

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

APRIL 15, 2021

Due to the current COVID-19 State of Emergency and in compliance with N.J.S.A. 10:4-8, et seq., the Authority conducted its regularly scheduled Board Meeting on April 15, 2021 with some of the Members and staff participating by way of teleconference.

The Chairman called the meeting to order at 7:00 PM and began the meeting with the Statement of Public Notice (Sunshine Law), attached and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster [Members Kissil and Schimpf participated by telephone conference as permitted by the By Laws.]

ABSENT: None

All Members in the meeting acknowledged that they could hear the Secretary and other participants.

Also present were the following: Laura Cummings, Executive Director; Charles Maggio, Chief Financial Officer; Jeff Elam, Chief Engineer; Alexis Bozza, Executive Administrative Assistant; and Sidney D. Weiss, Esq., General Counsel to the Authority. The following participated by telephone conference: Basil D'Armiento, Director of Operations; Drew Saskowitz, Water Quality Superintendent; Celenia Mercado; Operations Risk Manager; and David J. Ruitenber, Esq., Murphy McKeon

PUBLIC DISCUSSION

Chairman Huber stated the next portion of the meeting was set aside for public discussion and asked if any members of the public were present and would like to address the Board, to please state their full name for the record. No one responded. He then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF MARCH 18, 2021

Copies of the minutes of the meeting held on March 18, 2021, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Baldassari seconded the motion. The motion was duly adopted by the remaining Members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF MARCH 18, 2021

Copies of the minutes of the closed session meeting held on March 18, 2021, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 50-21

RESOLUTION APPROVING CLOSED SESSION MINUTES OF MARCH 18, 2021

“COPY ANNEXED”

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

RESOLUTION – APPROVAL OF APRIL 2021 LIST OF BILLS

Copies of the bill list for April 2021 were distributed to the Members prior to the meeting for comment and approval. Member Rotando moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 51-21

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR APRIL 2021

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

OTHER BUSINESS

A. Public Hearing

1. Connection Fee for the Year 2021

A public hearing was held to adopt the 2021 Connection Fee. A complete transcript was taken by a court reporter according to law and is made a part of these minutes.

B. Resolution Approving Adjustment of Connection Fee for 2021

Following the public rate hearing regarding the proposed adjusted connection fee, Member Kissil offered the following resolution:

RESOLUTION NO. 52-21

RESOLUTION APPROVING ADJUSTMENT OF CONNECTION FEE FOR 2021

“COPY ANNEXED”

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

C. Report of the Personnel Committee

A meeting of the Personnel Committee was held on March 23, 2021. The Committee reviewed five (5) Step 3 Grievance response drafts. The Step 3 responses were finalized and subsequently sent to Local 1. The Committee discussed options for project management certification, including the Project Management Professional (PMP) Certification, Scrum Certification and Six Sigma Certification. One staff member took the PMP course in 2020 where certification is pending. Additional details will need to be explored to assess the best fit certification for SMCMUA project managers. The IT Director had installed GANTT software for management and is currently evaluating the purchase of Microsoft Project. An overview of the meeting with Chief Roddy, staff and General Counsel regarding the threat assessment surrounding a disgruntled employee was provided to the Committee. Lastly, the Committee discussed the role of the new Human Resource Generalist with a focus on direct lines of communication with management and Union staff, how complaints will be handled, etc.

D. Report of the Finance Committee

On March 24, 2021, the Finance Committee met to review a customer Bill Dispute for the Yao's in Hanover, New Jersey. The dispute was reviewed, and it was agreed that the Yao's would pay the amount they identified towards the existing balance with the remainder due in installments if necessary. This process follows the established procedures.

E. Report of the Engineering Committee

The Engineering Committee met just prior to the evening's regularly scheduled Board meeting. The Committee received an overview of Larson Design Group ("LDG") for the Geographic Information System ("GIS") Project (Phase 1 - 2019). The Committee reviewed a proposal from LDG for Phase 2 of the GIS Project and a proposal from Keystone Engineering Group for the development of an Industrial Controls System Asset Management Program. Lastly, the Committee reviewed a demonstration of the GIS Portal (Dashboard) and Hub.

F. Resolution Authorizing Change Order for 2019 Water System Improvement Project

The Authority awarded a contract to Reivax Contracting on October 29, 2020, for the project entitled 2019 System Wide Improvements Project where the maximum cost was \$3,225,406.22. The Members reviewed a memorandum of the Chief Engineer dated April 8, 2021, advising that a Change Order for additional improvements is needed. The overall increase will not exceed \$41,541.00, as more particularly set forth in the memorandum and the proposed change order, copies of which were reviewed. It was determined that the services to be performed are necessary and reasonable; and will benefit the Water System. The Treasurer certified that funds are available. Member Baldassari offered the following resolution:

RESOLUTION NO. 53-21

RESOLUTION AUTHORIZING CHANGE ORDER FOR 2019 WATER SYSTEM
IMPROVEMENT PROJECT

"COPY ANNEXED"

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

- G. Resolution Authorizing Award of Professional Service Contract with Associated Technology for Professional Engineering Services in connection with the General Mechanical, Electrical and Plumbing Engineering and Consulting

Associated Technology Inc. ("Engineer") submitted a proposal dated April 5, 2021, for professional engineering services in connection with general mechanical, electrical and plumbing engineering and consulting (the "Agreement"). The proposal was reviewed by Senior Engineer, Sophia Dyer, as set forth in a memorandum dated April 6, 2021, a copy of which was reviewed by the Members. The proposal received by the Engineer has been determined to be responsive to the scope of services at a maximum cost of \$209,334.00. The Engineer has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. The Treasurer certified that there are sufficient funds available in the 2021 Budget. Member Baldassari offered the following resolution:

RESOLUTION NO. 55-21

RESOLUTION AUTHORIZING AWARD OF PROFESSIONAL SERVICE CONTRACT WITH ASSOCIATED TECHNOLOGY FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH THE GENERAL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING AND CONSULTING

"COPY ANNEXED"

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

- H. Resolution Authorizing Amendment of Contract for Curbing, Sidewalk and Apron Repair Services

The Authority entered into a contract for curbing, sidewalk and apron repair services with Bruce Brueche Jr. ("Brueche") at a maximum amount of \$17,500.00. The Authority would like to increase the amount of the contract by \$5,500.00 for additional services needed due to a larger than normal number of main breaks over the winter for a total not to exceed contract amount of \$23,000.00. Brueche has completed and submitted Business Entity Disclosure Certifications which certify that

they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract. Funds are available and have been certified by the Treasurer. Member Webster offered the following resolution:

RESOLUTION NO. 56-21

RESOLUTION AUTHORIZING AMENDMENT OF CONTRACT FOR CURBING, SIDEWALK AND APRON REPAIR SERVICES

"COPY ANNEXED"

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

- I. Resolution Authorizing Use of Vendor through the Morris County Cooperative Pricing Council

The Authority is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC"). The Members reviewed a memorandum from the Chief Financial officer dated April 6, 2021. The Authority wishes to purchase items from an authorized vendor under the MCCPC during the 2021 budget year. The purchase of work, materials and supplies through Cooperative Pricing Councils, such as the MCCPC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5). The cost is estimated not to exceed the amount stated in the memorandum and the Treasurer certified the availability of funds in the 2021 Budget. Member Rotando offered the following resolution:

RESOLUTION NO. 57-21

RESOLUTION AUTHORIZING USE OF VENDOR THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

"COPY ANNEXED"

Member Baldassari seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

J. Discussion – Compensation Increase for Board Members

Member Rotando stated that there has not been an increase in the stipend since 2001. For the amount of work involved, he felt the rate should have been increased periodically over the past 20 years. Member Rotando recommended that the Authority request an increase from the Creating Municipalities of 2% compounded over the past 20 years would equate to an increase of approximately \$700. Mr. Weiss stated that the procedure is prescribed by statute and the parallel ordinances of the creating municipalities that created the Authority. The stipend was fixed by the original ordinances and any increases would require amendment of the ordinances by all four of the creating municipalities. After discussion, the Board agreed that the Authority request an increase of \$700 from \$1500 (the current amount) to \$2200 effective for the stipend to be paid in 2021. Mr. Weiss indicated he would draft the request and amendments to the parallel ordinances and send to the Members for review and comment prior to distribution.

REPORTS

- A. Executive Director – March 2021
- B. Engineering Division – March 2021
- C. Finance Division – March 2021
- D. Information Technology Division – March 2021
- E. Operations – March 2021
- F. Operations Risk Management Division – March 2021
 - 1. 4th Quarter 2020 Health and Safety Committee (HSC) Minutes
- G. Water Quality Division – March 2021

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

Chairman Huber stated that the following items on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exceptions set forth in the Open Public Meetings Act. He then offered the following motion:

RESOLUTION NO. 58-21

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

“COPY ANNEXED”

Resolved that discussions of:

1. Contract negotiations with New Jersey Water Utilities United Local No. 1; and
2. Pending Litigation: Update regarding Order to Show Cause Application; and
3. Tactics and techniques to be utilized in protecting the safety and property of the public including review of meeting with Hanover Township Police Chief and the All Hazards Incident Response Plan and related matters,

be held in closed session pursuant to subsections 4, 6 and 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

Be it further resolved that since the discussions are to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Baldassari, Chumer, Kissil, Marucci, Rotando, Schimpf and Webster

NOES: None

There being no further business to be discussed in open session, the meeting adjourned at 8:11 PM.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA
Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of the Annual Notice of the Authority's regular meetings (upon which this meeting is listed) on the Bulletin Board at the Authority's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 3, 2021.

2. By delivering to, for filing, copies of the Annual Notice with the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 3, 2021.

3. By delivering to, for filing, copies of the Annual Notice with the Daily Record, the Newark Star Ledger, and the Morris News Bee on February 3, 2021.



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 50-21

RESOLUTION APPROVING CLOSED SESSION MINUTES


RESOLVED that the attached minutes of the Closed Session Meeting held on March 18, 2021, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


ALEXIS BOZZA, Assistant Secretary


MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



- 📍 19 Saddle Road
Cedar Knolls, NJ 07927
- 📞 (973) 326-6880
- 📞 (973) 326-6864
- ✉️ customerservice@smcmua.org
- 🌐 smcmua.org

Resolution No. 51-21

RESOLUTION AUTHORIZING PAYMENT OF APRIL 2021 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	352,314.10
Total Operating Fund Checks and Wire Transfers	\$	390,068.91

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>661,790.48</u>
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TOTAL OF APRIL 2021 LIST OF BILLS	\$	1,404,173.49
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ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,404,173.49) for payment of the resolution entitled Resolution Authorizing Payment of April 2021 List of Bills in the Authority's 2021 Budget.



CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



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Resolution No. 52-21

RESOLUTION APPROVING ADJUSTMENT OF CONNECTION FEE

WHEREAS, the Authority's enabling legislation requires annual adjustment of the connection fee permitted pursuant to N.J.S.A. 40:14B-21; and

WHEREAS, the Authority published notice of the proposed adjusted connection fee in the Daily Record and Star Ledger on March 23, 2021; and

WHEREAS, notice of the proposed adjusted connection fee was served upon each municipality serviced by the Authority within the time permitted by law; and

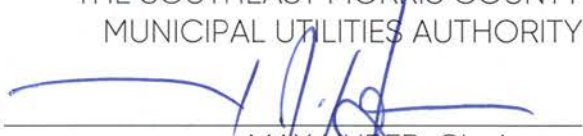
WHEREAS, a public hearing on the proposed adjustment was held on April 15, 2021, as required by law; and

WHEREAS, the proposed adjusted connection fee complies with the provisions of N.J.S.A. 40:14B-21 and was recomputed as therein provided.

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the revised connection fee, as set forth in the revised schedule annexed hereto, be and is hereby approved effective for connection fees paid on and after April 15, 2021.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

EXHIBIT "A"

Schedule No. 13 (Revised)
Effective April 15, 2021

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

SCHEDULE NO. 13
CONNECTION FEE

Any applicant for potable water supplied through an Authority Line shall be required to pay a connection fee pursuant to Section 18 of the Authority's Rules and Regulations for Water Service as follows:

<u>Connection Fee</u> (Per Equivalent Dwelling Unit)	\$ 5,186.00
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An equivalent dwelling unit is defined as usage of 201.504 gallons per day.

Reduced rates, credits and allowances regarding connection fees, including (but not limited to) reduced rates for affordable housing, shall be allowed as provided in Section 18 of the Authority's Rules and Regulations for Water Service and as otherwise required by applicable laws as such laws shall be amended or supplemented from time to time.

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



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Resolution No. 53-21

RESOLUTION AUTHORIZING CHANGE ORDER FOR
2019 SYSTEM WIDE IMPROVEMENTS PROJECT

WHEREAS, the Authority awarded a contract to Reivax Contracting on October 29, 2020, for the project entitled 2019 System Wide Improvements Project; and

WHEREAS, the maximum cost to the Authority authorized was \$3,225,406.22; and

WHEREAS, the Chief Engineer has advised by memorandum dated April 8, 2021, that a Change Order for additional improvements is needed; and

WHEREAS, the overall increase will not exceed \$41,541.00, as more particularly set forth in the memorandum and the proposed change order, copies of which are annexed hereto; and

WHEREAS, the Authority has determined that the services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, funds are available and have been certified by the Treasurer;

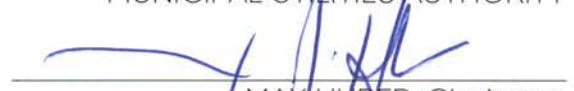
NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed changed order annexed hereto be and the same is hereby approved.
2. The Executive Director or the Chief Engineer be and are hereby authorized to execute and deliver the said change order for the Authority.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Rolph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.



MEMORANDUM

TO: SMCMUA Board

FROM: Jeff Elam, P.E., Chief Engineer

RE: 2019 Water Supply Improvement Project, Phase 2
SMCMUA # MAIN-WSIP-2019-01

DATE: April 8, 2021

CC: Laura Cummings, P.E., Executive Director

1. During the construction of the Water Supply Improvement Project, Phase 2 (WSIP2) the Authority has determined that three additional insertion valves will be needed. An insertion valve is used when the main cannot be shut down without significantly disrupting normal service to a large portion of our distribution system. The field operations staff has identified three locations where insertion valves are needed and by placing them at these locations, will significantly reduce the number of customers that will be shut down during construction activities. Those locations are: Maple Avenue; Kahdena Road; and Woodland Avenue. The total cost for the installation of all three valves is \$ 41,541.00.

Size	Location	Cost
6"	Intersection of James Street & Maple Ave., Morristown	\$12,027.00
8"	Intersection of Kahdena Rd. and Mendham Rd., Morris Township	\$12,657.00
12"	In between Symore Dr. & Canfield Way on Woodland Ave., Morris Township	\$16,857.00
TOTAL		\$ 41,541.00

- 2. No additional time will be added to the contract with this change order.
- 3. Finally, it should be noted that this change order represents 1.3% of the existing contract price.
- 4. The following account number should be charged: 02-00-500-464

CONTRACT CHANGE ORDER

CONTRACTOR: Reivax Contracting Corp. 356 Thomas Street Newark, NJ 07114	CHANGE ORDER No. 1 PROJECT: 2019 System Wide Improvements Project PROJECT No. MAIN-WSIP-2019-01
OWNER: The Southeast Morris County MUA 19 Saddle Road Cedar Knolls, NJ 07927	ENGINEER: The Southeast Morris County MUA 19 Saddle Road Cedar Knolls, NJ 07927
DATE OF ISSUE: April 15, 2021	EFFECTIVE DATE: April 15, 2021
<p>The Contractor is hereby directed to make the following changes in the Contract Documents.</p> <p>Description:</p> <p style="padding-left: 40px;">Adjustments (net increase) to the contract bid items.</p> <p>Reason for Change Order:</p> <p style="padding-left: 40px;">Additional insertion valves are needed to improve the distribution system.</p> <p>Attachments: <i>(List documents supporting change and justifying cost and time)</i></p> <p style="padding-left: 40px;">Memo of Chief Engineer dated April 8, 2021.</p>	
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ 3,225,406.22	Original Contract Times: <i>(calendar days or dates)</i>
Net changes from previous C. O.'s No. ___ to ___ \$ 0	Net changes from previous C. O.'s No. ___ to ___ <i>(calendar days)</i>
Contract Price Prior to this Change Order: \$ 3,225,406.22	Contract Times prior to this Change Order: <i>(calendar days or dates)</i>
Net Increase (decrease) of this Change Order: \$ 41,541.00	Net Increase (decrease) of this Change Order: <i>(calendar days)</i>
Contract Price with all Approved Change Orders: \$ 3,266,947.22	Contract Times with all Approved Change Orders: <i>(calendar days or dates)</i>
RECOMMENDED: X _____ By: Jeff Elam, Chief Engineer Date:	APPROVED: X _____ By: Laura Cummings, P.E., Executive Director Date:
ACCEPTED: X _____ By: Date:	REVIEWED: X _____ By: Charles Maggio, Chief Financial Officer Date:

TREASURER'S CERTIFICATION

I hereby certify funds are available in the amount of \$41,541.00 for payment of a change order with Reivax Contracting for the 2019 System Wide Improvements Project. This item will be charged to Account No. 02-00-500-464.



CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



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- smcmua.org

Resolution No. 55-21

RESOLUTION AUTHORIZING AWARD OF PROFESSIONAL SERVICE CONTRACT WITH ASSOCIATED TECHNOLOGY, INC., FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH GENERAL MECHANICAL, ELECTRICAL AND PLUMBING ENGINEERING AND CONSULTING

WHEREAS, Associated Technology Inc. ("Engineer") submitted a proposal dated April 5, 2021, for professional engineering services in connection with general mechanical, electrical and plumbing engineering and consulting (the "Agreement"); and

WHEREAS, the proposal was reviewed by Senior Engineer, Sophia Dyer, as set forth in a memorandum dated April 6, 2021, a copy of which is annexed hereto; and

WHEREAS, the proposal received by the Engineer has been determined to be responsive to the scope of services at a maximum cost of \$209,334.00; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, the Engineer has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that there are sufficient funds available; and

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority's legal advertisement;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of Associated Technology Inc. dated April 5, 2021, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$209,334.00;
2. The Executive Director be and is hereby authorized to accept, execute and deliver the Professional Service Contract herein authorized on behalf of the Authority; and
4. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
5. Notice of this resolution shall be published once in the Daily Record and copies of this resolution and the contract herein authorized shall be filed for public inspection in compliance with the provisions of the Local Public Contracts Law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021



MEMORANDUM

TO: SMCMUA Board

FROM: Sophia Dyer, P.E. *[Signature]*

RE: General Mechanical, Electrical and Plumbing Engineering and Consulting
File No. PSLD-MISC-2021-01

DATE: April 6, 2021

CC: Laura Cummings, P.E., Executive Director
Jeff Elam, P.E., Chief Engineer
Charles Maggio, C.M.F.O., Q.P.A., Chief Financial Officer

Associated Technology, Inc. (ATI) submitted a proposal for several electrical engineering projects as defined by the Authority's Chief Engineer at a meeting held on Friday, March 19, 2021. The firm's principal engineer, Ralph Rocco, P.E., proposed a time and material, not-to-exceed budget of \$209,334.00, as detailed below:

Task 1: Picatinny Booster Pump Station – VFD Installation Design and Construction Administration	\$16,845.00
Task 2: Wing Well Station – VFD Installation Construction Administration	\$6,528.00
Task 3: Malapardis Booster Pump Station – VFD Purchase, Installation Design and Construction Administration	\$20,701.00
Task 4: Shongum Booster Pump Station – VFD Purchase, Installation Design and Construction Administration	\$23,674.00
Task 5: Park Avenue Booster Pump Station – VFD Purchase, Installation Design and Construction Administration	\$23,674.00
Task 6: Mountain Way Booster Pump Station – VFD Purchase, Installation Design and Construction Administration	\$20,701.00
Task 7: Electrical Testing and Maintenance Specification	\$36,695.00
Task 8: Countrywood Booster Pump Station and Other Sites – Portable Generator Purchase, Interconnection Design and Construction Administration	\$35,516.00
CONTINGENCY (per request of Chief Engineer)	\$25,000.00
TOTAL, NOT-TO-EXCEED:	\$209,334.00

The following attachments are provided to support the tasks described above:

1. Attachment 1 – ATI's proposal for engineering project services
2. Attachment 2 – ATI's proposed schedule for engineering project services

Project Scope

The scope of the project scope consists of the following:

1. Design, furnish and install variable frequency drives (VFDs) at the Authority's well or pump stations, namely, Picatinny Booster Pump Station, Wing Well Station, Malapardis Booster Pump Station, Shongum Booster Pump Station, Park Avenue Pump Station (Interconnection) and Mountain Way Booster Pump Station;
2. Design and furnish electrical testing and maintenance technical specifications for Operations Division; and
3. Design, furnish and install a portable generator that would service Countrywood Booster Pump Station and other nearby sites.

Project Driver

The project driver is to maintain the supply of drinking water to SMCMUA customers and operate the water system in accordance with latest regulations.

Proposal Review and Recommendation for Award

ATI has been retained as the Authority's electrical engineering specialist since 2019 and has worked closely with the Engineering Division; thus, developed an institutional knowledge of the Authority's assets. The firm has hands-on experience and extensive technical knowledge of the latest standards with respect to the type of work conducted in a water utility.

In summary, it is recommended that the electrical engineering professional services contract, with respect to the specific projects outlined above, be awarded to ATI.

The Treasurer has certified that sufficient funds are available in the Budget. Table 1 provides a summary of the account to be charged for this Contract.

Table 1
Account Allocation

Description	Amount	Account	2021
PSLD-MISC-2021-01	\$209,344.00	02-00-500-488	Professional Services

ATTACHMENT 1



Associated Technology, Inc.
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April 5, 2021

****SENT VIA EMAIL****

Mr. Jeff Elam, P.E. – Chief Engineer

Southeast Morris County Municipal Utilities Authority
19 Saddle Road
Cedar Knolls, NJ 07927

Re: Southeast Morris County Municipal Utilities Authority (SMCMUA)
Various Electrical Engineering Assignments
ATI Proposal No. 21-7008 (Rev 0)

Dear Mr. Elam:

Associated Technology Inc., Consulting Engineers (ATI) is pleased to submit our proposal for electrical engineering and consulting services as outlined in this proposal. We look forward to working with your staff on this project and are confident you will be pleased with the quality and professionalism of our services.

BACKGROUND NARRATIVE

It is the SMCMUA's (Authority) objective to move forward the following electrical engineering assignments:

1. Picatinny Booster Pumping Station - VFD Installation Design and Construction Administration.
2. Wing Well Station – VFD Installation Construction Administration.
3. Malapardis Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.
4. Shongum Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.
5. Park Avenue Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.
6. Mountain Way Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.
7. Electrical Testing and Maintenance Specifications.
8. Countrywood Booster Pumping Station and Other Sites - Portable Generator Purchase, Interconnection Design and Construction Administration.



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SCOPE OF WORK

1. **ASSIGNMENT-1 - *Picatunny Booster Pumping Station - VFD Installation Design and Construction Administration:***
 - a. VFD Installation Design:
 - i. Project information collection and review.
 - ii. Perform field survey in support of the design of Variable Frequency Drive (VFD) equipment installation.
 - iii. Develop installation design parameters as deemed necessary.
 - iv. Develop technical specifications and supplemental drawings for assembling a Request for Proposal (RFP) document for solicitation of proposals from contractors for the installation of Variable Frequency Drive equipment.
 - b. VFD Installation Construction Administration:
 - i. Provide basic bid support service throughout the RFP solicitation process.
 - ii. Review of Submittals and RFIs.
 - iii. Attend Field Meetings.
 - iv. Prepare Field Visit Reports and Punch-lists.
 - v. Assist with Project Closeout.
2. **ASSIGNMENT-2 - *Wing Well Station – VFD Installation Construction Administration:***
 - a. VFD Installation Construction Administration:
 - i. Review of Submittals and RFIs.
 - ii. Attend Field Meetings.
 - iii. Prepare Field Visit Reports and Punch-lists.
 - iv. Assist with Project Closeout.
3. **ASSIGNMENT-3 - *Malapardis Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:***
 - a. VFD Equipment Purchase:
 - i. Develop Variable Frequency Drive (VFD) equipment design parameters.
 - ii. Work with SMCMUA to purchase VFD equipment from a State Contractor.
 - b. VFD Installation Design:



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- i. Perform field survey in support of the design of Variable Frequency Drive (VFD) equipment installation.
 - ii. Develop installation design parameters as deemed necessary.
 - iii. Develop technical specifications and supplemental drawings for assembling a Request for Proposal (RFP) document for solicitation of proposals from contractors for the installation of Variable Frequency Drive equipment.
 - c. VFD Installation Construction Administration:
 - i. Provide basic bid support service throughout the RFP solicitation process.
 - ii. Review of Submittals and RFIs.
 - iii. Attend Field Meetings.
 - iv. Prepare Field Visit Reports and Punch-lists.
 - v. Assist with Project Closeout.
- 4. **ASSIGNMENT-4 - Shongum Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:**
 - a. VFD Equipment Purchase:
 - i. Develop Variable Frequency Drive (VFD) equipment design parameters.
 - ii. Work with SMCMUA to purchase VFD equipment from a State Contractor.
 - b. VFD Installation Design:
 - i. Perform field survey in support of the design of Variable Frequency Drive (VFD) equipment installation.
 - ii. Develop installation design parameters as deemed necessary.
 - iii. Develop technical specifications and supplemental drawings for assembling a Request for Proposal (RFP) document for solicitation of proposals from contractors for the installation of Variable Frequency Drive equipment.
 - c. VFD Installation Construction Administration:
 - i. Provide basic bid support service throughout the RFP solicitation process.
 - ii. Review of Submittals and RFIs.
 - iii. Attend Field Meetings.
 - iv. Prepare Field Visit Reports and Punch-lists.



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v. Assist with Project Closeout.

5. **ASSIGNMENT-5 - Park Avenue Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:**

a. VFD Equipment Purchase:

- i. Develop Variable Frequency Drive (VFD) equipment design parameters.
- ii. Work with SMCMUA to purchase VFD equipment from a State Contractor.

b. VFD Installation Design:

- i. Perform field survey in support of the design of Variable Frequency Drive (VFD) equipment installation.
- ii. Develop installation design parameters as deemed necessary.
- iii. Develop technical specifications and supplemental drawings for assembling a Request for Proposal (RFP) document for solicitation of proposals from contractors for the installation of Variable Frequency Drive equipment.

c. VFD Installation Construction Administration:

- i. Provide basic bid support services throughout the RFP solicitation process.
- ii. Review of Submittals and RFIs.
- iii. Attend Field Meetings.
- iv. Prepare Field Visit Reports and Punch-lists.
- v. Assist with Project Closeout.

6. **ASSIGNMENT-6 - Mountain Way Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:**

a. VFD Equipment Purchase:

- i. Develop Variable Frequency Drive (VFD) equipment design parameters.
- ii. Work with SMCMUA to purchase VFD equipment from a State Contractor.

b. VFD Installation Design:

- i. Perform field survey in support of the design of Variable Frequency Drive (VFD) equipment installation.
- ii. Develop installation design parameters as deemed necessary.



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- iii. Develop technical specifications and supplemental drawings for assembling a Request for Proposal (RFP) document for solicitation of proposals from contractors for the installation of Variable Frequency Drive equipment.
- c. VFD Installation Construction Administration:
- i. Provide basic bid support services throughout the RFP solicitation process.
 - ii. Review of Submittals and RFIs.
 - iii. Attend Field Meetings.
 - iv. Prepare Field Visit Reports and Punch-lists.
 - v. Assist with Project Closeout.

7. ASSIGNMENT-7 - Electrical Testing and Maintenance Specifications:

The overall scope of this assignment is to provide the Authority with Bid Documents for comprehensive electrical system equipment inspection, testing and maintenance requirements for twenty-nine (29) of the Authority's major sites.

The scope of this assignment is limited to the following SMCMUA sites:

1. Baird Place Tank.
2. Morris Plains Tank.
3. New Idlewild Tank.
4. Old Idlewild Tank.
5. Highland Woods Tank.
6. Jones Woods Tanks (North and South).
7. Bailey Hollow Tank.
8. Easley Tank.
9. Rayonier Tank.
10. Countrywood Tank.
11. Skyline Tanks.
12. Picatinny Tanks.
13. Picatinny Booster Station.
14. Park Avenue Booster Station.
15. Countrywood Booster Station.
16. Malapardis Booster Station.
17. Mountain Way Booster Station.
18. Shongum Booster Station.



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19. Jockey Hollow Booster Station.
20. Magyar Well Station.
21. Lidgerwood Well Station.
22. Turnbull Well Station.
23. McCabe Well Station.
24. Wing Well Station.
25. Todd Well Station Property:
 - Well Station.
 - Letdown Building.
 - VOC Treatment Facility Building.
26. Littleton Well Property:
 - Well Station.
 - Monitoring Station.
27. Black Brook Well Property:
 - Well Station-1.
 - Well Station-2.
 - Tower Building.
 - VOC Treatment Facility Building.
28. Clyde Potts Water Treatment Plant.
29. Headquarters Building.

An anticipated task outline of this assignment includes the following:

- Information Collection.
- Information Review.
- Coordination of Front End and General Conditions Documentation.
- Generate Technical Specifications.
- Generate Supplemental Information.
- Pre-Bid Document Submission.
- Coordination of Stakeholder Input and Objectives.
- Assembling a Final Bid Document Package.
- Bid-phase Support.

ATI will work with SMCMUA to ensure that the Authority is well-informed throughout the development process and that all Authority objectives are met.



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8. ASSIGNMENT-8 - Countrywood Booster Pumping Station and Other Sites - Portable Generator Purchase, Interconnection Design and Construction Administration:

- a. Portable Generator Equipment Purchase:
 - i. Develop Portable Generator equipment design parameters:
 - Generator sizing calculations. Size portable generator equipment for Countrywood Booster Pumping Station and other facilities as allowed to provide flexibility for use. Sizing criteria limited to five (5) sites selected by SMCMUA.
 - Generator design criteria.
 - ii. Work with SMCMUA to purchase portable generator equipment.
- b. Portable Generator Interconnection Design:
 - i. Work with SMCMUA to collect pertinent legacy and utility information.
 - ii. Perform field survey in support of the design of portable generator interconnection for SMCMUA's Countrywood Booster Pumping Station.
 - iii. Develop portable generator interconnection parameters and design.
 - iv. Develop generator power transfer equipment parameters and design.
 - v. Develop installation design parameters as deemed necessary.
 - vi. Develop technical specifications and drawings for assembling bidding documents for purchase and installation of necessary portable generator power distribution equipment.
- c. Construction Administration:
 - i. Provide basic bid support services throughout the bidding phase of the project.
 - ii. Review of Submittals and RFIs.
 - iii. Attend Field Meetings.
 - iv. Prepare Field Visit Reports and Punch-lists.
 - v. Assist with Project Closeout.



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COMPENSATION

For the indicated scope of work outlined in this proposal, ATI proposes a not-to-exceed allowance amount of **\$209,334.00**. It is understood that services above this allowance amount shall be by separate proposal.

For the scope of work anticipated for the assignments listed in this proposal, ATI provides resource budgets as follows:

<u>ASSIGNMENT-1</u> - Picatinny Booster Pumping Station - VFD Installation Design and Construction Administration.....	\$16,845.00
<u>ASSIGNMENT-2</u> - Wing Well Station – VFD Installation Construction Administration	\$6,528.00
<u>ASSIGNMENT-3</u> - Malapardis Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.....	\$20,701.00
<u>ASSIGNMENT-4</u> - Shongum Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.....	\$23,674.00
<u>ASSIGNMENT-5</u> - Park Avenue Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration	\$23,674.00
<u>ASSIGNMENT-6</u> – Mountain Way Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration.....	\$20,701.00
<u>ASSIGNMENT-7</u> – Electrical Testing and Maintenance Specifications.....	\$36,695.00
<u>ASSIGNMENT-8</u> – Countrywood Booster Pumping Station and Other Sites - Portable Generator Purchase, Interconnection Design and Construction Administration.....	\$35,516.00
Contingency.....	\$25,000.00

Total Budget: \$ 209,334.00

Fees were developed based on an expected level of effort and ATI's proposed hourly rates given below.



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Professional services, if and when authorized by SMCMUA, will be invoiced hourly, on a timecard basis consistent with ATI's hourly and reimbursable expense rates as given below.

Additional services, if required, will be at the written approval of SMCMUA, and will be invoiced hourly, on a timecard basis consistent with ATI's hourly and reimbursable expense rates as given below.

Hourly Rates:

Principal	\$ 250.00
Project Manager	\$ 175.00
Senior HVAC Engineer	\$ 190.00
Senior Electrical Engineer	\$ 170.00
Staff Engineer	\$ 125.00
Designer	\$ 100.00
Designer/CAD	\$ 90.00
Administrative	\$ 85.00

Reimbursable Expense Rates:

Reproductions:

In-house reproduction of standard size documents (8¹/₂" x 11") will be charged at 12 cents per copy, color copies of (8¹/₂" x 11") documents will be charged at 85 cents per copy, and in-house reproduction of blueprints will be charged at 55 cents per square foot.

Mailings:

Direct cost plus 20% for preparation and handling.



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SCHEDULE

Since this effort is contingent on predecessor items such as vendor information and SMCMUA facility and operational information, final schedules for assignments may be expected to vary. However, based on the expected level of effort, and, assuming all predecessor items are completed and available, ATI feels that all assignments can be expected to be completed over a 6–8-month period.

Anticipated schedule by assignment is as follows:

ASSIGNMENT-1 - *Picatunny Booster Pumping Station - VFD Installation Design and Construction Administration:*

Commencement: In Progress.
Design Completion: 6-8 weeks from receipt of final VFD vendor shop drawings.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.

ASSIGNMENT-2 - *Wing Well Station – VFD Installation Construction Administration:*

Commencement: In Progress.
Completion of Assignment: Contingent on construction schedule.

ASSIGNMENT-3 - *Malapardis Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:*

Commencement: In Progress.
Design Completion: 6-8 weeks from receipt of final VFD vendor shop drawings.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.

ASSIGNMENT-4 - *Shongum Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:*

Commencement: In Progress.
Design Completion: 6-12 weeks from receipt of final VFD vendor shop drawings.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.



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ASSIGNMENT-5 - Park Avenue Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:

Commencement: In Progress.
Design Completion: 6-12 weeks from receipt of final VFD vendor shop drawings.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.

ASSIGNMENT-6 – Mountain Way Booster Pumping Station - VFD Purchase, Installation Design and Construction Administration:

Commencement: In Progress.
Design Completion: 6-8 weeks from receipt of final VFD vendor shop drawings.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.

ASSIGNMENT-7 – Electrical Testing and Maintenance Specifications:

Commencement: 4-6 weeks from authorization.
Design Completion: 6-12 weeks after commencement.
Completion of Assignment: Contingent on bidding schedule.

ASSIGNMENT-8 – Countrywood Booster Pumping Station and Other Sites - Portable Generator Purchase, Interconnection Design and Construction Administration:

Commencement: 4-6 weeks from receipt of SMCMUA facility and operational information.
Design Completion: 6-12 after commencement.
Completion of Assignment: Contingent on final bidding method, and bidding and construction schedules.



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ASSUMPTIONS AND CLARIFICATIONS

1. It is assumed that all project deliverables will be transmitted electronically. Therefore, any and all reproduction cost, plots, and messenger services will be reimbursed based on ATI's reimbursable expense rates listed above.
2. Assignment scopes are approximate and based on the Budgeted Fee Schedules Attached hereto.
3. Where there are approved changes to completed work, changes in scope, or additional services required, ATI will be paid as additional compensation on a time-card basis according to ATI's billing rates listed above.
4. If the project is suspended or cancelled it is expected that ATI will be paid (via invoice) for the time spent up to and including the date of suspension or cancellation.
5. All invoices shall be paid within 30 days. Invoices will be issued monthly based on the level of effort applied by ATI.
6. Other stipulation applies as outlined in ATI's Terms and Conditions attached hereto.
7. This proposal is valid for thirty (30) calendar days from the date of this proposal.



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We trust the above meets with your approval. If you have any questions, or need additional information, please do not hesitate to contact our office.

If the scope, fee and terms this proposal meet your approval, kindly sign and return a copy of this proposal for finalization of our agreement.

Thank you for the opportunity to be of service.

Very truly yours,

ATI, Consulting Engineers

A handwritten signature in black ink, appearing to read "Ralph D. Rocco", with a long horizontal flourish extending to the right.

Ralph D. Rocco, P.E.
Principal

RDR:al

Attach: ATI T&C
ATI Budgeted Fee Schedules

Acknowledgement of ATI Scope, Fees, and Terms & Conditions:

(Signature and Name of the Authorized Person)

(Date)



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ATI STANDARD TERMS AND CONDITIONS – [Proposal 21-7008 (Rev0)]

INDEMNIFICATIONS

ATI shall indemnify and hold harmless the Client and its personnel against any and all claims, damages, losses and expenses to the extent they are caused by the negligent acts or omissions of ATI or its employees in the performance of its services under this agreement, subject to the limitation of liability provision. The Client shall indemnify and hold harmless ATI and all of its personnel against any and all claims, damages, losses and expenses arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except ATI) or anyone for whose acts any of them may be liable.

ATTORNEY'S FEES

In the event of litigation arising from services provided by ATI, the prevailing party will be entitled to recover all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses.

CONSTRUCTION OBSERVATIONS

If the Client has not retained ATI to make detailed inspections, or to provide exhaustive or continuous project review and observation services, ATI does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any other professional, contractor, subcontractor, supplier or any other entity furnishing materials or performing any services or work on the project.

DISPUTE RESOLUTION

All disputes arising out of or relating to this agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. In the unlikely event, that non-binding mediation is unsuccessful; claims relative to this agreement will be brought to the courts of the Commonwealth of New Jersey.

JOBSITE SAFETY

The Client acknowledges that ATI provides professional services only, and neither the professional activities or the presence of ATI at the construction site shall be construed as ATI's obligation to safeguard against all the jobsite safety duties of contractors, subcontractors, etc. or to report any unsafe conditions that may have existed at the time ATI was present at the site. The Client agrees that others such as the general contractor and/or prime contractors is/are solely responsible for jobsite safety. Client agrees to cause ATI to be named as additional insured in the general and/or prime contractor's general liability policy.

TERMINATION

Client or ATI may terminate this agreement at any time with or without cause upon 30 calendar days written notice. The Client, within 30 calendar days of termination, shall pay ATI for all services rendered and costs incurred up to the date of termination. If the



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project is suspended or cancelled, ATI shall be paid (via invoice) for the time spent up to and including the date of suspension or cancellation.

OWNERSHIP OF INSTRUMENTS OF SERVICE

All drawings, plans, sketches, specifications, field data, notes and any other document, including those on electronic media prepared by ATI as instruments of service, shall remain the property of ATI. PDF copies of our documents are available upon request and will be the standard of electronic files transfer.

STANDARD OF CARE

Services provided by ATI under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

OPINION OF PROBABLE COST

Client understands that if required by the scope of this agreement, ATI will provide an opinion of probable construction cost. This is based on ATI's qualifications and experience as a professional, and not as a contractor. Therefore, ATI makes no warranty, express or implied, as to the accuracy of such opinions as compared to bid or actual cost.

INFORMATION BY OTHERS

Client agrees fully permitted by law to waive any claims against ATI, and indemnify, defend and hold ATI harmless from any claim or liability for injury or loss arising from alleged errors, omissions or inaccuracies in documents, or other information provided to ATI by Client.

REIMBURSABLES

All reproduction cost, plots, messenger services will be reimbursed above any other compensation. In-house reproduction of standard size documents (8¹/₂" x 11") will be charged at 12 cents per copy, color copies of (8¹/₂" x 11") documents will be charged at 85 cents per copy, and in-house reproduction of blueprints will be charged at 55 cents per square foot. Mailings will be invoiced at direct cost.

INVOICES

All invoices are expected to be paid within 30 calendar days. Invoices will be issued monthly. If invoices are not paid in a timely fashion, our office reserves the right to stop services on a project while the condition is corrected. If any invoice exceeding the 30-day payment terms remains unpaid for an additional 30 calendar days, ATI reserve the right to charge a re-mobilization fee of 15% of the total overdue invoice amount.

ASBESTOS

It is understood that if asbestos or asbestos products are encountered or suspected on the project, the Owner will retain a specialist in this area. Nothing in this agreement shall impose liability on ATI for claims, lawsuits, expenses or damages arising from, or



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in any manner related to the exposure to, or handling, manufacture or disposal of asbestos, asbestos products, or hazardous wastes in any of its various forms, as defined by the Environmental Protection Agency.



Associated Technology, Inc.
Mechanical & Electrical Consulting Engineers
10000 Old York Road
Fairfield, NJ 07002
852-702-3833 (F) | www.aticons.com

1. **Essex/Morris County Municipal Utilities Authority - Rainway BPS - VFD Installation Design and Construction Administration** (Rev 0 - 04/01/2021)

Engineered Fee Schedule (Based on Assumptions)

Task	Principal	Project Manager	SE HVAC Engineer	Sr Electrical Engineer	Sr Plumbing Engineer	Staff Engineer	Designer	CAD Operator	Administrative	Sub-Consultant	Sub-Consultant Markup	Engineering Fees
Information Collection	0	2	0	0	0	0	0	0	0	0	0	350
Project Management and Organization	0	4	0	0	0	0	0	0	0	0	0	0
Review of Record Information	0	0	0	0	0	0	0	0	0	0	0	0
Review of Facility Record Drawings	0	0	0	2	0	0	0	0	0	0	0	340
Review of SMCMA General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
Review of SMCMA General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
Coordination of New Front End Documents	0	0	0	1	0	0	0	0	0	0	0	0
Front End	0	0	0	1	0	0	0	0	0	0	0	170
General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
Engineering and Design	0	2	0	0	0	0	0	0	0	0	0	525
Final Survey	0	0	0	4	0	0	0	0	0	0	0	860
Layout and Concepts	0	0	0	2	0	0	0	0	0	0	0	340
General Technical Specification Section:	0	2	0	0	0	0	0	0	0	0	0	520
211000 - Summary of Work	0	0	0	0	0	0	0	0	0	0	0	170
212000 - Materials	0	0	0	1	0	0	0	0	0	0	0	170
214000 - Quality Requirements	0	0	0	1	0	0	0	0	0	0	0	170
217000 - Execution and Closeout Requirements	0	0	0	1	0	0	0	0	0	0	0	170
220000 - Construction Methods and Schedules	0	0	0	1	0	0	0	0	0	0	0	170
220200 - Hangers and Supports for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
220205 - Grounding and Bonding for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
220210 - Cable Tray and Conduit Wiring Diagrams	0	0	0	1	0	0	0	0	0	0	0	170
220215 - Identification for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
220220 - Variable Frequency Motor Controls	0	0	0	4	0	0	0	0	0	0	0	600
Supplemental Information	0	2	0	0	0	0	0	0	0	0	0	525
Purchased Bill of Materials	0	0	0	1	0	0	0	0	0	0	0	170
Manufacturer's Hardware Manual	0	0	0	1	0	0	0	0	0	0	0	170
Manufacturer's Hardware Manual	0	0	0	1	0	0	0	0	0	0	0	170
Manufacturer's Control Wiring Diagram	0	0	0	1	0	0	0	0	0	0	0	170
Equipment Installation Elevation	0	0	0	2	0	0	0	0	0	0	0	860
Owner Final Review Submittals	0	0	0	0	0	0	0	0	0	0	0	525
Coordinate Owner Review	0	0	0	2	0	0	0	0	0	0	0	0
Assemble Final BFP Package	0	1	0	0	0	0	0	0	0	0	0	240
Internal Review	0	0	0	2	0	0	0	0	0	0	0	375
Assemble Final Specification Documents	0	0	0	2	0	0	0	0	0	0	0	350
Assemble Final Specification Documents	0	0	0	2	0	0	0	0	0	0	0	350
Bid Phase Support Services	0	2	0	0	0	0	0	0	0	0	0	350
Submittal Review:	0	1	0	0	0	0	0	0	0	0	0	240
Review of Equipment Submittals	0	0	0	8	0	0	0	0	0	0	0	1,260
Review of RFIs	0	0	0	0	0	0	0	0	0	0	0	0
Review of RFIs	0	0	0	2	0	0	0	0	0	0	0	340
Field Meetings	0	0	0	0	0	0	0	0	0	0	0	0
Attend One (1) Progress Meeting	0	0	0	4	0	0	0	0	0	0	0	170
Attend One (1) Progress Meeting	0	0	0	4	0	0	0	0	0	0	0	170
Attend One (1) Progress Meeting	0	0	0	4	0	0	0	0	0	0	0	170
Attend One (1) Progress Meeting	0	0	0	4	0	0	0	0	0	0	0	170
Construction Related Deliverables	0	0	0	2	0	0	0	0	0	0	0	600
Preparation of Purchase Orders	0	0	0	2	0	0	0	0	0	0	0	340
Project Closeout	0	1	0	0	0	0	0	0	0	0	0	175
Review Closeout Information	0	0	0	2	0	0	0	0	0	0	0	340
Review Closeout Information	0	0	0	2	0	0	0	0	0	0	0	340
Attend Project Administration	0	0	0	2	0	0	0	0	0	0	0	600
Attend Project Administration	0	0	0	2	0	0	0	0	0	0	0	600
Attend Project Administration	0	0	0	2	0	0	0	0	0	0	0	600
Attend Project Administration	0	0	0	2	0	0	0	0	0	0	0	600
Misc. Travel and Expenses	0	18	0	75	0	0	0	8	7	0	0	16,015
Total	0	18	0	75	0	0	0	8	7	0	0	18,045

ATI Hourly Rates

Principal	\$250.00
Project Manager	\$175.00
Senior HVAC Engineer	\$170.00
Senior Electrical Engineer	\$170.00
Staff Engineer in Progress	\$100.00
Designer	\$80.00
Sub-Consultant	\$70.00

Sub-Consultants

Sub-1	\$0.00
Sub-2	\$0.00



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(Rev. 0 - 04/01/2021)

2. **Southwest Morris County Municipal Utilities Authority - Wastewater Treatment Plant Rehabilitation Administration**
Budgeted Fee Schedule (Based on Assumptions)

Task	Principal	Project Manager	Sr. HVAC Engineer	Sr. Electrical Engineer	Sr. Plumbing Engineer	Staff Engineer	Designer	CAD Operator	Administrative	Sub-Consultant	Sub-Consultant Markup	Engineering Fees
Project Management and Organization	0	2	0	0	0	0	0	0	0	0	0	350
Substantial Review	0	1	0	0	0	0	0	0	0	0	0	1,300
Review of Equipment Schedules	0	1	0	0	0	0	0	0	0	0	0	340
RFI Review	0	0	0	0	0	0	0	0	0	0	0	600
Review of RFPs	0	0	0	0	0	0	0	0	0	0	0	0
Field Meetings	0	0	0	0	0	0	0	0	0	0	0	0
Program Meeting	0	0	0	0	0	0	0	0	0	0	0	0
Attend One (1) Purchased Related Field Meeting	0	0	0	0	0	0	0	0	0	0	0	0
Construction Related Deliverables	0	0	0	0	0	0	0	0	0	0	0	170
Preparation of Field Reports	0	0	0	0	0	0	0	0	0	0	0	340
Preparation of Reports	0	0	0	0	0	0	0	0	0	0	0	340
Project Closeout	0	1	0	0	0	0	0	0	0	0	0	170
Review of Construction Administration	0	0	0	0	0	0	0	0	0	0	0	340
Attend Project Administration	0	0	0	0	0	0	0	0	0	0	0	600
Misc. Travel and Expenses	0	0	0	0	0	0	0	0	0	0	0	6,400
Totals	0	5	0	30	0	0	0	0	5	0	0	11,528

All In-Kind Rates

- Principal \$275.00
- Project Manager \$175.00
- Sr. HVAC Engineer \$180.00
- Sr. Electrical Engineer \$110.00
- Sr. Plumbing Engineer \$110.00
- Staff Engineer \$125.00
- Designer \$80.00
- CAD Operator \$80.00
- Administrative \$80.00

Sub-Consultants

- Sub-1 \$0.00
- Sub-2 \$0.00



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3. Budgeted Means County Municipal Utilities Authority - Miscellaneous BPS - VFD Purchase, Installation Design and Commissioning Administration
Budgeted Fee Schedule (Based on Assumptions)

(Rev 0 - 04/01/2021)

Task	Principal	Project Manager	Sr. HVAC Engineer	Sr. Electrical Engineer	Sr. Plumbing Engineer	Staff Engineer	Designer	CAD Operator	Administrative	Sub-Consultant	Sub-Consultant Markup	Engineering Fees
Information Collection	0	2	0	0	0	0	0	0	0	0	0	200
Project Management and Organization	0	4	0	0	0	0	0	0	0	0	0	700
Review of Record Information:	0	0	0	0	0	0	0	0	0	0	0	0
Review of SDC/MIA Form and Documents	0	0	0	0	0	0	0	0	0	0	0	340
Review of SDC/MIA General Conditions	0	0	0	0	0	0	0	0	0	0	0	170
VFD Purchase:	0	2	0	0	0	0	0	0	2	0	0	520
Pre-Purchase Review and Parameter Development	0	0	0	0	0	0	0	0	0	0	0	660
Review of General Equipment Schedule	0	0	0	0	0	0	0	0	0	0	0	660
Coordination of New First End Documents:	0	0	0	0	0	0	0	0	0	0	0	110
General Conditions	0	0	0	0	0	0	0	0	0	0	0	0
Engineering and Design:	0	2	0	0	0	0	0	0	0	0	0	250
Field Survey	0	0	0	0	0	0	0	0	0	0	0	660
Layout and Concepts	0	0	0	0	0	0	0	0	0	0	0	200
General Technical Specification Sections:	0	2	0	0	0	0	0	0	0	0	0	620
01100 - Summary of Work	0	0	0	0	0	0	0	0	0	0	0	170
01400 - Quality Requirements	0	0	0	0	0	0	0	0	0	0	0	170
01700 - Erection and Control Requirements	0	0	0	0	0	0	0	0	0	0	0	170
20020 - Grounding and Bonding for Electrical Systems	0	0	0	0	0	0	0	0	0	0	0	170
20025 - Grounding and Bonding for Electronic Systems	0	0	0	0	0	0	0	0	0	0	0	170
20030 - Identification for Electrical Systems	0	0	0	0	0	0	0	0	0	0	0	170
20035 - Identification for Electronic Systems	0	0	0	0	0	0	0	0	0	0	0	170
20050 - Visual Frequency Aids/Conventions	0	0	0	0	0	0	0	0	0	0	0	660
Supplemental Information:	0	0	0	0	0	0	0	0	0	0	0	0
As-Built Equipment Drawings	0	0	0	0	0	0	0	0	0	0	0	350
Device Performance Test/Log/History Diagram	0	0	0	0	0	0	0	0	0	0	0	170
Equipment Installation Elevation	0	0	0	0	0	0	0	0	0	0	0	860
Owner Field Review Submittals:	0	0	0	0	0	0	0	0	0	0	0	0
Coordinate Owner Review	0	0	0	0	0	0	0	0	0	0	0	340
Assemble Final BPP Package:	0	1	0	0	0	0	0	0	0	0	0	170
Internal Review	0	0	0	0	0	0	0	0	0	0	0	340
External Field Specification Documents	0	0	0	0	0	0	0	0	0	0	0	300
Submittal Review:	0	2	0	0	0	0	0	0	0	0	0	350
Review of Equipment Schedule	0	0	0	0	0	0	0	0	0	0	0	340
RFI Review:	0	1	0	0	0	0	0	0	0	0	0	200
Review of RFI's	0	0	0	0	0	0	0	0	0	0	0	340
Field Meetings:	0	0	0	0	0	0	0	0	0	0	0	0
Progress Meetings	0	0	0	0	0	0	0	0	0	0	0	0
Attend One (1) Purchased Material Field Meeting	0	0	0	0	0	0	0	0	0	0	0	0
Construction/Related Deliverables:	0	0	0	0	0	0	0	0	0	0	0	0
Preparation of Field Reports	0	0	0	0	0	0	0	0	0	0	0	0
Preparation of Punchlists	0	0	0	0	0	0	0	0	0	0	0	0
Project Closeout:	0	1	0	0	0	0	0	0	0	0	0	170
Review Project As-Built	0	0	0	0	0	0	0	0	0	0	0	340
Attend Project Demonstration	0	0	0	0	0	0	0	0	0	0	0	660
Misc. Travel and Expenses	0	0	0	0	0	0	0	0	0	0	0	466
Grand Total	0	20	0	80	0	0	0	10	0	0	0	20,791

ATI Labor Rates

Principal	\$250.00
Project Manager	\$175.00
Senior Electrical Engineer	\$175.00
Senior Plumbing/ Fire Protection Engineer	\$175.00
Designer	\$100.00
Administrative	\$60.00
Sub-Consultants:	
Sub-1	\$0.00
Sub-2	\$0.00



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4. Budgeted Manpower Schedule (Based on Assumptions)

(Rev 6 - 04/07/2021)

Task	Principal	Project Manager	Sr. HVAC Engineer	Sr. Electrical Engineer	Sr. Plumbing Engineer	Staff Engineer	Design Engineer	CAD Operator	Administrative	Sub-Consultant	Sub-Consultant Markup	Engineering Fees
Information Collection	0	3	0	0	0	0	0	0	0	0	0	0
Project Management and Organization	0	4	0	0	0	0	0	0	0	0	0	700
Review of Record Information	0	0	0	0	0	0	0	0	0	0	0	0
Review of Facility Record Drawings	0	0	0	2	0	0	0	0	0	0	0	340
Review of SMCMA General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
VFD Purchase	0	2	0	0	0	0	0	0	2	0	0	520
Pre-Purchase Review and Parameter Development	0	0	0	4	0	0	0	0	0	0	0	600
Review of Vendor Equipment Catalogs	0	0	0	1	0	0	0	0	0	0	0	0
Review of New Feed End Documents	0	0	0	1	0	0	0	0	0	0	0	170
General Conditions	0	0	0	2	0	0	0	0	0	0	0	350
Engineering and Design	0	0	0	2	0	0	0	0	0	0	0	600
Layout and Concepts	0	0	0	2	0	0	0	0	0	0	0	600
General Technical Specifications Sections	0	2	0	0	0	0	0	0	2	0	0	520
11.0000 - Submittal Process	0	0	0	4	0	0	0	0	0	0	0	800
11.1000 - Quality Requirements	0	0	0	4	0	0	0	0	0	0	0	170
200210 - Low Voltage Electrical Construction and Cable	0	0	0	1	0	0	0	0	0	0	0	170
200215 - High Voltage Electrical Construction and Cable	0	0	0	1	0	0	0	0	0	0	0	170
200220 - Hangers and Supports for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
200230 - Raceway and Boxes for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
200240 - Motor Control Centers	0	0	0	1	0	0	0	0	0	0	0	170
200250 - Variable Frequency Motor Controllers	0	0	0	4	0	0	0	0	0	0	0	600
Supplemental Information	0	2	0	0	0	0	0	0	0	0	0	350
As-Built Equipment Change	0	0	0	1	0	0	0	0	0	0	0	170
As-Built Equipment Change	0	0	0	1	0	0	0	0	0	0	0	170
Site Profile	0	0	0	1	0	0	0	0	0	0	0	170
Drawings/Specifications	0	0	0	4	0	0	0	0	0	0	0	600
As-Built Power and Control Wiring Diagram	0	0	0	4	0	0	0	0	0	0	0	600
Equipment Installation Details	0	0	0	4	0	0	0	0	0	0	0	600
Owner Final Review Submittals	0	0	0	0	0	0	0	0	0	0	0	0
Coordinate Owner Review	0	0	0	2	0	0	0	0	0	0	0	350
Assemble Final RFP Package	0	1	0	0	0	0	0	0	0	0	0	170
Internal Review	0	0	0	2	0	0	0	0	0	0	0	340
Review of Specifications Document	0	0	0	1	0	0	0	0	0	0	0	170
Sub-Process Support Services	0	2	0	0	0	0	0	0	0	0	0	350
Internal Review	0	1	0	0	0	0	0	0	0	0	0	170
Review of Equipment Schedule	0	0	0	0	0	0	0	0	2	0	0	340
Review of RFP	0	0	0	2	0	0	0	0	0	0	0	350
Field Meetings	0	0	0	0	0	0	0	0	1	0	0	170
Attend One (1) Progress Meeting	0	0	0	4	0	0	0	0	0	0	0	600
Attend One (1) Purchaser Related Field Meeting	0	0	0	4	0	0	0	0	0	0	0	600
Construction-Bidding Deliverability	0	0	0	2	0	0	0	0	2	0	0	340
Preparation of Purchases	0	0	0	2	0	0	0	0	0	0	0	340
Project Closeout	0	1	0	0	0	0	0	0	0	0	0	170
Review Client Information	0	0	0	2	0	0	0	0	0	0	0	340
Attend Project Communication	0	0	0	2	0	0	0	0	0	0	0	340
Attend Project Communication	0	0	0	4	0	0	0	0	0	0	0	600
Misc. Travel and Expenses	0	0	0	0	0	0	0	14	0	0	0	464
TOTAL	0	21	0	103	0	0	0	14	0	0	0	23,370

ATI Human Resources

Principal \$250.00
 Project Manager \$175.00
 Senior Electrical Engineer \$170.00
 Staff Engineer \$125.00
 CAD Operator \$100.00
 Administrative \$85.00

Sub-Consultant
 Sub-1 \$0.00
 Sub-2 \$0.00



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(Rev. 0-04/01/0021)

Designated Fee Schedule Based on Assumptions: VFD Purchases, Installation, Design and Commissioning Administration

Task	Principal	Project Manager	Sr. HVAC Engineer	Sr. Electrical Engineer	Sr. Plumbing Engineer	Staff Engineer	Designer	CAD Operator	Administrative	Sub Consultant	Sub Consultant Markup	Engineering Fees
Information Collection	0	3	0	0	0	0	0	0	0	0	0	525
Project Management and Organization	0	4	0	0	0	0	0	0	0	0	0	720
Review of Facility Record Drawings	0	0	0	2	0	0	0	0	0	0	0	0
Review of Facility Record Specifications	0	0	0	2	0	0	0	0	0	0	0	345
Review of SHC/SLA General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
VFD Purchases:	0	2	0	0	0	0	0	0	2	0	0	170
Pre-Purchase Review and Parameter Development	0	0	0	4	0	0	0	0	0	0	0	600
Review General Equipment Schedule	0	0	0	4	0	0	0	0	0	0	0	600
Review of New Feed End Documents:	0	0	0	1	0	0	0	0	0	0	0	0
General Conditions	0	0	0	1	0	0	0	0	0	0	0	170
Engineering and Design:	0	2	0	4	0	0	0	0	0	0	0	550
Layout and Concept:	0	0	0	4	0	0	0	0	0	0	0	600
General Technical Specifications Sections:	0	2	0	0	0	0	0	2	0	0	0	600
211000 - Summary of Works	0	0	0	4	0	0	0	0	0	0	0	170
211300 - Submittal Requirements	0	0	0	1	0	0	0	0	0	0	0	170
211400 - Quality Requirements	0	0	0	1	0	0	0	0	0	0	0	170
220210 - Low Voltage Electrical Conductors and Cables	0	0	0	1	0	0	0	0	0	0	0	170
220220 - Low Voltage Electrical Control Systems	0	0	0	1	0	0	0	0	0	0	0	170
220230 - Motors and Drives for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	170
220240 - Motor Control Systems	0	0	0	1	0	0	0	0	0	0	0	170
220210 - Motor Control Cables	0	0	0	4	0	0	0	0	0	0	0	600
220220 - Variable Frequency Motor Converters	0	2	0	0	0	0	0	0	0	0	0	350
Regulatory Information:	0	0	0	0	0	0	0	0	0	0	0	170
As-Built Equipment Drawing	0	0	0	1	0	0	0	0	0	0	0	170
As-Built Equipment Schedule	0	0	0	1	0	0	0	0	0	0	0	170
Site Plans	0	0	0	4	0	0	0	0	0	0	0	600
Drawings/One-Line	0	0	0	4	0	0	0	0	0	0	0	600
Wiring Diagrams and Control Wiring Diagram	0	0	0	4	0	0	0	0	0	0	0	600
Equipment Installation Details	0	0	0	4	0	0	0	0	0	0	0	600
Owner Final Review Submittals	0	0	0	0	0	0	0	0	0	0	0	600
Coordinate Owner Review	0	0	0	2	0	0	0	0	0	0	0	350
Alternate Final RFP Package	1	0	0	0	0	0	0	0	0	0	0	170
Internal Review	0	0	0	2	0	0	0	0	0	0	0	345
Alternate Final Specification Documents	0	0	0	0	0	0	0	2	0	0	0	500
Submittal Review	0	2	0	0	0	0	0	0	0	0	0	500
Submittal Review	0	1	0	0	0	0	0	0	2	0	0	345
Submittal Review	0	1	0	0	0	0	0	0	1	0	0	345
Number of RFIs	0	0	0	0	0	0	0	0	0	0	0	1,500
Final Meetings:	0	0	0	0	0	0	0	0	0	0	0	260
Alternate One (1) Program Meetings	0	0	0	0	0	0	0	0	0	0	0	0
Alternate One (1) Purchase Order Final Meeting	0	0	0	4	0	0	0	0	0	0	0	600
Construction/Start-Up Deliverables	0	0	0	2	0	0	0	0	2	0	0	340
Preparation of Purchase Orders	0	0	0	0	0	0	0	0	0	0	0	340
Project Closeout:	0	1	0	0	0	0	0	0	0	0	0	170
Review Owner Submittal	0	0	0	2	0	0	0	0	0	0	0	340
Alternate Project Documentation	0	0	0	0	0	0	0	0	0	0	0	340
Sub-Consultant	0	0	0	0	0	0	0	0	0	0	0	600
Total	0	21	0	193	0	0	0	14	8	0	0	23,210

ATI Union Rates

Principal	\$250.00
Project Manager	\$175.00
Senior Electrical Engineer	\$170.00
Senior Mechanical Engineer	\$170.00
Staff Engineer	\$125.00
Designer	\$100.00
Administrative	\$85.00
Sub-1	\$0.00
Sub-2	\$0.00



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(Rev. 0 - 04/10/2021)

8. Subtotal Items County Municipal Utilities Authority - Burleigh Way BPS - VFD Package - Installation Design and Construction Administration

Task	Principal	Project Manager	Sr. HVAC Engineer	Sr. Electrical Engineer	Sr. Plumbing Engineer	Staff Engineer	Staff Engineer Hours	Designer	CAD Operator	Administrations	Sub Consultant	Sub Consultant Markup	Engineering Fees
Information Collection	0	3	0	0	0	0	0	0	0	0	0	0	250
Project Management and Organization	0	4	0	0	0	0	0	0	0	0	0	0	700
Review of Record Information	0	0	0	0	0	0	0	0	0	0	0	0	0
Review of SMCMAA Front End Documents	0	0	0	0	0	0	0	0	0	0	0	0	170
Review of SMCMAA General Conditions	0	0	0	1	0	0	0	0	0	0	0	0	170
VFD Package Review and Preparation: Development	0	2	0	0	0	0	0	0	0	2	0	0	520
Review Normal Equipment Schedules	0	0	0	4	0	0	0	0	0	0	0	0	680
Conditioning of New Front End Documents:	0	0	0	1	0	0	0	0	0	0	0	0	170
General Conditions	0	2	0	0	0	0	0	0	0	0	0	0	350
Engineering and Design:	0	0	0	0	0	0	0	0	0	0	0	0	680
Calculations	0	0	0	2	0	0	0	0	0	0	0	0	200
Layout and Concepts	0	0	0	0	0	0	0	0	0	0	0	0	520
General Technical Specification Sections:	0	2	0	4	0	0	0	0	0	2	0	0	680
11300 - Summary of Work	0	0	0	1	0	0	0	0	0	0	0	0	170
11400 - Quality Requirements	0	0	0	1	0	0	0	0	0	0	0	0	170
11500 - Materials and Equipment Requirements	0	0	0	1	0	0	0	0	0	0	0	0	170
202019 - Low Voltage Electrical Conductors and Cables	0	0	0	1	0	0	0	0	0	0	0	0	170
202026 - Grounding and Bonding for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	0	170
202033 - Raceway and Buses for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	0	170
202035 - Cable Tray for Electrical Systems	0	0	0	1	0	0	0	0	0	0	0	0	170
202037 - Variable Frequency Drive Equipment	0	0	0	1	0	0	0	0	0	0	0	0	680
Submittals and Approval Process:	0	0	0	0	0	0	0	0	0	0	0	0	350
Purchased Bill of Materials	0	0	0	1	0	0	0	0	0	0	0	0	170
As-Built Equipment Drawings	0	0	0	1	0	0	0	0	0	0	0	0	170
Site Photos	0	0	0	1	0	0	0	0	0	0	0	0	170
General Power and Control Wiring Diagram	0	0	0	4	0	0	0	0	0	0	0	0	680
Equipment Installation Elevation	0	0	0	4	0	0	0	0	0	0	0	0	680
Owner Final Review Submittals:	0	0	0	0	0	0	0	0	0	0	0	0	340
Contractor Owner Review	0	0	0	2	0	0	0	0	0	0	0	0	170
Assemble Final RFP Package:	1	0	0	0	0	0	0	0	0	0	0	0	175
Assemble Final Specifications	0	0	0	2	0	0	0	0	0	0	0	0	340
Assemble Final Specification Documents	0	0	0	2	0	0	0	0	0	0	0	0	350
Sub-Prime Support Services	0	0	0	0	0	0	0	0	0	0	0	0	340
Submittal Review:	0	1	0	0	0	0	0	0	0	0	0	0	1,500
Review of Equipment Submittals	0	0	0	0	0	0	0	0	0	0	0	0	340
RFP Revisions:	0	1	0	0	0	0	0	0	0	0	0	0	260
Submittals:	0	0	0	2	0	0	0	0	0	0	0	0	340
Attend One (1) Progress Meeting	0	0	0	0	0	0	0	0	0	0	0	0	680
Attend One (1) Purchased Installed Field Meeting	0	0	0	4	0	0	0	0	0	0	0	0	170
Construction-Related Deliverables:	0	0	0	2	0	0	0	0	0	0	0	0	340
Preparation of Field Reports	0	0	0	2	0	0	0	0	0	0	0	0	340
Review of Field Reports	0	0	0	0	0	0	0	0	0	0	0	0	175
Review Project As-Built	0	0	0	2	0	0	0	0	0	0	0	0	340
Attend Project Construction	0	0	0	4	0	0	0	0	0	0	0	0	680
Misc. Travel and Expenses	-	-	-	-	-	-	-	-	-	-	-	-	20,705
Total	0	20	0	85	0	0	0	0	10	8	0	0	20,705

All Labor Rates

Principal	\$200.00
Senior Engineer	\$170.00
Senior HVAC Engineer	\$170.00
Senior Electrical Engineer	\$170.00
Senior Mechanical Engineer	\$170.00
Staff Engineer	\$125.00
Staff Engineer	\$100.00
CAD Operator	\$85.00
Administrative	\$85.00

Sub-1	\$0.00
Sub-2	\$0.00



ATI
 Mechanical & Electrical Consulting Engineers
 692 Route 46 West, Suite 102
 Westborough, MA 01581
 867-702-3833 (V) | 867-702-3837 (F) | www.aticons.com

(Rev 0 - 04/01/2021)

1. Budgeted Manpower, Material, Subcontractor, Electrical Testing and Maintenance Specifications
 Budgeted Fee Schedule (Based on Assumptions)

Task	Principal	Project Manager	Sr HVAC Engineer	Sr Electrical Engineer	Sr Plumbing Engineer	Staff Engineer	Staff Budget Hours	Designer	CAO Operator	Administrative	Sub-Consultant	Sub-Consultant Markup	Engineering Fees
Information Collection	0	2	0	0	0	0	0	0	0	0	0	0	300
Review of Record Information	1	2	0	4	0	0	0	0	0	0	0	0	600
Review of Utility Equipment Audit	0	0	0	4	0	0	0	0	0	0	0	0	600
Review of Electrical Drawings	0	0	0	1	0	0	0	0	0	0	0	0	600
Review of SMCMAA Final Bid Documents	0	0	0	1	0	0	0	0	0	0	0	0	170
Review of SMCMAA General Conditions	0	0	0	0	0	0	0	0	0	0	0	0	0
Coordination of New Feed Bid Documents	1	2	0	2	0	0	0	0	0	0	0	0	600
Front End	0	0	0	2	0	0	0	0	0	0	0	0	340
General Conditions	0	0	0	2	0	0	0	0	0	0	0	0	340
Generate Technical Specification Section	1	8	0	0	0	0	0	0	0	0	0	0	2,330
12100 - Allowance for Additional Work	0	0	0	4	0	0	0	0	0	0	0	0	2,330
12200 - Unit Price	0	0	0	2	0	0	0	0	0	0	0	0	400
12300 - Allowance for Additional Work	0	0	0	4	0	0	0	0	0	0	0	0	400
12500 - Payment Procedures	0	0	0	2	0	0	0	0	0	0	0	0	340
13100 - Project Management and Construction	0	0	0	6	0	0	0	0	0	0	0	0	1,020
13200 - Construction Management	0	0	0	6	0	0	0	0	0	0	0	0	1,020
13300 - Submittals and Submittal Procedures	0	0	0	2	0	0	0	0	0	0	0	0	680
13400 - Quality Requirements	0	0	0	2	0	0	0	0	0	0	0	0	680
14200 - Inspection, Maintenance, Training and Calibration Work Requirements	0	0	0	32	0	0	0	0	0	0	0	0	5,440
Complete Supplemental Information	0	2	0	0	0	0	0	0	0	0	0	0	600
Facility One-Line Diagram Information	0	0	0	36	0	0	0	0	0	0	0	0	6,120
Facility One-Line Diagram Information	0	0	0	4	0	0	0	0	0	0	0	0	680
Facility Electrical Equipment Audit List Information	0	0	0	4	0	0	0	0	0	0	0	0	680
Sample Field Service Documentation Forms (RFP, 708)	0	0	0	4	0	0	0	0	0	0	0	0	680
Notice Inspection, Testing and Maintenance Procedures (ANSI/NET A MTS)	0	0	0	4	0	0	0	0	0	0	0	0	680
Owner Final Review Submission	1	0	0	0	0	0	0	0	0	0	0	0	200
Review Submission with Owner	0	0	0	0	0	0	0	0	0	0	0	0	170
Assemble Final Bid Package	0	4	0	2	0	0	0	0	0	0	0	0	340
Internal Review	1	0	0	0	0	0	0	0	0	0	0	0	400
Assemble Final Specification Documents	0	3	0	4	0	0	0	0	0	0	0	0	1,200
Bid-Phase Support Services	0	8	0	0	0	0	0	0	0	0	0	0	600
Misc. Travel and Expenses	-	-	-	-	-	-	-	-	-	-	-	-	36,975
Total	5	35	0	160	0	0	0	0	8	8	0	0	36,695

All Local Rates

- Principal \$250.00
- Project Manager \$175.00
- Senior HVAC Engineer \$150.00
- Senior Electrical Engineer \$170.00
- Senior Plumbing/Pre-Insulation Engineer \$120.00
- Staff Engineer \$80.00
- CAO Operator \$60.00
- Administrative \$50.00

Sub-Consultants

- Sub-1 \$0.00
- Sub-2 \$0.00

ATTACHMENT 2

From: [Ralph Rocco](#)
To: [Sophia Dyer](#)
Subject: SMCMUA - ATI PROPOSAL: 21-7008, 2021 Electrical Engineering Projects - SCHEDULING MILESTONES
Date: Tuesday, April 6, 2021 2:26:02 PM

Sophia:

Based on our conversation and assuming approval and commencement by 04/19/2021, below are preliminary milestones through the design phase of each project. Completion of construction administration services will be dependent on bidding and contractor performance variables and are therefore not included in the milestones given below. Assignment Scheduling Milestones are as follows:

VFD Equipment Purchasing:

Assignment-1, Picatinny Booster Pumping Station – 04/19/2021 – 05/14/2021.
Assignment-3, Malapardis Booster Pumping Station – 04/19/2021 – 05/14/2021.
Assignment-4, Shongum Booster Pumping Station – 04/19/2021 – 05/14/2021.
Assignment-5, Park Avenue Booster Pumping Station – 04/19/2021 – 05/14/2021.
Assignment-6, Mountain Way Booster Pumping Station – 04/19/2021 – 05/14/2021.

VFD Installation Specifications/Design:

Assignment-1, Picatinny Booster Pumping Station – 05/17/2021 – 06/11/2021.
Assignment-3, Malapardis Booster Pumping Station – 06/14/2021 – 07/09/2021.
Assignment-6, Mountain Way Booster Pumping Station – 07/12/2021 – 08/06/2021.
Assignment-4, Shongum Booster Pumping Station – 09/06/2021 – 10/29/2021.
Assignment-5, Park Avenue Booster Pumping Station – 10/11/2021 – 12/06/2021.

Assignment-7, Electrical Testing and Maintenance Specifications - 05/03/2021 – 07/23/2021.

Assignment-8, Countrywood Booster Pumping Station Portable Generator - 06/21/2021 - 09/10/2021.

Please let me know if this is sufficient or if it needs to be tweaked. Thanks.

Ralph

Ralph Rocco, PE
Principal

Associated Technology, Inc. (ATI)
Mechanical & Electrical Consulting Engineers

695 Route 46 West, Suite 102
Fairfield, NJ 07004
862-702-3833 (Voice), Extension 202
862-702-3837 (Facsimile)

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a professional services contract with Associated Technology Inc. for professional engineering services in connection with general mechanical, electrical and plumbing engineering and consulting. The total maximum amount of the contract will not exceed \$209,334.00. This item will be charged to Account No. 02-00-500-488.


CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the estimated amount of the professional services contract with Associated Technology Inc. for professional engineering services in connection with general mechanical, electrical and plumbing engineering and consulting exceeds \$17,500.


CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021

NOTICE OF AMENDMENT OF PROFESSIONAL SERVICE CONTRACT

Public Notice is hereby given that on April 15, 2021, The Southeast Morris County Municipal Utilities Authority adopted a Resolution authorizing award of a Professional Service Contract with Associated Technology Inc. for professional services in connection with general mechanical, electrical and plumbing engineering and consulting. The contract is for professional engineering services to be performed at a cost to the Authority estimated not to exceed \$209,334.00, as more particularly set forth in the aforesaid Resolution, copies of which are on file and available for public inspection in the office of the Authority, 19 Saddle Road, Cedar Knolls, New Jersey, and in the respective offices of the Clerks of the Township of Morris, the Township of Hanover, the Town of Morristown and the Borough of Morris Plains.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

MAX HUBER, Chairman



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 56-21

RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT FOR CURBING, SIDEWALK AND APRON REPAIR SERVICES

WHEREAS, the Authority has a need to contract for curbing, sidewalk and apron repair services; and

WHEREAS, Bruce Brueche Jr. ("Brueche") submitted a proposal for the providing of such services at a maximum amount of \$17,500.00; and

WHEREAS, a contract was approved without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, the Authority would like to increase the amount of the contract by \$5,500.00 for additional services needed due to a larger than normal number of main breaks over the winter for a total not to exceed contract amount of \$23,000.00; and

WHEREAS, Brueche has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, funds are available and have been certified by the Treasurer of the Authority; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

1. The Contract with Bruce Brueche Jr. for curbing, sidewalk and apron repair services be amended to reflect a total maximum not-to-exceed amount of \$23,000.00.
2. The Executive Director be and is hereby authorized and directed to execute an amendatory contract with regard to said services on behalf of the Authority in the manner provided by law.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021

TREASURER'S CERTIFICATION

I hereby certify that sufficient funds are available in the 2021 Budget for the contract with Bruce Bruech Jr. for curbing, sidewalk and apron repair services in the total maximum not to exceed amount of \$23,000.00. The services will be charged to Account No. 02-60-400-692.



CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 57-21

RESOLUTION AUTHORIZING USE OF VENDOR UNDER THE
MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, the Authority is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC"); and

WHEREAS, the Authority wishes to purchase the item listed in Exhibit "A" from authorized vendor under the MCCPC during the 2021 budget year; and

WHEREAS, the purchase of work, materials and supplies through Cooperative Pricing Councils, such as the MCCPC, is authorized without additional advertising by the participants under Section 11 (5) of the Local Public Contracts Law, N.J.S.A. 40A:11-11(5); and

WHEREAS, the vendor listed in Exhibit "A" attached hereto has been awarded a contract by the MCCPC for and including the budget year 2021; and

WHEREAS, the cost is estimated not to exceed the amount stated; and

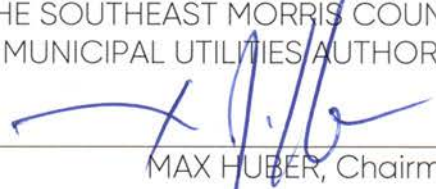
WHEREAS, the Treasurer of the Authority has certified the availability of funds for this contract in the 2021 Budget;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the vendor listed in Exhibit "A" be awarded the contract set forth for the budget year 2021.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
Max Huber
Donald Kissil

Morris Township:
Dennis Baldassari
Michael Chumer, Ph.D.

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nicola Marucci, P.E.
Adolf Schimpf, Ph.D.

Executive Director: Laura Cummings, P.E.

Chief Engineer: John J. Elam, P.E.

Chief Financial Officer: Charles Maggio, C.M.F.O., Q.P.A.

Exhibit "A"

CONTRACT	VENDOR	ITEMS	AMOUNT
16	Office Concepts	Office Furniture	\$45,000

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2021 Budget to purchase work, materials and supplies from the vendor listed below through the Morris County Cooperative Pricing Council in 2021. The cost is estimated not to exceed the amount stated:

CONTRACT	VENDOR	ITEMS	CONTRACT EXPIRATION DATE	BUDGET ACCT #	ACCOUNT NAME	AMOUNT BUDGETED FOR THIS EXPENDITURE	AMOUNT REQUESTED FOR THIS CONTRACT
#16	Office Concepts	Office Furniture	12/31/2021	02-00-500-451	2018 HQ - Facility	\$45,000	\$45,000



CHARLES MAGGIO, Treasurer

Dated: April 15, 2021

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021



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(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 58-21

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSIONS

RESOLVED that the following discussions of:

1. Contract negotiations with New Jersey Water Utilities United Local No. 1; and
2. Pending Litigation: Update regarding Order to Show Cause Application; and
3. Tactics and Techniques and techniques to be utilized in protecting the safety and property of the public including review of meeting with Hanover Township Police Chief and the All Hazards Incident Response Plan and related matters,

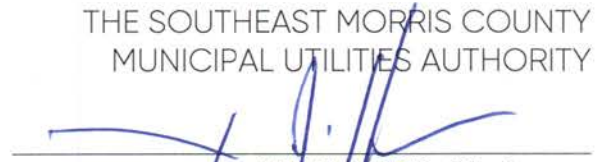
be held in closed session pursuant to subsections 4, 6 and 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussions are to be conducted in closed session as permitted by the Act, and may involve questions of attorney/client privilege, it is not known at this time when, or if, the contents of the discussions may be disclosed.

ATTEST:


ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY


MAX HUBER, Chairman

Dated: April 15, 2021

Board Members

Morristown:
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CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on April 15, 2021, at a meeting duly convened of said Authority.


ALEXIS BOZZA, Assistant Secretary

Dated: April 15, 2021