.

PUBLIC DISCUSSION

Chairman Rotando stated the next portion of the meeting was set aside for public discussion. No one from the public was present. The Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF APRIL 21, 2022

Copies of the minutes of the meeting held on April 21, 2022, were distributed to the Members prior to the meeting for review and comment. Member Huber moved that the minutes be adopted as presented. Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

ABSTAINS: None

RESOLUTION APPROVING CLOSED SESSION MINUTES OF APRIL 21, 2022

Copies of the closed session minutes of the meeting held on April 21, 2022, were distributed to the Members prior to the meeting for review and comment. Member Baldassari moved to approve the closed session minutes and offered the following resolution:

RESOLUTION NO. 59-22

RESOLUTION APPROVING CLOSED SESSION MINUTES OF APRIL 21, 2022

"COPY ANNEXED"

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

ABSTAINS: None

RESOLUTION – APPROVAL OF MAY 2022 LIST OF BILLS

Copies of the bill list for May 2022 were distributed to the Members prior to the meeting for comment and approval. Member Huber moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 60-22

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR MAY 2022

"COPY ANNEXED"

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

OTHER BUSINESS

- A. Resolution Authorizing the Transfer of Funds between 2022 Operating Budget Appropriations

The Members reviewed a memorandum from the Chief Financial Officer dated May 10, 2022. An analysis of the status of the 2022 Operating Budget resulted in the need for certain transfers to move money to cover various over expenditures in multiple departments. As requested by Nisivoccia, LLP, these transfers will be completed by Board Resolution. Member Webster offered the following resolution:

RESOLUTION NO. 61-22

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN 2022 OPERATING BUDGET APPROPRIATIONS

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

- B. Resolution Authorizing Award of a Contract for On-Call Surveying Services

The Members reviewed a memorandum dated May 3, 2022 from the Principal Engineer. The Authority has a need for professional engineering services in connection with on-call surveying. Dewberry Engineers Inc. (Dewberry) submitted a proposal dated April 22, 2022, for the providing of such services at a maximum not to exceed amount of \$25,000. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Dewberry completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that there are sufficient funds available in the 2022 Budget. Member Baldassari offered the following resolution:

RESOLUTION NO. 62-22

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR ON-CALL SURVEYING SERVICES

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

C. Resolution Authorizing Award of a Contract for Liquid Non-Hazardous Waste Removal

The Members reviewed a memorandum dated May 5, 2022, from the Water Quality Superintendent. The Authority advertised and received bids for the project entitled Liquid Non-Hazardous Waste Removal on May 4, 2022. Bid packages were obtained by three companies where one company submitted a bid. Russell Reid Waste Hauling and Disposal Co., Inc. (Russell Reid) was determined to be the lowest qualified bidder in the total amount not to exceed \$102,900.00 per year of the contract. This is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law. The Treasurer certified that there are sufficient funds available in the 2022 Budget for the portion to be expended in 2022; the portions to be expended in 2023 and 2024 are subject to funds being available in the 2023 and 2024 Budgets. Member Webster offered the following resolution:

RESOLUTION NO. 63-22

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR LIQUID NON-HAZARDOUS WASTE REMOVAL

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

D. Resolution Authorizing Award of a Contract for Granular Activated Carbon

The Members reviewed a memorandum dated May 10, 2022, from the Water Quality Superintendent. The Authority advertised and received bids for a contract entitled Granular Activated Carbon on May 10, 2022. Bid packages were obtained by eight companies where one company submitted a bid. Calgon Carbon Corporation has been determined to be the lowest qualified bidder in the total amount not to exceed \$78,400.00 per year of the contract. This is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law. The Treasurer will certify funds for the portions to be expended in 2023 and 2024 subject to funds being available in the 2023 and 2024 Budgets. Member Webster offered the following resolution:

RESOLUTION NO. 64-22

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR GRANULAR ACTIVATED CARBON

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

E. Resolution Authorizing Award of a Professional Service Agreement for Engineering Services in connection with the Design and Bid Specification Preparation for the Bradford Estates Water Main Renewal Project in Morris Township

The Members reviewed a memorandum dated May 10, 2022, from the Principal Engineer. The Authority has a need for professional engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township. Dewberry Engineers Inc. (Dewberry) submitted a proposal dated May 13, 2022, for the providing of such services at a maximum not to exceed amount of \$82,500. This Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Dewberry completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township

of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that there are sufficient funds available in the 2022 Budget. Member Baldassari offered the following resolution:

RESOLUTION NO. 65-22

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE AGREEMENT FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION PREPARATION FOR THE BRADFORD ESTATES WATER MAIN RENEWAL PROJECT IN MORRIS TOWNSHIP

"COPY ANNEXED"

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Kissil, Marucci and Webster

NOES: None

F. Report of the IT and Emergency Response Committee

A meeting of the Information Technology and Emergency Response Committee was held on April 21, 2022. An abbreviated meeting presentation was provided to the Members along with a summary of the below presented highlights.

Celenia Mercado provided an overview including the following:

- The foundational elements of the health and safety program were reviewed along with the resultant improvements in insurance premiums, the reduction in lost work hours and overall improvement in program effectiveness.
- Physical security measure addressed current improvements regarding the cyber security padlocks project that is in progress and a discussion on the current patrol services and associated reporting by Allied Universal Security.
- Emergency communication system improvements for current implementation of the Rave Desktop Notifier and Panic Button Application.
- American Water Infrastructure Act (AWIA) Risk and Resiliency Update. The Operational, Financial and Utility (weighted Operational and Financial) Resilience Index Scores presented in the 2020 R&R Report were revised to

reflect improvements where the URI improved from 49.1 in 2020 to 73.7 in 2022. Areas of improvement included the improvement in emergency response programs including the implementation of the All-Hazards Incident Response Plan and associated training, National Incident Management System training and emergency operations center activation, and specific training for active shooter, workplace violence, medical emergencies, etc. Institutional knowledge and experience also increased as existing staff have advanced in their skill sets and where the application of data organization has advanced with the implementation of GIS, hydraulic model, etc.

Nick Buono, IT Director, provided an overview including the following:

- Cybersecurity Plan Submittal (WQAA)
- Cyber Insurance. SMCMUA has had a policy; however, the WQAA has triggered a policy review and expansion that is currently underway.
- Cybersecurity measures to improve the cybersecurity foundation were presented.
- The IT Division revised organizational strategy was discussed that more appropriately addresses the current needs of IT.
- Impact of IT at the Authority and Institutional knowledge. The presentation concluded with an overview of how IT has impacted the SMCMUA improving data (information) transfer and fast tracking the onboarding process of new staff. As well, as SMCMUA staff population has increased this provides for a more solid base of knowledge management where one person no longer possesses all of the information. The current team works very well together and are the most valued assets of SMCMUA.

Member Chumer questioned a revision of the AWIA Risk and Resiliency Report metrics. He emphasized the importance for him as Chair of the Committee to be stepped through the process that led to the revision of the original metrics. Member Chumer requested a meeting to review.

#### G. Report of the Engineering Committee

A meeting of the Engineering Committee was held on May 4, 2022 as summarized below.

Sophia Dyer provided an overview of the new organizational strategy for the Engineering Division. The strategy emphasizes five functional areas, inter- and intra-Division communication and the application of standards and best practices.

Also discussed was an audit of the Phase 2 Water Supply Improvement Project (WSIP). The project reactivation planning process is making progress.

The critical aspects of the Phase 3 WSIP are being fast tracked with an outside consultant for the Bradford Estates area. These improvements had been targeted to be complete in the Spring of 2022 to plan for 2023 road restoration by Morris Township.

An audit of the Headquarters Facility Upgrade Project, focusing on the parking and storage requirements, is near completion. As of this initial audit there may be certain constraints with the existing properties where these details will be reported when this audit is completed.

The Regular Inspection Report was submitted by Jeff Elam, PE, former Chief Engineer for SMCMUA. The dam rating is listed as Poor; however, this rating may be modified pending completion of the State's precipitation data report or may remain where improvements to the spillway capacity will be required. An audit of the Clyde Potts Dam and associated projects is being implemented.

The Phase 1 Tank Improvement Project notice to proceed has been issued. A full audit of the construction project and design documents is underway by the Engineering Division and will be reported on a later date.

A brief status of various improvements was reported on, the key element to this discussion is the improved planning on coordination between Divisions and standardization of designs.

The Morris Plains Well failed in 2017; attempts to drill new well was completed; however, and preliminary discussions were held regarding the decommissioning of the existing well and possible transfer of the building to Morris Plains. However, at this time the regulatory requirements for these processes and the need to further evaluate the allocation permits will place this effort on hold pending further investigation.

The Committee reviewed a recommendation of award to Dewberry for professional land surveying services was provided where these services will provide the necessary support for infrastructure improvement projects.

#### H. Report of the Personnel Committee

A meeting of the Personnel Committee was held on May 3, 2022, as summarized below.



Sophia Dyer provided an overview of the new organizational strategy for the Engineering Division. The strategy emphasized five (functional) areas, inter and intra Division communication, and the application of standards and best practices.

Nick Buono presented an overview of the new organizational strategy for the IT Division. The strategy emphasized three main areas of IT that will be required for the future needs of SMCMUA, with intention of a resourcing exercise to identify other positions needed to support the new organizational structure.

Nick Buono and Laura Cummings presented an overview of the institutional knowledge of the existing staff. This discussion was held due to concerns raised by the Personnel Committee based on the resignation and retirement of the former Superintendent and Chief Engineer. Nick Buono and Laura Cummings demonstrated the depth of knowledge and experience of current staff by presenting a review of each Division, successive planning measures, and individual employee knowledge and experience along with a discussion of how technology has also provided another form of institutional knowledge by capturing information in organized, structured, and retrievable formats.

Heather Brandao and Laura Cummings provided an overview of components of the leadership program that was initiated in late 2019 to be implemented in 2020 which was put on hold until 2021. The current resources used for these programs include the Project Management Institute, American Management Association, and Dale Carnegie.

The management compensation philosophy and recommendations for management staff were previously presented to the Personnel Committee at the 4/11/22 Meeting where additional discussions were requested.

Heather Brandao discussed the realigning salary exercises that took place in 2021 and early 2022.

Heather Brandao explained the compensation philosophy that was applied to all positions that were already aligned to the new salary guide and recommended the Executive Director position be treated the same as all other positions and the PC members in attendance agreed.

Committee Members inquired about the Executive Director's (ED) performance evaluations in which Heather Brandao provided insight and examples but suggested a formal review process should be adopted.

Heather Brandao provided insight on a draft job description that was created through the Newport Group project and recommended the PC and Full Board begin to define the ED position accountabilities. Heather Brandao recommended that after the Board decides on the accountabilities of the ED role, she will work with the PC and the Board to define Key Performance Indicators and reasonable metrics for the position. PC Members suggested utilizing the Newport Group for assistance where additional budgeting may be needed.

I. Resolution Authorizing Closed Session Discussion

Chairman Rotando stated that the following item on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exception set forth in the Open Public Meetings Act. He then offered the following motion:

RESOLUTION NO. 66-22

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

"COPY ANNEXED"

Resolved that discussion of:

1. Legal Update Regarding Current Litigation

be held in closed session pursuant to subsection 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

Be it further resolved that since the discussion is to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussion may be disclosed.

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Rotando; Members Baldassari, Chumer, Huber, Kiracofe, Marucci and Webster

NOES: None

The Chairman moved into closed session.

[CLOSED SESSION MEETING TO FOLLOW]

[RESUMPTION OF PUBLIC MEETING]

Mr. Ruitenberg stated that, based on the closed session discussion, no action would be taken on Resolution No. 67-22, pending an additional meeting of the Personnel Committee. He added that there was a discussion on the IT and Emergency Response Committee where it was asked that a motion be moved and seconded to strike the next to last sentence of the fifth bullet of the IT Director portion of the report on the basis that it is not reflective of what the Members recall from that meeting. Member Webster moved that the sentence be stricken as requested. Member Huber seconded the motion which was duly adopted by the Members.

#### REPORTS

- A. General Administration Division – April 2022
  - 1. Consultant–Service Support
- B. Engineering Division – April 2022
- C. Finance Division – March and April 2022
  - 1. Billing and Customer Service – April 2022
  - 2. Human Resources – April 2022
- D. Information Technology Division – April 2022
- E. Operations Division – April 2022
- F. Operations Risk Management Division – April 2022
- G. Water Quality Division – April 2022

#### ADJOURNMENT

There being no further business, Member Chumer moved that the meeting be adjourned. Member Huber seconded the motion. The meeting adjourned at 8:13 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA  
Assistant Secretary

## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of an initial Annual Notice of the Authority's regular meetings (upon which this meeting is listed) on the Bulletin Board at the Authority's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2022, and by subsequently posting and delivering copies of the Revised Annual Notice on March 14, 2022.
2. By delivering to, for filing, copies of the initial Annual Notice with the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2022, and copies of the Revised Annual Notice on March 14, 2022.
3. By delivering to, for filing, copies of the initial Annual Notice with the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2022, and copies of the Revised Annual Notice on March 14, 2022.



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 59-22

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on April 21, 2022, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

  
\_\_\_\_\_  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, PhD

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



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Resolution No. 60-22

RESOLUTION AUTHORIZING PAYMENT OF MAY 2022 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	546,067.97
Total Operating Fund Checks and Wire Transfers	\$	412,499.01

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>118,394.60</u>
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TOTAL OF MAY 2022 LIST OF BILLS	\$	1,076,961.58
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ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, PhD

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,076,961.58) for payment of the resolution entitled Resolution Authorizing Payment of May 2022 List of Bills in the Authority's 2022 Budget.



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CHARLES MAGGIO, Treasurer

Dated: May 19, 2022



CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



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Resolution No. 61-22

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN  
2022 OPERATING BUDGET APPROPRIATIONS

WHEREAS, the Authority's Chief Financial Officer/Treasurer has advised that there are certain budget line items in the 2022 Operating Budget that require additional funding; and

WHEREAS, the Chief Financial Officer/Treasurer has requested that such balances be transferred from the various budget line items with balances to those requiring additional funds to balance; and

WHEREAS, it appears that such transfers are in the best interest of the Authority and the Water System;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following transfers within the Operating Budget totaling \$36,000.00 are hereby approved:

<u>Budget Transfers</u>		
<u>Budget Line Item</u>	<u>Title</u>	<u>Amount</u>
Transfer To:		
02-35-400-600	HUMAN RESOURCES: Temporary Staff	\$34,000.00
02-35-400-615	HUMAN RESOURCES: Dues/Conf/Train	\$2,000.00
	Total	<u>\$36,000.00</u>
Transfer From:		
02-35-400-501	HUMAN RESOURCES: Salary & Wages	\$34,000.00
02-35-400-690	HUMAN RESOURCES: Equipment Tools Supplies	\$2,000.00
	Total	<u>\$36,000.00</u>

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, PhD

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

AND BE IT FURTHER RESOLVED that the Chief Financial Officer/Treasurer be and is hereby authorized and directed to take whatever actions are necessary or convenient to effectuate the provisions of this Resolution and the transfers hereby approved.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

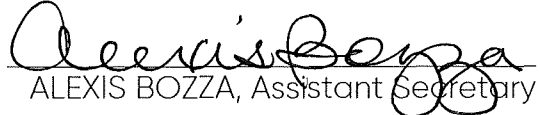
  
ALEXIS BOZZA, Assistant Secretary

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



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Resolution No. 62-22

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH ON-CALL SURVEYING

WHEREAS, the Authority has a need for professional engineering services in connection with on-call surveying; and

WHEREAS, Dewberry Engineers Inc. has submitted a proposal dated April 22, 2022, for the providing of such services at a maximum not to exceed amount of \$25,000; a copy of which proposal is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Dewberry Engineers Inc. has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority's legal advertisement;

**Board Members**

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, PhD

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

**Executive Director:** Laura Cummings, PE

**Chief Financial Officer:** Charles Maggio, CMFO, QPA

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a professional service contract be awarded to Dewberry Engineers Inc. for professional engineering services in connection with on-call surveying services in the not to exceed amount of \$25,000;
2. The Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022



Dewberry Engineers Inc. | 973.739.9400  
600 Parsippany Road, Suite 301 | 973.739.9710 fax  
Parsippany, NJ 07054-3715 | www.dewberry.com

April 22, 2022

Laura Cummings, PE, Executive Director  
Southeast Morris County Municipal Utilities Authority  
19 Saddle Road  
Cedar Knolls, NJ 07927

RE: Proposal for On-Call Surveying Services

Dear Ms. Cummings,

Dewberry Engineers Inc. (Dewberry) understands the importance of having a land surveying firm to serve various projects at the request of Southeast Morris County Municipal Utilities Authority (SMCMUA). We have many years of experience with work as described in the request. We are pleased to submit our qualifications.

Dewberry has been in business for over 65 years and staffs three offices in New Jersey, including Parsippany, Bloomfield, and Mount Laurel. Work for this project will be led from our Parsippany, NJ office. We recently successfully completed survey tasks for SMCMUA similar to that anticipated for this on-call including Utility Location and Topographic Survey for Water System Improvements in Morristown and Easement Plats and Descriptions in Harding.

Leading the survey effort will be, Lisa Peterson, PE, PLS, CME, our proposed Project Manager. Dually licensed in New Jersey as a Professional Engineer and Land Surveyor, Lisa has 20 years of experience in land surveying and civil engineering. Supporting Lisa will be senior water resources engineer Steven Benosky with over 26 years of experience and senior surveyor Aleksandr Sorokin with more than 20 years of surveying experience with similar projects.

Dewberry has four full-time, fully equipped field survey crews for New Jersey-related survey projects, with backup equipment for related survey tasks. We will commit a survey crew to your project with the reasonable notice noted and have a second field crew available for a larger project as backup, if necessary, or, on short notice.

With our depth of resources, Dewberry commits to the agency that we can complete work assignments within required time limits, considering our current and projected workload. Please be advised that we will be available for contract execution and will be ready to start work as required. Dewberry has a proven track record for delivering quality projects on schedule.

In closing, thank you for your consideration. If you have any questions, please feel free to contact me at 856.780.3632 (or via email at [lpeterson@dewberry.com](mailto:lpeterson@dewberry.com)).

Sincerely,

Lisa M. Peterson, PE, PLS, CME  
Associate Vice President and Project Manager

Steven Benosky  
Senior Associate, Department Manager

## E. FEES

TITLE	HOURLY RATE
<b>LAND SURVEYING</b>	
Survey Supervisor	\$ 135.00
2 Man Survey Crew	\$ 220.00
3 Man Survey Crew	\$ 275.00
GPS Survey Crew	\$ 160.00
Technician	\$ 115.00
Sr. Technician	\$ 180.00
Professional Land Surveyor	\$ 230.00
Principal	\$ 250.00
<b>NON-HOURLY CHARGES (if required)</b>	
County Monument	\$ 75.00 each
Concrete Monument	\$ 100.00 each



TREASURER'S CERTIFICATION

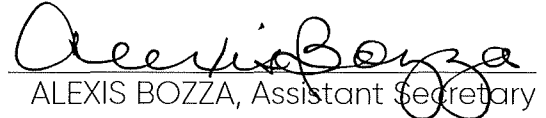
I certify that there are sufficient funds available (\$25,000) for payment of a professional service contract with Dewberry Engineers Inc. for professional engineering services in connection with on-call surveying services. This item will be charged to Account No. 02-00-500-478 (T&D Water System Improvements).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 19, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 63-22

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
LIQUID NON-HAZARDOUS WASTE REMOVAL

WHEREAS, the Authority has advertised and received bids for the project entitled Liquid Non-Hazardous Waste Removal on May 4, 2022; and

WHEREAS, bid packages were obtained by three companies where one company submitted a bid; and

WHEREAS, Russell Reid Waste Hauling and Disposal Co., Inc., has been determined to be the lowest qualified bidder in the total amount not to exceed \$102,900.00 per year of the contract; and

WHEREAS, this is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget for the portion to be expended in 2022; the portions to be expended in 2023 and 2024 are subject to funds being available in the 2023 and 2024 Budgets; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Liquid Non-Hazardous Waste Removal be awarded to Russell Reid Waste Hauling and Disposal Co., Inc., in accordance with its bid submitted on May 4, 2022, in the amount not to exceed \$102,900.00 per year of the contract.
2. That the appropriate officers of the Authority be and they are hereby authorized and directed to execute a contract with regard to said project on behalf of the Authority in the manner provided by law.

**Board Members**

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, PhD

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

**Executive Director:** Laura Cummings, PE

**Chief Financial Officer:** Charles Maggio, CMFO, QPA

3. That the contract be limited to the maximum amount of bid and the term of two years with the option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022

## TREASURER'S CERTIFICATION

I certify that there are sufficient funds available for payment of a contract with Russell Reid Waste Hauling and Disposal Co., Inc., for liquid non-hazardous waste removal services as follows:

1. In 2022, funds are available in the amount of \$68,600.00; and
2. In 2023, funds will be available in the amount of \$102,900.00 subject to the approval of the 2023 Budget.
3. In 2024, funds will be available in the amount of \$34,300.00 subject to the approval of the 2024 Budget.

The total maximum amount of this contract will not exceed \$102,900.00 annually. This item will be charged to Account No. 02-70-400-640 (Treatment and Pumping Division – Treatment Process: Liquid Waste Removal).



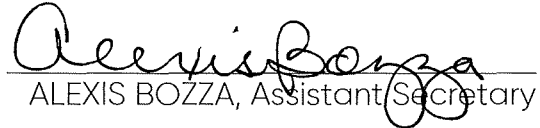
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CHARLES MAGGIO, Treasurer

Dated: May 19, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 64-22

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
GRANULAR ACTIVATED CARBON

WHEREAS, the Authority has advertised and received bids for a contract entitled Granular Activated Carbon on May 10, 2022; and

WHEREAS, bid packages were obtained by eight companies where one company submitted a bid; and

WHEREAS, Calgon Carbon Corporation has been determined to be the lowest qualified bidder in the total amount not to exceed \$78,400.00 per year of the contract; and

WHEREAS, this is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law; and

WHEREAS, the Treasurer will certify funds for the portions to be expended in 2023 and 2024 subject to funds being available in the 2023 and 2024 Budgets; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract for Granular Activated Carbon be awarded to Calgon Carbon Corporation in accordance with its bid submitted on May 10, 2022, in the amount not to exceed \$78,400.00 per year of the contract.
2. That the appropriate officers of the Authority be and they are hereby authorized and directed to execute a contract with regard to said project on behalf of the Authority in the manner provided by law.

Board Members

Morristown:  
Max Huber  
Donald Kissil

Morris Township:  
Dennis Baldassari  
Michael Chumer, PhD

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

Executive Director: Laura Cummings, PE

Chief Financial Officer: Charles Maggio, CMFO, QPA

3. That the contract be limited to the maximum amount of bid and the term of two years with the option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law.

ATTEST:

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022



## TREASURER'S CERTIFICATION

I certify that sufficient funds will be available for payment of a contract with Calgon Carbon Corporation for the provision of granular activated carbon as follows:

1. In 2023, funds will be available in the amount of \$78,400.00 subject to the approval of the 2023 Budget.
2. In 2024, funds will be available in the amount of \$78,400.00 subject to the approval of the 2024 Budget.

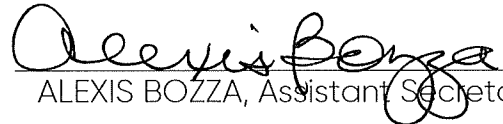
The total maximum amount of this contract will not exceed \$78,400.00 annually. This item will be charged to Account No. 02-70-400-637 (Treatment and Pumping Division – Treatment Chemicals).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 19, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 65-22

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE AGREEMENT FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN AND BID SPECIFICATION PREPARATION FOR THE BRADFORD ESTATES WATER MAIN RENEWAL PROJECT IN MORRIS TOWNSHIP

WHEREAS, the Authority has a need for professional engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township; and

WHEREAS, Dewberry Engineers Inc. has submitted a proposal dated May 13, 2022, for the providing of such services at a maximum not to exceed amount of \$82,500; a copy of which proposal is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Dewberry Engineers Inc. has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2022 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority's legal advertisement;

**Board Members**

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, PhD

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a professional service contract be awarded to Dewberry Engineers Inc. for professional engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township in the not to exceed amount of \$82,500;
2. The Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022



May 13, 2022

Ms. Sophia Dyer, P.E.  
 Southeast Morris County Municipal Utilities Authority (SMCMUA)  
 19 Saddle Road  
 Cedar Knolls, NJ 07927

RE: Proposal for Engineering Design Services  
 Bradford Estates Water Main Replacement  
 Morris Township, NJ

Dear Ms. Dyer:

We thank you for the opportunity to serve the SMCMUA. Dewberry Engineers Inc. (Dewberry) is pleased to submit this proposal for the above-referenced project.

Dewberry, and specifically the Parsippany office, has many years of experience working with many private and public utilities on water main design, permitting, and inspection projects. Within the last few years alone, we have successfully completed over 100 projects similar in scope to this project. We believe that this record, along with the ongoing opportunities, highlights our strive for excellence, experience, and our understanding of the intricacies of these types of projects.

Due to our history of working on water main design, permitting, and inspection projects, we understand the effort required to keep projects on track. Beyond technical capabilities, the Dewberry team has shown that we are responsive, available on short notice, and willing and flexible to address matters or concerns, both typical and unorthodox, as they arise.

**Project Understanding**

We understand that the SMCMUA seeks engineering design services for the replacement of water mains located along Lord William Penn Drive and Colonel Evans Drive within Morris Township in Morris County, NJ. The project is comprised of the replacement of water mains in accordance with the following Table:

Location	From	To	Length of Segment (Feet)
Colonel Evans Drive	1 Colonel Evans Drive. Approximately 150' from intersection of Mt. Pleasant Road and Colonel Evans Drive	South-east Intersection of Colonel Evans Drive and Lord William Penn Drive	1,800'
Lord William Penn Drive	South-east Intersection of Colonel Evans Drive and Lord William Penn Drive	South intersection of Lord William Penn Drive and Bickford Drive	2,800'

Table 1 - Project List

Figure 1, further below, is a Google Earth screenshot depicting the limits of the project:

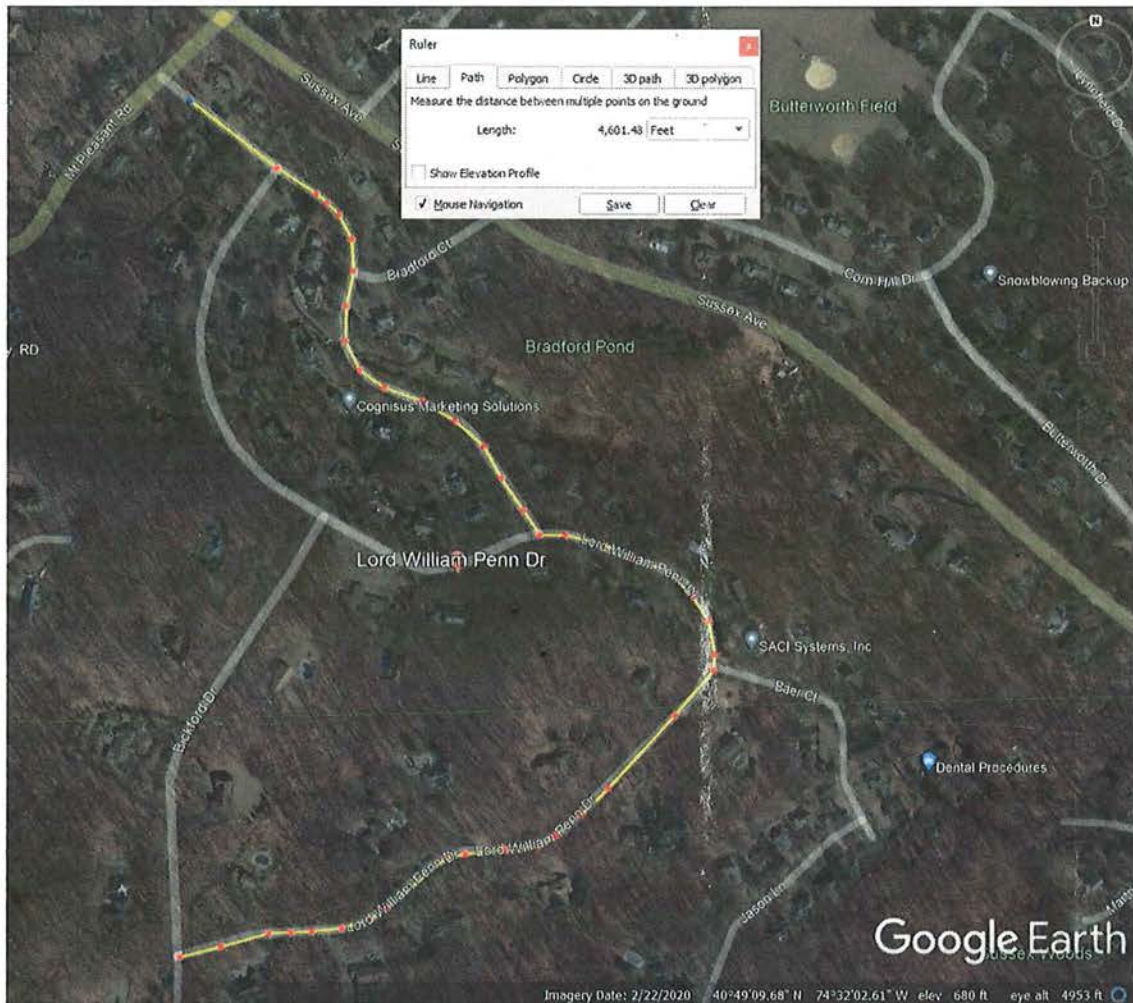


Figure 1: Google Earth Screenshot Depicting Limits of Watermain Replacement

### Scope of Work

The following scope of services is required for the project:

1. Conducting a survey within the project site necessary to appropriately document existing conditions to perform the design. This includes locating the following features within the existing pavement roadway, plus features "one-shot" outside (within approx. 20') the pavement limits:
  - a. Pertinent utility information e.g. manhole rim elevation, catch basin elevations, sanitary and storm water pipe inverts, underground utilities (if marked out), etc.
  - b. Trees, landscaping, rock walls, etc.
  - c. Curbs and sidewalks, walkways, edge of pavement, striping, signage, mailboxes, fencing, etc.
  - d. Topographic survey elevations.
2. Coordinating with nearby utilities for mapping of gas, electric, telephone, cable, sanitary and storm underground infrastructure within the project limits.

3. Producing engineering design plans suitable for contract bidding purposes. Typical plan sheets will have plan views and will depict utility crossings, potential utility conflicts, fittings, valves, restraint, or any special provisions required for water main design. Profile views will be provided as needed at locations deemed critical to better depict conditions and proposed alignments.
4. The following plan sheets are anticipated to be included in the Contract Documents:
  - a. Cover Sheet
  - b. General Notes and Location Plan
  - c. Plan and Profile Station 0+00 to 5+00
  - d. Plan and Profile Station 5+00 to 10+00
  - e. Plan and Profile Station 10+00 to 15+00
  - f. Plan and Profile Station 15+00 to 20+00
  - g. Plan and Profile Station 20+00 to 25+00
  - h. Plan and Profile Station 25+00 to 30+00
  - i. Plan and Profile Station 30+00 to 35+00
  - j. Plan and Profile Station 35+00 to 40+00
  - k. Plan and Profile Station 40+00 to 45+00
  - l. Plan and Profile Station 45+00 to ~47+00
  - m. Traffic Maintenance and Protection of Traffic Sheet 1
  - n. Traffic Maintenance and Protection of Traffic Sheet 2
  - o. Soil Erosion and Sedimentation Control Notes and Details
  - p. Soil Erosion and Sedimentation Control Plan Sheet 1
  - q. Soil Erosion and Sedimentation Control Plan Sheet 2
  - r. Soil Erosion and Sedimentation Control Plan Sheet 3
  - s. Construction Details Sheet 1
  - t. Construction Details Sheet 2
5. Determining the optimal location to perform tie-ins (both initial and final connections) to the existing water main system, and where abandonments should occur.
6. Coordinating with the fire department and SMCMUA for the location of two new hydrants. Sampling stations may be required at the direction of SMCMUA.
7. Developing a sequence of construction.
8. Placement of valves to meet minimum spacing and location requirements of NJAC 7:10.
9. Preparing shutdown plans utilizing GIS. Shutdown plans will be prepared with the goal of minimizing impact to customers. Thrust restraint length requirements will be considered as part of the shutdown plans to verify that valves shut are located a safe distance from the area of work.
10. SMCMUA will perform investigations inside the customers' homes to identify if lead service lines are present. Dewberry will tabulate information collected and provided by SMCMUA for inclusion in the contract documents.
11. Development of custom specifications/details/procedures:
  - a. Meter replacements from curb to inside of property. Specification language will outline coordination efforts anticipated between Contractor, property owner, and SMCMUA customer service. One (1) draft specification is anticipated to be provided to the SMCMUA for review prior to finalizing.
  - b. Flushing, chlorination, and testing procedures. One (1) draft procedure is anticipated to be provided to the SMCMUA for review prior to finalizing.

- c. Lead service line replacement procedures and specification. One (1) draft procedure and specification are anticipated to be provided to the SMCMUA for review prior to finalizing.
- 12. Developing a materials takeoff and bid proposal form.
- 13. Prepare an application for Soil Erosion and Sediment Control Certification for Morris County SCD.
- 14. Provide bid phase services as requested by SMCMUA including responding to contractor questions and issuance of addendums if needed.
- 15. Provide construction administration services as requested by SMCMUA including shop drawing review, response to requests for information and/or clarifications submitted by the contractor.

**Anticipated Schedule**

The following is an approximate schedule:

Week	Description
1	SMCMUA / Dewberry contract preparation and finalization.
1-2	Commence survey.
	Attain and review available information from SMCMUA (GIS, specifications, standard details, etc.).
	Commence preparation of cover sheet, details, etc.
	Commence preparation of custom specifications.
3	Survey drafting.
	Continue with cover sheet, details, etc.
	Continue with custom specifications and details.
4-7	Attain survey and commence preparation of project plan/profile sheets.
	Finalize custom specifications and details and provide to SMCMUA for review.
8	Provide project plans to SMCMUA for review and comments.
	Update custom specifications and details to incorporate SMCMUA comments.
9-10	Finalize project plans per comments from SMCMUA.
	Prepare and finalize bid documents.

**Compensation for Services, Standard Terms and Conditions**

We propose to provide the services listed herein on an hourly not to exceed basis in accordance with the rates, conditions, and terms of our current Master Services Agreement No. 14602 in the amount of: **\$82,500.00**. This includes a \$15,000 contingency allowance as previously discussed with SMCMUA.

**Assumptions**

- 1. Front End Contract Documents will be provided by the SMCMUA.



2. Markout services other than by SMCMUA for the water mains will not be required.
3. All water main work will take place within the existing pavement roadway, and boundary lines will be depicted approximately based on tax maps. Boundary surveying is not included in this scope of work.
4. Dwellings will be depicted on the plans based on New Jersey ortho-imagery.
5. SMCMUA will perform investigation of customer side lead services lines by scheduling and inspecting the water service line penetrations entering the respective buildings. The information from the inspections will be provided to Dewberry for inclusion in the Contract Documents.
6. SMCMUA will be responsible for developing and distributing all notices.
7. New meter pits will be located as close to the existing curbstops as practical.
8. A Bureau of Water System Engineering (BWSE) permit is not anticipated. Project is anticipated to fall under the SMCMUA Master Permit.
9. Compaction monitoring by third party laboratory is not required and will not be included in the specification.
10. Coordination with County and State Road Departments is not necessary and road opening permits from these entities is not required.
11. The Contractor will be responsible for obtaining road opening permits from the Township.
12. Design details for sampling station (if required) construction will be provided by SMCMUA.
13. Winter work may be required.
14. There are no other environmental permits required.
15. Water mark-outs will be performed by SMCMUA.
16. We do not anticipate any meetings with outside agencies to complete this work. If meetings are required, it will be considered extra work.
17. Water services which cannot be located by the survey will be depicted based on available mapping from SMCMUA
18. Planning, conducting or monitoring test.pits, if necessary, will be considered extra work.
19. Permit fees, if applicable, are not included and shall be provided by the SMCMUA.

If this proposal and the individual price quote is acceptable, please provide our office with an executed Contract Amendment. Should you have any questions or require any additional information, please contact James.

Sincerely,  
Dewberry Engineers Inc.



Steven Benosky  
Senior Associate  
973.576.9676  
sbenosky@dewberry.com



James Schappell  
Project Manager  
973.576.9649  
jschappell@dewberry.com

This proposal includes information that shall not be disclosed outside of the client and shall not be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of, or in connection with, the submission of this information, client shall have the right to duplicate, use, or disclose the information to the extent provided in the resulting contract. This restriction does not limit client's right to use information contained in this information if it is obtained from another source without restriction. The information subject to this restriction is contained in this letter proposal and any referenced attachments or exhibits.



SCHEDULE A  
CLASSIFIED HOURLY RATES  
DEWBERRY ENGINEERS INC.  
PARSIPPANY, NEW JERSEY

Title	Hourly Rate
Principal Engineer VIII	\$250 - \$265
Principal Engineer VII	\$235 - \$250
Associate Engineer VI	\$195 - \$235
Senior Engineer V	\$160 - \$195
Senior Landscape Architect V	\$160 - \$195
Senior Planner IV	\$135 - \$160
Senior Engineer/Architect IV	\$135 - \$160
Engineer III	\$120 - \$135
Engineer II	\$105 - \$120
Engineer I	\$95 - \$105
Draftsperson V	\$115 - \$140
Draftsperson III	\$95 - \$115
Draftsperson I	\$70 - \$95
Technician V	\$125 - \$155
Technician III	\$100 - \$125
Technician I	\$80 - \$100
Technician Typist	\$80 - \$105
Principal Surveyor VI	\$170 - \$230
Senior Surveyor IV	\$130 - \$170
Survey III	\$110 - \$130

Rates are applicable through December 31, 2022  
Expenses to be invoiced in accordance with Attachment B

TREASURER'S CERTIFICATION

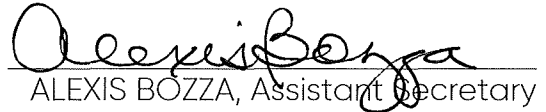
I certify that there are sufficient funds available (\$82,500) for payment of a professional service contract with Dewberry Engineers Inc. for professional engineering services in connection with the design and bid specification preparation for the Bradford Estates Water Main Renewal Project in Morris Township. This item will be charged to Account No. 02-00-500-496 (WSIP Phase 3).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 19, 2022

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 19, 2022, at a meeting duly convened of said Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022



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(973) 326-6880  
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customerservice@smcmua.org  
smcmua.org

Resolution No. 66-22

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

RESOLVED that the following discussions of:

1. Continued Report of the Personnel Committee
  - a. Compensation of Management Personnel; and
2. Legal Update Regarding Current Litigation

be held in closed session pursuant to subsections 7 and 8 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussions are to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
RALPH R. ROTANDO, Chairman

Dated: May 19, 2022

**Board Members**

**Morristown:**  
Max Huber  
Donald Kissil

**Morris Township:**  
Dennis Baldassari  
Michael Chumer, PhD

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

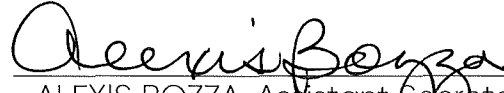
**Hanover Township:**  
Nathan Kiracofe, EIT  
Nicola Marucci, PE

**Executive Director:** Laura Cummings, PE

**Chief Financial Officer:** Charles Maggio, CMFO, QPA

CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: May 19, 2022