

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

NOVEMBER 21, 2024

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority (“SMCMUA” or the “Authority”) was held on November 21, 2024, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

ABSENT: None

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Sophia Dyer, Engineering Manager; Nicholas Buono, IT Director; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., Murphy McKeon.

PUBLIC COMMENT

Chairman Marucci stated the next portion of the meeting was set aside for public comment. No one from the public was present. The Chairman then closed the public comment portion of the meeting.

MOTION APPROVING MINUTES OF OCTOBER 17, 2024

Copies of the minutes of the meeting held on October 17, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Clarke abstained. Member Huber seconded the motion which was duly adopted by the remaining Members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF OCTOBER 17, 2024

Copies of the minutes of the closed session discussion held on October 17, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando offered the following resolution:

RESOLUTION NO. 119-24

RESOLUTION APPROVING CLOSED SESSION MINUTES OF OCTOBER 17, 2024

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

ABSTAINS: Member Clarke

RESOLUTION – APPROVAL OF NOVEMBER 2024 LIST OF BILLS

Copies of the bill list for November 2024 were distributed to the Members prior to the meeting for comment and approval. Member Clarke moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 120-24

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR NOVEMBER 2024

“COPY ANNEXED”

Mr. Ruitenbergh stated that, for this resolution and for all resolutions included on this evening’s agenda authorizing contracts or payments, the Treasurer has provided certifications confirming adequate funds for each such purpose in the 2024 budget. To the extent the resolution anticipates payments beyond 2024, any and all such anticipated payments will be subject to approval and inclusion by the Authority in such future years’ budgets. Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

OTHER BUSINESS

- A. Resolution Authorizing the Award of a Contract for Emergency and On-Call Water Main and Appurtenances Repair, Installation, Testing and Startup

The Authority advertised and received bids, pursuant to a fair and open process, for a contract for emergency and on-call water main and appurtenances repair, installation, testing and startup services, on November 20, 2024. Five bids were received. The bids were reviewed by the

Executive Director as set forth in a memorandum dated November 21, 2024, a copy of which was reviewed by the Members. Colonnelli Brothers Inc. has been determined to be the lowest qualified bidder. The total amount of the contract will not exceed \$438,750.00 and will cover a one-year period with options for renewal after the first year as permitted by the Local Public Contracts Law. Member Rotando offered the following resolution:

RESOLUTION NO. 121-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EMERGENCY AND ON-CALL WATER MAIN AND APPURTENANCES REPAIR, INSTALLATION, TESTING AND STARTUP

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

B. Resolution Authorizing the Award of a Contract for Excavation Spoils Removal

The Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Excavation Spoils Removal on October 30, 2024. Seven bids were received. The bids were reviewed by the Revenue Integrity Operations Supervisor as set forth in a memorandum dated November 1, 2024, a copy of which was reviewed by the Members. Moynihan Companies LLC has been determined to be the lowest qualified bidder. The total amount of the contract will not exceed \$99,650.00 and will cover a one-year period with options for renewal after the first year as permitted by the Local Public Contracts Law. Member Rotando offered the following resolution:

RESOLUTION NO. 122-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EXCAVATION SPOILS REMOVAL

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

C. Resolution Authorizing the Award of a Contract for a Skid Mounted Valve Maintenance System

The Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Skid Mounted Valve Maintenance System on October 30, 2024. One bid was received. The bid was reviewed by the Revenue Integrity Operations Supervisor as set forth in a memorandum dated November 1, 2024, a copy of which was reviewed by the Members. E.H. Wachs Water Utility Products has been determined to be the lowest qualified bidder. The total amount of the contract will not exceed \$141,192.00 and will cover a one-year period. Member Chumer offered the following resolution:

RESOLUTION NO. 123-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR A SKID MOUNTED VALVE MAINTENANCE SYSTEM

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

D. Resolution Authorizing the Award of a Contract for Large Meter Replacement Services

The Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Large Meter Replacement Services on November 6, 2024. Three bids were received. The bids were reviewed by the Executive Director as set forth in a memorandum dated November 7, 2024, a copy of which was reviewed by the Members. Robert Griggs Plumbing & Heating LLC has been determined to be the lowest qualified bidder. The total amount of the contract will not exceed \$195,475.00 and will cover a one-year period with options for renewal after the first year as permitted by the Local Public Contracts Law. Member Chumer offered the following resolution:

RESOLUTION NO. 124-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR LARGE METER REPLACEMENT SERVICES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

E. Resolution Authorizing the Award of Professional Services Contract with Murphy McKeon, PC, for Professional Legal Services

SMCMUA has a need for professional legal services to assist it in fulfilling its statutory and contractual obligations. David J. Ruitenberg and the firm of Murphy McKeon, PC, has submitted a proposal dated October 1, 2024, to serve as General Counsel to SMCMUA for one-year at a maximum not-to-exceed cost of \$180,000.00 plus expenses. The Members reviewed a memorandum from the Executive Director dated November 4, 2024, recommending award of the professional service contract to Murphy McKeon. This Contract was being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Huber offered the following resolution:

RESOLUTION NO. 125-24

RESOLUTION AUTHORIZING THE AWARD OF PROFESSIONAL SERVICES CONTRACT WITH MURPHY MCKEON, PC, FOR PROFESSIONAL LEGAL SERVICES

“COPY ANNEXED”

Member Loughman seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

ABSTAINS: Member Clarke

F. Resolution Authorizing the Award of a Professional Service Contract with Nisivoccia, LLP, for Professional Auditing and Accounting Services

SMCMUA has a need for professional auditing-accounting services to assist it in fulfilling its statutory and contractual obligations. Nisivoccia, LLP, has submitted a proposal dated November 1, 2024, for the providing of such services at an estimated maximum amount of \$59,750.00, for auditing and examining SMCMUA’s financial statements as of December 31, 2024, and related services. The Members reviewed a memorandum from the Executive Director dated November 4, 2024, recommending award of the professional service contract to Nisivoccia. This Contract was being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Huber offered the following resolution:

RESOLUTION NO. 126-24

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT WITH
NISIVOCCIA, LLP, FOR PROFESSIONAL AUDITING AND ACCOUNTING SERVICES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman,
Rotando and Webster

NOES: None

ABSTAINS: Member Clarke

G. Resolution Authorizing the Award of a Professional Service Contract with PEM
Law, LLP, for Special Labor Counsel and Human Resources Services

SMCMUA has a need for professional legal services in connection with labor law, human resources and related matters. The law firm of PEM Law LLP has submitted a proposal for such professional services dated October 31, 2024. The cost of such services to SMCMUA to be performed during the 2025 calendar year shall not to exceed the total amount of \$30,000.00. The Members reviewed a memorandum from the Executive Director dated November 4, 2024, recommending award of the professional service contract to PEM Law. This contract was being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Huber offered the following resolution:

RESOLUTION NO. 127-24

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT WITH PEM
LAW, LLP, FOR SPECIAL LABOR COUNSEL AND HUMAN RESOURCES SERVICES

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman,
Rotando and Webster

NOES: None

ABSTAINS: Member Clarke

- H. Resolution Authorizing the Award of a Professional Engineering Services in connection with PFAS Evaluation, Design, Permitting, Bidding and Financial Services Assistance

The Authority requested a proposal from Jacobs Engineering Group (Jacobs) for professional engineering services in connection with evaluation, design, permitting, bidding and financial services assistance. The proposal dated November 11, 2024, in the not to exceed amount of \$1,526,711.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 12, 2024, a copy of which was reviewed by the Members. This Contract was being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Rotando offered the following resolution:

RESOLUTION NO. 128-24

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH PFAS EVALUATION, DESIGN, PERMITTING, BIDDING AND FINANCIAL SERVICES ASSISTANCE

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman, Rotando and Webster
- NOES: None
- ABSTAINS: Member Clarke

- I. Resolution Authorizing the Extension of a Contract for Electrical and Mechanical Maintenance, Servicing and Repair of Potable Water Wells, Pumping and Related Facilities

The Authority previously entered into a contract dated January 1, 2024, with Longo Electrical-Mechanical, Inc., for electrical and mechanical maintenance, servicing and repair of potable water wells, pumping and related facilities in the total amount of \$194,936.00. The Contract was for an initial term of one year with an option to renew by the Authority for one or two additional years under certain conditions as permitted by N.J.S.A. 40A:11-15 of the Local Public Contracts Law. Based upon a memorandum of the Water Quality Assistant Manager dated October 30, 2024, a copy of which was reviewed by the Members, it was recommended that the Contract be extended for a period of one year. The Members of the Authority found that the services are being performed by Longo Electrical-Mechanical, Inc., under the Contract in an effective and efficient manner. The extension will be on the same terms and conditions, including price, set forth in the existing Contract. Member Rotando offered the following resolution:

RESOLUTION NO. 129-24

RESOLUTION AUTHORIZING THE EXTENSION OF A CONTRACT FOR ELECTRICAL AND MECHANICAL MAINTENANCE, SERVICING AND REPAIR OF POTABLE WATER WELLS, PUMPING AND RELATED FACILITIES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

J. Resolution Increasing the Authorized Amounts for Use of Vendors through the Morris County Cooperative Pricing Council

The Members reviewed a memorandum from the Chief Financial Officer dated November 8, 2024. The Authority is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC").

Genserve was awarded a contract (Contract No. 46) for generator repair and maintenance services by the MCCPC. The Authority previously authorized the purchasing of such services for and including the budget year 2024 up to the amount of \$26,000.00, by Resolution No. 142-23 dated December 21, 2023, and an additional \$11,000.00, by Resolution No. 87-24 on August 22, 2024. The Authority wished to increase the amount authorized to purchase additional services from Genserve by \$7,000.00. The revised not to exceed amount for services is estimated not to exceed \$44,000.00.

Additionally, Ciocca FMFL Inc. was awarded a contract (Contract No. 15-C) for utility vehicles by the MCCPC. The Authority previously authorized the purchasing of such items for and including the budget year 2024 up to the amount of \$76,434.00, by Resolution No. 105-24 dated September 19, 2024. The Authority wished to increase the amount authorized to purchase an additional vehicle from Ciocca FMFL Inc. by \$26,000.00. The revised not to exceed amount of services is estimated not to exceed \$102,434.00. Member Webster offered the following resolution:

RESOLUTION NO. 130-24

RESOLUTION INCREASING THE AUTHORIZED AMOUNTS FOR USE OF VENDORS THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

K. Resolution Increasing the Authorized Amount for Use of Vendor through the Educational Services Commission of New Jersey Cooperative System

The Members reviewed a memorandum from the Chief Financial Officer dated November 8, 2024. The Authority is a participant in a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey Cooperative Pricing System ("ESCNJ"). Jesco Inc. was awarded a contract (Contract No. 22/23-12) for grounds equipment services by the ESCNJ. The Authority previously authorized the purchasing of such services for and including the budget year 2024 up to the amount of \$5,000.00, by Resolution No. 143-23 dated December 21, 2023. The Authority wished to increase the amount authorized to purchase additional services from Jesco Inc. by \$5,000.00. The revised not to exceed amount is estimated not to exceed \$10,000.00. Member Huber offered the following resolution:

RESOLUTION NO. 131-24

RESOLUTION INCREASING THE AUTHORIZED AMOUNT FOR USE OF VENDOR THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE SYSTEM

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

L. Resolution Approving Connection Agreement with Platinum Property Alliance LLC

The Authority has received an application for water service from Platinum Property Alliance LLC (“PPA”) for a development known as 13 Clinton Lane located at Block 5802, Lot 24.01, in Morristown, New Jersey (the “Development”). The Authority and PPA have agreed to a plan for extension of a water main to the development to be provided at the expense of PPA as more particularly set forth in the proposed Connection Agreement. The form of Connection Agreement has been approved by the Engineering Manager and General Counsel of the Authority. Member Huber offered the following resolution:

RESOLUTION NO. 132-24

RESOLUTION APPROVING CONNECTION AGREEMENT WITH PLATINUM PROPERTY ALLIANCE LLC

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

Member Clarke inquired about the current status of the Authority’s water supply in light of the ongoing drought affecting the State. Mr. Saskowitz responded that the Authority possesses adequate water capacity across its service area and does not foresee any restrictions unless they are mandated by the State.

REPORTS

- A. Engineering Division – October 2024
- B. Finance Division – October 2024
- C. Operations Division – October 2024
- D. Operations Risk Management Division – October 2024
- E. Water Quality Division – October 2024

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

Chairman Marucci was advised by Counsel that the following item on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exception set forth in the Open Public Meetings Act. He proposed a motion that a discussion on anticipated litigation be held in closed session pursuant to subsection 7 of Section 12b of the Open Public Meetings Act (NJSA 10:4-6 et seq.). Chairman Marucci offered the following resolution:

RESOLUTION NO. 133-24

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman,
Rotando and Webster

NOES: None

[ENTER CLOSED SESSION.]

[RESUMPTION OF PUBLIC SESSION.]

ADJOURNMENT

There being no further business, Member Chumer moved that the meeting be adjourned. Member Kiracofe seconded the motion which was duly adopted by the Members. The meeting adjourned at 8:35 PM.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA
Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 5, 2024; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 5, 2024; and
3. By providing copies of the Annual Notice for publication to the Daily Record and the Star Ledger on February 5, 2024.



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 Cedar Knolls, NJ 07927
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 (973) 326-6864
 customerservice@smcmua.org
 smcmua.org

Resolution No. 119-24

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on October 17, 2024, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

Board Members

Morristown:
 Arthur Clarke
 Max Huber

Morris Township:
 Michael Chumer
 Matthew Loughman

Morris Plains:
 Ralph R. Rotando
 Patricia Webster

Hanover Township:
 Nathan Kiracofe
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



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Resolution No. 120-24

RESOLUTION AUTHORIZING PAYMENT OF NOVEMBER 2024 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

| | | |
|--|----|--------------|
| Total Salary and Wages | \$ | 656,738.02 |
| Total Operating Fund Checks and Wire Transfers | \$ | 1,038,740.20 |

CAPITAL FUND

| | | |
|---------------------------------|----|-------------------|
| Total Capital Fund Expenditures | \$ | <u>437,441.66</u> |
|---------------------------------|----|-------------------|

| | | |
|-------------------------------------|----|--------------|
| TOTAL OF OCTOBER 2024 LIST OF BILLS | \$ | 2,132,919.88 |
|-------------------------------------|----|--------------|

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

Board Members

Morristown:
 Arthur Clarke
 Max Huber

Morris Township:
 Michael Chumer
 Matthew Loughman

Morris Plains:
 Ralph R. Rotando
 Patricia Webster

Hanover Township:
 Nathan Kiracofe
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$2,132,919.88) for payment of the resolution entitled Resolution Authorizing Payment of November 2024 List of Bills in SMCMUA's 2024 Budget.



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 121-24

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR EMERGENCY AND ON-CALL WATER MAIN AND APPURTENANCES REPAIR, INSTALLATION, TESTING AND STARTUP

WHEREAS, the Authority advertised and received bids, pursuant to a fair and open process, for a contract for emergency and on-call water main and appurtenances repair, installation, testing and startup services, on November 20, 2024; and

WHEREAS, five bids were received; and

WHEREAS, the bids were reviewed by the Executive Director as set forth in a memorandum dated November 21, 2024, a copy of which memorandum is annexed hereto; and

WHEREAS, Colonnelli Brothers Inc. has been determined to be the lowest qualified bidder;

WHEREAS, the total amount of the contract will not exceed \$438,750.00 and will cover a one year period with options for renewal after the first year as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024; the portion to be expended in 2025 is subject to funds being available in the 2025 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract for emergency and on-call water main and appurtenances repair, installation, testing and startup services be awarded to Colonnelli Brothers Inc., in accordance with its bid submitted on November 20, 2024, in the maximum annual amount of \$438,750.00.

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

2. That the Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute a contract with regard to said work on behalf of the Authority in the manner provided by law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.



 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Drew Saskowitz, Executive Director *DS*

RE: Emergency and On-Call Water Main and Appurtenances Repair, Installation, Testing and Startup

DATE: November 21, 2024

CC: Charles Maggio, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

The Authority advertised a notice to bidders for the above referenced contract where bids were received on November 20, 2024. The bid specifications included pricing to provide all labor and equipment necessary to repair water mains on scheduled and emergency bases.

Bid packages were obtained by eight companies where five companies submitted bids as follows (detailed tabulation sheet attached):

Proposal Summary

| Bidder | Total Bid |
|-----------------------------------|-----------|
| Conquest Construction Inc. | 638,750 |
| J. Fletcher Creamer & Son Inc. | 548,875 |
| John Garcia Construction Co. Inc. | 533,875 |
| Shauger Property Services Inc. | 451,750 |
| Colonnelli Brothers Inc. | 438,750 |
| Montana Construction Corp. Inc. | No Bid |
| Hutton Construction LLC | No Bid |
| REIVAX Contracting Corp | No Bid |

The bids have been reviewed where it is recommended that a one-year contract be awarded to Colonnelli Brothers Inc. for its low cost, responsive and responsible submission. The total maximum annual amount of the contract shall not exceed \$438,750.

The Treasurer has certified that sufficient funds are available in the 2024 Budget for the portion of the Contract to be expended in 2024; the portion to be expended in 2025 will be subject to the approval of the 2025 Budget. This item will be charged to Capital Account No. 02-00-500-499 (Main Rehabilitation and Replacement).

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a contract with Colonnelli Brothers Inc. for emergency and on-call water main and appurtenances repair, installation, testing and startup services as follows:

1. In 2024, funds are available in the amount of \$36,562.50; and
2. In 2025, funds will be available in the amount of \$402,187.50 subject to the adoption of the 2025 Budget.

The total maximum annual amount of this contract will not exceed \$438,750.00. This item will be charged to Capital Account No. 02-00-500-499 (Main Rehabilitation and Replacement).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
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customerservice@smcmua.org
smcmua.org

Resolution No. 122-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR
EXCAVATION SPOILS REMOVAL

WHEREAS, the Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Excavation Spoils Removal on October 30, 2024; and

WHEREAS, seven bids were received; and

WHEREAS, the bids were reviewed by the Revenue Integrity Operations Supervisor as set forth in a memorandum dated November 1, 2024, a copy of which memorandum is annexed hereto; and

WHEREAS, Moynihan Companies LLC has been determined to be the lowest qualified bidder;

WHEREAS, the total amount of the contract will not exceed \$99,650.00 and will cover a one year period with options for renewal after the first year as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the contract for excavation spoils removal be awarded to Moynihan Companies LLC in accordance with its bid submitted on October 30, 2024, in the maximum not to exceed amount of \$99,650.00 per year.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.

* * * * *

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



19 Saddle Road
 Cedar Knolls, NJ 07927
 (973) 326-6880
 (973) 326-6864
 customerservice@smcmua.org
 smcmua.org

MEMORANDUM

TO: SMCMUA Board
FROM: Gregory DeSimone, Revenue Integrity Operations Supervisor
RE: Excavation Spoils Removal
DATE: November 1, 2024
CC: Drew Saskowitz, Executive Director
 Charles Maggio, Chief Financial Officer
 Alexis Bozza, Executive Administrative Assistant

The Authority advertised a notice to bidders for the above referenced contract where bids were received on October 30, 2024. The bid specifications included pricing for providing all labor and equipment necessary to remove excavation spoils from the Authority headquarters.

Bid packages were obtained by twenty-one companies where seven companies submitted bids as follows:

Proposal Summary

| Company Name | Soil and Stone Removal | | | Asphalt Removal | | | Concrete Removal | | | Total |
|---------------------------|------------------------|------|-----------|-----------------|------|----------|------------------|------|----------|-----------|
| | Unit Price | Qty. | Subtotal | Unit Price | Qty. | Subtotal | Unit Price | Qty. | Subtotal | |
| Moynihan Companies | \$ 58.50 | 1500 | \$ 87,750 | \$ 35.00 | 200 | \$ 7,000 | \$ 35.00 | 140 | \$ 4,900 | \$ 99,650 |
| Frank Galbraith & Son | \$ 60.00 | 1500 | \$ 90,000 | \$ 35.00 | 200 | \$ 7,000 | \$ 28.50 | 140 | \$ 3,990 | \$100,990 |
| Caravella Demolition Inc. | \$ 60.00 | 1500 | \$ 90,000 | \$ 35.00 | 200 | \$ 7,000 | \$ 28.75 | 140 | \$ 4,025 | \$101,025 |
| Tomco Construction Inc. | \$ 60.00 | 1500 | \$ 90,000 | \$ 65.00 | 200 | \$13,000 | \$ 32.00 | 140 | \$ 4,480 | \$107,480 |
| Crossroads Paving | \$ 50.00 | 1500 | \$ 75,000 | \$125.00 | 200 | \$25,000 | \$120.00 | 140 | \$16,800 | \$116,800 |
| CMS Construction | \$ 75.00 | 1500 | \$112,500 | \$ 65.00 | 200 | \$13,000 | \$ 65.00 | 140 | \$ 9,100 | \$134,600 |
| Shauger Property Services | \$ 97.00 | 1500 | \$145,500 | \$ 78.00 | 200 | \$15,600 | \$ 72.00 | 140 | \$10,080 | \$171,180 |

The bids have been reviewed where it is recommended that a one-year contract be awarded to Moynihan Companies for its low cost, responsive and responsible submission. The total maximum annual amount of the contract shall not exceed \$99,650.00.

The Treasurer has certified that funds to be expended in 2025 are subject to approval of the 2025 Budget. This item will be charged as follows to Operating Account No. 02-60-400-692 (T & D: Concrete repairs, pavement restoration).

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Moynihan Companies LLC for the contract entitled Excavation Spoils Removal will be available in the maximum not to exceed amount of \$101,025.00 subject to the approval of the 2025 Budget.

This item will be charged to Account No. 02-60-400-692 (T&D: Concrete Repairs, Pavement Restoration and Spoils Removal).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 123-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR
SKID MOUNTED VALVE MAINTENANCE SYSTEM

WHEREAS, the Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Skid Mounted Valve Maintenance System on October 30, 2024; and

WHEREAS, one bid was received; and

WHEREAS, the bid was reviewed by the Revenue Integrity Operations Supervisor as set forth in a memorandum dated November 1, 2024, a copy of which memorandum is annexed hereto; and

WHEREAS, EH Wachs Water Utility Products has been determined to be the lowest qualified bidder;

WHEREAS, the total amount of the contract will not exceed \$141,192.00 and will cover a one year period with options for renewal after the first year as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2024 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the contract for a skid mounted valve maintenance system be awarded to EH Wachs Water Utility Products in accordance with its bid submitted on October 30, 2024, in the maximum not to exceed amount of \$141,192.00 per year.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.

* * * * *

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



-  19 Saddle Road
Cedar Knolls, NJ 07927
-  (973) 326-6880
-  (973) 326-6864
-  customerservice@smcmua.org
-  smcmua.org

MEMORANDUM

TO: SMCMUA Board

FROM: Gregory DeSimone, Revenue Integrity Operations Supervisor

RE: Skid Mounted Valve Maintenance System

DATE: November 1, 2024

CC: Drew Saskowitz, Executive Director
Charles Maggio, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

The Authority advertised a notice to bidders for the above referenced contract where bids were received on October 30, 2024. The bid specifications included pricing for providing all labor, equipment, delivery, and installation necessary to install a valve maintenance system.

Bid packages were obtained by seven companies where EH Wachs Water Utility Products submitted the only bid in the amount of \$141,192.


The bid has been reviewed where it is recommended that the contract be awarded to EH Wachs Water Utility Products for its low cost, responsive and responsible submission.

The Treasurer has certified that funds are available. This item will be charged as follows to Capital Account No. 02-00-500-487 (Vehicles & Equipment).

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2024 Budget for payment of a contract with EH Wachs Water Utility Products for the contract entitled Skid Mounted Valve Maintenance System are available in the maximum not to exceed amount of \$141,192.00.

This item will be charged to Account No. 02-00-500-487 (Vehicles & Equipment).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
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Resolution No. 124-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR
LARGE METER REPLACEMENT SERVICES

WHEREAS, the Authority advertised and received bids, pursuant to a fair and open process, for the contract entitled Large Meter Replacement Services on November 6, 2024; and

WHEREAS, three bids were received; and

WHEREAS, the bids were reviewed by the Executive Director as set forth in a memorandum dated November 7, 2024, a copy of which memorandum is annexed hereto; and

WHEREAS, Robert Griggs Plumbing & Heating LLC has been determined to be the lowest qualified bidder;

WHEREAS, the total amount of the contract will not exceed \$195,475.00 and will cover a one year period with options for renewal after the first year as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the contract for large meter replacement services be awarded to Robert Griggs Plumbing & Heating LLC in accordance with its bid submitted on November 6, 2024, in the maximum not to exceed amount of \$195,475.00 per year.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.

* * * * *

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

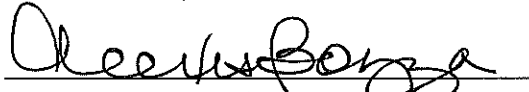
Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



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(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

MEMORANDUM

TO: SMCMUA Board
FROM: Drew Saskowitz, Executive Director
RE: Large Meter Replacement Services
DATE: November 7, 2024
CC: Charles Maggio, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

The Authority advertised the above referenced contract where bids were received on November 6, 2024. This contract includes the furnishing of time and materials for the installation of SMCMUA supplied meters for specified commercial properties within the Authority’s service area that require changing by a Master Plumber licensed by the State of New Jersey.

Bid packages were obtained by thirteen companies where three submitted bids as follows:

Proposal Summary

| Bidder | Amount |
|----------------------------------|---------------|
| Robert Griggs Plumbing & Heating | \$ 195,475 |
| MeterTek Utility Services Inc. | \$ 293,250 |
| Conquest Inc. | \$ 425,000 |

The bids have been reviewed where it is recommended that a one-year contract be awarded to Robert Griggs Plumbing & Heating for its low cost, responsive and responsible submission. The total maximum annual amount of the contract shall not exceed \$195,475.00.

The Treasurer will certify that funds are available subject to approval of the 2025 Budget. This item will be charged to Capital Account No. 02-00-500-492 (2020 Meters & Services - Meter Management).

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Robert Griggs Plumbing & Heating LLC for the contract entitled Large Meter Replacement Services will be available in the maximum not to exceed amount of \$195,475.00 subject to the approval of the 2025 Budget.

This item will be charged to Account No. 02-00-500-492 (2020 Meters & Services - Meter Management).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
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- smcmua.org

Resolution No. 125-24

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE CONTRACT FOR LEGAL SERVICES WITH DAVID J. RUITENBERG AND THE FIRM OF MURPHY MCKEON, PC, TO SERVE AS GENERAL COUNSEL

WHEREAS, SMCMUA has a need for professional legal services to assist it in fulfilling its statutory and contractual obligations; and

WHEREAS, David J. Ruitenbergh and the firm of Murphy McKeon, PC, has submitted a proposal dated October 1, 2024, to serve as General Counsel to SMCMUA for one-year at a maximum not-to-exceed cost of \$180,000.00 plus expenses as set forth in a proposed Professional Service Agreement, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Murphy McKeon, PC, has completed and submitted Business Entity Disclosure Certifications which certify that the firm has not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. That David J. Ruitenbergh and the firm of Murphy McKeon, PC, be and is hereby retained as General Counsel to The Southeast Morris County Municipal Utilities Authority to render necessary legal services and advice, as outlined in the Professional Service Agreement annexed hereto and made a part hereof.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined.
4. Copies of this Resolution and the contract herein approved shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

MURPHY
McKEON P.C.
COUNSELLORS-AT-LAW

ROBERT H. OOSTDYK, JR.
ANTHONY M. BUCCO
JAMES T. BRYCE
CHRISTOPHER I. WOODS¹
DAVID J. RUITENBERG
JAMES M. PARISI¹

BRIANNA J. WINNING

OF COUNSEL:
JAMES L. McKEON, III¹
SERENE M. HENNION
SHARON L. WEINER²
JOHN J. GENOBLE, JR.

MARTIN F. MURPHY¹ (Ret.)
DIANA WALSH (Ret.)

¹ NEW JERSEY & NEW YORK BAR
² NEW JERSEY, NEW YORK & PENNSYLVANIA BAR

901 ROUTE 23 SOUTH, 2ND FLOOR
POMPTON PLAINS, NEW JERSEY 07444
TELEPHONE: (973) 835-0100 · FACSIMILE: (973) 835-1732
www.murphymckeonlaw.com

NEW YORK: 25 WEST STREET, WARWICK, NY 10990 · (845) 987-1577

Writer's Direct:
Tel. (973) 835-0100 ext. 1223
druitenberg@murphymckeonlaw.com

October 1, 2024

Via Email and Federal Express -- dsaskowitz@smcmua.org

Drew Saskowitz

Acting Executive Director

The Southeast Morris County

Municipal Utilities Authority

19 Saddle Road

Cedar Knolls, New Jersey 07927

**Re: The Southeast Morris County Municipal Utilities Authority
General Counsel - 2025**

Dear Mr. Saskowitz:

Thank you for the opportunity to submit our 2025 Proposal and the Agreement under which we propose to continue to serve as General Counsel to The Southeast Morris County Municipal Utilities Authority. Also enclosed are the completed and signed documents that were requested to be submitted with this proposal.

The form of Agreement is unchanged from our current form which includes a not to exceed amount of \$180,000.00. If you have any questions regarding the Agreement or our accompanying submittals, please do not hesitate to reach back to me. It has been a pleasure and a privilege to serve the Authority over these past several years and I thank you for the opportunity to continue that relationship.

Very truly yours,

MURPHY McKEON, P.C.



David J. Ruitenberg

DJR/de

Enclosures

cc: Alexis Bozza (via email only)

PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT, made effective as of the 1st day of January, 2025, by and between:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY
a body corporate and politic of the State of New Jersey
with offices located at 19 Saddle Road
Cedar Knolls, New Jersey 07927

AND:

DAVID J. RUITENBERG, ESQ.; AND
MURPHY McKEON P.C.
Attorneys at Law
901 Route 23 South, 2nd Floor
Pompton Plains, New Jersey 07444

WITNESSETH:

WHEREAS, The Southeast Morris County Municipal Utilities Authority (the "SMCMUA") is in need of professional legal services; and

WHEREAS, N.J.S.A. 40A:11-1, et seq., requires all contracts be in writing; and

WHEREAS, the supplying of legal services is exempt from public bidding as "Professional Service"; and

WHEREAS, David J. Ruitenberg and the firm of Murphy McKeon P.C., are in compliance with P.L. 1975, C. 127 (N.J.A.C. 17:27), the "Affirmative Action Act"; and

WHEREAS, David J. Ruitenberg and Murphy McKeon P.C. (the "Attorney"), for and in consideration of payments hereinafter specified and agreed to by the SMCMUA hereby agree to serve as General Counsel to the SMCMUA.

NOW, THEREFORE, IN CONSIDERATION OF the mutual covenants and agreements herein contained, the parties agree as follows:

1. Position. Title. Attorney is hereby retained as General Counsel for and during the term of this Agreement as set forth in Section 5 of this Agreement and any extensions of this Agreement as provided therein.

2. Services. The services ("Scope of Services") to be provided by Attorney shall consist of attendance at regular and special meetings of the Members; Committee meetings as requested by the Members or Executive Director; customer disputes; preparation or review and revision of minutes of meetings and resolutions; meetings and consultation with Executive Director, outside counsel, other consultants and designated staff regarding contracts, litigation,

litigation oversight, labor and employment matters, legislative and regulatory issues, matters involving the SMCMUA's Creating Municipalities, other authorities and municipalities served by the SMCMUA (including but not limited to shared services) to or with the SMCMUA; litigation representation except when assigned to outside counsel, in which case provide litigation oversight; matters involving rate and connection fee adjustments, easements and right of way issues, contractor and customer disputes and related incidental services.

3. Compensation; Expenses.

(a) Legal services provided by the Attorney will be on a per hour basis based on the actual time expended by the Attorney performing the work.

The Attorney's hourly rates are:

| | |
|----------------------|--------------------|
| <u>Rate Per Hour</u> | <u>Services of</u> |
| \$250.00 | Partners |
| \$185.00 | Associates |

This confirms the Attorney's understanding that amounts payable beyond the current fiscal year are subject to availability and appropriation of funds as required by the Local Public Contracts Law.

(b) Expenses: The SMCMUA shall further reimburse Attorney for reasonable out of pocket expenses incurred by Attorney on behalf of the SMCMUA subject to submission by Attorney of reasonable substantiation and documentation of such expenses.

(c) Not to Exceed: Though it is difficult to predict the level of time and effort that will be required in the coming year, we do expect that fees and expenses for the period from January 1, 2025, through December 31, 2025, will not exceed \$180,000.00.

4. Availability.

(a) Attorney shall be available to render the services described above as and when called upon by the Executive Director and/or the Members.

(b) Attorney shall devote such time, attention and efforts as may be reasonably required to perform the services of General Counsel as set forth in this Agreement.

5. Term; Termination. The term of this Agreement shall be for a period of one year commencing January 1, 2025, or such other date as may be agreed upon by the parties. Either party shall have the right to terminate this Agreement, with or without cause on 15 days written notice to the other. Unless terminated for cause, Attorney shall be entitled to payment for services provided in good faith pursuant to this Agreement to the date of termination. For

purposes of this section "cause" shall mean (i) death or permanent disability; (ii) loss or suspension of Attorney's license to practice law; (iii) fraud, theft, embezzlement or misappropriation of SMCMUA or customer funds; (iv) conviction of a crime of moral turpitude or (v) habitual failure to perform the services required by this Agreement after due notice and an opportunity to cure.

6. Independent Contractor. In the performance of services under this Agreement it is mutually understood and agreed that Attorney is and at all times shall be an independent contractor and not an employee of the SMCMUA. The SMCMUA shall have no right to direct the time, manner or method by which Attorney shall provide the services to be provided pursuant to this Agreement other than as expressly set forth herein. Attorney shall be responsible, as an independent contractor, for making all payments, declarations and filings with local, state and federal taxing and other governmental authorities with respect to the fees and expenses to be paid pursuant to this Agreement.

7. MISCELLANEOUS PROVISIONS:

(a) Entire Agreement. This Agreement sets forth the entire agreement and understanding of the parties and shall not be modified in any manner except by an instrument in writing executed by the parties. This Agreement supersedes all prior agreements between the parties pertaining to the subject matter.

(b) Waivers. The failure of either party to insist upon strict adherence to any term, covenant or condition of this Agreement on any occasion shall not be considered a waiver or relinquishment of any right of such party or parties to insist upon strict performance of that term, covenant or condition, or any other term, covenant or condition, of this Agreement at any time thereafter.

(c) Headings. The caption headings in this Agreement are solely for convenience or reference and shall not affect its interpretation.

(d) Notices. Notices required or permitted to be given under this Agreement shall be in writing and shall be sent by certified mail, return receipt requested, by hand delivery or by a nationally recognized overnight delivery service. All notices shall be sent to the addresses of the parties first above written, or to such other address as the parties may from time to time designate in writing, and shall be deemed given when sent.

(e) Binding Effect; Assignment. This Agreement shall be binding upon the parties and their respective heirs, executors, administrators, successors or assigns. However, it is understood and agreed that this Agreement is for the personal services of Attorney and that neither party shall assign this Agreement without the express prior written consent of the other

party.

(f) Severability. If any provision of this Agreement shall be declared invalid or illegal for any reason whatsoever, then notwithstanding such invalidity or illegality, the remaining terms and provisions of this Agreement shall remain in full force and effect in the same manner as if the invalid or illegal provision had not been contained herein.

(g) Governing Law. This Agreement shall be interpreted in accordance with, and the rights of the parties hereto shall be determined by, the laws of the State of New Jersey.

(h) Professional Service Contract. This is a professional service contract awarded without competitive bidding pursuant to the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

(i) Mandatory EEO Requirements. The Attorney shall adhere to the State of New Jersey's Mandatory EEO Requirements attached hereto as an Exhibit.

(j) Political Contribution Disclosure. This contract has been awarded to David J. Ruitenber, Esq. (Murphy McKeon P.C.) based on the merits and abilities of David J. Ruitenber, Esq. to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that David J. Ruitenber, Esq. and Murphy McKeon P.C., its subsidiaries, assigns or principals controlling in excess of 10% of the company have neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the four creating municipalities of the SMCMUA, or to any candidate committee of any person serving in an elective public office of the four creating municipalities of the SMCMUA when the contract is awarded.

(k) Confidentiality. Unless otherwise authorized or intended by the SMCMUA, all communications and client documents shall be treated and maintained as confidential in accordance with the SMCMUA's attorney-client privilege.

The parties have executed this Agreement as of the _____ day of _____, 20__.

SMCMUA:


THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

ATTORNEY:

DAVID J. RUITENBERG, ESQ.
MURPHY MCKEON P.C.

By _____
Nicola Marucci, P.E.
Chairman


Print Name and Title

By  _____
David J. Ruitenber, Esq.
Partner

Print Name and Title

Attest _____
Alexis Bozza
Assistant Secretary

Print Name and Title

Witness  _____
Dana Ekkers
Legal Assistant

Print Name and Title

TREASURER'S CERTIFICATION

Upon adoption of the 2025 Budget, I shall certify that there are sufficient funds available (\$180,000.00) in the 2025 Budget for payment of professional service contract with Murphy McKeon, PC, for professional legal services to serve as General Counsel. This item will be charged to Account No. 02-10-400-602 (Professional Services – Legal).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 126-24

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE CONTRACT FOR
AUDITING-ACCOUNTING SERVICES WITH NISIVOC CIA, L.L.P.

WHEREAS, SMCMUA has a need for professional auditing-accounting services to assist it in fulfilling its statutory and contractual obligations; and

WHEREAS, Nisivoccia, LLP, has submitted a proposal dated November 1, 2024, for the providing of such services at an estimated maximum amount of \$59,750.00, for auditing and examining SMCMUA's financial statements as of December 31, 2024, and related services, a copy of which proposal is annexed hereto as Exhibit "A"; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Nisivoccia, LLP, has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Soskowitz

Chief Financial Officer: Charles Maggio

1. That Nisivoccia, LLP, be and is hereby retained as auditors-accountants to The Southeast Morris County Municipal Utilities Authority for the year ending December 31, 2024, and appointment of their successor, to render necessary auditing-accounting services and advice, as outlined in the letter-agreement annexed hereto as Exhibit "A" and made a part hereof.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined.
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



Mount Arlington, NJ
Newton, NJ
Bridgewater, NJ
973.298.8500
nisivoccia.com
Independent Member
BKR International

November 1, 2024

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
19 Saddle Road
Cedar Knolls, NJ 07927

We are pleased to confirm our understanding of the services we will provide to The Southeast Morris County Municipal Utilities Authority (“the Authority”).

You have requested that we audit the financial statements of the Authority, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Authority’s basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of expressing an opinion on each opinion unit applicable to those financial statements.

Accounting principles generally accepted in the United States of America (U.S. G.A.A.P.) as promulgated by the Governmental Accounting Standards Board require that certain required supplementary information (RSI) and related notes be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management’s responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management’s Discussion and Analysis
2. Supplementary schedules are required by the “New Jersey Local Authorities Accounting Principles and Auditing Standards Manual”
3. GASB Statement #’s 68/75 required supplementary information schedules (if applicable)

Supplementary information will accompany the Authority’s basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the various fund financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the various fund financial statements or to the various fund financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the *basic* financial statements as a whole:

1. Schedules of Expenditures of Federal and State Awards
2. Other Supplementary Schedules not included in RSI (if applicable)

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
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November 1, 2024

Schedules of Expenditures of Federal and State Awards

We will subject the schedules of expenditures of federal and state awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedules to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedules of expenditures of federal and state awards are presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement if a federal single audit is required, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Auditor Responsibilities

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. G.A.A.S.), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America and audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representation from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representation from you about the financial statements and related matters.

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
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Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. G.A.A.S., Government Auditing Standards of the Comptroller General of the United States of America and the audit requirements prescribed by the Division. Please note that the determination of abuse is subjective, and Government Auditing Standards does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the Authority's preparation and fair presentation of the financial statements to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Authority's basic financial statements. Our report will be addressed to the governing body of the Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Compliance with Laws and Regulations

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of the Authority's major federal and/or state award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance and NJOMB 15-08, and will include tests of accounting records, a determination of federal and/or state programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal and/or state award program compliance and to render the required reports, if a federal and/or state single audit is required. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance and NJ OMB 15-08 require that we also plan and perform the audit to obtain reasonable assurance about whether the Authority has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal and/or state award programs. Our procedures will consist of determining major federal and/or state programs and performing the applicable procedures described in the U.S. Office of Management and Budget OMB Compliance Supplement and New Jersey State Aid/Grant Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Authority's major programs.

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
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The purpose of those procedures will be to express an opinion on the Authority's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the Authority's major federal and/or state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the Authority's major federal and/or state award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the *basic* financial statements in accordance with accounting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") to demonstrate compliance with the Division's basic of accounting, and the budget laws of New Jersey;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the *basic* financial statements that are free from material misstatement, whether due to fraud or error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and;
3. For including the auditor's report in any document containing *basic* financial statements that indicates that such basic financial statements have been audited by the Authority's auditor;
4. For identifying and ensuring that the Authority complies with the laws and regulations applicable to its activities;
5. For identifying, in its accounts, all federal and state awards received and expended during the year ended December 31, 2024 and the federal and state programs under which they were received;
6. For maintaining records that adequately identify the source and application of funds for federal and state funded activities;
7. For preparing the schedules of expenditures of federal and state awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
8. For the design, implementation, and maintenance of internal control over federal and state awards;
9. For establishing and maintaining effective internal control over federal and state awards that provides reasonable assurance that the nonfederal and state entities are managing federal and state awards in compliance with federal and state statutes, regulations, and the terms and conditions of the federal and state awards;
10. For identifying and ensuring that the Authority complies with federal and state statutes, regulations, and the terms and conditions of federal and state award programs and implementing systems designed to achieve compliance with applicable federal and state statutes, regulations, and the terms and conditions of federal and state award programs;

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

11. For disclosing accurately, currently, and completely the financial results of each federal and state award in accordance with the requirements of the award;
12. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
13. For taking prompt action when instances of noncompliance are identified;
14. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
15. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
16. For submitting the reporting package and data collection form to the appropriate parties, where applicable;
17. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
18. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the *basic* financial statements, and relevant to federal and state award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the Authority from whom we determine it necessary to obtain audit evidence.
17. For adjusting the *basic* financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the Authority involving management, employees with significant role in internal control and others where fraud could have a material effect on the financial statements and compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

The Honorable Chairman and Members
of the Authority Board
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With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited *basic* financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited *basic* financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

With regard to the schedule of expenditures of federal and state awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedules of expenditures of federal and state awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedules of expenditures of federal and state awards, (c) to include our report on the schedules of expenditures of federal and state awards in any document that contains the schedule of expenditures of federal and state awards and that indicates that we have reported on such schedules, and (d) to present the schedules of expenditures of federal and state awards with the audited financial statements, or if the schedules will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedules of expenditures of federal and state awards no later than the date of issuance by you of the schedules and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of the Authority's basic financial statements. Our report will be addressed to the governing body of the Authority. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

If a federal and/or state single audit is required, we will also issue a written report on compliance for each major federal and/or state program and report on internal control over compliance upon completion of our audit.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

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Provisions of Engagement Administration, Timing and Fees

The timing of our audit will be scheduled for performance and completion with management. We expect to issue our reports no later than the statutory due date (pending no delays from the State of New Jersey, Division of Pensions in issuing the GASB 68 & 75 report).

Kathryn L. Mantell is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Nisivoccia LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

The Authority is required to implement GASB 101 "Compensated Absences" for 2024. Our fee for providing technical guidance and assistance to the Authority with its implementation of this accounting standard will be \$2,000.

Our fee for the Authority's 2024 audit including out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) and for providing technical guidance and assistance to the Authority with its implementation of GASB 68 *Accounting and Financial Reporting for Pensions*, GASB 75 *Accounting and Financial Reporting for Post-Employment Benefits Other than Pensions*, and associated delays/extension of the audit date and procedures, and GASB 87 "Leases" will be \$57,750 (a \$1,750 increase over 2023).

Our fees for additional procedures that may be required by the NJ DLGS or new GASB pronouncements or services you may request would be billed at our standard hourly rates (which vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit) which are as follows:

| | | |
|---|-----------------------|-------------|
| s | Partner/Principal | \$180-\$195 |
| | In-Charge Accountants | \$150-\$175 |
| | Staff Accountants | \$105-\$140 |

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 120 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. We will notify you immediately of any circumstances we encounter that could significantly affect our fees. Whenever possible, we will attempt to use the Authority's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
Page 8
November 1, 2024

Other Matters

We are not hosts for any client information. You are expected to retain all financial and non-financial information to include anything you upload to a portal and are responsible for downloading and retaining anything we upload in a timely manner. Portals are only meant as a method of transferring data, are not intended for the storage of client information, and may be deleted at any time. You are expected to maintain control over your accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of your data or records. Giving us access to your accounting system does not make us hosts of information contained within.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

We are not financial advisors under the SEC's definition related to debt issuances and we will not be performing those services.

Nisivoccia LLP will not act as dissemination agent for the Authority in connection with the Authority's obligations, if any, to provide secondary market disclosure. Our work to prepare secondary market disclosure documents shall consist of and be limited to (1) distribution of the Authority's audited *basic* financial statements to the Authority or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port, and (2) preparation of certain operating data, customarily consisting of the financial information, readily available in the *basic* financial statements of the Authority, contained in Appendix A to an Official Statement, and distribution of that data to the Authority or its designated dissemination agent in an electronic format that complies with the requirements of the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port. The Authority, or its designated dissemination agent, shall remain responsible for filing required secondary market disclosure information and "material event" notices in accordance with any prior undertakings, and Nisivoccia LLP shall not have any responsibility nor liability for the failure of the Authority, or its designated dissemination agent, to comply with the Authority's secondary market disclosure undertakings.

With regard to the electronic dissemination of audited *basic* financial statements, including *basic* financial statements published electronically on your website and on the **Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port**, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

MSRB Municipal Advisor Rule:

On September 18, 2013, the Securities and Exchange Commission (the "SEC") adopted a rule requiring that "municipal advisors" register with the Securities and Exchange Commission. A "municipal advisor" is someone that "provides advice to or on behalf of a municipal Authority with respect to municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues[.]" Nisivoccia LLP is not a registered Municipal Advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities. Accordingly, pursuant to the new Municipal Advisor rule and absent the available exception to the rule discussed below, Nisivoccia LLP cannot provide the Authority with advice or recommendations regarding the issuance of municipal securities.

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
Page 9
November 1, 2024

Under the Municipal Advisor rule, the Authority may continue to receive advice from its auditor, bond counsel and other professionals, provided both the Authority and the professional satisfy the "Issuer Has Hired an Independent Municipal Advisor Exemption". First, as municipal issuer, the Authority needs to have (i) engaged an independent registered municipal advisor and (ii) made such engagement known in writing to the person seeking to rely on the exemption and/or post this declaration on the Authority's web site. Second, the person relying on this exemption, such as us, your bond counsel and others, must:

1. Obtain a written representation from the Authority that it is represented by, and will rely on the advice of, an independent registered municipal advisor. The written representation from the Authority may be a declaration posted on the Authority's web site as long as the posting states that the representation is intended to establish the independent municipal advisor exemption pursuant to the Municipal Advisor rule.
2. Provide written disclosure to the Authority and its independent registered municipal advisor that, by obtaining such representation from the Authority, the firm is not a municipal advisor and is not subject to the fiduciary duty established in Section 15B(c)(1) of the Exchange Act with respect to the municipal financial product or issuance of municipal securities; and
3. Provide the written disclosure described above at a time and in a manner reasonably designed to allow the Authority to assess the material incentives and conflicts of interest that such person may have in connection with the municipal advisory activities.

The audit documentation for this engagement is the property of Nisivoccia LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to a Cognizant or Oversight Agency for Audit or its designee, and federal and state agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Nisivoccia LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of seven years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

The following are the nonattest services that we will perform:

We will assist in preparing the basic financial statements, the required supplementary information, the supplementary information other than RSI including the schedules of expenditures of federal and state awards (if applicable), and related notes of the Authority and as well as the other supplementary schedules in conformity with U.S. generally accepted accounting principles and the Uniform Guidance and NJOMB 15-08 based on information provided by you. Additionally, we will assist you in the preparation of a trial balance limited to formatting information into a working trial balance based on your management's chart of accounts. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
Page 10
November 1, 2024

We will not assume management responsibilities on behalf of the Authority. However, we will provide advice and recommendations to assist management of the Authority in performing its responsibilities.

The Authority's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services (the Chief Financial Officer); (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including *Government Auditing Standards*.
- This engagement is limited to the services listed as follows: assistance in preparing the basic financial statements, the required supplementary information, the supplementary information other than RSI including the schedules of expenditures of federal and state awards, and related notes of the District and as well as the other supplementary schedules in conformity with U.S. generally accepted accounting principles and the Uniform Guidance and NJOMB 15-08 based on information provided by you. Additionally, we will assist you in the preparation of a trial balance limited to formatting information into a working trial balance based on your management's chart of accounts. Finally, we will assist you with the adjustments to convert your budgetary basis records to the accrual basis of accounting and then to the district-wide basis with supporting schedules and calculations prepared by you.

Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Honorable Chairman and Members of the Authority Board of The Southeast Morris County Municipal Utilities Authority the following significant findings from the audit:

- Our view about the qualitative aspects of the Authority's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;

The Honorable Chairman and Members
of the Authority Board
The Southeast Morris County Municipal Utilities Authority
Page 11
November 1, 2024

- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the *basic* financial statements and the audit of compliance over major federal and/or state award programs, if applicable, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

NISIVOCIA LLP



Kathryn L. Mantell, Partner

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of The Southeast Morris County Municipal Utilities Authority by:

Name: _____

Title: _____

Date: _____

TREASURER'S CERTIFICATION

Upon adoption of the 2025 Budget, I shall certify that there are sufficient funds available (\$59,750.00) for payment of a professional service contract with Nisivoccia, LLP, for professional auditing-accounting services to assist it in fulfilling its statutory and contractual obligations. This item will be charged to Account No. 02-30-400-613 (Consultant Services Audit).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



- 19 Saddle Road
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 127-24

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICE CONTRACT WITH
PEM LAW LLP AS SPECIAL LABOR COUNSEL AND HUMAN RESOURCES SERVICES

WHEREAS, SMCMUA has a need for professional legal services in connection with labor law, human resources and related matters; and

WHEREAS, the law firm of PEM Law LLP has submitted a proposal for such professional services dated October 31, 2024, a copy of which is annexed hereto as Exhibit "A" (the "Proposal"); and

WHEREAS, the cost of such services to SMCMUA to be performed during the 2025 calendar year, as set forth in the Proposal, is estimated not to exceed the total amount of \$30,000.00; and

WHEREAS, this contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.); and

WHEREAS, PEM Law LLP has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Town of Morristown, Township of Morris, Township of Hanover and the Borough of Morris Plains in the previous one-year period and that the contract to be awarded by this Resolution will prohibit it from making any such reportable contributions during the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

WHEREAS, the Local Public Contracts Law requires that notice of the award of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisements;

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The Proposal of PEM Law LLP dated October 31, 2024, and annexed hereto as Exhibit "A" be and the same is hereby approved.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.
3. This award is made without competitive bidding as a "Professional Service Contract" because the services to be provided are professional legal services as therein defined.
4. Copies of this Resolution are to be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Town of Morristown, the Township of Morris, the Township of Hanover and Borough of Morris Plains; and Notice of the award shall be printed once in the Daily Record in accordance with the provisions of the Local Public Contracts Law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



Jennifer Roselle, Esq.
Partner
jroselle@pemplawfirm.com
Office: +1 973.577.5500
Direct: +1 973.585.5321

October 31, 2024

VIA ELECTRONIC MAIL

Drew Saskowitz, Executive Director
SE Morris County Municipal Utilities Authority
19 Saddle Road
Cedar Knolls, NJ 07927

Re: 2025 PEM Law Proposal to Southeast Morris County Municipal Utilities Authority (Labor and HR)

Dear Mr. Saskowitz:

Thank you for the opportunity to submit this proposal to serve as Labor Counsel to the Southeast Morris Municipal Utilities Authority (“Authority”).

Our proposal is to provide services during calendar year 2025 relating to labor law and human resources counseling. More specifically, our proposal to provide services focuses on providing anti-harassment and anti-discrimination training for your staff and to provide services for any other labor matters which may arise. In the past, this has included providing guidance regarding contract interpretation, accommodation requests, leaves of absence, and working with the Authority to develop grievance avoidance (or response) strategy.

Our proposed fee structure for this engagement is on an hourly basis. As a public entity, we will provide services at a blended hourly rate (i.e. the same rate regardless of level of experience). Our proposed rate is \$250.00 per hour for partners, counsel, or associates. In the event paralegal services are required, we propose a rate of \$125.00 per hour.

This proposed fee structure is capped at \$30,000.00 for 2025. If you request legal services which will exceed the agreed upon contract limit, we will request express authorization and approval to perform the work on your behalf. We may also request a supplemental fee agreement.

Please note that our fee structure includes the following costs and expenses, if necessary: expert fees, court costs, filing fees, recording fees, accountants’ fees, appraisers’ fees, service fees, delivery charges, photocopying charges, supply charges, travel, and any other necessary costs and expenses that may be incurred. Expert fees will be discussed with you and approved by you prior to being incurred. We may require that expert(s) be retained directly by you, which means you would be responsible for payment.

Drew Saskowitz, Executive Director
SE Morris County Municipal Utilities Authority
October 31, 2024
Page 2 of 2



Thank you again for giving me the opportunity to continue a relationship with the Authority. If you have any questions, please do not hesitate to contact me.

Very Truly Yours,


PEM LAW LLP

s/ Jennifer Roselle
JENNIFER ROSELLE

JR:jjm

TREASURER'S CERTIFICATION

Upon adoption of the 2025 Budget, I shall certify that there are sufficient funds available (\$30,000.00) for payment of professional service contract with PEM Law LLP for legal services in connection with labor law, human resources and related matters. This item will be charged to Account No. 02-10-400-602 (Professional Services – Legal).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 128-24

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH EVALUATION, DESIGN, PERMITTING, BIDDING AND FINANCIAL SERVICES ASSISTANCE

WHEREAS, the Authority requested a proposal from Jacobs Engineering Group (Jacobs) for professional engineering services in connection with evaluation, design, permitting, bidding and financial services assistance; and

WHEREAS, the proposal dated November 11, 2024, in the not to exceed amount of \$1,526,711.00, was reviewed by the Engineering Manager as set forth in a memorandum dated November 12, 2024, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Jacobs has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2024 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. That the proposal of Jacobs Engineering Group for professional engineering services in connection with evaluation, design, permitting, bidding and financial services assistance, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$1,526,711.00.
2. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute an agreement on behalf of the Authority in the manner provided by law.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



MEMORANDUM

TO: SMCMUA Board
FROM: Sophia (Heng) Dyer, PE, Engineering Manager SD
RE: Recommendation of Award - Professional Engineering Services in connection with PFAS Evaluation, Design, Permitting, Bidding and Financial Services Assistance
DATE: 11/12/24
CC: Drew Saskowitz, LOR, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

A proposal for the above referenced services was received on 11/11/24 from Jacobs Engineering Group.

Project Scope

The scope includes an evaluation and study, conceptual planning, design, and bidding assistance for groundwater supply sources requiring PFAS treatment. Detailed design, permitting, assistance with financial services, and bidding assistance shall be dedicated to two (2) sites – Wing/Todd and Black Brook. The scope does not include construction administration services at this time. Refer to Jacobs’ proposal for details.

Proposal Review and Recommendation for Award

It is recommended that a contract be awarded to Jacobs Engineering Group in the total not-to-exceed maximum amount of \$1,526,711.

The Treasurer has certified that sufficient funds are available in the 2024 Budget for a portion of the Contract. The remaining portion to be expended in 2025 will be subject to funds being allocated in the 2025 Capital Budget.

Table with 4 columns: Description of Account, Account, Budget Year, Amount. Rows include T&P Filters and Media for 2024 (\$800,000) and 2025 (\$726,711).

Note: Engineering Division audited all available engineering contracts since 2017. Engineering Division determined that \$788,495.54 in unused contract balances can be utilized for this project in the 2024 budget year. Additionally, \$11,504.46 from the 2024 engineering capital budget shall be allocated to this project in the 2024 budget year.



412 Mt. Kemble Avenue
Downtown Building – 1st Floor
Morristown, New Jersey, 07960
United States T (973) 267-0555
F (973) 267-3555
www.jacobs.com

November 11, 2024

Ms. Sophia Dyer
Southeast Morris County Municipal Utilities Authority
19 Saddle Road
Cedar Knolls, NJ 07927

Reference: Proposal for Professional Services for PFAS Evaluation, Design, Permitting, Bidding and Financial Services Assistance

Dear Ms. Dyer,

Jacobs is excited for the opportunity to assist SMCMAA with addressing their well water quality concerns including PFAS, 1,4-Dioxane, VOCs, Iron and Manganese, mercaptans and hardness. Services will include assessments of all well sites and design, permitting and bidding for two locations. The proposed Jacobs team will provide unparalleled service to SMCMAA. Jacobs brings the following advantages to Township:

- Renowned drinking water treatment experts with hands-on experience with the processes that are currently considered best available technology for PFAS and other water quality concerns, as well as providing thought leadership in advancing new technology approaches.
- Local team, based out of Morristown, NJ, with experience in delivering similar groundwater projects related to PFAS and manganese treatment for local municipalities and agencies in Northern New Jersey. Key members of the team also have current and prior experience working with SMCMAA.
- Jacobs is currently under contract providing SMCMAA Services During Construction (SDC) For the Black Brook well station upgrades for manganese removal facilities. Jacobs also provided design, permitting and bid phase services for the project.

This proposal will provide our understanding of your needs, scope of services, proposed team, and project fees in response to your request for proposal. Jacobs qualifications for similar projects are included in Appendix A, resumes/project team in Appendix B, and required forms in Appendix C.

Please contact Joseph Bongiovanni (cell phone: 973-801-5513) at joseph.bongiovanni@jacobs.com or Russell Ford (cell phone: 973-615-8322) at russell.ford@jacobs.com if you require any additional information.

Yours Sincerely,

Russell Ford, PhD, PE, BCEE
Vice President
Global Director – Drinking Water and Reuse Solutions

Joseph Bongiovanni, PE, PMP, DBIA
NJ Water Group Lead

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2. Scope of Work 2-1

3. Project Fees and Assumptions 3-1

Appendices

- Appendix A: Qualifications
- Appendix B: Resumes
- Appendix C: Forms

1. Project Understanding and Approach

Project Understanding

Southeast Morris County Municipal Utility Authority (SMCMUA) maintains compliance with all NJDEP drinking water standards in service to their customers. Recent sampling of their wells has detected contaminants in each of their 10 wells that will require additional treatment to maintain compliance with upcoming standards. PFAS has been detected in all of the wells while 1, 4 – Dioxane has been detected at 3 wells; and mercaptans at one well. All wells also have elevated hardness levels that SMCMUA would like to consider potential treatment to reduce. Currently, there are treatment facilities in place at some wells for removal of iron and manganese and/or volatile organic chemicals (VOCs) along with sodium hypochlorite addition for disinfection.

SMCMUA intends to implement treatment improvements in phases to best serve their customers. The first phase of the project will be to progress design, permitting and construction of treatment facilities at three of their main production wells at two locations. This supply, together with wholesale purchase of water can meet system demands. During the design phase for those supplies under this project, an engineering concept plan will be implemented to identify treatment facility type and location for the six remaining wells. The concept plan will consider treatment at either individual well sites or a few more central locations to provide treatment for removal of the contaminants of concern. Detailed design and construction for those facilities will progress under a future project.

The work effort is to be conducted in the following phases as requested:

1. Conceptual Planning for Magyar, Turnbull, Lidgerwood, McCabe, Littleton and Morris Plains
2. Site Surveys for Wing, Todd and Black Brook well sites
3. Permitting Services, Board Reviews and Related Services
4. Condition Assessment, Alternative Analysis and Recommendations for Black Brook and Wing/Todd
5. Preliminary Design for Treatment at Black Brook Wells (1& 2), and Wing and Todd Combined Facility
6. Final Design and Bidding for Black Brook, and Wing and Todd Combined Facility
7. Assistance with Financial Services

Tasks for each phase are identified below. Project management and coordination is included in each of the tasks.

2. Scope of Work

Phase 1 – Conceptual Planning for Magyar, Turnbull, Lidgerwood, McCabe, Littleton and Morris Plains

It is our understanding that SMCMUA contracted with Corona Engineering to prepare a water quality and facility assessment and identification of treatment needs for their wells. This report will be used along with other data and information provided by SMCMUA for Jacobs consideration in completing this project.

Define Existing Facility Conditions

The existing site and facility conditions will be researched and summarized for each well site. A field visit will be conducted to each site. Information to be considered includes:

- Well production/ capacity (from Corona study)
- Well pump capacity – model #, pump curves
- Electrical service/equipment
- Discharge pressure
- Water quality parameters of concern (from Corona study)
- Existing and proposed treatment (from Corona study)
- Block and lot number for each well site
- Gradient location in the distribution system
- Site ownership condition – owned by SMCMUA or right of way
- Sewer – existing connection, collection main proximity to site
- Sewer discharge constraints or limits

Identify Site Constraints for SMCMUA Well Sites

- Flood hazard areas based on FEMA mapping
- Wetlands, species habitat, riparian zones, and wetland buffers from NJ GeoWeb data base for land use data
- Local zoning requirements for setback and height restrictions
- Prepare a site map identifying the above limits and the available area for construction at each of the six well sites

Preliminary Treatment Identification and Location Consideration

- Summarize NJDEP Drinking Water Standards per NJAC 7:10 Safe Drinking Water Act and Treatment Goals
- Concept Design
- Identify treatment needs for individual wells (per Corona Environmental)
 - i. For hardness, consider levels and identify if removal or sequestering is appropriate or necessary
 - ii. For contaminant removal, identify flowrates and treatment processes, including vessel sizes, media type and quantity
 - iii. Identify backwash and waste streams
- Review proximity of wells to others in the system and alignment of treatment needs
- Identify potential wells for combined treatment
- Develop process flow diagrams for treatment at each of the 6 wells, and up to two combined sites.
- Using Jacobs proprietary Replica Parametric Design Software, prepare conceptual layouts for treatment and building footprints for each of the six well sites and up to two combined sites. (12 total building footprints)
- Place the conceptual layouts on the site plans developed showing the constraints. Determine if existing SMCMUA sites can accommodate the treatment facilities – individual and/or combined facilities.

- It is anticipated that a workshop will be held to review findings and determine the best options to proceed to estimating and financial analysis.

Identify Potential Properties for Acquisition (optional task if needed)

- Explore potential vacant lots via Google Earth
- ID lot and block (up to 10)
- Review data bases for parks, historic properties
- Review NJ GeoWEB data base and FEMA records for flood hazard maps, wetlands, species habitat zones
- Identify if the property provides the necessary buildable area
- Create a short list of potential properties for purchase
- ID property owner (up to 4)
- Prepare a Technical Memorandum summarizing the above findings
- Meet with SMCMUA to review potential property availability.
- Assist SMCMUA in soliciting interest in sale from owners, via preparation of letters (goal of identifying 2 or 3 potentially viable)

Develop Conceptual Engineering Cost Estimates for Facilities

- Prepare conceptual level Capital and O&M engineering opinion of costs for facilities at each of 6 treatment locations. Up to 12 estimates has been included. This will also include an NPV analysis to properly quantify life cycle costs.
- The cost estimates are intended for budgetary purposes and will be consistent with Class 5 estimates as defined by the estimate classification system of the American Association for the Advancement of Cost Engineering International, formerly known as the American Association of Cost Engineers and are based on a 2% level of project definition. Class 5 estimates generally have an accuracy range of -50% to +100%

Prepare Report of Results for Conceptual Plan

- Draft Report
- Final Report – update report in response to comments

Conduct Project Meetings

- Project Kickoff
- Review of alternatives and assessment Criteria
- Review of Draft Report

Phase 2 – Site Surveys and Geotechnical Investigation for Wing/Todd and Black Brook Well Sites

Land Survey to be conducted by a Licensed Land Surveyor at the two sites, to include:

- Topography
- Surface features
- Visible utilities
- Boundary survey
- Wetlands (as flagged by Jacobs)

Geotechnical Investigation will be conducted at the two sites progressing toward design. A boring location plan will be developed identifying the depth and location of soil borings to be collected. A geotechnical report will be prepared based on findings of the boring data. This information is needed for the structural design of buildings. It is assumed that 3 borings will be collected at each site.

Phase 3 – Permitting Services, Board Reviews, and Related Services

Permitting services will be provided for both the Wing/Todd Site and the Black Brook well station. The following applications and supporting documentation will be prepared and submitted on behalf of SMCMUA:

- Morris County Application for Soil Erosion and Sediment Control Plan Certification – One application will be made to cover both sites.
- NJDEP Bureau of Water System Engineering Construction Permit – One application will be made to cover both sites.
- NJDEP Stormwater Permit – GP (General Permit)
- NJDEP Land Use at Black Brook site – It is anticipated that a Wetlands Transition Area permit and Flood Hazard Area Individual Permit will be needed.
- NJDEP Land Use at Wing/Todd – It is anticipated that a Wetlands Transition Area permit will be needed.
- NJDEP Treatment Works Approval for both sites
- Local Zoning and Planning Board approvals for both sites will be required.

SMCMUA will provide payment for each of the applications.

Phase 4 – Condition Assessment, Alternatives Analysis and Recommendations for Black Brook and Wing/Todd Facilities

Assessment for Black Brook and Wing/Todd

The existing well houses and treatment facilities at Black Brook are within the flood hazard area. Many of the facilities are greater than 20 years old and in need of some upgrades for continued service. As such, SMCMUA would like a condition assessment of the existing facilities conducted along with development of the addition of treatment facilities to meet the contaminant removal needs for PFAS and 1,4- Dioxane. Current treatment at Black Brook includes air stripping for VOC removal and greensand filtration for manganese removal, in addition to sodium hypochlorite addition for disinfection.

The Wing and Todd wells are in close proximity to each other, and both show the presence of PFAs, requiring treatment for removal. The Todd well currently has an air stripping tower in place to provide removal of VOCs. 1,4- Dioxane has also been detected in the Todd well. The intention is to bring flows from both wells together to one location for provision of PFAS and 1,4-Dioxane removal treatment. The condition of the well houses and current treatment facilities will be assessed in this task, to identify the need for upgrades or replacement to satisfy treatment needs and provide reliable service for the next 20 years.

Scope under this task will include all items listed above under Phase 1 and include additional work listed below:

- Review the condition of process, mechanical, electrical, and structural components of the facility.
- Identify upgrade needs to for the existing facilities to meet current standards and provide ongoing service.

- Consider the options of upgrading the existing facilities for meeting current standards and providing service for the next 20 years or installing all new facilities.
- Identify treatment process alternatives needed to provide for removal of PFAS and 1,4-Dioxane, for integration of these processes into the existing facilities,
- Identify treatment process alternatives for removal of VOCs and Manganese, PFAs and 1.4 Dioxane as entirely new facilities. Develop two process trains for further development.
- Identify analysis criteria for assessing the alternatives.
- Meet with SMCMUA to review the criteria and site layouts.
- Rank each alternative against the criteria established.
- Prepare recommendation for facilities to progress to preliminary design.
- Prepare recommendation for facilities to progress to preliminary design.

Report of Results for Condition Assessment, Alternatives Analysis and Recommendations

- Prepare a draft report of findings for the Black Brook and Wing/Todd facilities.
- Meet with SMCMUA to receive comment on the draft report and agree on process trains to progress to preliminary design.
- Update the report in response to comment and progress to preliminary design in Phase 5.

Phase 5 – Preliminary Design for Black Brook and Wing/Todd Combined Facility

- Prepare Basis of Design for the recommended alternatives for each site, including upgrade to existing facilities as appropriate and new facilities. Provision of emergency power will be included. The BODR will identify all design disciplines and applicable codes and standards to be met.
- Facilities for both the Black Brook and Todd/Wing sites will be included in a single design package.
- Prepare initial design drawings to a 30% design level, such as identified in Table 1. Technical specifications will be developed in the final design phases
- Prepare engineering opinion of costs for Capital and Operation and Maintenance estimates for the Black Brook and Todd/Wing facilities.

Preliminary Design Drawing List

| Drawing | Title |
|---------|--|
| G-001 | Title Sheet & Index |
| C-101 | Site Plan – Todd/Wing |
| C-102 | Site Utilities – Todd/Wing |
| C-103 | Site Plan – Black Brook |
| A-101 | Floor Plan – Blackbrook |
| A-102 | Floor Plan – Wing/Todd |
| A-201 | Elevations - Blackbrook |
| A-202 | Elevations – Wing/Todd |
| M-101 | Equipment and Piping Plan – Todd/Wing |
| M-102 | Sections – Todd/Wing |
| M-103 | Equipment and Piping Plan – Todd/Wing |
| M-104 | Sections – Todd/Wing |
| E-101 | Electrical Plan & Partial One Line Diagram – Todd/Wing |
| E-102 | Electrical Plan & Partial One Line Diagram – Black Brook |
| N-001 | P&ID Legend |
| N-002 | P&ID: Todd/Wing - PFAS |
| N-003 | P&ID: Todd/Wing – ¼ Dioxane |
| N-004 | P&ID: Todd/Wing – Intermediate Pumps |
| N-005 | P&ID: Todd/Wing – Backwash Tank and Miscellaneous |
| N-006 | P&ID: Blackbrook - PFAS |
| N-007 | P&ID: Blackbrook – ¼ Dioxane |
| N-008 | P&ID: Blackbrook – Intermediate Pumps |

| | |
|-------|--|
| N-009 | P&ID: Blackbrook – Backwash Tank and Miscellaneous |
| S-001 | Building Floor Plan – Black Brook |
| S-002 | Building Floor Plan – Wing/Todd Facility |

Phase 6 – Final Design and Bidding for Black Brook and Wing/Todd Combined Facility

- Design documents will be further developed from the preliminary design level.
- Submittals will be made at the following levels of design:
 - 60 percent, 90 percent and final.
- Prepare Technical specifications
- Front ends and standard specifications will be provided by SMCMUA for inclusion In the bid specifications
- The front ends will be updated to include required elements for IBank funding through the State Revolving Fund (SRF) loan program
- Progress the design drawings for the facilities. A preliminary list of drawings for each site is included in the Table below.

| No. | Drawing Title |
|----------------------|---|
| GENERAL | |
| 1 | COVER SHEET |
| 2 | BUILDING CODE SUMMARY |
| 3 | GENERAL NOTES, LEGEND, & ABBREVIATIONS |
| CIVIL | |
| 4 | SITEPLAN |
| 5 | GRADING AND SESC PLAN |
| 6 | UTILITY PLAN – SHEET 1 |
| 7 | UTILITY PLAN – SHEET 2 |
| 8 | SITE DEMOLITION PLAN |
| 9 | STORMWATER SYSTEM |
| 10 | CONSTRUCTION DETAILS |
| 11 | CONSTRUCTION DETAILS |
| 12 | SOIL EROSION & SEDIMENT CONTROL - DETAILS & NOTES |
| 13 | UTILITY DETAILS |
| ARCHITECTURAL | |
| 14 | GROUND FLOOR AND ROOF PLAN |
| 15 | BUILDING ELEVATIONS |
| 16 | WALL SECTIONS |
| 17 | BUILDING SECTIONS |
| 18 | DOOR SCHEDULE, FINISH SCHEDULE AND DETAILS |
| 19 | ENLARGED PLANS |
| 20 | SECTIONS AND DETAILS |
| STRUCTURAL | |
| 21 | GENERAL NOTES AND SPECIFICATIONS |
| 22 | FOUNDATION PLAN |

| No. | Drawing Title |
|------------------------------------|---|
| 23 | ROOF PLAN |
| 24 | TYPICAL FOUNDATION DETAILS |
| 25 | TYPICAL SECTIONS |
| 26 | MISCELLANEOUS DETAILS |
| 27 | TYPICAL WALL DETAILS |
| BUILDING MECHANICAL | |
| 28 | HVAC – NOTES, SYMBOLS AND LEGENDS |
| 29 | HVAC – FLOOR PLAN |
| 30 | HVAC - SCHEDULES AND DETAILS |
| 31 | PLUMBING – NOTES, SYMBOLS AND LEGENDS |
| 32 | PLUMBING – PLAN |
| 33 | PLUMBING - SCHEDULES AND DETAILS |
| PROCESS MECHANICAL | |
| 34 | EQUIPMENT AND PIPING PLAN – SHEET 1 |
| 35 | EQUIPMENT AND PIPING PLAN – SHEET 2 |
| 36 | EQUIPMENT AND PIPING ELEVATIONS – SHEET 1 |
| 37 | EQUIPMENT AND PIPING ELEVATIONS – SHEET 2 |
| 38 | INTERMEDIATE PUMPS |
| 39 | BACKWASH TANKS |
| 40 | DETAILS |
| 41 | DETAILS |
| INSTRUMENTATION AND CONTROL | |
| 42 | PIPING & INSTRUMENTATION DIAGRAM - LEGEND AND ABBREVIATIONS |
| 43 | PIPING & INSTRUMENTATION DIAGRAM - GAC SYSTEM |
| 44 | PIPING & INSTRUMENTATION DIAGRAM – INTERMEDIATE PUMPS |
| 45 | PIPING & INSTRUMENTATION DIAGRAM –1/4 DIOXANE |
| 46 | PIPING & INSTRUMENTATION DIAGRAM – BACKWASH TANK |
| 47 | PIPING & INSTRUMENTATION DIAGRAM – MISCELLANEOUS |
| 48 | NETWORK BLOCK DIAGRAM |
| ELECTRICAL | |
| 49 | ELECTRICAL LEGEND |
| 50 | SINGLE LINE DIAGRAM |
| 51 | PANEL SCHEDULES |
| 52 | ELECTRICAL SITE AND GROUNDING PLAN |
| 53 | POWER PLAN |
| 54 | LIGHTING PLAN |
| 55 | CONTROL BLOCK DIAGRAM |
| 56 | DETAILS AND WIRING DIAGRAMS |
| 57 | MISCELLANEOUS DETAILS |
| 58 | FIRE ALARM PLAN |

| No. | Drawing Title |
|-----|--------------------------------------|
| 59 | FIRE ALARM BLOCK DIAGRAM AND DETAILS |

- Provide electronic signed and sealed files to SMCMUA for review. No hard copies are to be submitted.
- Meet with SMCMUA to review comments on the design documents for the 30, 60 and 90% deliverables
- Update the design documents in response to comments
- Final design documents will be submitted to the NJDEP MF&CE division as part of bidding assistance

Engineer's Estimate for Construction

Prepare engineering opinion of costs for Capital and Operation and Maintenance estimates for the Black Brook and Todd/Wing facilities. Initial estimates prepared at the 30% design phase will be updated at the 90% design level and for the final design. These estimates will be used in securing project funding.

Bidding Assistance

Since SMCMUA intends to obtain project financing through the NJ IBank, review and approval of the design documents will be required by the NJDEP prior to advertisement for bid. As such, Jacobs will submit design documents to obtain NJDEP SRF Environmental Review and SER Engineering Review by NJDEP Municipal Finance and Construction Engineering (MF&CE). In parallel to NJDEP MF&CE review, submittal of design documents and engineer estimate of construction costs to the Office of the State Comptroller is required. Design documents will be updated to address any comments received and a request for authorization to advertise the project will be submitted.

Once approval to advertise is obtained from the NJDEP, Jacobs will provide the following to SMCMUA:

- Draft advertisement for Bid and submit to SMCMUA
- Attend pre-bid meeting and site visit
- Prepare response to questions received during bid
- Prepare up to two Addenda if needed
- Attend bid opening
- Review bids and prepare recommendation for award
- Prepare final conformed set of design documents

SMCMUA to produce copies of bid sets and distribute to interested bidders.

Progress Meetings

Prepare for and attend up to four in person meetings with SMCMUA staff during the design phase. Meetings to be held for the following:

- Two progress meetings
- 60% design document review
- 90% design document review

It is anticipated that the project manager and one or two design engineers will attend these meetings.

Phase 7 – Assistance with Financial Services

SMCMUA intends to apply for project funding through the New Jersey Infrastructure Bank. Funds are available from the New Jersey Environmental Infrastructure Trust, and Drinking Water State Revolving Fund. Jacobs will provide services to assist with the loan application process included in NJ Administrative Code 7:22 subchapters 4 and 10, through the following activities:

- Prepare a Letter of Intent to be submitted to NJDEP to register the project in the funding program.
- Attend pre-planning meeting with NJDEP for each of the project sites
- Assist SMCMUA with preparation of an Environmental Planning Document submittal (assumed level 2 report will be required)

- Notification of the Office of Equal Opportunity and Employment of bid and award schedule
- Completion of forms and submittals in H2Loans web-based application. Items for upload include:
 - Design documents
 - Permits
 - Loan disbursement schedule
 - Contractor certifications/ registration/ insurance
 - Bid submittals and summary
 - Other items on loan submittal checklist

Owner's Allowance

This line-item task in the amount of \$50,000 is provided for unforeseen project labor needs and \$10,000 for unforeseen expenses that may arise during project execution. Scope and pricing for any work efforts under this task will be agreed upon with SMCMUA prior to execution.

3. Project Fees and Assumptions

In accordance with the RFP and our scope clarifications below, we have proposed a time and materials costs for the requested services.

| TASK | HOURS | COST |
|--|-------------|---------------------|
| PHASE 1 – CONCEPTUAL PLANNING (6 WELL SITES) | 901 | \$ 152,700 |
| Analysis of HVAC System in Generator Bldg. | 901 | \$ 151,834 |
| Expenses | - | \$ 866 |
| PHASE 2 – SITE SURVEYS, BORINGS, GEOTECH REPORTS (2 sites) | 275 | \$ 95,010 |
| Borings and Lab Work | - | \$ 25,000 |
| Surveys | - | \$ 24,000 |
| Geotech Report | 275 | \$ 44,866 |
| Expenses | - | \$ 1,144 |
| PHASE 3 – PERMITTING SERVICES (2 sites) | 770 | \$ 117,001 |
| Permitting | 770 | \$ 114,048 |
| Expenses | - | \$ 2,953 |
| PHASE 4 – CONDITION AND ALTERNATIVE ASSESSMENT (BLACKBROOK & WING/TODD) | 491 | \$ 86,400 |
| Labor | 491 | \$ 85,800 |
| Expenses | - | \$ 600 |
| PHASE 5 – PRELIMINARY DESIGN FOR BLACKBROOK & WING/TODD | 1754 | \$ 278,100 |
| Labor | 1754 | \$ 276,600 |
| Expenses | - | \$ 1,500 |
| SUBTOTAL (PHASES 1 TO 5) | 4152 | \$ 729,200 |
| PHASE 6 – DETAILED DESIGN AND BIDDING FOR BLACKBROOK & WING/TODD | 4371 | \$ 687,500 |
| Detailed Design | 4107 | \$ 647,715 |
| Expenses | - | \$ 1,669 |
| Bidding | 264 | \$ 38,116 |
| PHASE 7 – FINANCIAL ASSISTANCE | 296 | \$ 50,000 |
| Labor | 296 | \$ 48,970 |
| Expenses | - | \$ 1,030 |
| TOTAL | 8819 | \$ 1,466,711 |
| TOTAL (with Owners Allowance and Expense Allowance) | | \$ 1,526,711 |

Optional Task: Site Acquisition assistance - \$20,000 allowance

RATE SCHEDULE

| TITLE | RATE |
|----------------------------------|--------|
| Project Manager | \$ 225 |
| Assistant PM/Design Manager | \$ 175 |
| Project Controls | \$ 175 |
| Quality Control & Dept. Managers | \$ 250 |
| Technical Director | \$ 300 |
| Sr. Technologist | \$ 225 |
| Technologist | \$ 190 |
| Sr. Process Engineer | \$ 190 |
| Project Engineer | \$ 125 |
| Jr. Engineer | \$ 100 |
| Sr. Electrical Engineer | \$ 190 |
| Electrical Engineer | \$ 140 |
| Sr. I&C Engineer | \$ 240 |
| Sr. HVAC Engineer | \$ 190 |
| Structural Engineer | \$ 170 |
| Architect | \$ 140 |
| Civil Engineer | \$ 170 |
| Geotech Engineer | \$ 160 |
| Geotech Field Tech | \$ 125 |
| Design Engineers | \$ 125 |
| Sr. Cost Estimator | \$ 190 |
| Cost Estimator | \$ 165 |
| Sr. Environmental Specialist | \$ 200 |
| Wetlands Specialist | \$ 90 |
| Environmental Engineer | \$ 135 |
| Technical Writer | \$ 95 |

ASSUMPTIONS AND CLARIFICATIONS

Permitting

- No Highlands permitting is required.
- No renderings will be required for Planning Board
- It is assumed that both the Blackbrook and Todd/Wing sites will need Wetlands Transition Area Permits
- It is assumed that Blackbrook will need a Flood Hazard Area Individual Permit since it is entirely located in the floodplain. Please note that we cannot build in a Floodway. Hydraulic modeling is also not included,
- No environmental mitigation has been included.
- We have assumed two meetings per site for planning and zoning (4 total)
- One SCD permit and one NJDEP Construction permit will be submitted (sites will be combined)
- No professional planning services have been included for attending Zoning Board meetings.

- Assumes SMCMUA General Counsel will be provided for planning and zoning meetings.
- Permit fees by SMCMUA.
- No new utility services will be needed.
- No traffic or noise studies have been included.
- No Hazardous Materials Investigations have been included.

Design

- Buildings will be constructed on shallow foundations.
- At this time, it assumed that we will not be providing treatment for hardness.
- Fire protection is not required.
- Chemical feed systems will remain with only changes in their injection locations.
- Buildings will be Pre-Engineered Metal Buildings.
- At this time no modifications to the Mn or VOC treatment systems have been accounted for.
- Detailed construction cost estimates for Blackbrook and Wing/Todd will be provided at 30% and 90%.
- Security system by others; Jacobs to coordinate.
- Detailed control panel drawings, programming, and SCADA integration by others (either the controls contractor or system integrator).
- An aboveground, bolted steel backwash tank for wastewater has been included. It is assumed that the new treatment facility will be able to discharge to the sewer.
- Building will be unoccupied, industrial facility. No restrooms or finished office space has been included.

Bidding

- One addenda has been assumed for bidding services.
- Front-End Specifications to be provided by SMCMUA. Jacobs will review and coordinate as necessary.
- It is assumed that there will be one construction contract.

TREASURER'S CERTIFICATION

I hereby certify that the maximum amount of the contract to be awarded to Jacobs Engineering Group for professional engineering services in connection with evaluation, design, permitting, bidding and financial services assistance is \$1,526,711.00.

I further certify that funds are available for payment of same which will be charged to Capital Account No. 02-00-500-505 (T&P Filters and Media).



CHARLES MAGGIO, Treasurer

Dated: September 19, 2024



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Resolution No. 129-24

RESOLUTION AUTHORIZING EXTENSION OF A CONTRACT FOR
ELECTRICAL AND MECHANICAL MAINTENANCE, SERVICING AND REPAIR OF
POTABLE WATER WELLS, PUMPING AND RELATED FACILITIES

WHEREAS, the Authority entered into a one-year contract dated January 1, 2024, with Longo Electrical-Mechanical, Inc., for electrical and mechanical maintenance, servicing and repair of potable water wells, pumping and related facilities in the total amount of \$194,936.00; and

WHEREAS, the Contract was for an initial term of one year with an option to renew by the Authority for one or two additional years under certain conditions as permitted by N.J.S.A. 40A:11-15 of the Local Public Contracts Law; and

WHEREAS, the Water Quality Assistant Manager has recommended that the Contract be extended for a period of one year; and

WHEREAS, the Members of the Authority hereby find, based upon a memorandum of the Water Quality Assistant Manager dated October 30, 2024, a copy of which is annexed hereto, that the services are being performed by Longo Electrical-Mechanical, Inc., under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, set forth in the existing Contract; and

WHEREAS, the Treasurer will certify that sufficient funds are available pending adoption of the 2025 Budget; and

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. The term of the Contract dated January 1, 2024, between the Authority and Longo Electrical-Mechanical, Inc., be and the same is hereby extended for a period of one year as provided in the Contract and permitted by the Local Public Contracts Law, N.J.S.A. 40A:11-15;
2. The extension shall be on the same terms and conditions, including price, set forth in the original Contract dated January 1, 2024, which Contract was awarded by the Authority by resolution duly adopted on September 21, 2023;
3. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other documents as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024



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MEMORANDUM

TO: SMCMUA Board

FROM: Clare Peragine, Water Quality Assistant Manager *CP*

RE: Electrical and Mechanical Maintenance, Servicing and Repair of Potable Water Wells, Pumping and Related Facilities

DATE: October 30, 2024

CC: Drew Saskowitz, Executive Director
Charles Maggio, Chief Financial Officer
Alexis Bozza, Executive Administrative Assistant

Longo Electrical-Mechanical Inc. (Longo) was previously awarded the above referenced contract. Originally authorized by Resolution No. 104-23 on September 21, 2023, the contract was for a one-year term (Original Term) with an annual not-to-exceed amount of \$194,936. This contract is set to expire on December 31, 2024. The original term of the Contract was for a period of one (1) year with provision for one two-year or two one-year extensions upon certain conditions, subject to the Members of the Authority determining, at their sole discretion, that services are being effectively and efficiently delivered.

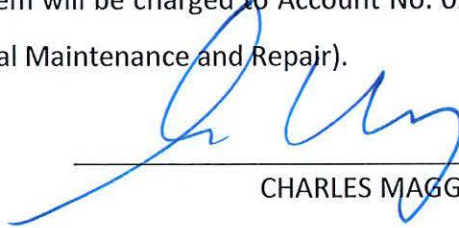
In accordance with the contract provisions, I have assessed that Longo’s services are indeed being provided effectively and efficiently. Therefore, I recommend extending the contract for an additional one-year period under the same terms and conditions, including price. Longo has expressed interest in extending the current contract, and pending approval, a contract extension document will be prepared and sent to Longo for execution.

The Treasurer will certify that adequate funds are available in the 2025 Budget, contingent upon approval of the 2025 Budget. This item will be charged as follows:

| Budget Account No. | Budget Account Description | Amount | Year |
|--------------------|---|-----------|------|
| 02-70-400-649 | Treatment & Pumping Elec. Maint. & Repair | \$194,936 | 2025 |

TREASURER'S CERTIFICATION

I hereby certify funds will be available for payment of a one-year extension to the contract with Longo Electrical-Mechanical, Inc., for electrical and mechanical maintenance, servicing and repair of potable water wells, pumping and related facilities subject to the approval of the 2025 Budget. The total maximum amount of this one-year extension to the contract will not exceed \$194,936.00. This item will be charged to Account No. 02-70-400-649 (Treatment and Pumping: Electrical Mechanical Maintenance and Repair).



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



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Resolution No. 130-24

RESOLUTION INCREASING THE AUTHORIZED AMOUNTS FOR
USE OF VENDORS UNDER THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, the Authority is a participant in a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council ("MCCPC"); and

WHEREAS, Genserve was awarded a contract (Contract No. 46) for generator repair and maintenance services by the MCCPC; and

WHEREAS, the Authority previously authorized the purchasing of such services for and including the budget year 2024 up to the amount of \$37,000.00, by Resolution No. 142-23 dated December 21, 2023; and

WHEREAS, the Authority wishes to increase the amount authorized to purchase additional services from Genserve by \$7,000.00; and

WHEREAS, the revised not to exceed amount of services is estimated not to exceed \$44,000.00; and

WHEREAS, additionally, Ciocca FMFL Inc. was awarded a contract (Contract No. 15-C) for utility vehicles by the MCCPC; and

WHEREAS, the Authority previously authorized the purchasing of such items for and including the budget year 2024 up to the amount of \$76,434.00, by Resolution No. 105-24 dated September 19, 2024; and

WHEREAS, the Authority wishes to increase the amount authorized to purchase an additional vehicle from Ciocca FMFL Inc. by \$26,000.00; and

WHEREAS, the revised not to exceed amount of services is estimated not to exceed \$102,434.00; and

WHEREAS, the Treasurer has certified the availability of funds in the 2024 Budget;

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

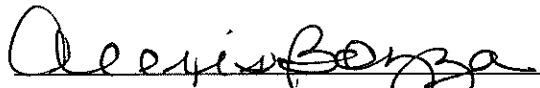
Chief Financial Officer: Charles Maggio

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The authorized amount for generator repair and maintenance services by Genserve be and is hereby increased by \$7,000.00 for a revised not to exceed amount of \$44,000.00; and
2. The authorized amount for the purchase of utility vehicles from Ciocca FMFL Inc. be and is hereby increased by \$26,000.00 for a revised not to exceed amount of \$102,434.00.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2024 Budget to purchase work, materials and supplies from the vendors listed below through the Morris County Cooperative Pricing Council in 2024. The costs are estimated not to exceed the amounts stated:

| CONTRACT | VENDOR | ITEMS | CONTRACT EXP DATE | BUDGET ACCT # | ACCOUNT NAME | INITIAL AMOUNT | REVISED AMOUNT |
|----------|------------------|---|-------------------|---------------|---------------------------------------|----------------|----------------|
| 46 | Genserve | Generator Repair and Maintenance Services | 10/31/25 | 02-70-400-651 | Treat-Emergency Generator Maintenance | \$37,000 | \$44,000 |
| 15-C | Ciocca FMFL Inc. | Utility Vehicles | 12/31/24 | 02-00-500-487 | Vehicles & Equipment | \$76,434 | \$102,434 |



CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 131-24

RESOLUTION INCREASING THE AUTHORIZED AMOUNT FOR USE OF VENDOR UNDER THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM

WHEREAS, the Authority is a participant in a Cooperative Pricing Agreement with the Educational Services Commission of New Jersey Cooperative Pricing System ("ESCNJ"); and

WHEREAS, Jesco Inc. was awarded a contract (Contract No. 22/23-12) for grounds equipment services by the ESCNJ; and

WHEREAS, the Authority previously authorized the purchasing of such services for and including the budget year 2024 up to the amount of \$5,000.00, by Resolution No. 143-23 dated December 21, 2023; and

WHEREAS, the Authority wishes to increase the amount authorized to purchase additional services from Jesco Inc. by \$5,000.00; and

WHEREAS, the revised not to exceed amount of services is estimated not to exceed \$10,000.00; and

WHEREAS, the Treasurer has certified the availability of funds in the 2024 Budget;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The authorized amount for grounds equipment services by Jesco Inc. be and is hereby increased by \$5,000.00 for a revised not to exceed amount of \$10,000.00.

* * * * *

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

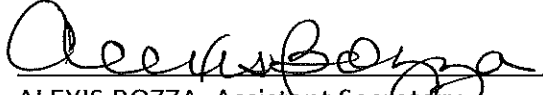
Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

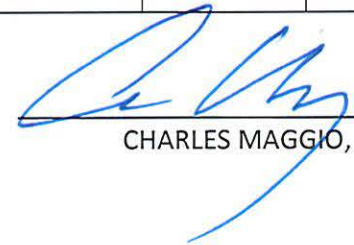
| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in the 2024 Budget to purchase work, materials and supplies from the vendor listed below through the Educational Services Commission of New Jersey Cooperative Pricing System in 2024. The cost is estimated not to exceed the amount stated:

| CONTRACT | VENDOR | ITEMS | CONTRACT EXP DATE | BUDGET ACCT # | ACCOUNT NAME | INITIAL AMOUNT | REVISED AMOUNT |
|----------|------------|-------------------|-------------------|---------------|---------------------------------------|----------------|----------------|
| 22/23-12 | Jesco Inc. | Grounds Equipment | 02/21/25 | 02-60-400-631 | Trans: Vehicle & Equipment - Other | \$5,000 | \$10,000 |


CHARLES MAGGIO, Treasurer

Dated: November 21, 2024



19 Saddle Road
Cedar Knolls, NJ 07927
(973) 326-6880
(973) 326-6864
customerservice@smcmua.org
smcmua.org

Resolution No. 132-24

RESOLUTION APPROVING CONNECTION AGREEMENT WITH PLATINUM PROPERTY ALLIANCE LLC

WHEREAS, the Authority has received an application for water service from Platinum Property Alliance LLC (“PPA”) for a development known as 13 Clinton Lane located at Block 5802, Lot 24.01, in Morristown, New Jersey (the “Development”); and

WHEREAS, the Authority and PPA have agreed to a plan for extension of a water main to the development to be provided at the expense of PPA as more particularly set forth in the proposed Connection Agreement annexed hereto as Exhibit “A” (the “Connection Agreement”); and

WHEREAS, the form of Connection Agreement has been approved by the Engineering Manager and General Counsel of the Authority.

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. The form of Connection Agreement annexed hereto as Exhibit “A” be and the same is hereby approved substantially in the form annexed hereto;
2. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and the same are hereby authorized and directed to execute the aforementioned Connection Agreement, substantially in the form annexed hereto, on behalf of the Authority in the manner prescribed by law and By-Laws of the Authority.

* * * * *

Board Members

Morristown:
Arthur Clarke
Max Huber

Morris Township:
Michael Chumer
Matthew Loughman

Morris Plains:
Ralph R. Rotando
Patricia Webster

Hanover Township:
Nathan Kiracofe
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

WATER UTILITY CONNECTION AGREEMENT made this ____ day of ____ between:

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY, a body corporate and politic of the State of New Jersey, having its principal office at 19 Saddle Road, Cedar Knolls, New Jersey 07927, herein designated as the "SMCMUA"; and

_____, having its principal office at _____, herein designated as the "Developer" or "Contractor".

WITNESSETH:

WHEREAS, the Developer has communicated a request to the SMCMUA for water service and a main extension, to a development in the Town of Morristown, known as 13 Clinton Lane, and located at Block 5802, Lot 24.01, known as the "Project"; and

WHEREAS, the Plans that are the subject of this Project are included as Attachment A to this Agreement; and

WHEREAS, the SMCMUA hereby approves said main extension subject to the terms and conditions hereinafter set forth;

NOW THEREFORE, in consideration of the premises and the covenants hereinafter contained, the parties hereto agree as follows:

1. The SMCMUA agrees to supply water service to the Project pursuant to the terms and conditions set forth herein.
2. The SMCMUA shall have the right to refuse to supply water until all requirements of this Agreement and the Rules and Regulations of the SMCMUA ("Tariff") are fully satisfied and all charges for water service, including Connection Fees, are paid.
3. The Developer shall comply with all applicable rules and regulations of the SMCMUA and all laws, ordinances, rules, regulations and orders of any other governmental agency or entity having jurisdiction.

4. Except for good cause, water service shall not be provided until the entire Project is completed. In exceptional cases of extreme hardship, extenuating circumstances or other good cause, the SMCMUA may consider supplying water service to completed portions of a development provided that such service can be provided without any adverse effect on the SMCMUA's system or other users thereof. If service is provided to any portion of the Project, the Developer shall not be excused from its obligation to furnish and install the Water Facilities to the entire Project by reason of abandonment or other failure to complete the Project.
5. The Developer shall at its own expense furnish and install all water mains and necessary appurtenances ("Water Facilities"). All Water Facilities material, construction and installation shall comply with the current standards of the SMCMUA. The Developer agrees that all hydrants, valves, equipment, fittings and appurtenances shall be supplied by manufacturers approved in advance by the SMCMUA.
6. The Developer shall prepare and obtain at its expense any required road opening permits. The Developer shall submit copies of all permits approved by the respective agencies to the SMCMUA before beginning work. The Developer shall be responsible for excavation and maintenance of all road openings, restoration of the road and final pavement.
7. The Developer shall submit an application to the SMCMUA for all wet taps, cut-in connections and branch lines to existing mains and shall pay for the cost of such taps in accordance with the applicable schedule of service charges of the SMCMUA.
8. Pressure, disinfection and bacteriological tests of all new mains and services shall be conducted under the direction of and in the manner prescribed by the SMCMUA. No facilities shall be accepted by the SMCMUA prior to the satisfactory completion and approval of all such tests.
9. The Developer shall notify the SMCMUA at least five (5) working days in advance of the installation of any of the Water Facilities.
10. The Developer shall retain a licensed professional engineer to oversee the inspection work during construction of the water utilities. Upon completion of construction, the professional engineer shall execute a certification that the water utility was constructed in accordance with the approved plans.
11. All Water Facilities installed by the Developer shall become the property of the SMCMUA. Developer shall execute and deliver to the SMCMUA such bills of sale for the Water Facilities as may be requested by the SMCMUA.

12. Prior to the SMCMUA's acceptance of the Water Facilities installed hereunder, the Developer shall submit "As-Built" plans prepared by and certified by a licensed New Jersey professional engineer and land surveyor, which plans shall be subject to the approval by the SMCMUA's engineer and which shall show the location of the Water Facilities installed by the Developer.
13. Upon completion of all work to be performed by the Developer and acceptance of the Water Facilities by the SMCMUA, the Developer shall furnish a maintenance bond, to guaranty and secure the performance of any repairs or corrective work for a period of two (2) years from the date of acceptance. The amount of the maintenance bond shall not exceed 15% of the cost of the improvement as per N.J.S.A. 40:55D-53 and shall be provided by a surety company and on a form satisfactory to the SMCMUA and its legal counsel.
14. In the event of default by the Developer, the SMCMUA shall have such remedies as may be provided herein or as may be otherwise provided in law or at equity. Nothing herein shall preclude the SMCMUA from completing the work upon default by the Developer when necessary to protect the public health, safety and welfare. In such event, Developer shall be responsible for the full cost of such completion incurred or paid by the SMCMUA; provided the SMCMUA shall have no obligation to complete such work as permitted by this Section.
15. Upon execution of this Agreement by the Developer, the Developer shall submit the Water Main Extension Fee as outlined in the SMCMUA Fee Schedule.
16. The Developer understands that SMCMUA does not guaranty the supply of any uniform quality or quantity of water or to maintain any fixed pressure for fire protection or any other purpose. Developer agrees that SMCMUA will not be responsible or liable for any loss or damage sustained as a result of service interruption or irregularity due to accident, breakdown, emergency or from other causes beyond the control of the SMCMUA and hereby releases the SMCMUA from any such liability.
17. In the event of a sale or transfer of the Project to another party, Developer agrees that it will secure from its successor in title or interest a written undertaking whereby such successor agrees to assume and fully perform all of the obligations of this Agreement. Developer agrees to promptly advise the SMCMUA in writing of any such sale or transfer provided that this provision shall not apply to a sale or transfer to an individual lot purchaser.
18. Developer shall be responsible for assuring that all agents, servants, employees, contractors and subcontractors involved in the construction of the Project shall fully comply with all provisions of this Agreement.

19. This Agreement shall be binding upon the Developer, its successors or assigns, notwithstanding the fact that the Project may be sold or transferred to another party. This Agreement shall be governed by the laws of the State of New Jersey. Any proceeding to interpret or enforce this Agreement shall be brought and maintained in the Superior Court of New Jersey—Morris County vicinage.

20. In addition to the foregoing covenants and commitments, the parties agree to the following:

- SMCMUA shall provide the required fire hydrant for installation by the Developer.
- The Developer shall transfer the existing services (possibly four) within the work area to the new main. No existing services within the work area shall continue to tie into Clinton Street if the service is located in Clinton Lane. All services remaining after the services are transferred shall be cut and capped at the main.
- The transferred services are not required to have the meter housed in a meter pit unless such meter was already located in a meter pit.
- As required by SMCMUA during construction, all fire hydrants shall be locked using SMCMUA installed locking devices until the project construction is complete.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the day and year first written above.

WITNESS OR ATTEST:

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

By: _____

NICOLA MARUCCI, Chair

WITNESS OR ATTEST:

(APPLICANT)

By: _____

Print Name and Title

Print Name and Title

Attachment A: Plan



19 Saddle Road
 Cedar Knolls, NJ 07927
 (973) 326-6880
 (973) 326-6864
 customerservice@smcmua.org
 smcmua.org

Resolution No. 133-24

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

RESOLVED that discussion of anticipated litigation be held in closed session pursuant to subsection 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussion is to be conducted in closed session as permitted by the Act and will involve: (i) questions of attorney/client privilege; and (ii) a current claim that may result in litigation, it is not known at this time when, or if, the contents of the discussion or any part thereof may be disclosed.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on November 21, 2024.


 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

| <u>Member</u> | <u>Motion</u> | <u>Second</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
|-------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Michael Chumer | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Arthur Clarke | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Max Huber | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nathan Kiracofe | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Matthew Loughman | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph Rotando | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Patricia Webster | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Chairman Nicola Marucci | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Dated: November 21, 2024

Board Members

Morristown:
 Arthur Clarke
 Max Huber

Morris Township:
 Michael Chumer
 Matthew Loughman

Morris Plains:
 Ralph R. Rotando
 Patricia Webster

Hanover Township:
 Nathan Kiracofe
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Executive Director: Drew Saskowitz

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