

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

JULY 18, 2024

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority ("SMCMUA" or the "Authority") was held on July 18, 2024, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Vice Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

ABSENT: Chairman Marucci

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Sophia Dyer, Engineering Manager; Nick Buono, IT Director; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenbergh, Esq., Murphy McKeon.

PUBLIC COMMENT

Vice Chairman Huber stated the next portion of the meeting was set aside for public comment.

Marybeth Soutar of 2 Hickory Drive in Morris Plains addressed the Members: *"I was on your website last night looking into the project for remediating service lines and there was a sentence in there about drafts that would be available for financial planning for customers who needed to replace their line from the curb into their house, and that this would be forthcoming. I would like to know the status of that forthcoming draft."*

Mr. Saskowitz indicated that SMCMUA is currently soliciting bids for a contractor to perform this work. He noted that bids are expected to be received on August 13, with the goal of awarding the contract by August 22 or, at the latest, September 19.

Ms. Soutar inquired about anticipated changes to the website.

Mr. Saskowitz explained that once the Authority finalizes a contract, the website will be updated to include contractor information. SMCMUA will begin with the ongoing project in Morris Plains and, upon completion of these initial customers, will extend the process to the remaining customers identified with galvanized or lead materials in their service lines.

Vice Chairman Huber expressed gratitude to Ms. Soutar for her attendance and engagement.

No one else from the public was present. The Vice Chairman then closed the public comment portion of the meeting.

MOTION APPROVING MINUTES OF JUNE 13, 2024

Copies of the minutes of the meeting held on June 13, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Chumer abstained. Member Kiracofe seconded the motion which was duly adopted by the remaining Members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF JUNE 13, 2024

Copies of the closed session minutes of the meeting held on June 13, 2024, were distributed to the Members prior to the meeting for review and comment. Member Clarke offered the following resolution:

RESOLUTION NO. 71-24

RESOLUTION APPROVING CLOSED SESSION MINUTES

“COPY ANNEXED”

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

ABSTAINS: Member Chumer

RESOLUTION – APPROVAL OF JULY 2024 LIST OF BILLS

Copies of the bill list for July 2024 were distributed to the Members prior to the meeting for comment and approval. Member Chumer moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 72-24

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR JULY 2024

“COPY ANNEXED”

Mr. Ruitenbergh stated that, for this resolution and for all resolutions included on this evening's agenda authorizing contracts or payments, the Treasurer has provided certifications confirming adequate funds for each such purpose in the 2024 budget. To the extent the resolution anticipates payments beyond 2024, any and all such anticipated payments will be subject to approval and inclusion by the Authority in such future years' budgets. Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

OTHER BUSINESS

A. Resolution Authorizing Transfer of Funds between Operating Budget Appropriations

The Members reviewed a memorandum from the Chief Financial Officer dated July 8, 2024. An analysis of the status of the 2023 Operating Budget resulted in the need for a transfer to move money to cover an over expenditure on an expenditure line of the 2023 Operating Budget. Member Rotando offered the following resolution:

RESOLUTION NO. 73-24

RESOLUTION AUTHORIZING TRANSFER OF FUNDS BETWEEN OPERATING BUDGET APPROPRIATIONS

"COPY ANNEXED"

Member Loughman seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

B. Resolution Authorizing Air Compressor Maintenance and Repair Services

The Members reviewed a memorandum from the Water Quality Assistant Manager dated July 3, 2024. The Authority previously established a blanket purchase order with Airmatic Compressor Systems to perform air compressor maintenance and repair services up to a maximum amount of \$17,000.00. Due to multiple unexpected repairs needed in order to keep the compressors operational, it is requested to increase the authorized amount by \$16,000.00, or a total not to exceed amount to \$33,000.00. Member Rotando offered the following resolution:

RESOLUTION NO. 74-24

RESOLUTION AUTHORIZING AIR COMPRESSOR MAINTENANCE AND REPAIR SERVICES

"COPY ANNEXED"

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

C. Resolution Authorizing Contract Renewal for Dental Insurance Coverage

There exists a need for renewal of the Authority's policy for dental insurance coverage. Horizon Blue Cross Blue Shield of New Jersey (Horizon), the Authority's current dental insurance provider, has agreed to provide a one-year contract renewal with no increase in price. The renewal rates and tiers of coverage are summarized in a memorandum from the Human Resources Manager dated July 18, 2024, a copy of which was reviewed by the Members. It was recommended that the Authority accept the renewal submitted by Horizon at a maximum cost to the Authority of \$38,268.00 for coverage beginning on August 1, 2024, through July 31, 2025. Contracts for insurance may be awarded without competitive bidding within the exception to the Local Public Contracts Law, specifically set forth in N.J.S.A. 40A:11-5(m). Member Rotando offered the following resolution:

RESOLUTION NO. 75-24

RESOLUTION AUTHORIZING CONTRACT RENEWAL FOR DENTAL INSURANCE COVERAGE

"COPY ANNEXED"

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

D. Resolution Authorizing Contract Renewal for Vision Insurance Coverage

There exists a need for renewal of the Authority's policy for vision care insurance coverage. Vision Service Plan (VSP), the Authority's current vision insurance provider, has agreed to provide a two-year contract renewal with a 0% increase to the current contract amount. The renewal rates and tiers of coverage are summarized in a memorandum from the Human Resources Manager dated July 18, 2024, a copy of which was reviewed by the Members. It was

recommended that the Authority accept the proposed renewal submitted by VSP at a maximum cost of \$2,000.00 per year for coverage beginning on August 1, 2024, through July 31, 2026. Contracts for insurance may be awarded without competitive bidding within the exception to the Local Public Contracts Law, specifically set forth in N.J.S.A. 40A:11-5(m). Member Loughman offered the following resolution:

RESOLUTION NO. 76-24

RESOLUTION AUTHORIZING CONTRACT RENEWAL FOR VISION INSURANCE COVERAGE

“COPY ANNEXED”

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

E. Resolution Awarding a Contract for Jones Woods 2MG Tank Improvements

The Authority has advertised and received bids for the contract entitled Jones Woods 2MG Tank Improvements on July 3, 2024, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). Bid packages were obtained by 21 companies where 11 companies submitted bids. Dynamic Sandblasting and Painting has been determined to be the lowest qualified bidder in the total amount not to exceed \$779,250.00. Member Clarke offered the following resolution:

RESOLUTION NO. 77-24

RESOLUTION AWARDING A CONTRACT FOR JONES WOODS 2MG TANK IMPROVEMENTS

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

F. Resolution Authorizing Amendment to Agreement for Professional Engineering Services Related to Baird Place Tank Lead Abatement

On July 20, 2023, the Authority awarded a professional service contract to Langan Engineering (“Engineer”) for engineering services in connection with Baird Place Tank lead abatement (the “Agreement”). The maximum cost authorized under the Agreement was \$40,200.00. The

Engineer provided an additional services request as requested by SMCMUA dated May 10, 2024, for additional engineering services needed at an additional cost not to exceed \$11,448.00. Additionally, the Engineer provided a supplemental proposal as requested by SMCMUA dated July 1, 2024, for additional engineering services needed at an additional cost not to exceed \$34,375.00. Both additional services will result in a corresponding increase in the total amount payable under the Agreement by \$45,823.00 from \$40,200.00 to \$86,023.00. SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Clarke offered the following resolution:

RESOLUTION NO. 78-24

RESOLUTION AUTHORIZING AMENDMENT TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO BAIRD PLACE TANK LEAD ABATEMENT

"COPY ANNEXED"

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

G. Resolution Authorizing Change Order No. 5 for 2019 System Wide Improvements Project

SMCMUA awarded a contract to Reivax Contracting on October 29, 2020, for the project entitled 2019 System Wide Improvements Project. The maximum authorized cost was \$3,225,406.22. On April 15, 2021, Change Order No. 1 was authorized in the amount of \$41,541.00 for a revised contract total of \$3,266,947.22. On August 18, 2022, Change Order No. 2 was authorized in the amount of \$478,703.74 for a revised contract total of \$3,745,650.96. On December 15, 2022, Change Order No. 3 was authorized in the amount of \$108,444.85 for a revised contract total of \$3,854,095.81. On April 20, 2023, Change Order No. 4 was authorized in the amount of \$334,660.00 for a revised contract total of \$4,188,755.81. The Engineering Manager has advised by memorandum dated July 3, 2024, and a Certification of Necessity ("Certification") dated July 16, 2024, that a fifth and final Change Order is needed as a result of: (1) modification of final paving restoration limits by the New Jersey Department of Transportation and Morris County Engineering, (2) restricted working hours imposed by the Town of Morristown contributing to the increased downtime rate, and (3) fuel and asphalt cost increases. This overall increase will not exceed \$288,466.61, as more particularly set forth in the memorandum, Certification and proposed change order, copies of which were reviewed by the Members. It was determined that

the scope and value requested is necessary and reasonable; and is required to advance the Project toward final completion. Member Rotando offered the following resolution:

RESOLUTION NO. 79-24

RESOLUTION AUTHORIZING CHANGE ORDER NO. 5 FOR 2019 SYSTEM WIDE IMPROVEMENTS  
PROJECT

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman,  
Rotando and Webster

NOES: None

H. Report of the Technology and Risk Management Committee

The Members reviewed a report of the Technology and Risk Management Committee meeting held on June 13th.

I. Resolution Authorizing Software Purchase with Insightsoftware LLC

The Authority has a need for data analytics and dashboard development software and requested proposals from multiple vendors. The IT Director reviewed the proposals received for the providing of such software. In a memorandum dated July 9, 2024, the IT Director recommends authorizing the purchase of the needed software from Insightsoftware in the total not to exceed amount of \$25,000.00, a copy of which memorandum was reviewed by the Members. This purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). Insightsoftware has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2024. Member Webster offered the following resolution:

RESOLUTION NO. 80-24

RESOLUTION AUTHORIZING SOFTWARE PURCHASE WITH INSIGHTSOFTWARE LLC

“COPY ANNEXED”

Member Chumer seconded the motion which was duly adopted by the following vote:

YEAS: Vice Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Rotando and Webster

NOES: None

J. Discussion – Update on PFAS Settlement

Mr. Ruitenberg provided an update to the Members regarding the PFAS class action lawsuit. Last year, settlements were reached with PFAS-related manufacturers, including Dupont and 3M, totaling \$13.7 billion. While the specific amount of SMCMUA's gross share remains confidential, it is estimated to be in the millions of dollars. The final amount will be determined based on an assessment of current and anticipated PFAS impacts and the participation of systems nationwide in the class settlement. The settlement funds are expected to be received in the first quarter of 2025 and can be utilized for a range of purposes, not limited to PFAS remediation. There are two categories of claims for the settlement funds: (1) Action Fund Claims (due July 12, 2024) where SMCMUA has submitted all necessary documentation through a damages expert for inclusion in the allocation and distribution of these funds; and (2) Special Needs Fund Claims (due August 26, 2024) where the Authority will be submitting costs associated with the Corona treatment study for consideration.

Additionally, this year's settlement with TYCO and BASF, totaling just over \$1 billion—\$750 million from TYCO and \$316.5 million from BASF—features cases in which SMCMUA was one of two bellwether plaintiffs. Although a good faith estimate has not yet been provided, SMCMUA is anticipated to receive a "Bellwether Bump" in recognition of its role. Notably, unlike the Dupont-3M settlement, which includes both systems already impacted by PFAS (Phase One) and those not yet impacted (Phase Two), the TYCO-BASF settlement pertains only to systems affected by PFAS before May 14, 2024.

Mr. Ruitenberg will provide further updates as they become available.

REPORTS

- A. Engineering Division – June 2024
- B. Finance Division – June 2024
  - 1. Human Resources – June 2024
- C. Information Technology Division – June 2024
- D. Operations Division – June 2024
- E. Operations Risk Management Division – June 2024
- F. Water Quality Division – June 2024



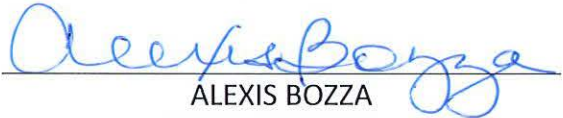
SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

Mr. Ruitenberg provided an update on the Ad Hoc Lead Service Line Regulation Committee. The bid process for the customer side lead replacement line is currently underway, involving an open-ended goods and services contract. A pre-bid meeting with prospective bidders is scheduled for July 25, with bid opening on for August 13. As previously mentioned, award of this contract is anticipated at either the August or September Board meeting. The pre-bid meeting is being held to clarify the process, as it involves a unique approach, and is important for contractors to fully understand this procedure.

ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned. Member Chumer seconded the motion which was duly adopted by the Members. The meeting adjourned at 7:55 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY



Alexis Bozza

ALEXIS BOZZA  
Assistant Secretary

## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA's regular meetings on the Bulletin Board at SMCMUA's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 5, 2024; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 5, 2024; and
3. By providing copies of the Annual Notice for publication to the Daily Record and the Star Ledger on February 5, 2024.



19 Saddle Road  
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 (973) 326-6864  
 customerservice@smcmua.org  
 smcmua.org

Resolution No. 71-24

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on June 13, 2024, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024

Board Members

Morristown:  
 Arthur Clarke  
 Max Huber

Morris Township:  
 Michael Chumer  
 Matthew Loughman

Morris Plains:  
 Ralph R. Rotando  
 Patricia Webster

Hanover Township:  
 Nathan Kiracofe  
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



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Resolution No. 72-24

RESOLUTION AUTHORIZING PAYMENT OF JULY 2024 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	586,009.91
Total Operating Fund Checks and Wire Transfers	\$	752,473.40

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>996,057.02</u>
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TOTAL OF JULY 2024 LIST OF BILLS	\$	2,334,540.33
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\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024

Board Members

Morristown:  
 Arthur Clarke  
 Max Huber

Morris Township:  
 Michael Chumer  
 Matthew Loughman

Morris Plains:  
 Ralph R. Rotando  
 Patricia Webster

Hanover Township:  
 Nathan Kiracofe  
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$2,334,540.33) for payment of the resolution entitled Resolution Authorizing Payment of July 2024 List of Bills in SMCMUA's 2024 Budget.



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CHARLES MAGGIO, Treasurer

Dated: July 18, 2024





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 Cedar Knolls, NJ 07927  
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 (973) 326-6864  
 customerservice@smcmua.org  
 smcmua.org

Resolution No. 73-24

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN  
OPERATING BUDGET APPROPRIATIONS

WHEREAS, the Authority’s Chief Financial Officer/Treasurer has advised that there is a certain budget line item in the 2023 Operating Budget that requires additional funding to cover an over expenditure; and

WHEREAS, the Chief Financial Officer/Treasurer has requested that such balance be transferred from another budget line item with a balance to that requiring additional funds to balance; and

WHEREAS, it appears that such transfer is in the best interest of the Authority and the Water System;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following transfer within the Operating Budget totaling \$44,832.00 is hereby approved:

Budget Transfers

<u>Budget Line Item</u>	<u>Title</u>	<u>Amount</u>
Transfer To:		
02-20-400-609	STATUT: P.E.R.S.	\$44,832.00
		Total <u>          \$44,832.00</u>
Transfer From:		
02-20-400-608	STATUT: Medical Insurance – Active	\$44,832.00
		Total <u>          \$44,832.00</u>

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

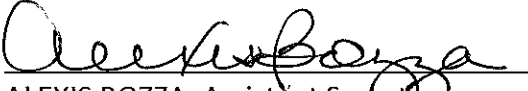
Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

AND BE IT FURTHER RESOLVED that the Chief Financial Officer/Treasurer be and is hereby authorized and directed to take whatever actions are necessary or convenient to effectuate the provisions of this Resolution and the transfer is hereby approved.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024



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Resolution No. 74-24

RESOLUTION AUTHORIZING AIR COMPRESSOR MAINTENANCE AND REPAIR SERVICES

WHEREAS, SMCMUA requested proposals for air compressor maintenance and repair services to be performed throughout 2024; and

WHEREAS, in a memorandum dated July 3, 2024, the Water Quality Assistant Manager recommends authorizing Airmatic Compressor Systems to perform these services in the not to exceed amount of \$33,000.00, a copy of which memorandum is attached as Exhibit "A"; and

WHEREAS, these purchases are being made without public bidding as being at the bidding threshold of \$33,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, the vendor completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2024; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



1. That Airmatic Compressor Systems be authorized to perform air compressor maintenance and repair services in the not to exceed amount of \$33,000.00.
  
2. That the Executive Director be and is hereby authorized and directed to execute the purchase orders on behalf of SMCMUA in the manner provided by law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024



**MEMORANDUM**

TO: SMCMUA Board

FROM: Clare Peragine, Water Quality Assistant Manager <sup>CP</sup>

RE: Air Compressor Maintenance

DATE: July 3, 2024

CC: Drew Saskowitz, Executive Director  
Charles Maggio, Chief Financial Officer/Treasurer  
Alexis Bozza, Executive Administrative Assistant

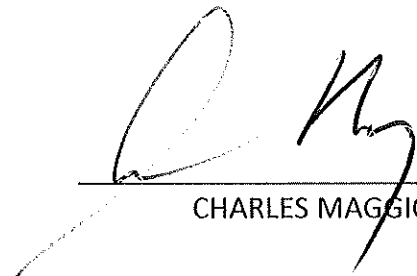
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The Authority previously established a blanket purchase order with Airmatic Compressor Systems to perform the above referenced services up to a maximum amount of \$17,000. Due to multiple unexpected repairs needed in order to keep the compressors operational, it is requested to increase the authorized amount by \$16,000, or a total not to exceed amount to \$33,000.

The Treasurer has certified that sufficient funds are available in the Budget. This item will be charged to Operating Budget No. 02-70-400-632 (Operating: Treatment Process: Maintenance and Services).

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of air compressor maintenance and repair services to be authorized with Airmatic Compressor Systems exceeds \$17,500.



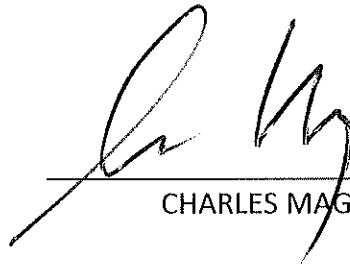
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CHARLES MAGGIO, Treasurer

Dated: July 18, 2024

### TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available in SMCMUA's 2024 Budget in the amount of \$33,000.00 for payment of a not to exceed purchase order with Airmatic Compressor Systems. This item will be charged to Operating Account No. 02-70-400-632 (Treatment Process: Maintenance and Services).

A handwritten signature in black ink, appearing to read 'C. Maggio', is written over a horizontal line.

CHARLES MAGGIO, Treasurer

Dated: July 18, 2024



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 75-24

RESOLUTION AUTHORIZING CONTRACT RENEWAL WITH  
HORIZON BLUE CROSS BLUE SHIELD OF NEW JERSEY FOR DENTAL INSURANCE COVERAGE  
FROM AUGUST 1, 2024, THROUGH JULY 31, 2025

WHEREAS, there exists a need for renewal of the Authority's policy for dental insurance coverage; and

WHEREAS, Horizon Blue Cross Blue Shield of New Jersey (Horizon), the Authority's current dental insurance provider, has agreed to provide a one-year contract renewal with no increase in price; and

WHEREAS, the renewal rates and tiers of coverage are summarized in a memorandum from the Human Resources Manager dated July 18, 2024, a copy of which is annexed as Exhibit "A"; and

WHEREAS, the Human Resources Manager has recommended, in her aforementioned memorandum dated July 18, 2023, that the Authority accept the renewal submitted by Horizon Blue Cross Blue Shield of New Jersey at a maximum cost to the Authority of \$38,268.00 for coverage beginning on August 1, 2024, through July 31, 2025; and

WHEREAS, contracts for insurance may be awarded without competitive bidding within the exception to the Local Public Contracts Law, specifically set forth in N.J.S.A. 40A:11-5(m); and

WHEREAS, the Executive Director has, upon advice of counsel, certified that the award meets the statute and regulations governing the award of such contracts, a copy of which Certification is annexed as Exhibit "B"; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024; the portion to be expended in 2025 is subject to funds being available in the 2025 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution awarding contracts of this nature must be available for public inspection and that notice of the award be published in a newspaper authorized to publish the Authority's legal advertisements.

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

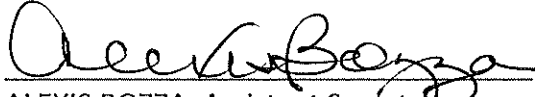
Chief Financial Officer: Charles Maggio

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposed renewal submitted by Horizon Blue Cross Blue Shield of New Jersey for dental insurance coverage be and the same is hereby approved and accepted at an annual premium of \$38,268.00.
2. The Executive Director or Chief Financial Officer and Secretary or Assistant Secretary be and they are hereby authorized to execute and deliver a contract renewal for such services with Horizon Blue Cross Blue Shield of New Jersey.
3. The above contract is being renewed without competitive bidding pursuant to the provisions of N.J.S.A. 40A:11-5(m) for the reasons set forth in annexed Certification of the Executive Director.
4. Copies of this Resolution and the Proposal herein approved shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the awards shall be published once in the Daily Record in accordance with the Local Public Contracts Law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024





-  19 Saddle Road  
Cedar Knolls, NJ 07927
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-  (973) 326-6864
-  customerservice@smcmua.org
-  smcmua.org

**MEMORANDUM**

TO: SMCMUA Board

FROM: Heather Brandao, Human Resource Manager

RE: Recommendation for Award: Employee Dental Plan

DATE: July 18, 2024

CC: Andrew Saskowitz, Acting Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer

Heather Brandao  
Digitally signed by Heather Brandao  
Date: 2024.07.18 09:41:10 -0400

Horizon Dental (Horizon) is the current employee dental plan carrier for the SMCMUA. Horizon’s current contract expires on July 31<sup>st</sup>, 2024. One Digital, a partner of Willis Towers Watson, has received notice from Horizon Dental that our rates will increase for the next policy year. Specifically, the PPO type plan with 30 enrollees will increase by 3.00%, whereas the DHMO type plan with 11 enrollees, and the clinic type plan with 3 enrollees will receive a 0% increase.

I am recommending award of a one (1) year contract to Horizon, where, based on current enrollment, will result in an annual premium increase of approximately \$768 (\$648 cost to the Authority when accounting for employee contributions). The Treasurer has certified funds are/ will be available in the 2024 Operating budget and the 2025 Operating budget, pending its approval, in account 02-20-400-605 STATUT: Dental Benefits. The estimated cost for the one (1) year contract is outlined below.

**Dental Plan Proposal Comparison**

Plan	Annual Premium based on Current Enrollment
Current Horizon Contract	\$37,500.00
Renewal Horizon Contract	\$38,268.00, \$ 768 more than the current premium

## CERTIFICATION

TO: SMCMUA Board Members  
FROM: Drew Saskowitz, Executive Director  
SUBJECT: Dental Insurance Coverage  
DATE: July 18, 2024

This is to request your approval of the annexed resolution authorizing the contract renewal for insurance coverage to be executed as stated therein:

Carrier: Horizon Blue Cross Blue Shield of New Jersey  
Cost: Not to exceed \$38,268.00 per year of contract extension  
Period: August 1, 2024, through July 31, 2025  
Purpose: Policies for employee dental coverage.

The contract for insurance coverage is requested to be renewed without competitive bids pursuant to Section 40A:11-5(m) of the Local Public Contracts Law as an Extraordinary Unspecifiable Service.

I do hereby certify as follows:

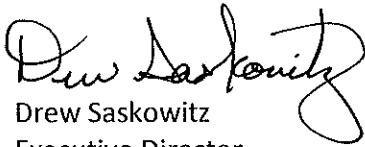
1. A renewal summary of Employee Dental Insurance Coverage was prepared by the Authority's Human Resources Manager for the period of August 1, 2024, through July 31, 2025, which is attached hereto. The rates for renewal reflect no increase over the previous rates.
2. The contract renewal can be made pursuant to the exception set forth in 40A:11-5(m) of the Local Public Contracts Law.
3. The services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation because they involve complex insurance evaluation and underwriting concepts and because they are within the specific exception under the aforesaid section of the Local Public Contracts Law.



4. The services cannot be described by written specifications because of the complexities described above and because no such specifications are required under the exceptions set forth in the Local Public Contracts Law.

5. I have reviewed the rules and regulations of the Division of Local Government Services applicable to the Local Public Contracts Law with the General Counsel and certify that the proposed renewal may be authorized within the exception set forth in N.J.S.A. 40A:11-5(m).

Respectfully submitted,



Drew Saskowitz  
Executive Director

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Horizon Blue Cross Blue Shield of New Jersey for dental insurance coverage from August 1, 2024, through July 31, 2025, as follows:

1. In 2024, funds are available in the amount of \$15,945.00; and
2. In 2025, funds will be available in the amount of \$22,323.00 subject to the approval of the 2025 Budget.

The total maximum amount of this contract will not exceed \$38,268.00. This item will be charged to Operating Account No. 02-20-400-605 (Statutory Benefits: Dental Benefits).



---

CHARLES MAGGIO, Treasurer

Dated: July 18, 2024



 19 Saddle Road  
 Cedar Knolls, NJ 07927  
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 customerservice@smcmua.org  
 smcmua.org

Resolution No. 76-24

RESOLUTION AUTHORIZING CONTRACT RENEWAL WITH  
 VISION SERVICE PLAN INSURANCE COMPANY FOR VISION CARE INSURANCE COVERAGE  
 FROM AUGUST 1, 2024 THROUGH JULY 31, 2026

WHEREAS, there exists a need for renewal of the Authority's policy for vision care insurance coverage; and

WHEREAS, Vision Service Plan Insurance Company (VSP), the Authority's current vision insurance provider, has agreed to provide a two-year contract renewal with a 0% increase to the current contract amount; and

WHEREAS, the renewal rates and tiers of coverage are summarized in a memorandum from the Human Resources Manager dated July 18, 2024, a copy of which is annexed as Exhibit "A"; and

WHEREAS, the Human Resources Manager has recommended, in her aforementioned memorandum dated July 18, 2024, that the Authority accept the proposed renewal submitted by VSP at a maximum cost of \$2,000.00 per year for coverage beginning on August 1, 2024 through July 31, 2026; and

WHEREAS, contracts for insurance may be awarded without competitive bidding within the exception to the Local Public Contracts Law, specifically set forth in N.J.S.A. 40A:11-5(m); and

WHEREAS, the Executive Director has, upon advice of counsel, certified that the award meets the statute and regulations governing the award of such contracts, a copy of which Certification is annexed as Exhibit "B"; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024; the portions to be expended in 2025 and 2026 are subject to funds being available in the 2025 and 2026 Budgets respectively; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution awarding contracts of this nature must be available for public inspection and that notice of the award be published in a newspaper authorized to publish the Authority's legal advertisements.

Board Members

Morristown:  
 Arthur Clarke  
 Max Huber

Morris Township:  
 Michael Chumer  
 Matthew Loughman

Morris Plains:  
 Ralph R. Rotando  
 Patricia Webster

Hanover Township:  
 Nathan Kiracofe  
 Nicola Marucci

Executive Director: Drew Saskowitz

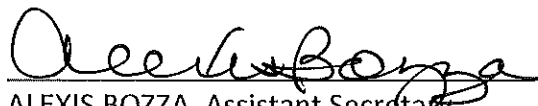
Chief Financial Officer: Charles Maggio

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposed renewal amendments submitted by Vision Service Plan Insurance Company for vision insurance coverage be and the same is hereby approved and accepted at an annual premium of \$2,000.00.
2. The Chairman or Vice Chairman and Secretary or Assistant Secretary be and they are hereby authorized to execute and deliver a contract renewal for such services with Vision Service Plan Insurance Company.
3. The above contract is being renewed without competitive bidding pursuant to the provisions of N.J.S.A. 40A:11-5(m) for the reasons set forth in annexed Certification of the Executive Director.
4. Copies of this Resolution herein approved shall be filed in the office of the Secretary of the Authority and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be published once in the Daily Record in accordance with the Local Public Contracts Law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

**MEMORANDUM**

TO: SMCMUA Board

FROM: Heather Brandao, Human Resource Manager Heather Brandao  
Digitally signed by Heather Brandao  
Date: 2024.07.10 07:12:35 -0400

RE: Recommendation for Award: Employee Vision Plan

DATE: July 18, 2024

CC: Andrew Saskowitz, Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer

VSP is the current employee vision plan carrier for the SMCMUA. VSP’s current contract expires on July 31, 2024. One Digital, a partner of Willis Towers Watson has received notice from VSP that our rates will remain the same for the next policy year.

Based on there being no increase in premium, I am recommending the award of the contract to VSP for a two-year term. The Treasurer has certified funds are/ will be available in 2024, and 2025 Operating budgets, pending approval, in Acct. 02-20-400-613 STATUT: Vision Care Insurance. The estimated annual cost is outlined below.

**Vision Plan Proposal Comparison**

Plan	Annual Premium based on Current Enrollment
Current VSP Contract (per year)	\$2,000.00
Renewal VSP Contract (per year/2-year renewal)	\$2,000.00, \$0 more than the current premium

## CERTIFICATION

TO: SMCMUA Board Members  
FROM: Drew Saskowitz, Executive Director  
SUBJECT: Vision Insurance Coverage  
DATE: July 18, 2024

This is to request your approval of the annexed resolution authorizing the contract renewal for insurance coverage to be executed as stated therein:

Carrier: Vision Service Plan Insurance Company  
Cost: Not to exceed \$2,000.00 per year (based on current enrollment)  
Period: August 1, 2024 through July 31, 2026  
Purpose: Policies for employee vision coverage.

The contract for insurance coverage is requested to be renewed without competitive bids pursuant to Section 40A:11-5(m) of the Local Public Contracts Law as an Extraordinary Unspecifiable Service.

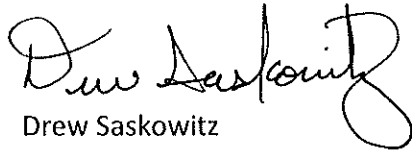
I do hereby certify as follows:

1. A renewal summary of Employee Vision Insurance Coverage was prepared by SMCMUA's Human Resources Generalist for the period of August 1, 2024 through July 31, 2026, which is attached hereto. The rates for renewal reflect a 0% increase over the previous rates.
2. The contract renewal can be made pursuant to the exception set forth in 40A:11-5(m) of the Local Public Contracts Law.
3. The services are specialized and qualitative in nature requiring expertise, extensive training and proven reputation because they involve complex insurance evaluation and underwriting concepts and because they are within the specific exception under the aforesaid section of the Local Public Contracts Law.

4. The services cannot be described by written specifications because of the complexities described above and because no such specifications are required under the exceptions set forth in the Local Public Contracts Law.

5. I have reviewed the rules and regulations of the Division of Local Government Services applicable to the Local Public Contracts Law with the General Counsel and certify that the proposed renewal may be authorized within the exception set forth in N.J.S.A. 40A:11-5(m).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Drew Saskowitz". The signature is fluid and cursive, with a large loop at the end of the last name.

Drew Saskowitz  
Executive Director

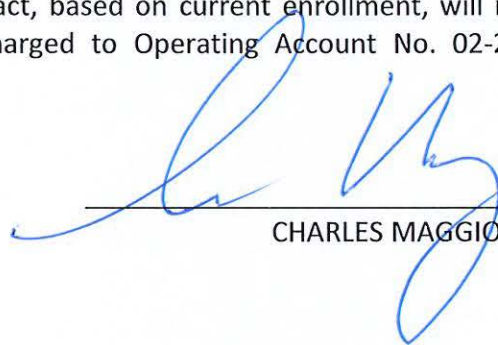


## TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Vision Service Plan Insurance Company for vision insurance coverage based on current enrollment from August 1, 2024 through July 31, 2025 as follows:

1. In 2024, funds are available in the amount of \$834.00; and
2. In 2025, funds will be available in the amount of \$2,000.00 subject to the approval of the 2025 Budget; and
2. In 2026, funds will be available in the amount of \$1,167.00 subject to the approval of the 2026 Budget.

The maximum amount of this contract, based on current enrollment, will not exceed \$2,000.00 per year. This item will be charged to Operating Account No. 02-20-400-613 (Statutory/Benefits: Vision Benefit).



\_\_\_\_\_

CHARLES MAGGIO, Treasurer

Dated: July 18, 2024





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Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 77-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
JONES WOODS 2MG TANK IMPROVEMENTS

WHEREAS, the Authority has advertised and received bids for the contract entitled Jones Woods 2MG Tank Improvements on July 3, 2024, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, bid packages were obtained by 21 companies where 11 companies submitted bids; and

WHEREAS, Dynamic Sandblasting and Painting has been determined to be the lowest qualified bidder in the total amount not to exceed \$779,250.00; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Jones Woods 2MG Tank Improvements be awarded to Dynamic Sandblasting and Painting in accordance with its bid submitted on July 3, 2024, in the amount not to exceed \$779,250.00.
2. That the Executive Director and Assistant Secretary of the Authority be and they are hereby authorized and directed to execute a contract with regard to said project on behalf of the Authority in the manner provided by law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
ALEXIS BOZZA, Assistant Secretary

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

Vote on Resolution:

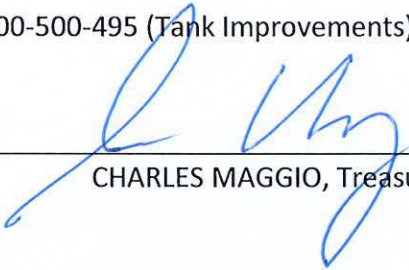
<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024

TREASURER'S CERTIFICATION

I certify that there are sufficient funds available (\$779,250.00) for payment of a contract with Dynamic Sandblasting and Painting for Jones Woods 2MG Tank Improvements.

This item will be charged to Capital Account No. 02-00-500-495 (Tank Improvements).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: July 18, 2024



19 Saddle Road  
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(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 78-24

RESOLUTION AUTHORIZING AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT  
FOR ENGINEERING SERVICES IN CONNECTION WITH  
BAIRD PLACE TANK LEAD ABATEMENT

WHEREAS, on July 20, 2023, the Authority awarded a professional service contract to Langan Engineering ("Engineer") for engineering services in connection with Baird Place Tank lead abatement (the "Agreement"); and

WHEREAS, the maximum cost authorized under the Agreement was \$40,200.00; and

WHEREAS, the Engineer has provided an additional services request as requested by SMCMUA dated May 10, 2024 (the "Additional Services Request"), for additional engineering services needed at an additional cost not to exceed \$11,448.00, as more particularly set forth in the Additional Services Request, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, additionally, the Engineer has provided a supplemental proposal as requested by SMCMUA dated July 1, 2024 (the "Supplemental Proposal"), for additional engineering services needed at an additional cost not to exceed \$34,375.00, as more particularly set forth in the Supplemental Proposal, a copy of which is annexed hereto as Exhibit "A"; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$45,823.00 from \$40,200.00 to \$86,023.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, the Treasurer has certified that there are sufficient funds available; and

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA's legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The professional service contract previously awarded to Langan Engineering for engineering services in connection with Baird Place Tank lead abatement be amended to include additional services for the work under the Supplemental Proposal.
2. The additional services for the work to be provided under the Supplemental Proposal shall be provided at an additional cost of \$45,823.00 for a revised maximum cost not to exceed \$86,023.00.
3. The Executive Director be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024

**LANGAN ENGINEERING AND ENVIRONMENTAL SERVICES**  
300 Kimball Drive, 4<sup>th</sup> Floor  
Parsippany, NJ 07054  
(973) 560-4900 Fax (973) 560-4901

**ADDITIONAL SERVICES REQUEST**

**DATE:** 10 May 2024                      **REVISED:** \_\_\_\_\_

**CHANGE ORDER NO:**   1  

**CONTRACT:** C-332023 Monitoring Baird Place Tank - Env Monitoring  
**PROJECT NO.** 101053101  
**PROJECT TITLE:** Baird Place Lead Abatement Consulting Support, SMCMUA  
**TO:** Ms. Patricia Dannhardt, PE, CLA  
**COMPANY:** Southern Morris County Municipal Utilities Authority (SMCMUA)

Langan Engineering and Environmental Services, LLC. (Langan) is providing this Additional Service Request (ASR#1) to address supplemental environmental consulting services, which are outside the originally planned project scope.

Background:

The original project scope of services detailed in the June 30, 2023 proposal, included several different tasks associated with: soil conditions on site, and lead abatement monitoring.

Change Conditions – Previously Completed Support:

During implementation of the project by the Client retained contractor, a number of change conditions arose for which SMCMUA requested supplemental environmental consulting support. The supplemental consulting services were associated with the following items:

- a) Review/assessment of Contractor laboratory soil sample analysis
- b) Expedited shipping and analysis of Lead Abatement air samples
- c) Expedited shipping and analysis of Paint Chip samples
- d) Interaction, consulting, and guidance regarding the Lead Monitoring and the neighbor inquiries

Change Conditions – Ongoing/Future Support:

One (1) shallow post blasting soil sample location: S3-F-2-24-04-22 realized a lead concentration of 97.0 mg/kg, which is slightly above the 90.0 mg/kg Migration to Groundwater (MGW) standard.

As noted in the email of 5/1/2024, the pre sand blasting samples collected at this same location (shallow 0.0-0.5', and deep 0.5-1.0') were recommended for analysis, and your office approved same. The results of this pre sand blast sampling effort were below MGW standard.

Respecting the results of the three (3) soil samples, the NJDEP regulations and guidance require that the sample S3-F-2-24-04-22 receive further assessment and/or remedial action. As discussed on 5/10/2024 it was resolved that the next step would include completion of a MGW assessment including supplemental laboratory analysis, and environmental consultation. Based on these efforts, the future environmental requirements for this sample location can be determined.



**TABLE 1**  
**Lead Abatement Consulting Support**  
**Baird Lane Water Tower**  
**Block 7702, Lot 6**  
**Hanover, NJ**  
**Langan Project No. 101053101**  
**10-May-24**

Task	Description	Langan	Lab/Equipment Fees	Out of Scope
<b>1</b>	<b>Soil Testing</b>			8/26/2023-5/10/2024
<b>1A</b>	<b>Soil Field Sampling Operations - two (2) events: pre and post sand blasting</b>			
	Langan Engineer			
	prep and coordination	\$500.00	2	\$1,000
	field operations	\$2,650.00	2	\$5,300
	H&S, Soil sampling equip., field vehicle	\$300.00	2	\$600
	GPS	\$225.00	2	\$450
	<b>Task 1A Subtotal</b>	<b>\$6,300</b>		<b>\$1,050</b>
<b>1B</b>	<b>Soil Sample Selection Implementation</b>			
	Laboratory Services (Soil - Standard TAT)	Cost/Analyte		
	Post Sand Blast Sample Analysis			
	Lead (digestion & analysis)	\$55.00	12	\$660
	QAQC Field Blank (lead, digestion & analysis)	\$55.00	1	\$55
	Pre Sand Blast Sample Analysis			
	Lead (digestion & analysis)	\$55.00	6	\$330
	QAQC Field Blank (lead, digestion & analysis)	\$55.00	1	\$55
	<b>Task 1B Subtotal</b>	<b>\$0</b>		<b>\$1,100</b>
<i>e)</i>	<i>MGW Laboratory Analysis - future</i>			
	<i>Lead - MGW digestion &amp; analysis</i>	<i>3</i>	<i>\$200.00</i>	<i>\$600</i>
<i>e)</i>	<i>MGW Consulting, allowance T&amp;M - future</i>			<i>\$3,750</i>
<b>1C</b>	<b>SMCMUA Soil Sample Memorandum</b>			
	Data Review & Assessment memorandum			\$2,000
	<b>Task 1C Subtotal</b>	<b>\$2,000</b>		<b>\$0</b>
<b>1D</b>	<b>Project Management - Soil Conditions</b>			
	Langan consulting, allowance T&M			\$1,500
<i>a)</i>	<i>Langan supplemental consulting - completed</i>			<i>\$1,225</i>
	<b>Task 1D Subtotal</b>	<b>\$1,500</b>		<b>\$0</b>
<b>2</b>	<b>Review of Lead Abatement Specifications</b>			
	Langan consulting, allowance T&M			\$2,250
	<b>Task 2 Subtotal</b>	<b>\$2,250</b>		<b>\$0</b>
<b>3</b>	<b>Lead Abatement Monitoring Services</b>			
	Monitoring - one (1) engineer per 9 hour shift			
	Langan consulting, allowance T&M	\$2,300.00	10	\$23,000
	Outside Testing Lab			
	Sample Equipment			
<i>b)</i>	<i>Expedited Laboratory Fees = 6 samples/shift @ \$37.95/sample *9 shifts - completed</i>			<i>\$2,049</i>
<i>b)</i>	<i>Expedited shipping of laboratory samples = 9 shifts - completed</i>			<i>\$271</i>
<i>c)</i>	<i>Expedited Lead paint chip samples = 2 samples @ \$86.25/ea. - completed</i>			<i>\$173</i>
<i>c)</i>	<i>Expedited shipping of laboratory samples - Paint Chip Samples - completed</i>			<i>\$30</i>
	<b>Task 3 Subtotal</b>	<b>\$23,000</b>		<b>\$0</b>
<b>4</b>	<b>Lead Abatement Closeout Report</b>			
	Langan consulting, allowance T&M			\$3,000
<i>d)</i>	<i>Lead PM interaction/coordination/meetings - completed</i>			<i>\$3,350</i>
	<b>Task 4 Subtotal</b>	<b>\$3,000</b>		<b>\$0</b>
	<b>Task Totals</b>	<b>\$38,050</b>		<b>\$2,150</b>
	<b>Total</b>			<b>\$40,200</b>
				<b>\$11,448</b>

**Notes:**

- Soil sample laboratory estimate includes analysis of identified sample frequencies for lead. This may be amended reflective of site conditions and/or laboratory analytical results.
- 1 laboratory analytical results.
- 2 Soil sample analysis is on a standard turn around time of 5 business days
- 3 Project schedule has not been determined, and may impact the scope and duration if different than presented above.



1 July 2024

Patricia Dannhardt, PE, CLA  
Southeast Morris County Municipal Utilities Authority  
19 Saddle Road  
Cedar Knolls, NJ 07927-1901

Re: Proposal for Baird Place Lead Soil Remediation Consulting  
Baird Lane Water Tower  
Block 7702, Lot 6  
Hanover, NJ  
Langan Project No. 101053101

Dear Ms. Dannhardt:

Per your request, Langan Engineering & Environmental Services, LLC (Langan) has prepared this proposal for the Southeast Morris County Municipal Utilities Authority (SMCMUA), to provide consulting support in regards to the Baird Lane Water Tower Lead Soil Remediation. **Figure 1** provides the provides Site detail.

### **Background**

This proposal represents a continuation of ongoing environmental consulting at the aforementioned site, in relation to assessment of lead impacts identified in the Site soils.

### **Narrative Brief**

The initial environmental consulting services associated with the Site soils included background surficial soil sampling completed by Langan on February 8, 2024. These samples were collected prior to the start of the contractor operations, and were not analyzed but placed in reserved via a 180 day hold.

The contractor completed soil sampling on January 31, 2024, and provided soil sample laboratory analytical data that represented conditions prior to the start of the contractor operations. This data set was below the New Jersey Department of Environmental Protection (NJDEP) Soil Remediation Standards (SRS), however soil sample locations were not identified.

Supplemental surficial soil sampling completed by Langan on April 22, 2024 which represented the Site conditions after the completion of the contractor operations. One (1) soil sample location: S3-F-2-24-04-22 collected from 0.0 to 0.5 feet below ground surface (bgs) realized a lead concentration of 97.0 mg/kg, which is above the 90.0 mg/kg Migration to Groundwater standard, but below both the Residential and Non-Residential Ingestion/Dermal SRS.

Based on these laboratory analytical results dated April 22, 2024, an assessment of the NJDEP regulations and guidance, and direct interaction with the NJDEP was completed to establish an environmental remedial strategy for this sample location. The strategic goal for SMCMUA was

to have no environmental impacts associated with the lead to the property above the SRS, and therefore no engineering (e.g. cap) or institutional (e.g. deed notice, Remedial Action Permits) controls associated with the site.

To achieve the desired strategy contingent laboratory analysis was completed on the existing soils samples to determine if the initial sample results from location S3-F-2-24-04-22 represented an "outlier", and if the soil conditions were cause for a Migration to Groundwater (MGW) condition. The contingent laboratory analytical results for MGW results were generally favorable. Respecting this condition additional delineation soil sampling and supplemental MGW laboratory analysis was required, to accommodate the NJDEP requirements and avoid the need for any additional reporting and/or active remediation,

The additional delineation soil sampling was completed on May 28, 2024. The supplemental laboratory analysis included total lead for delineation, and MGW analysis. Four (4) of the five (5) supplemental delineation soil samples exceeded the MGW standard of 90 mg/kg, and also expressed increasing total lead concentrations up to the NJDEP Residential Ingestion Dermal SRS of 200 mg/kg. Effectively the results represented conditions which did not typically represent an "outlier", however there is a possibility that they may be interpreted as being background condition. To confirm the identified conditions supplemental environmental investigation, and/or potential active remediation, is required to accommodate the NJDEP regulations; and to achieve the SMCMUA desired remedial strategy of having no engineering (e.g. cap) or institutional (e.g. deed notice, Remedial Action Permit) controls associated with the property.

#### Environmental Strategy Implementation

Consistent with the NJDEP regulations, the identified lead exceedances of the NJDEP SRS are required to be reported to the NJDEP, and entry into the Site Remediation Program (SRP) is necessary. This administrative process will notify NJDEP of the lead impacted soils at the site. NJDEP will assign a case number so that a NJDEP Licensed Site Remediation Professional (LSRP) can be retained to manage the environmental delineation and/or remediation consistent with the NJDEP Regulations and guidance, with the selected final goal of issuing an Unrestricted Use Response Action Outcome (RAO) letter for the lead impacted soil. Effectively the RAO would document the completion of soil remediation, and that no lead soil impacts would be remaining on site above the SRS.

To advance the desired remedial strategy for the site, a phased approach is provided. The phase will be to assess the soils utilizing the MGW, wherein if a site specific MGW can be calculated then the active remediation would not be required, and an Unrestricted AOC Specific RAO can be issued.

If however a MGW cannot be calculated, the active remediation would be required to achieve the desired environmental strategy. If this eventually is realized, a separate Change Order would be provided to reflect the known site conditions, and material volume.

The following basic steps/tasks are provided for the first phase of the remedial activities:

- 1) reporting the lead soil condition as a "Incident",
- 2) securing a SRP Program Interest #,
- 3) retaining a LSRP,
- 4A) complete field operations for supplemental soil sampling for delineation,
- 4B) complete laboratory analysis of the soil to delineate lead to levels below the NJDEP SRS  
based on initial assessment select discretionary soil samples for supplemental MGW analysis to determine if a site specific MGW can be established, and active remediation avoided
- 5) If MGW assessment is successful, submit a Site Investigation Report/Remedial Action Report to the NJDEP  
LSRP issues an Area of Concern (AOC) Specific Response Action Outcome (RAO) for lead in soil.

If MGW assessment is not successful, then active remediation to levels below the NJDEP SRS will be necessary. This phase is best presented as a Change Order once the delineation is completed to accurately present the scope (e.g. area, volume, level of effort required).

## **SCOPE OF SERVICES**

### **TASK 1 NJDEP REPORTING LEAD SOIL CONDITION**

The previously identified lead exceedances of the NJDEP SRS in the soil will be reported to the NJDEP as a "Incident".

### **TASK 2 NJDEP CONFIRMED DISCHARGE NOTIFICATION (CDN)**

Per NJDEP requirements, a CDN will be submitted to the NJDEP within 14 days of reporting the "Incident.". The CDN will start the process to secure a SRP Program Interest (PI) number, which identifies/registers the site for future NJDEP reporting requirements.

### **TASK 3 LSRP RETENTION**

Once the PI number is assigned to the site, an LSRP can be retained. The LSRP oversees the remediation of contaminated sites in accordance with the NJDEP applicable standards and regulations for responsible parties. Supplemental information regarding the LSRP program can be found here: [https://www.nj.gov/dep/srp/srra/lrsp/opt\\_in.htm](https://www.nj.gov/dep/srp/srra/lrsp/opt_in.htm)

### **TASK 4 LEAD DELINEATION**

#### **Task 4A Soil Sampling Strategy**

The identified area of impact proximal to the initial soil sample S3-F-2-24-04-22 will be delineated via a series of three (3) concentric rings. Each concentric ring [A=inner; B=middle; C=outer] will be approximately 15' distant from the companion inner concentric ring.

Four (4) soil sample locations will be positioned on each concentric ring at approximal cardinal directions; and at each sample location two (2) soil sample intervals will be collected including a shallow sample 0-6" bsg interval, 6"-12" bsg deep sample interval, for a total of eight (8) soil samples per ring. In total approximately twenty four (24) soil samples will be collected, with the field engineer collecting additional discretionary samples if field conditions warrant.

- **Figure 2** identifies the approximated proposed soil boring locations. These locations will be GPS located, per the NJDEP requirements.
- The soil samples will be collected via Bucket Auger sampling methodology consistent with the NJDEP Field Sampling Procedures Manual (FSPM), 5.4.1.2.
- The sampling device will be decontaminated before use at each location FSPM, 5.2.2
- Once collected the soil samples will be submitted to a NLLAP certified laboratory, Contest, East Longmeadow, MA
- Laboratory analysis of the samples for the lead constituent would be completed via USEPA method 6010B for the delineation samples

#### **Task 4B Soil Sample Selection Implementation**

The analysis of the soil samples will be completed in a phased approach.

- 1) Inner ring shallow soil sample interval (four (4) samples) will be analyzed in an attempt to achieve lateral delineation.
- 2) If the shallow soil sample interval laboratory analytical soil sample results are below the NJDEP SRS of 90 mg/kg (MGW SRS), then the co associated deep sample intervals will be analyzed for these locations, so as both lateral and vertical delineation is achieved
- 3) If at any one of the samples realizes laboratory analytical results above the SRS, the partner sample at the next closest concentric ring, at the appropriate sample depth interval, will be analyzed.
- 4) This interactive and repetitive process will be completed until delineation is completed to levels below the NJDEP SRS, and/or all samples are exhausted.
- 5) If all samples are exhausted and no delineation is achieved, another sample even would be required, and this entire process repeated. This would represent change condition.
- 6) Once the delineation is completed, selected soil samples (number TBD) will be submitted for supplemental MGW analysis to establish a site specific MGW calculated number. If the MGW provides for a calculated number that is consistent with the NJDEP regulations, then the delineation would be complete, and no active remediation would be required. If however the MGW calculated number is not consistent with the NJDEP regulations, then active remediation would be required as a Change Condition.



#### **TASK 5 NJDEP REPORTING**

A series of NJDEP required administrative documents and forms are required to complete the closure of the site. The following a list of the expected documents and forms:

- a) Authorization to Submit a Report Form
- b) Public Notification Outreach
- c) Cover Certification Form
- d) Receptor Evaluation Form
- e) Case Inventory Document (CID)
- f) Site Investigation/Remedial Investigation/Remedial Action Report (SI/RI/RAR)
- g) Annual Remediation Fee Reporting online update and required payment
- h) Response Action Outcome (RAO) Form
- i) Unrestricted Use, Area of Concern, Response Action Outcome (RAO-A)

#### **TASK 6 PROJECT MANAGEMENT**

Langan will participate in conference calls, meetings, and provide project communications as needed to accommodate the completion of the scope of services associated with the soil conditions. Given that the scope of services is variable based on the unknown project conditions, schedule, and/or level of client interaction, the project management task includes an allowance of professional service as a place holder, and will be implemented on an as needed basis, and billed as Time and Materials.

#### **COST ESTIMATE AND SCHEDULE**

The cost associated with these activities is **\$34,375**, and will be invoiced on a time and expense basis in accordance with the attached Terms and Conditions. A cost breakdown is provided in **Table A**. The project will be initiated within five (5) business days of the signed contracted/Purchase order, and have a duration of approximately 14-16 weeks.

Thank you for the opportunity to perform these services for SMCMUA. We look forward to working with you on this task. If this proposal is acceptable, please provide a Purchase Order for this proposal, and we can start work immediately thereafter. If you should have any questions or require additional information, please call me at (973) 216 2413.

Very truly yours,  
**Langan Engineering and Environmental Services, Inc.**



Eric Meyer CHMM, LSRP  
Senior Project Manager



Jeffrey Stoicescu  
Senior Associate/VP

Proposal for Baird Place Lead Abatement Consulting Support  
Baird Lane Water Tower  
Block 7702, Lot 6  
Hanover, NJ  
Langan Project No. 101053101

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1 July 2024  
Page 6 of 9

Cc:

Attachment: Table A  
General Terms and Conditions

NJ Certificate of Authorization No: 24GA27996400

W:\angan.com\data\PAR\data\1\101053101\Management\Proposals\Lead Remediation Proposal 7-1-2024\101053101 Proposal SMCMA Baird Tank Lead Soil Remediation Consulting 7-1-2024.docx

**Notes and Limitations:**

1. Laboratory analysis for soil samples is reflective of a standard 5 day TAT
2. A NJDEP Licensed Site Remediation Professional (LSRP) will be retained by SMCMUA for the scope of services
3. If the soil sample laboratory analytical results exceed the NJDEP SRS, and the resulting conditions are not interpreted to be a nature background condition as per the NJDEP guidance, then said lead condition would be interpreted as a "spill" condition.
4. The lead conditions are assumed to be non hazardous; no accommodation for hazardous conditions are included.
5. No Perimeter Air Monitoring (PAM) is included given the interpreted remedial active operations are below the 20 day threshold in the NDJEP guidance.
6. The Responsible Party (RP) will be identified as the SMCMUA on documentation submitted to the NJDEP
7. The environmental remedial strategy selected by SMCMUA includes no engineering (e.g. cap) or institutional (e.g. deed notice, Remedial Action Permits) controls associated with the site.
8. Federal, state and/or local fees will be paid by Langan and/or the subcontractors, and invoiced to SMCMUA without markup
9. No Soil Erosion Sediment Control permit and/or devices are included in the project scope.
10. No construction tracking pad is included, as the on site movement and loading operations will be completed outside of the lead impacted area.
11. Restoration will include installation of topsoil, and seeding of the affected area with commercially available grass seed. No guarantee of grass growth and/or future maintenance is included.
12. On site operational hours: Monday-Friday 07:00-18:00
13. NJDEP public Notification task includes the temporary posting of signs
14. Receptor Evaluation task assumes no door to door well search is required



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**AUTHORIZATION**

Receipt of this Proposal, including the Schedule of Fees and General Terms and Conditions annexed hereto, is hereby acknowledged and all of the terms and conditions contained herein are accepted.

Patricia Dannhardt, PE, CLA  
Southeast Morris County Municipal Utilities Authority  
19 Saddle Road  
Cedar Knolls, NJ 07927-1901

Re: Proposal for Baird Place Lead Soil Remediation Consulting  
Baird Lane Water Tower  
Block 7702, Lot 6  
Hanover, NJ  
Langan Project No. 101053101

**Company:** \_\_\_\_\_ ("Client")

**By/Title:** \_\_\_\_\_  
**(Authorized representative)**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

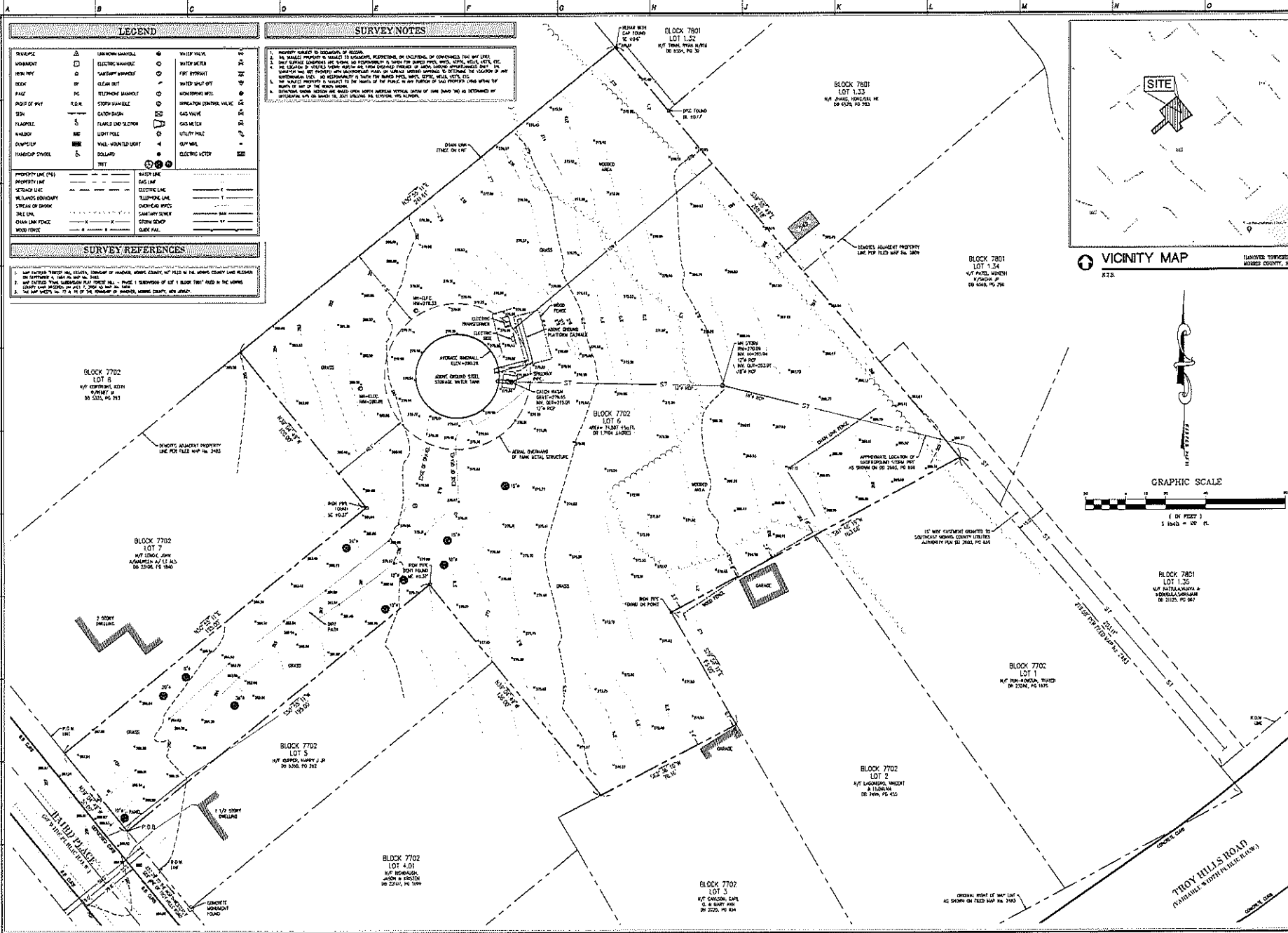
Table A  
Lead Soil Remediation  
Baird Lane Water Tower  
Block 7702, Lot 6  
Hanover, NJ  
Langan Project No. 101053101  
1-Jul-24

Task	Description	Rate	Anticipated Duration/Quantity	Langan	Lab/Equipment Fees
<b>1</b>	<b>NJDEP Reporting Lead Soil Condition</b>				
	Langan Engineer				
	NJDEP Coordination	\$250	1	\$250	
			<b>Task 1 Subtotal</b>	<b>\$250</b>	<b>\$0</b>
<b>2</b>	<b>NJDEP Confirmed Discharge Notification (CDN)</b>				
	Langan Engineer				
	NJDEP Coordination	\$250	1	\$250	
			<b>Task 2 Subtotal</b>	<b>\$250</b>	<b>\$0</b>
<b>3</b>	<b>NJDEP - Retain LSRP</b>				
	Langan LSRP				
	NJDEP Coordination, Online Retention	\$1,200	1	\$1,200	
			<b>Task 3 Subtotal</b>	<b>\$1,200</b>	<b>\$0</b>
<b>4</b>	<b>Lead Delineation</b>				
<b>4A</b>	<b>Lead Soil Field Sampling Delineation</b>				
	Langan Engineer				
	Laboratory Coordination/Field Prep	\$500	1	\$500	
	Field operations	\$2,650	2	\$5,300	
	H&S, Soil sampling equip., field vehicle	\$300	2		\$600
	GPS	\$225	2		\$450
			<b>Task 4A Subtotal</b>	<b>\$5,800</b>	<b>\$1,050</b>
<b>4B</b>	<b>Soil Sample Selection Implementation</b>				
	Laboratory Services (Soil - Standard TAT)	Cost/Analyte			
	Inner Concentric Ring Delineation Samples				
	Lead (digestion & analysis)	\$55	8		\$440
	QAQC Field Blank (lead, digestion & analysis)	\$55	1		\$55
	Middle Co Blast Sample Analysis				
	Lead (digestion & analysis)	\$55	8		\$440
	QAQC Field Blank (lead, digestion & analysis)	\$55			\$0
	Outer Ring Delineation Samples				
	Lead (digestion & analysis)	\$55	8		\$440
	QAQC Field Blank (lead, digestion & analysis)	\$55			\$0
	MGW soil sample analysis				
	Lead (digestion & analysis)	\$200	8		\$1,600
			<b>Task 4B Subtotal</b>	<b>\$0</b>	<b>\$2,975</b>
<b>6</b>	<b>NJDEP Reporting</b>				
	Public Notice				
	Form and Sign Posting	\$1,400	1	\$1,400	
	Forms				
	Authorization to Submit a Report	\$600	1	\$600	
	Cover Certification	\$600	1	\$600	
	CID	\$600	1	\$600	
	Annual Remediation Fee Reporting	\$650	1	\$650	
	NJDEP annual fee (estimate)	\$1,000	1	\$1,000	
	Receptor Evaluation	\$2,000	1	\$2,000	
	form, assumes no door to door well search				
	SI/RI/RAR Report	\$10,000	1	\$10,000	
	Unrestricted Use, Area of Concern, Response Action Outcome (RAO-A)	\$1,250	1	\$1,250	
	NJDEP online upload task, allowance T&M	\$750	1	\$750	
			<b>Task 6 Subtotal</b>	<b>\$18,850</b>	<b>\$0</b>
<b>7</b>	<b>Project Management, Data Assessment Consulting</b>				
	Langan consulting, allowance T&M			\$4,000	
			<b>Task 6 Subtotal</b>	<b>\$4,000</b>	<b>\$0</b>
			<b>Task Totals</b>	<b>\$30,350</b>	<b>\$4,025</b>
	<b>Total</b>				<b>\$34,375</b>

Notes:

- 1 Soil sample analysis for the lead is on a standard turn around time of 5 business days
- 2 No hazardous materials are anticipated for disposal management
- 3 No groundwater interaction, investigation and/or remediation anticipated
- 4 Federal, state, local fees are estimated. Actual cost will be invoiced.
- 5 Project schedule has not been determined, and may impact the scope and duration if different than presented above.

**Figure 1**  
**Site Figure**

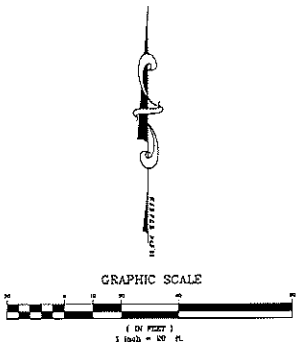
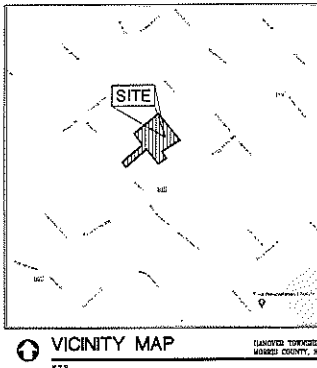


**LEGEND**

REARLIFE	△	LAMPPOST	○	WATER VALVE	▽
WATER METER	□	ELECTRIC METER	○	WATER METER	▽
WINDMILL	◇	WATER METER	○	WATER METER	▽
SEWER	□	WATER METER	○	WATER METER	▽
PAVE	■	WATER METER	○	WATER METER	▽
POINT OF WPT	○	WATER METER	○	WATER METER	▽
SDH	○	WATER METER	○	WATER METER	▽
FLARELINE	○	WATER METER	○	WATER METER	▽
WATERPUMP	○	WATER METER	○	WATER METER	▽
COMPLEX	○	WATER METER	○	WATER METER	▽
FRONTDOOR	○	WATER METER	○	WATER METER	▽
PROPERTY LINE (70)	---	BASIC LINE	---	BASIC LINE	---
PROPERTY LINE	---	GAS LINE	---	GAS LINE	---
SEWER LINE	---	ELECTRIC LINE	---	ELECTRIC LINE	---
WATER MAIN	---	TELEPHONE LINE	---	TELEPHONE LINE	---
STREET OR DRIVE	---	CONCRETE DRIVE	---	CONCRETE DRIVE	---
RAIL LINE	---	SANITARY SEWER	---	SANITARY SEWER	---
CHAIN LINK FENCE	---	STORM SEWER	---	STORM SEWER	---
WOOD FENCE	---	BLACK PAVE	---	BLACK PAVE	---

**SURVEY NOTES**

PROPERTY LINES TO BE SHOWN BY THIS SURVEY. THE LOCATION OF ALL UTILITIES SHOWN BY THIS SURVEY IS BASED ON THE LOCATION OF THE UTILITIES SHOWN ON THE PLANS AND FIELD SURVEY. THE LOCATION OF ALL UTILITIES SHOWN BY THIS SURVEY IS BASED ON THE LOCATION OF THE UTILITIES SHOWN ON THE PLANS AND FIELD SURVEY. THE LOCATION OF ALL UTILITIES SHOWN BY THIS SURVEY IS BASED ON THE LOCATION OF THE UTILITIES SHOWN ON THE PLANS AND FIELD SURVEY.



**MATTHEW M. WEBB, PLS**  
 PROFESSIONAL LAND SURVEYOR - LICENSE # 20023

**LAN ASSOCIATES**  
 448 OCEAN AVENUE, WILSON PARK, N.C. 27157  
 (336) 251-1111

**LAND SURVEY & PARTIAL TOPOGRAPHIC SURVEY**  
 TAX MAP BLOCK 7702 - LOT 5  
 500 WEST 29th STREET, WILSON PARK, N.C. 27157  
 (336) 251-1111

**S.01**

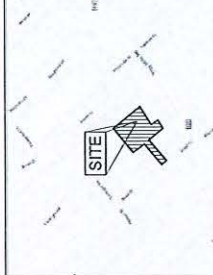
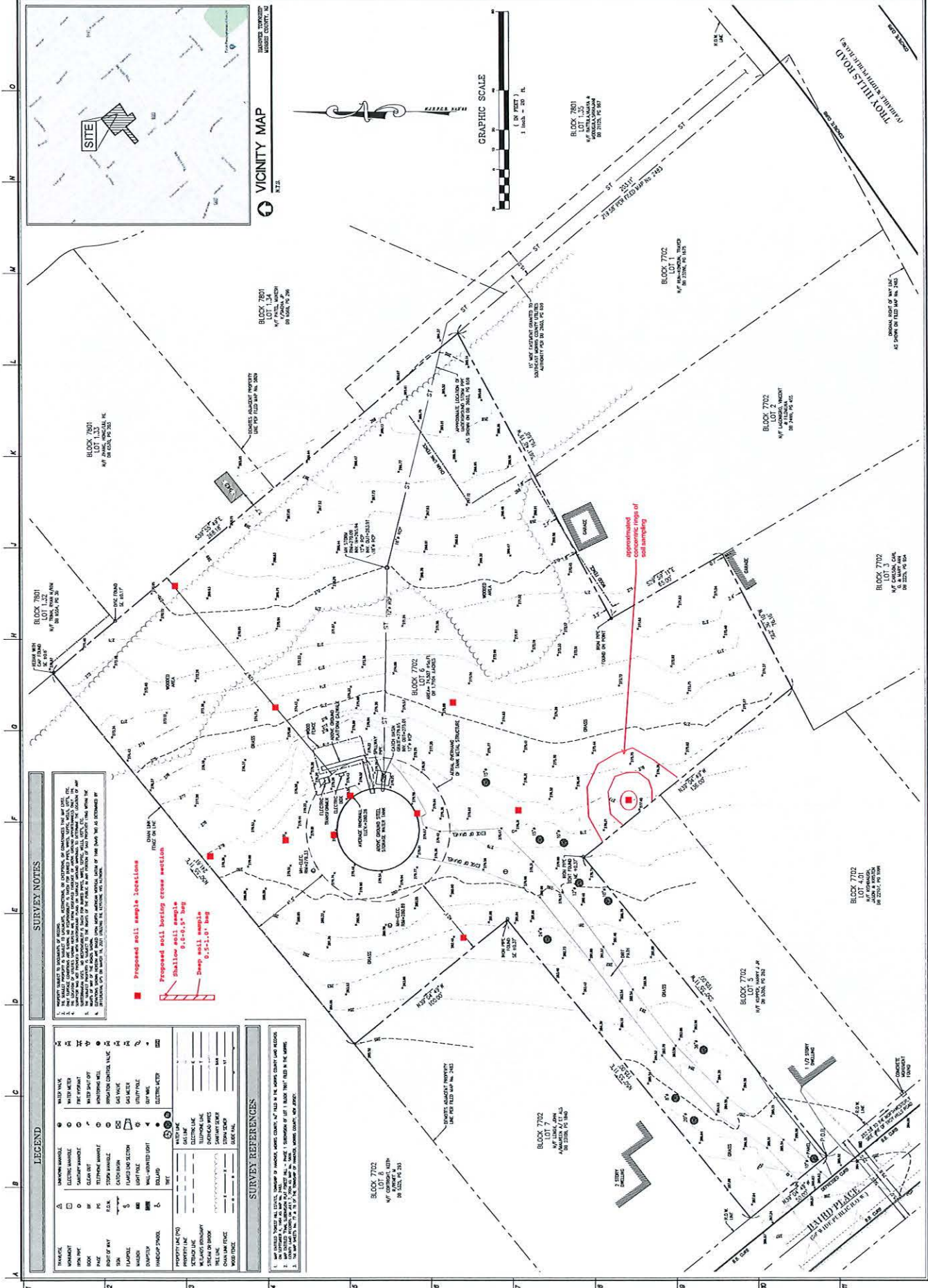
**Figure 2**  
**Soil Sample Figure**

BOUNDARY & PARTIAL TOPOGRAPHIC SURVEY  
 TAX MAP BLOCK 7702 - LOT 6  
 ALSO KNOWN AS TO ROAD PLACE  
 HANOVER TOWNSHIP, WORMS COUNTY, NJ  
 443 DEERMAN AVENUE, WINDHAM PARK, N.J. 07424 (201)477-4400

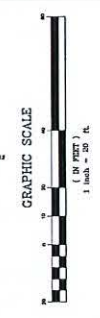
LAN ASSOCIATES  
 Engineering • Planning • Architecture • Surveying  
 443 DEERMAN AVENUE, WINDHAM PARK, N.J. 07424 (201)477-4400

REVISIONS  
 1. PROPOSED LOT DIVISION  
 MATTHEW M. WEBB, PLS  
 2455513000

NO.	DATE	BY	DESCRIPTION
1	02/20/20	MMW	PROPOSED LOT DIVISION
2	03/20/20	MMW	REVISIONS



VICINITY MAP  
 N.J.S.T. 15:27



**SURVEY NOTES**

- THE SURVEY WAS CONDUCTED ON THE DATE(S) INDICATED ON THE PLAN. ALL DISTANCES ARE IN FEET AND INCHES, UNLESS OTHERWISE NOTED.
- ALL DISTANCES ARE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
- ALL DISTANCES ARE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
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**SURVEY REFERENCES**

1. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
2. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
3. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
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7. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
8. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
9. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.
10. ALL DISTANCES WERE MEASURED ALONG THE CENTERLINE OF THE ROAD, UNLESS OTHERWISE NOTED.

**Proposed soil sample locations**

Shallow soil sample 9.6-9.8' bag

Deep soil sample 6.5-11.8' bag

TREASURER'S CERTIFICATION

I certify that there are additional funds available (\$45,823.00) for additional services needed to the professional service contract with Langan Engineering ("Engineer") for engineering services in connection with Baird Place Tank lead abatement (increasing the contract from \$40,200.00 to \$86,023.00). This item will be charged to Capital Account No. 02-00-500-495 (Tank Improvement Projects).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: July 18, 2024





19 Saddle Road  
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smcmua.org

Resolution No. 79-24

RESOLUTION AUTHORIZING FINAL CHANGE ORDER NO. 5 FOR  
2019 SYSTEM WIDE IMPROVEMENTS PROJECT

WHEREAS, SMCMUA awarded a contract to Reivax Contracting on October 29, 2020, for the project entitled 2019 System Wide Improvements Project; and

WHEREAS, the maximum cost to SMCMUA authorized was \$3,225,406.22; and

WHEREAS, on April 15, 2021, Change Order No. 1 was authorized in the amount of \$41,541.00 for a revised contract total of \$3,266,947.22; and

WHEREAS, on August 18, 2022, Change Order No. 2 was authorized in the amount of \$478,703.74 for a revised contract total of \$3,745,650.96; and

WHEREAS, on December 15, 2022, Change Order No. 3 was authorized in the amount of \$108,444.85 for a revised contract total of \$3,854,095.81; and

WHEREAS, on April 20, 2023, Change Order No. 4 was authorized in the amount of \$334,660.00 for a revised contract total of \$4,188,755.81; and

WHEREAS, the Engineering Manager has advised by memorandum dated July 3, 2024, and a Certification of Necessity ("Certification") dated July 16, 2024, that a fifth and final Change Order is needed as a result of: (1) modification of final paving restoration limits by the New Jersey Department of Transportation and Morris County Engineering, (2) restricted working hours imposed by the Town of Morristown contributing to the increased downtime rate, and (3) fuel and asphalt cost increases; and

WHEREAS, the overall increase will not exceed \$288,466.61, as more particularly set forth in the memorandum, Certification and proposed change order, copies of which are annexed hereto; and

WHEREAS, SMCMUA has determined that the scope and value requested is necessary and reasonable; and is required to advance the Project toward final completion; and

WHEREAS, funds are available and have been certified by the Treasurer;

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

- 1. The proposed final change order annexed hereto be and the same is hereby approved.
- 2. The Executive Director or Engineering Manager be and are hereby authorized to execute and deliver the said change order for SMCMUA.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024



MEMORANDUM

TO: SMCMUA Board
FROM: Sophia (Heng) Dyer, PE, Engineering Manager
RE: Water System Improvement Program (WSIP) – Phase 2 Change Order No. 5 - FINAL
DATE: 7/3/24
CC: Drew Saskowitz, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

Per Resolution No. 98-20, the Board awarded a contract to Reivax Contracting for the Water System Improvement Program (WSIP) Phase 2 Project for a total contract amount of \$3,225,406.22. The revised total contract including four (4) previous change orders is \$4,188,755.81.

Project Scope

The scope includes water main replacement on South Street and Washington Street.

Change Order Request and Recommendation

The change in budget and scope of work was based on conditions including, modification of final paving restoration limits by the New Jersey Department of Transportation and Morris County Engineering, restricted working hours imposed by the Town of Morristown contributing to the increase downtime rate and increase cost of fuel and asphalt.

Engineering Division requests to amend the current contract to cover the change order request and ultimately close out the project for the amount of \$228,466.61. The 2-year maintenance bond was received on 6/28/24. The Treasurer has certified sufficient funds are available in the 2023 Budget.

Table with 4 columns: Description of Account, Account, Budget Year, Amount to Encumber. Row 1: WSIP Phase 2, CAPITAL: 02-00-500-490, 2023, \$288,466.61





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smcmua.org

CERTIFICATION OF NECESSITY PURSUANT TO  
N.J.A.C. 5:30-11.9 IN SUPPORT OF FINAL CHANGE ORDER APPROVAL

I, Sophia (Heng) Dyer, P.E., as Engineering Manager of The Southeast Morris County Municipal Utilities Authority ("SMCMUA") in conjunction with Final Change Order No. 5 of SMCMUA's Contract for Water System Improvement Program – Phase 2 (the "Contract"), dated 11-16-2020, with Reivax Contracting (the "Contractor"), do certify as follows:

I am familiar with and oversee for SMCMUA the work carried out by the Contractor.

The Contract awarded to the Contractor was in the amount of \$3,225,406.22.

There have been four (4) Change Orders authorized since said award increasing the total contract amount to \$4,188,755.81.

The currently requested Final Change Order is in the amount of \$288,466.61

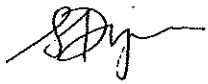
If approved, the Contract amount with all approved Change Orders shall be \$4,477,222.42

This Certification has been prepared and is being submitted pursuant N.J.A.C. 5:30-11.9 on the basis that the amount of the proposed Final Change Order, when added to previously approved Change Orders, will increase the total Contract funds to be paid to the Contractor to an amount in excess of 20% of the Contract amount as awarded.

The additional labor and materials provided by the Contractor that necessitate this Final Change Order were as a result of: (1) modification of final paving restoration limits by the New Jersey Department of Transportation and Morris County Engineering, (2) restricted working hours imposed by the Town of Morristown contributing to the increase downtime rate, and (3) increase cost of fuel and asphalt.

If and when the Final Change Order is approved, I understand that: (i) a public notice of such action will be printed once in SMCMUA's official paper setting forth the above basis for the Final Change Order, and (ii) a copy of such notice shall be maintained by SMCMUA and made available if requested for inspection by the public.

I certify that the foregoing statements made by me are true. I am aware that if any statement made herein is willfully false or fraudulent, I am subject to punishment as provided by law.



---

Sophia (Heng) Dyer, PE  
Engineering Manager  
The Southeast Morris County Municipal Utilities Authority

July 16, 2024

## CONTRACT CHANGE ORDER

CONTRACTOR: Reivax Contracting Corp.	CHANGE ORDER No. <sup>5</sup> PROJECT: 2019 System Wide Improvements PROJECT No. MAINS-WSIP-2019-01
OWNER: The Southeast Morris County MUA	ENGINEER: The Southeast Morris County MUA
DATE OF ISSUE: 7/3/24	EFFECTIVE DATE: 7/3/24
The Contractor is hereby directed to make the following changes in the Contract Documents.	
<b>Description:</b>  Adjustment to the maximum contract amount.	
<b>Reason for Change Order:</b>  Downtime fees, changes in fuel and asphalt rates, and Morristown's working hours requirements.	
<b>Attachments:</b> <i>(List documents supporting change and justifying cost and time)</i>  Engineering Manager's Memo and Certification of Necessity, both dated 7/3/24	
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ 3,225,406.22	Original Contract Times: <i>(calendar days or dates)</i>
Net changes from previous C. O.'s No. <u>1</u> to <u>4</u> \$ 963,349.59	Net changes from previous C. O.'s No. _____ to _____ <i>(calendar days)</i>
Contract Price Prior to this Change Order: \$ 4,188,755.81	Contract Times prior to this Change Order: <i>(calendar days or dates)</i>
Net Increase (decrease) of this Change Order: \$ \$288,466.61	Net Increase (decrease) of this Change Order: <i>(calendar days)</i>
Contract Price with all Approved Change Orders: \$ \$4,477,222.42	Contract Times with all Approved Change Orders: <i>(calendar days or dates)</i>
RECOMMENDED: (Engineer)  By: Date:	APPROVED: (Owner)  By: Date:
ACCEPTED: (Contractor)  By: Date:	REVIEWED: (Funding Agency)  By: Date:

TREASURER'S CERTIFICATION

I hereby certify additional funds are available in the amount of \$288,466.61.00 for payment of Final Change Order No. 5 with Reivax Contracting for the 2019 System Wide Improvements Project. This item will be charged to the Capital Account No. 02-00-500-464 (MAINS-WSIP-2019-01).



CHARLES MAGGIO, Treasurer

Dated: July 18, 2024





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Cedar Knolls, NJ 07927  
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customerservice@smcmua.org  
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Resolution No. 80-24

RESOLUTION AUTHORIZING PURCHASE OF  
DATA ANALYTICS AND DASHBOARD DEVELOPMENT SOFTWARE

WHEREAS, the Authority has a need for data analytics and dashboard development software; and

WHEREAS, the Authority requested proposals from multiple vendors; and

WHEREAS, the IT Director reviewed the proposals received for the providing of such software; and

WHEREAS, in a memorandum dated July 9, 2024, the IT Director recommends authorizing the purchase of the needed software from InsightSoftware in the total not to exceed amount of \$25,000.00, a copy of which memorandum is attached as Exhibit "A"; and

WHEREAS, this purchase is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, InsightSoftware has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2024; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Rolph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. That the proposal received from InsightSoftware for data analytics and dashboard development software in the not to exceed amount of \$25,000.00, be and the same is hereby approved.
2. That the Executive Director or IT Director be and is hereby authorized and directed to execute the service agreement on behalf of SMCMUA in the manner provided by law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on July 18, 2024.

  
 \_\_\_\_\_  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Dated: July 18, 2024



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**MEMORANDUM**

**TO:** SMCMUA Board  
**FROM:** Nicholas Buono, Information Technology Director  
**RE:** Data Analytics and Dashboard Development Software  
**DATE:** July 9<sup>th</sup>, 2024  
**CC:** Drew Saskowitz, Executive Director  
Charles Maggio, C.M.F.O., Q.P.A., Chief Financial Officer

As part of the Business Utility Management Program (BUMP), the Information Technology (IT) division identified the need to have software to address data analytics and dashboard development. Two of the main concerns that needed to be addressed, was integration to (1) Microsoft SharePoint, and (2) the ability to be on-premise solution versus a hosted solution.

These two concerns are critical for the success of the BUMP initiative. A hosted solution would involve “punching holes” through the Authority’s firewall to accommodate data transfer of on-premise databases to the hosted provider. The ability to embed dashboards and analytics into the Authority’s Intranet via SharePoint, will utilize the invested platform and provide needed information to all end-users.

The Authority solicited quotes from three (3) vendors specializing in data analytics software. The following quotes received are listed below:

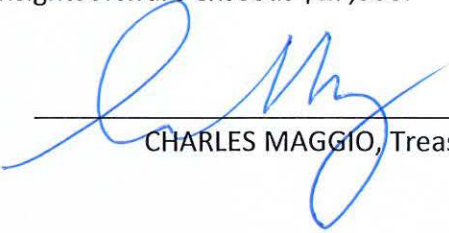
Vendor	Total Cost
Tableau (HOSTED)	\$ 23,400
Qlik (HOSTED)	\$ 32,400
InsightSoftware (ON-PREM)	\$ 25,000

Based on the pricing schemes and *required needs* as defined by the IT Division; Insight Software is recommended as the preferred vendor.

The Treasurer has certified that sufficient funds are available in the 2024 Capital Budget, account number 02-00-500-501 (IT Services).

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the purchase of data analytics and dashboard development software from InsightSoftware exceeds \$17,500.

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: July 18, 2024

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available for payment of the purchase of data analytics and dashboard development software from InsightSoftware in the total maximum amount of \$25,000.00. This item will be charged to Capital Account No. 02-00-500-501 (IT Services).



---

CHARLES MAGGIO, Treasurer

Dated: July 18, 2024