

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

MAY 16, 2024

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority (“SMCMUA” or the “Authority”) was held on May 16, 2024, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

ABSENT: Member Chumer

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Sophia Dyer, Engineering Manager; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., Murphy McKeon.

PUBLIC COMMENT

Chairman Marucci stated the next portion of the meeting was set aside for public comment. No one from the public was present. The Chairman then closed the public comment portion of the meeting.

MOTION APPROVING MINUTES OF APRIL 18, 2024

Copies of the minutes of the meeting held on April 18, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Webster seconded the motion which was duly adopted by the remaining Members.

RESOLUTION – APPROVING CLOSED SESSION MINUTES OF APRIL 18, 2024

Copies of the closed session minutes of the meeting held on April 18, 2024, were distributed to the Members prior to the meeting for comment and approval. Member Rotando moved to approve the closed session minutes and offered the following resolution:

RESOLUTION NO. 46-24

RESOLUTION APPROVING CLOSED SESSION MINUTES OF APRIL 18, 2024

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

RESOLUTION – APPROVAL OF MAY 2024 LIST OF BILLS

Copies of the bill list for May 2024 were distributed to the Members prior to the meeting for comment and approval. Member Huber moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 47-24

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR MAY 2024

“COPY ANNEXED”

Mr. Ruitenber stated that, for this resolution and for all resolutions included on this evening’s agenda authorizing contracts or payments, the Treasurer has provided certifications confirming adequate funds for each such purpose in the 2024 budget. To the extent the resolution anticipates payments beyond 2024, any and all such anticipated payments will be subject to approval and inclusion by the Authority in such future years’ budgets. Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

OTHER BUSINESS

A. Public Hearing

1. Non-Water Rate Miscellaneous Charges and Connection Fee

A public hearing was held to review certain revisions to SMCMUA’s non-water rate miscellaneous charges and connection fee. A complete transcript was taken by a court reporter according to law and is made a part of these minutes.

B. Resolution Approving Revised Tariff Provisions and Adjustment of Non-Water Rate Miscellaneous Charges and Connection Fee

Following the public hearing, Member Huber offered the following resolution:

RESOLUTION NO. 48-24

RESOLUTION APPROVING REVISED TARIFF PROVISIONS AND ADJUSTMENT OF NON-WATER RATE MISCELLANEOUS CHARGES AND CONNECTION FEE

“COPY ANNEXED”

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

C. Resolution Authorizing Award of Contract for Curbing, Sidewalk and Apron Repair Services

The Authority solicited proposals from three companies for curbing, sidewalk and apron repair services. Proposals were due on May 1, 2024, where one proposal was received by Bruce Brueche Jr. (“Brueche”). Mr. Saskowitz recommended that a one-year contract be awarded to Brueche in the total not to exceed amount of \$40,000.00. The contract is being awarded without public bidding as being less than the bidding threshold provided in the Local Public Contracts Law (NJSA 40A:11-1 et seq.). Member Rotando offered the following resolution:

RESOLUTION NO. 49-24

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CURBING, SIDEWALK AND APRON REPAIR SERVICES

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

D. Resolution Authorizing Award of Contract for Ductile Iron Cement Lined Pipe

The Authority advertised and received bids for the provision of ductile iron cement line pipe on April 17, 2024. The Executive Director and Revenue Integrity Operations Supervisor reviewed the bids and set forth their recommendation in a memorandum dated April 17, 2024, for award of a contract, said memorandum was reviewed by the Members. It was recommended that a one-year contract be awarded to Capitol Supply Construction Products in the total not to exceed amount of \$17,200.00. Member Webster offered the following resolution:

RESOLUTION NO. 50-24

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR DUCTILE IRON CEMENT LINED PIPE

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

E. Resolution Authorizing Change Order No. 1 for Liquid Non-Hazardous Waste Removal

The Authority entered into a two-year contract with Russell Reid Waste Hauling and Disposal Co., Inc., dated July 1, 2022, for liquid non-hazardous waste removal services at a maximum annual cost of \$102,900.00 (“Contract”). The Water Quality Assistant Manager has advised by memorandum dated May 6, 2024, that a change order for additional services is needed. The overall increase will not exceed \$10,290.00, as more particularly set forth in the memorandum and the proposed change order, copies of which were reviewed by the Members. It was determined that the services to be performed are necessary and reasonable. Member Rotando offered the following resolution:

RESOLUTION NO. 51-24

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR LIQUID NON-HAZARDOUS WASTE REMOVAL

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:



YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

F. Resolution Authorizing Award of Contract for Non-Hazardous Liquid Waste Removal

The Authority advertised and received bids for the contract entitled Liquid Non-Hazardous Waste Removal on May 2, 2024. Bid packages were obtained by six companies where four companies submitted bids. Coppola Services, Inc., was determined to be the lowest qualified bidder in the total amount not to exceed \$97,930.00 per year of the contract for a total not to exceed value of \$195,860.00. This is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law. Member Clarke offered the following resolution:

RESOLUTION NO. 52-24

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR NON-HAZARDOUS LIQUID WASTE REMOVAL

“COPY ANNEXED”

Member Loughman seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

G. Resolution Authorizing Award of Contract for Jones Woods Electrical Improvements

The Authority advertised and received bids for the contract entitled Jones Woods Electrical Improvements on May 2, 2024. Bid packages were obtained by nine companies where one company submitted a bid. Power with Prestige, Inc., has been determined to be the lowest qualified bidder in the total amount not to exceed \$194,000.00. Member Rotando offered the following resolution:

RESOLUTION NO. 53-24

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR JONES WOODS ELECTRICAL IMPROVEMENTS

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

H. Resolution Authorizing Award of a Professional Service Contract for Engineering Services in connection with the Development of a Groundwater Master Plan

The Authority requested a proposal from UHL and Associates, Inc. (“UHL”) for professional engineering services in connection with the development of a groundwater supply master plan. The proposal dated May 1, 2024, in the not to exceed amount of \$117,049.00, was reviewed by the Engineering Manager as set forth in a memorandum dated May 6, 2024, a copy of which was reviewed by the Members. The Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Huber offered the following resolution:

RESOLUTION NO. 54-24

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR  
ENGINEERING SERVICES IN CONNECTION WITH THE DEVELOPMENT OF A GROUNDWATER  
MASTER PLAN

“COPY ANNEXED”

Member Clarke seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

I. Resolution Authorizing Award of a Professional Service Contract for Engineering Services in connection with Construction Administration and Observation of the Stiles Avenue Water Main Replacement Project

The Authority requested a proposal from Dewberry Engineers, Inc., for professional engineering services in connection with construction administration and observation of the Stiles Avenue water main replacement project. The proposal dated May 2, 2024, in the not to exceed amount of \$177,960.00, was reviewed by the Engineering Manager as set forth in a memorandum dated May 6, 2024, a copy of which was reviewed by the Members. The Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Loughman offered the following resolution:

RESOLUTION NO. 55-24

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT FOR  
ENGINEERING SERVICES IN CONNECTION WITH CONSTRUCTION ADMINISTRATION AND  
OBSERVATION OF THE STILES AVENUE WATER MAIN REPLACEMENT PROJECT

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando  
and Webster

NOES: None

J. Resolution Authorizing an Amendment to the Professional Service Contract for  
Professional Engineering Services in Connection with GIS and Related Matters for  
2024

On January 1, 2024, SMCMUA entered into a professional service contract with Larson Design Group (“Engineer”) for engineering services in connection with geographic information system (GIS) and related matters for 2024 (the “Agreement”). The maximum cost authorized under the Agreement was \$195,000.00. The Engineer provided a supplemental proposal as requested by SMCMUA dated April 29, 2024, for additional engineering services needed at an additional cost not to exceed \$76,500.00. The additional services will result in a corresponding increase in the total amount payable under the Agreement by \$76,500.00 from \$195,000.00 to \$271,500.00. SMCMUA determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This Contract was originally awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Rotando offered the following resolution:

RESOLUTION NO. 56-24

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT FOR  
PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH GIS AND RELATED MATTERS FOR  
2024

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando  
and Webster

NOES: None

- K. Resolution Authorizing an Amendment to the Professional Service Contract for Engineering Services in connection with Capital Improvements at the Clyde Potts Reservoir Dam

On April 23, 2024, the Authority awarded a professional service contract to French & Parrello Associates ("Engineer") for engineering services in connection with capital improvements at the Clyde Potts Reservoir Dam (the "Agreement"). The maximum cost authorized under the Agreement was \$130,640.00. The Engineer has provided a supplemental proposal as requested by SMCMUA dated April 25, 2024, for additional engineering services needed at an additional cost not to exceed \$39,250.00. The additional services will result in a corresponding increase in the total amount payable under the Agreement by \$39,250.00 from \$130,640.00 to \$169,890.00. It was determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. This Contract was originally awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law). Member Clarke offered the following resolution:

RESOLUTION NO. 57-24

RESOLUTION AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICE CONTRACT FOR  
ENGINEERING SERVICES IN CONNECTION WITH CAPITAL IMPROVEMENTS AT THE CLYDE POTTS  
RESERVOIR DAM

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

- L. Resolution Authorizing Additional Amendment of Professional Service Contract with CDM Smith for Engineering Services in connection with the Design of Groundwater Facilities Chemical Feed Systems, Chlorine Contact Improvements and Related Matters

The Authority awarded a professional service contract to CDM Smith ("Engineer") on August 24, 2017, for engineering services in connection with the design of groundwater facilities chemical feed systems, chlorine contact improvements and related matters (the "Agreement"). The maximum cost to the Authority authorized under the Agreement was \$299,600. Additional services were authorized on June 21, 2018, which resulted in a corresponding increase in the total amount payable under the Agreement by \$73,330.00 from \$299,600.00 to \$372,930.00. Additional services were further authorized on January 22, 2019, which resulted in a corresponding increase in the total amount payable under the Agreement by \$130,014.00 from

\$372,930.00 to \$502,944.00. Additional services were further authorized on February 18, 2021, which resulted in a corresponding increase in the total amount payable under the Agreement by \$28,200.00 from \$502,944.00 to \$531,144.00. The Engineer provided a supplemental proposal dated April 19, 2024 (the "Additional Supplemental Proposal"), for needed additional services which will result in a corresponding increase in the total amount payable under the Agreement by \$82,512.00 from \$531,144.00 to \$613,656.00. It was determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System. Member Webster offered the following resolution:

RESOLUTION NO. 58-24

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF PROFESSIONAL SERVICE CONTRACT WITH CDM SMITH FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN OF GROUNDWATER FACILITIES CHEMICAL FEED SYSTEMS, CHLORINE CONTACT IMPROVEMENTS AND RELATED MATTERS

“COPY ANNEXED”

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

M. Resolution Authorizing Change Order No. 2 for Replacement of Roof at Headquarters and Wing Well Station

The Authority entered into a contract with Sky General Construction, dated January 1, 2024, for replacement of roof at Headquarters and Wing Well Station at a maximum cost of \$237,000.00. The Engineering Manager has advised by memorandum dated May 6, 2024, that a change order for additional services is needed. The overall increase will not exceed \$8,500.00, as more particularly set forth in the memorandum and the proposed change order, copies of which were reviewed by the Members. It was determined that the services to be performed are necessary and reasonable; and will benefit the Water System. Member Webster offered the following resolution:

RESOLUTION NO. 59-24

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR REPLACEMENT OF ROOF AT HEADQUARTERS AND WING WELL STATION

“COPY ANNEXED”

Member Rotando seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

N. Resolution Authorizing Transfer of Funds between Capital Budget Appropriations

The Authority's Chief Financial Officer advised that an analysis of the status of the Capital Budget resulted in the need for certain fund transfers. The transfers would move balances due to completed contracts to the Future Capital Account. Member Rotando offered the following resolution:

RESOLUTION NO. 60-24

RESOLUTION AUTHORIZING TRANSFER OF FUNDS BETWEEN CAPITAL BUDGET  
APPROPRIATIONS

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

O. Resolution Authorizing the Approval of a Shared Services Agreement between The Southeast Morris County Municipal Utilities Authority and the Township of Morris

Morris Township had plans to mill and pave Lord William Penn and Colonel Evans Drive. The Authority notified Morris Township of the need to replace the existing water main on Lord William Penn and Colonel Evans Drive. Morris Township delayed the milling and paving to allow the Authority to complete the water main replacement. The Authority desired to take advantage of the Morris County Cooperative Pricing Council's pricing for the milling and paving, and expressed an interest in sharing the cost of the project based upon its limit of disturbance. The estimated cost for the milling and paving of Lord William Penn and Colonel Evans Drive is \$326,652.50 where the Authority's portion of the project is \$93,922.80, based upon quantities calculated from the Bradford Estates Water Main Replacement Project plans. The Authority and Morris Township were desirous to jointly complete this project utilizing the Morris County Cooperative Pricing Council's vendor for milling and paving. SMCMUA and Morris Township have arranged to enter into a proposed shared service agreement, a copy of which was reviewed by the Members. Member Webster offered the following resolution:

RESOLUTION NO. 61-24

RESOLUTION AUTHORIZING THE APPROVAL OF A SHARED SERVICES AGREEMENT BETWEEN THE  
SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY AND THE TOWNSHIP OF  
MORRIS

“COPY ANNEXED”

Member Loughman seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando  
and Webster

NOES: None

P. Resolution Authorizing Executive Director to Execute Certain Contracts and  
Purchases for Goods and Services; and Certain Other Agreements Approved by  
the Chairman

The Authority’s by-laws permit the Members to authorize any officer, officers, agent or agents to execute contracts in the name of and on behalf of the Authority. The Members determined that it is appropriate to authorize the Executive Director to approve and execute certain contracts for the purchase of goods and/or services that do not exceed the sum of \$17,500; or which are procured pursuant to a fair and open process through cooperative purchasing programs approved by the State of New Jersey and do not exceed that amount; and other agreements or obligations approved by the Chairman which do not exceed a total value or expense to the Authority of \$25,000. Member Huber offered the following resolution:

RESOLUTION NO. 62-24

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTAIN CONTRACTS AND  
PURCHASES FOR GOODS AND SERVICES; AND CERTAIN OTHER AGREEMENTS APPROVED BY THE  
CHAIRMAN

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Clarke, Huber, Kiracofe, Loughman, Rotando  
and Webster

NOES: None

## REPORTS

- A. Engineering Division – April 2024
- B. Finance Division – April 2024
  - 1. Human Resources – April 2024
- C. Information Technology Division – April 2024
- D. Operations Division – April 2024
- E. Operations Risk Management Division – April 2024
- F. Water Quality Division – April 2024

## SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

Member Rotando reported that the Ad Hoc Lead Service Line Regulation Committee met on May 9, 2024, to discuss the concerns raised by the public at the last Board meeting and to also discuss additional information obtained by Mr. Saskowitz from the NJDEP prior to the Committee's meeting that confirmed that the customer side of the service line should be replaced, when practicable, at the same time that the Authority's main is replaced.

The Committee's discussions focused on the steps to be taken to put bid documents together in order to have a contractor on call to undertake the customer side replacement work as and when needed. The Committee also discussed whether the bid documents should call for either (1) a one-step model under which the property owner contracts directly with the on-call contractor and then pays the contractor; or (2) a two-step pay model under which payment to the contractor is made by the Authority, which would then bill that back to the customer. On this issue, it was agreed that further clarification would be needed from NJDEP concerning whether the former one-step approach of only making the contractor available to the customer would satisfy the Authority's obligation and be acceptable to NJDEP.

In addition to this question, the Committee also discussed the related question of what the billing structure to the customer would look like if the Authority were required to pay the contractor and then bill that amount back to the property owner under the two-step model. One billing structure discussed was spreading the amount paid by the Authority to the contractor—plus a 10% administration fee—over the four (4) quarterly billings to the customer during the subsequent 12-month period following completion of the replacement work.

The consensus was to begin the preparation of the bid documents and to simultaneously obtain further clarification from NJDEP regarding the one-step v. two-step payment models and, specifically, whether the one-step model would be satisfactory. Mr. Saskowitz has since then followed up with the NJDEP, and their response was somewhat confusing and also added another wrinkle regarding customers who may not be able to afford the work. These things will require some additional Committee discussion. The intention at this point, however, is to have a replacement program framed out for Authority approval at our next meeting.



ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned. Member Webster seconded the motion which was duly adopted by the Members. The meeting adjourned at 8:31 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

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ALEXIS BOZZA  
Assistant Secretary

## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 5, 2024; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 5, 2024; and
3. By providing copies of the Annual Notice for publication to the Daily Record and the Star Ledger on February 5, 2024.



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 46-24

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on April 18, 2024, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

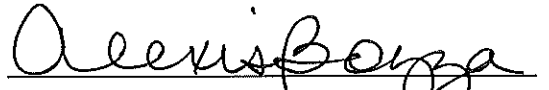
Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 47-24

RESOLUTION AUTHORIZING PAYMENT OF MAY 2024 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	417,821.60
Total Operating Fund Checks and Wire Transfers	\$	563,033.79

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>941,515.83</u>
<b>TOTAL OF MAY 2024 LIST OF BILLS</b>	<b>\$</b>	<b>1,922,371.22</b>

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

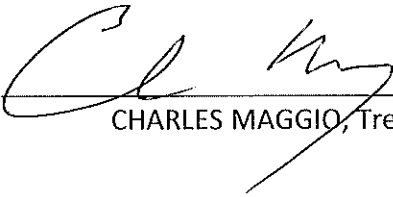
Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

TREASURER'S CERTIFICATION

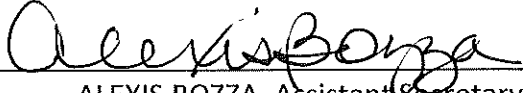
I hereby certify that there are sufficient funds available (\$1,922,371.22) for payment of the resolution entitled Resolution Authorizing Payment of May 2024 List of Bills in SMCMUA's 2024 Budget.

  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 48-24

RESOLUTION APPROVING REVISED TARIFF PROVISIONS AND  
ADJUSTMENT OF NON-WATER RATE MISCELLANEOUS CHARGES AND CONNECTION FEE

WHEREAS, the Authority wishes to revise its Rules and Regulations for Water Service (Tariff); and

WHEREAS, additionally, pursuant to N.J.S.A. 40:14B-23, the Authority proposes to revise its schedule of service charges for non-water rate miscellaneous charges included in its Tariff; and

WHEREAS, furthermore, the Authority's enabling legislation requires annual adjustment of the connection fee permitted pursuant to N.J.S.A. 40:14B-21; and

WHEREAS, the proposed revised Tariff, as set forth in Exhibit "A", is annexed hereto and made part hereof; and

WHEREAS, the Authority published notice of the proposed adjusted non-water rate miscellaneous charges and connection fee in the Daily Record and Star Ledger on April 15, 2024; and

WHEREAS, notice of the proposed adjusted non-water rate miscellaneous charges and connection fee was served upon each municipality serviced by SMCMUA within the time permitted by law; and

WHEREAS, a public hearing on the proposed adjustments was held on this day, May 16, 2024, as required by law; and

WHEREAS, the proposed adjusted non-water rate miscellaneous charges and connection fee comply with the provisions of N.J.S.A. 40:14B-21 and 40:14B-23.

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



1. The Authority's revised Rules and Regulations for Water (Tariff), and the adjustments to the non-water rate miscellaneous charges and connection fee, as set forth in Exhibit "A" annexed hereto, be and are hereby effective as of the date hereof; and
2. The appropriate officers and staff of the Authority are hereby authorized and directed to incorporate the amendments hereby approved in the official Rules and Regulations for Water Service of the Authority.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

TARIFF – PART 1 OF 2

RULES AND REGULATIONS FOR WATER SERVICE

=====

APPLICABLE WITHIN THE DISTRICT AND IN ALL TERRITORY SUPPLIED BY SMCMUA.

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TERRITORY SERVED

District

Town of Morristown	County of Morris
Township of Morris	County of Morris
Township of Hanover	County of Morris
Borough of Morris Plains	County of Morris

Other Territories Partially Supplied by SMCMUA

Township of Harding	County of Morris
Township of Mendham	County of Morris
Township of Randolph	County of Morris
Borough of Florham Park	County of Morris
Township of Chatham	County of Morris
Township of Parsippany-Troy Hills	County of Morris
Borough of Madison	County of Morris
Borough of Wharton	County of Morris

REVISED: MAY 16, 2024

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
RULES AND REGULATIONS FOR WATER SERVICE

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**Section 1. Definitions**

- A. Unless stated otherwise herein, words or phrases that have a well-known technical or construction industry or trade meaning are used in this Document in accordance with such recognized meaning.
1. SMCMUA shall mean The Southeast Morris County Municipal Utilities Authority.
  2. AUTOMATIC METER READING (AMR) shall mean the reading of meters electronically. AMR shall also refer to all equipment and devices necessary to remotely read meters.
  3. CONNECTED TO or CONNECTION means any connection of a Premises or any existing or proposed building, facility or other structure thereon to the water system of SMCMUA, including any addition or physical or operational change which increases the number of service units and/or projected water usage of the Premises and for which a building permit or other municipal approval is required.
  4. CONNECTION FEE, as used in these Rules and Regulations is a charge imposed upon the owner of property or Premises to be connected to SMCMUA's water system representing a fair payment toward the cost of the water system and calculated pursuant to N.J.S.A. 40:14B-21. The Connection Fee is in addition to the actual cost of the physical connection or "tapping fee" imposed pursuant to these Rules and Regulations.
  5. CREATING MUNICIPALITIES refers to SMCMUA's four creating municipalities, i.e., the Town of Morristown, Township of Hanover, Township of Morris and Borough of Morris Plains.
  6. CURB STOP/CURB VALVE is the valve located behind the curb or edge or pavement but in the right-of-way that may be used to turn the water on and/or off. On services two inches (2") in diameter or smaller, this is commonly known as the curb stop. On services greater than two inches (2"), this will be called a curb valve. The curb stop/curb valve may be installed by SMCMUA or the Property Owner but is owned, operated, and maintained by SMCMUA. The curb stop/curb valve is the demarcation between the SMCMUA "side" and private "side" of services unless a single-family meter pit is installed in which case the meter pit is the demarcation between the SMCMUA "side" and private "side" of services.

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7. DISCONNECTED PROPERTY, per N.J.S.A. 40:14B-22.5.e, means a property that has been physically disconnected from the water system or a property not physically disconnected but to which service has been discontinued without payments being made. A "disconnected property" shall not include a property that has been temporarily disconnected from the water system or to which service has been discontinued without payments being made for less than 12 consecutive months and is being reconnected as it existed, prior to the temporary disconnection or discontinuance of service.
8. DISCONTINUATION OF SERVICE is stopping of service for any reason as permitted by these rules and regulations.
9. DISTRIBUTION MAIN is a pipe which delivers water to the service lines attached thereto.
10. DISTRICT means the territory consisting of the combined areas of the Town of Morristown, Township of Hanover, Township of Morris, and Borough of Morris Plains.
11. EXECUTIVE DIRECTOR means the Executive Director of SMCMUA.
12. FACILITIES CHARGE is as defined in the SMCMUA Fee Schedules.
13. MASTER METER is a single meter serving more than one Service Unit.
14. METER HOUSING is a meter pit, vault or hot box used to protect a meter that is not located indoors. The type of housing required is based upon the design conditions. All types of meter housing are located on the premise side of the curb stop/curb valve. Maintenance of small diameter PVC meter pits for single family residential services shall be the responsibility of SMCMUA. Maintenance of Meter Housing for all other types of service shall be the responsibility of the Property Owner. Purchasing and installation of the meter housing shall be as required by capital improvement or development project standards.
15. MULTI-USE SERVICE is one water service that is tapped to the Distribution Main. This single tap provides both fire and domestic water supply. A service is considered a Multi-Use Service if there is only one tap to the main regardless of whether, or where, the service splits after the single tap.

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16. PREMISES means any building, structure or combination of buildings or structures on one or more contiguous parcel(s) of land owned, leased or occupied by a Property Owner to which Water Service is provided. Without limiting the generality or inclusiveness of the foregoing, the term PREMISES includes any home, apartment building, commercial, industrial or office complex, or cooperative apartment, condominium, townhouse or similar development.
17. PRIVATE FIRE HYDRANTS are hydrants on private property owned and maintained by the Property Owner.
18. PROPERTY OWNER is the owner of the property as shown on the municipal tax rolls and may include but not be limited to an individual, a homeowner's association, a property management company or any entity ultimately responsible for the payment of fees, charges, fines, etc. for the property.
19. RULES AND REGULATIONS refers to these "Rules and Regulations for Water Service" as the same may be amended or revised from time to time. Also referred to as the "Tariff".
20. SERVICE CHARGE (per the Service Contract between SMCMUA and its Creating Municipalities dated January 20, 1977) means rents, rates, fees or other charges for direct or indirect connection with, or the use or services of, the water system which the SMCMUA is authorized to charge and collect with regard to persons or real property.
21. SERVICE CONTRACT refers to the agreement between SMCMUA and its Creating Municipalities, dated January 20, 1977, unless otherwise specifically noted.
22. SERVICE LINE is a fire, irrigation or domestic water supply line, leading from SMCMUA's Distribution Main to the customer's premise. The service line is split into two parts; SMCMUA owned side (SMCMUA side) and the Property Owner owned side (private side). SMCMUA owns, maintains and controls the portion leading from the Distribution Main to the Curb Stop/Curb Valve (or to a single-family meter pit, if any) (i.e., SMCMUA side). The Property Owner owns that part of the Service Line that extends from the Curb Stop/Curb Valve (or single-family meter pit) to the point of termination on the property (i.e., private side). The SMCMUA side of the service line may be installed by SMCMUA or the Property Owner based upon the design conditions at the sole discretion of SMCMUA. The private side of the service line is installed and maintained by the Property Owner.

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23. SERVICE UNIT has the same meaning as Premises and, therefore, the terms may be used interchangeably.
24. TAPPING FEE means the actual cost of physical connection to the water system and is in addition to the Connection Fee.
25. TRANSMISSION MAIN is a pipeline greater than 12-inches in diameter which delivers water from the various pumping stations and distribution reservoirs to the Distribution Mains. A connection to a Transmission Main can only be granted at the sole discretion of SMCMUA.
26. WATER MAIN EXTENSION is an addition to the existing system of Transmission and Distribution Mains. Water Main Extensions shall be constructed by the Property Owner. Ownership and maintenance responsibility for a Water Main Extension after the construction is complete is outlined in a Water Main Extension Agreement.
27. WILL SERVE LETTER is a letter that ONLY notifies the applicant for a development that SMCMUA can provide water service to the Premises based upon water quantity demand calculations provided by the applicant. A Will Serve Letter is not a guarantee that the hydraulic demands of the project can be met by SMCMUA.

**Section 2. Applications for Service Within the District**

- A. Application for Water Service shall be made by the Property Owner, lessee or duly authorized agent at the General Offices of SMCMUA located at 19 Saddle Road, Cedar Knolls, New Jersey.
- B. An application for Water Service shall be made on the forms provided by SMCMUA.
- C. The person applying for service must be the Property Owner and the Property Owner must sign for service. Unpaid service charges are liens against the real property for which the Property Owner is responsible. SMCMUA will enforce such liens until the unpaid service charges and all interest accrued thereon are paid in full.
- D. SMCMUA may reject applications for Water Service where such service is not available, or cannot practicably or feasibly be provided, or where such service might affect the supply to existing SMCMUA customers; or for failure of the applicant to agree to comply with any of SMCMUA's Rules and Regulations, or for other good cause.
- E. Applications for Water Service are not transferable. Each new Property Owner of the Premises to be supplied is required to make a new application.

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- F. A Property Owner shall not allow the use of water by others through the meter located in the Property Owner's Premises, except at such Premises; nor shall water be used at any Premises not designated in the application, except as specifically authorized by SMCMUA in writing.
- G. If an application is made for the supply of water for building construction purposes, SMCMUA shall have the option of providing metered or unmetered services as indicated in the temporary construction water applications.
- H. The applicant will make the application for any street or highway opening permits for installing service lines and no service will be furnished until such permits are provided and delivered to SMCMUA. In the case of state highways, SMCMUA shall assist the applicant with the road opening permit as required by the New Jersey Department of Transportation (NJDOT) permit application process.
- I. If a fee or charge is made by a municipality or other governmental agency controlling the street or highway for permits or escrow, the charge shall be paid by the Property Owner.
- J. Applications for extension of Distribution Mains within the District and outside the District shall be made as outlined in the applicable sections of these regulations.
- K. No service will be provided to any applicant for Water Service until all fees and bills due from the applicant to SMCMUA for past services furnished at any present or previous locations have been paid.

**Section 3. Water Main Extensions Within the District**

- A. Applications for Water Main Extensions within the District shall be made at the General Offices of SMCMUA located at 19 Saddle Road, Cedar Knolls, New Jersey.
- B. SMCMUA will review all developments requiring a Water Main Extension to determine future ownership and maintenance responsibility for the new main.
- C. Water Main Extensions may only be installed pursuant to agreements promulgated by SMCMUA.
- D. SMCMUA shall have the right to connect additional Property Owners to an extension of which SMCMUA has taken ownership.
- E. In addition to any Connection Fee to be paid to SMCMUA pursuant to N.J.S.A. 40:18B-21(b), Property Owners shall be required to install and/or pay for the cost of extending water mains and appurtenant facilities and other improvements as permitted by law ("Off-Site Facilities") to or for their Premises regardless of whether any benefit accrues to SMCMUA as a result of such installation.



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- F. Property Owners may be required to reimburse SMCMUA for professional and legal services related to design and construction of any Water Main Extension. This reimbursement may include the cost for SMCMUA personnel's time and/or testing or laboratory fees as well as any professional fees incurred by SMCMUA in connection with the application for service. Reimbursement may be in the form of escrow payment or direct billing as determined by SMCMUA's Finance Department.

**Section 4. Applications for Service Outside the District (Distribution Mains and Service Lines)**

**Note: This section is based upon the Service Contract between SMCMUA and its Creating Municipalities dated January 20, 1977. Requirements of this section cannot be modified unless it is determined the modifications are not in conflict with the Service Contract.**

- A. No application for the supply and distribution of water, directly or indirectly, to any parcel of real property situated outside the District shall be approved or accepted unless: (i) such parcel was previously supplied with water by SMCMUA; or (ii) a Resolution has been adopted by SMCMUA's Board to approve the out of district supply; (iii) and written consent to such supply has been obtained by SMCMUA from all of its four Creating Municipalities as a predicate to granting such approval.
- B. 'Will Serve' requests for outside the District developments will only be provided pursuant to the process outlined in this section.
- C. For all outside the District water service requests where the property has not been previously served by SMCMUA, the applicant shall submit the Request for Water Service – Out of District Approval (SMCMUA-Form OD) along with the applicable fee.
- D. Applications for outside the District water service where the premises was previously supplied by SMCMUA shall be processed in the same manner as a water service application within the District. (This is based upon Section 204 of the January 20, 1977, Service Contract.) Any change to the existing premise, or increase in demand to the premise, may require Board approval.
- E. Applications for water service where the premises was not previously supplied by SMCMUA, whether there is an existing SMCMUA water main fronting the property or whether there is no existing SMCMUA water main fronting the property (i.e., a Water Main Extension is required), shall require the approval of the SMCMUA Board of Members and consent of SMCMUA's four Creating Municipalities.

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- F. If SMCMUA does not seek the consent of its Creating Municipalities for any reason, the applicant shall be so advised. In such event, the application fee shall be forfeited.
- G. If the Board Members make the request for consent to the Creating Municipalities, such request shall be made by SMCMUA to its four Creating Municipalities, as well as to the Morris County Municipal Utilities Authority ("MCMUA") (per its Water Supply Agreement dated September 10, 2002) and to the municipality in which the project is located, when required. The request shall be accompanied by such documentation as SMCMUA may determine to be relevant.
- H. SMCMUA assumes no obligation with respect to or responsibility for any municipal or MCMUA consent decision and shall in no way be responsible for any failure or inability to secure same after making written request therefor.
- I. In the event any further information or documentation of any nature is required or requested in connection with any application, all such requested information or documentation, and all costs associated therewith shall be borne by the applicant, including the actual costs incurred by SMCMUA for professional legal and engineering services. The costs referred to herein shall be in addition to the preliminary application fee to be paid by the applicant.
- J. Outside the District requests to the Board may be reviewed and/or approved based upon Conceptual Site Plans and requested allocation. After SMCMUA Board approval and municipal consent, Final Site Plans must be submitted for complete technical review. Final Site Plans must comply with all technical review comments per the standard SMCMUA design criteria. Board and Creating Municipality approval does not guarantee that SMCMUA technical requirements can be, or have been, achieved.
- K. The obtaining of outside the District approvals shall not in any way excuse the applicant from complying with all applicable SMCMUA regulations or requirements; nor impinge upon SMCMUA's right to determine whether service shall, in any given case, be provided, notwithstanding such approvals.
- L. Upon receipt of consent from the Creating Municipalities, host municipality (when required) and the Morris County Municipal Utilities Authority, applications for outside the District service shall proceed as any other application within the District.
- M. Note, SMCMUA is a municipal utilities authority (MUA) not subject to the New Jersey Board of Public Utilities (BPU) regulations regarding outside the District service. However, the municipality's resolution to accept retail service from SMCMUA must be approved by the BPU per N.J.S.A. 40:14B-20(6).

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BPU approval for the Township of Harding has been previously obtained per BPU's Decision and Order Docket No. 823-246 petitioned on March 29, 1982.

BPU approval for the Township of Chatham has been previously obtained per BPU's Decision and Order Docket No. WM04030151 petitioned on June 24, 2004.

BPU approval for the Township of Mendham has been previously obtained per BPU's Decision and Order Docket No. (non-cited) petitioned on November 8, 1985.

BPU approval for the Township of Parsippany-Troy Hills (Parsippany) has been previously obtained per BPU's Decision and Order Docket No. WM20030235 petitioned on May 5, 2020. (Note: Parsippany has both bulk and retail customers).

BPU approval for the Borough of Florham Park is pending review of Docket No. WO24040234 petitioned on April 26, 2024.

**Section 5. Service Lines – SMCMUA Side**

- A. Only employees or other persons authorized by SMCMUA will be permitted to make connections to SMCMUA Distribution Mains unless SMCMUA otherwise provides written authorization.
- B. No Service Line may be installed where any part of the Service Line is laid or to be laid in the same trench with sewer pipe, gas pipe, electric conduit or any other facility, except as permitted by law.
- C. A Curb Stop/Curb Valve shall be installed at or near the curb line in such a manner as to permit the attachment of the Property Owner's Service Line. The valve is the property of SMCMUA and is intended for turning on and shutting off the supply of water in emergencies, for purposes of repair or to effect collections. Only SMCMUA employees or persons duly authorized to do so by SMCMUA are permitted to operate the valve.
- D. Premises shall be supplied by one Service Line for domestic service and one Service Line for fire service, unless otherwise required or approved by SMCMUA.
- E. Where two or more Property Owners share a single Service Line, any violation of SMCMUA rules by either or any of said Property Owners shall be deemed a joint violation. SMCMUA may take such corrective action with respect to the violation as would be taken in the case of a single Property Owner. Such action shall not be taken until the Property Owner that is not in violation has been given reasonable opportunity to construct a separate water service.
- F. Any change requested by the Property Owner in the location or size of the existing service line, if approved by SMCMUA, shall be made at the expense of the Property Owner.

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**Section 6. Service Lines – Private Side**

- A. The private Service Line shall be constructed of material permitted by State Code. Any non-metallic Service Lines shall be installed with a tracer wire.
- B. The private Service Line shall be installed by the Property Owner at their expense as per the applicable Plumbing Code. The line shall be installed with the maximum lengths possible between joints, with no sharp turns or bends and no unnecessary couplings. The line shall be installed with the required cover to avoid damage and possible interruption to service caused by freezing.
- C. SMCMUA reserves the right to inspect the installation prior to the backfilling of the trench and to withhold the supply of Water Service whenever such installation or any part thereof is deemed by SMCMUA to be leaking, unsafe, inadequate or unsuitable for receiving service, or to interfere with or impair the continuity or quality of service to the Property Owner or to others.
- D. The Property Owner shall make all changes to or replacements of the private Service Line due to changes in grade, relocation of mains, a determination that the line is made of lead or galvanized material, or any other non-SMCMUA causes, at Property Owner's expense.
- E. Where it is necessary to install a private Service Line on the property of persons other than the Property Owner for service, written authorization from such affected Property Owners, in a form approved by SMCMUA, shall be obtained by the applying Property Owner. Following such authorization, the installation shall be subject to the approval of SMCMUA and in its sole discretion.
- F. If there is a leak in the private Service Line, it is the Property Owner's responsibility to repair the leak. The repair should be performed as soon as possible to minimize lost water and to reduce potential for water supply contamination. Property Owners that fail to make the required repairs may be subject to fines and/or discontinuance of service.

**Section 7. Property Owner's Premises**

- A. SMCMUA shall have the right of reasonable access to a Property Owner's premises, at reasonable times, for the purpose of rendering of service, reading meters or inspecting, testing or repairing its facilities used in connection with supplying service, or for the removal or replacement of SMCMUA property.
- B. In case of defective service, the Property Owner shall not interfere with the apparatus or appliances belonging to SMCMUA but shall notify SMCMUA immediately.

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- C. All piping within a Property Owner's Premises shall comply with applicable State, Municipal and other regulations in force.
- D. In any Premises where a secondary water source is available, the lines carrying water from the mains of SMCMUA are required to be marked in some distinctive manner by the Property Owner for ready identification.
- E. No device or connection shall be permitted between lines or fixtures carrying water from the mains of SMCMUA and any unapproved water supply unless the system is designed to prevent backflow or backsiphonage and the Property Owner obtains a Physical Connection permit from the Department of Environmental Protection of the State of New Jersey.

**Section 8. Private Fire Protection Service – Fire Lines and/or Hydrants**

- A. New private fire line and private fire hydrant installations shall be made in accordance with SMCMUA standards.
- B. All private fire lines must be equipped with backflow protection devices and must comply with all other provisions of applicable building codes and regulations.
- C. Private Fire Hydrants shall be used exclusively for fire protection purposes.
- D. SMCMUA may install leak detection devices on private fire hydrants after providing ten (10) days' notice to the Property Owner.
- E. Authorized representatives of SMCMUA shall have the right to inspect all fire protection facilities on a Property Owner's Premises.

**Section 9. Public Fire Protection**

- A. Upon application of a duly authorized representative of a municipality in the territory supplied, SMCMUA will install fire hydrants for purposes of public fire protection at locations agreed upon by governmental officials of the requesting municipality and SMCMUA representatives.
- B. Such hydrants are owned by SMCMUA and subject to regular inspection and maintenance by SMCMUA.
- C. Hydrants are not to be used for any purpose other than public fire protection, without SMCMUA's prior written permission.

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**Section 10. Public Use of Fire Hydrants**

- A. Where it is necessary to use hydrants for any purpose other than public fire protection, a hydrant use application is required to be completed and submitted to SMCMUA for approval. Any permitted use by SMCMUA may contain restrictions or conditions imposed in the interest of the public health, safety and/or general welfare.

**Section 11. Lawn Sprinkler and Irrigation Systems**

- A. All irrigation systems shall be tapped downstream of a meter. Unmetered irrigation is subject to fines and/or penalties.
- B. All lawn sprinkler or irrigation systems shall be equipped with a backflow device as required by Plumbing Code.
- C. SMCMUA may restrict the use of irrigation service to certain definite periods or prohibit it entirely. In such event, every endeavor will be made to notify Property Owners in advance by public notice.

**Section 12. Multi-Use Service**

- A. Property Owners with an existing Multi-Use Service Line shall be required to provide separate domestic and fire Service Lines tapped to the Distribution Main upon redevelopment of the Premises.
- B. If a Property Owner redeveloping a property desires to maintain the existing Multi-Use Service Line, they shall be required to provide documentation that such multi-use service is permitted by the New Jersey Department of Community Affairs, the New Jersey Plumbing Code and the Uniform Fire Code.

**Section 13. Appeal Process**

- A. Property Owners applying for new water service, as well as existing Property Owners that are modifying their existing water service, are required to meet the design requirements in effect at the time the new service or service modifications are being applied for.
- B. Property Owners seeking relief from SMCMUA design requirements must submit a letter to the Executive Director requesting a waiver of the requirement. Any such request must include the reasons supporting the requested waiver.

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- C. In the event the requested waiver is denied by the Executive Director, the Property Owner may request the decision to be reviewed by the SMCMUA Engineering Committee. In the event a Committee review is requested, the Property Owner shall be provided a reasonable opportunity to supply additional materials or information to the Committee in support of its waiver request.
- D. Unless otherwise requested by the Committee, its decision shall be based upon the provided submittals and no appearance by the Property Owner or any representative(s) of the Property Owner will be required or permitted. When decided, the Committee's decision will be promptly provided to the Property Owner within seven (7) calendar days. Unless appealed to the SMCMUA Board of Members within seven (7) calendar days of the Property Owner's receipt of the Committee's decision, such decision shall be treated as final action.
- E. In the event a timely appeal of the Committee's decision is received by the SMCMUA, the waiver request, any supporting materials and the grounds for the prior denials shall be reviewed by the SMCMUA Board of Members at a regular or special meeting of the Board. In the event of such a review, the Property Owner and/or representative(s) of the Property Owner shall be provided an opportunity to appear before the Board in support of the waiver request and to answer any questions the Board may have. When decided, the Board's decision shall be provided to the Property Owner within seven (7) days and, unless specifically stated otherwise, shall be treated as final action by the SMCMUA.

**Section 14. Meters**

- A. SMCMUA will determine the type and make of all meters to be used, based upon the service desired. All meters are owned and maintained by SMCMUA regardless of the entity that either pays for or paid for the meter, the type of housing in which the meter is located, or the entity that installed the meter.
- B. Only employees or persons authorized by SMCMUA shall remove any meter under any circumstances, including irrigation meters.
- C. The Property Owner shall not permit access to the meter or other facilities or property of SMCMUA except by authorized employees of SMCMUA or other duly authorized persons.
- D. New meters shall be furnished as follows:
  - 1. For the initial meter, any size meter shall be paid for by the Property Owner. Meters up to two inches (2") shall be installed by SMCMUA. Meters larger than two inches (2") shall be installed by the Property Owner per SMCMUA requirements.

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2. For an existing account:
  - a) Meters misused or damaged at the Property, the Property Owner shall pay for the meter repair or replacement and SMCMUA installation of the meter regardless of its size. Misuse or damage to a meter includes damage caused by effects of temperature extremes (such as freezing).
  - b) Meters being replaced as part of an SMCMUA meter replacement program shall be provided and installed by SMCMUA, with the exception of meters that are larger than two inches (2") in size and installed prior to 2019 which are subject to a meter replacement fee. Where a meter replacement fee is required, the Property Owner shall be responsible for paying for the cost of the meter. Installation costs shall be borne by SMCMUA.
- E. Tampering with the meter or its connections is prohibited, and fines shall be assessed as per these Rules and Regulations.

**Section 15. Meter Location and Housing**

- A. The location of the meter shall be subject to inspection and approval by SMCMUA. A valve is to be installed on the inlet and outlet side of the meter.
- B. Meters shall be installed in Meter Housings or inside buildings as determined by SMCMUA. Meters installed indoors shall be located in a clean, dry, safe place not subject to great variations in temperature, at or near the front wall as close as possible to the point of entrance of the private Service Line. The location shall be such as to be easily accessible, with a minimum of inconvenience to the Property Owner, or to SMCMUA, for reading, inspecting, testing, changing and making necessary adjustments or repairs.
- C. Meters shall be on a support which is free from appreciable vibration.
- D. A water pressure reducing valve, if required, shall be installed by the Property Owner in accordance with local Plumbing Codes and regulations.
- E. In all cases where a meter is installed outside of a building, the meter shall be placed in a Meter Housing. This installation is subject to SMCMUA approval. The Meter Housing shall be located in an accessible place away from terraces, fences and other structures and shall be so located that it will not be a hazard.
- F. The Meter Housing shall conform to specifications adopted by SMCMUA. The access shall be kept clear of snow, ice, dirt, vegetation or any other objects which might prevent easy accessibility for reading, inspecting, testing, changing and making necessary adjustments or repairs of the meter.



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**Section 16. Meter Operation**

- A. Upon request, SMCMUA will explain the method of reading meters and computing bills.
- B. Where the meter has ceased to register or where access to the meter cannot be obtained, meter readings may be estimated by a fair and reasonable method based upon the best information available.
- C. If a Property Owner observes an unusual increase over the average quantity of water used, which cannot be accounted for, the Property Owner should inform SMCMUA immediately.
- D. In case a dispute arises as to the accuracy of a meter, SMCMUA will have the meter tested, provided that a meter at the property has not been replaced or tested within the period of one year previous to such request. After testing, if the meter is found to be accurate, the Property Owner will be billed for reimbursement of the meter testing costs. If the meter is found to be inaccurate, SMCMUA will pay for the meter testing costs. Additionally, if the meter is found to be inaccurate, appropriate adjustments may be made. If testing is requested at an interval of less than one year, the Property Owner will be charged for each such test regardless of the test results and may be charged for the new meter.

**Section 17. Automatic Meter Reading (AMR)**

- A. SMCMUA will install AMR equipment for all Property Owners. The cost of installation will be borne by SMCMUA.
- B. All AMR equipment will be the property of SMCMUA and will be maintained by SMCMUA or its authorized agent.
- C. SMCMUA shall determine the location of the AMR equipment installation in all cases.
- D. Property Owners not served by AMR equipment, that are unwilling to have AMR equipment installed at their property, are subject to additional fees and/or service interruption up to and including installation of a Meter Housing by SMCMUA at the cost of the Property Owner.
- E. AMR equipment misused or damaged by the Property Owner, the Property Owner shall pay for the AMR equipment's repair and/or replacement and SMCMUA re-installation of the AMR equipment as required.

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RULES AND REGULATIONS FOR WATER SERVICE

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**Section 18. Bills**

- A. All bills will be computed in accordance with the current SMCMUA Fee Schedules for Water Service.
- B. Bills for general metered Water Service will be rendered monthly or quarterly at the discretion of SMCMUA.
- C. Bills will show the meter reading at the beginning and end of the billing period, the reading dates, the number of cubic feet used and the amount of consumption. The bill will also include a Facilities Charge based upon the size of the meter.
- D. Where a bill has been estimated, it will be so noted on the bill. An appropriate adjustment will be made for any difference between actual use and estimated use of water when the actual meter reading is obtained.
- E. A Property Owner's responsibility to pay for Water Service continues from the time service is commenced, pursuant to their application, until SMCMUA receives written notice of a change of ownership or occupancy of the Premises or SMCMUA receives written notice to discontinue the applicable service. Upon receipt of such notice, SMCMUA will arrange for a final meter reading and billing. No allowance will be made in cases of non-occupancy, unless SMCMUA is notified in writing in the manner stated above.
- F. An application for service must identify the property's Block and Lot numbers as listed on the Municipal or County tax roll. The Property Owner of the Block and Lot is responsible for all accounts within the Block and Lot.
- G. If requested in writing by the Property Owner, SMCMUA will send bills to, and will receive payments from, agents or tenants. However, this accommodation will in no way relieve the Property Owner of the responsibility of paying such charges. SMCMUA does not assume any obligation to notify the Property Owner of the non-payment of bills by agents or tenants.
- H. Bills are payable on presentation and may be paid by mail, in person at the offices of SMCMUA or other locations approved by SMCMUA, or by other means authorized and permitted, from time to time, by SMCMUA.
- I. Interest at the rate permitted by law will be imposed upon all balances for Service Charges outstanding thirty (30) days or more until such time as all such Service Charges and the interest thereon shall be fully paid.

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- J. At appropriate times, SMCMUA shall deliver to the clerk and/or the officer enforcing municipal liens on real property in each of the municipalities served by SMCMUA, a list stating the amount of each unpaid balance of Service Charges with regard to real property within such municipality and identifying such real property. The municipalities are then required to enforce the lien of such unpaid Service Charges.
- K. In the event a bill for Water Service remains unpaid after routine SMCMUA collection procedures have been applied, Water Service may be discontinued and/or the lien process may be enforced.
- L. Where Water Service is discontinued, service will not be resumed until payment or satisfactory arrangements for payment of all unpaid amounts has been made.
- M. In case of bankruptcy, insolvency, fraud or where it is indicated that the Property Owner is preparing to vacate the Premises served, immediate payment of accounts may be required.
- N. The Property Owner is responsible for all water and Water Service directly or indirectly supplied or furnished to the Premises and shall be bound by all other provisions of these Rules and Regulations. Inadvertent delay or failure of SMCMUA to bill for such service during any one or more billing periods shall not excuse payment for such service and payment shall be made for such service upon receipt of an appropriate bill covering the period of delay or failure to bill. In appropriate situations, for good cause shown, SMCMUA, in its discretion, may permit payment via a SMCMUA approved payment plan.

**Section 19. Discontinuance of Service**

**A. General**

- 1. Discontinuance of Service may be initiated by either the Property Owner or SMCMUA. The reasons for discontinuance may include but are not limited to:
  - a) removal of the meter and cutting and capping the line for demolition; or
  - b) removal of the meter and shut-off at the curb stop to close an account for demolition; or
  - c) temporary shut-off of the service until the reason for the shut-off is rectified.

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B. Discontinuance Initiated by SMCMUA

1. SMCMUA shall, upon reasonable notice when such notice can be reasonably given, have the right to suspend, curtail or discontinue service for the following reasons:
  - a) for the purpose of making permanent or temporary repairs, changes or improvements in any part of its system;
  - b) for compliance in good faith with any governmental order or directive notwithstanding that such order or directive may subsequently be held to be invalid;
  - c) for any of the following acts or omissions on the part of the Property Owner:
    - (i) persistent failure to comply with the standard terms and conditions contained in these SMCMUA Rules and Regulations;
    - (ii) refusal of reasonable access to the Property Owner's Premises for necessary purposes in connection with billing and/or rendering of service, including meter installation, reading or testing, or the maintenance or removal of SMCMUA's property;
    - (iii) non-payment of bill;
    - (iv) tampering with any SMCMUA equipment or facility;
    - (v) misrepresentation in relation to application for, or use of, service;
    - (vi) providing Water Service to others without SMCMUA approval;
    - (vii) refusal to contract for service where such contract is required;
    - (viii) failure to protect against backflow or backsiphonage;
    - (ix) failure to make necessary repairs without delay whenever leakage occurs in lines and facilities owned by the Property Owner;

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- (x) failure to properly construct and maintain Meter Housings, including clear access to such housing;
- (xi) violation of any State law, or any rule, regulation, order or restriction of any governmental agency, entity, or official having jurisdiction.

C. Discontinuance Initiated by Property Owner

1. A Property Owner wishing to discontinue service for any reason must give notice to that effect in writing. Where such notice is not received by SMCMUA, the Property Owner shall be liable for service until the final reading of the meter is taken. Notice to discontinue service shall not relieve a Property Owner from any minimum payment under any contract or rate schedule.
2. Where SMCMUA agrees to mail bills in care of tenants of a property on behalf of the Property Owner, the Property Owner is not relieved from being ultimately responsible for all fees, penalties, outstanding invoices and liens on the Premises due to unpaid water bills or violations of these Rules and Regulations.

**Section 20. Restoration of Discontinued Service**

- A. Service shall be restored upon:
1. proper application when the conditions under which service was discontinued are corrected;
  2. payment of all proper charges provided for SMCMUA's Fee Schedules and Rules and Regulations for Water Service;
  3. direction of a court, the SMCMUA Members, or a governmental entity having jurisdiction.
- B. Services that have been discontinued may be subject to new rules or standards that are in place at the time the service is to be restored. This condition may apply regardless of whether any site work or improvements are being conducted on the property.
- C. Restored fire and/or irrigation services are not subject to back fees and facility charges.
- D. Restored services are subject to back fees and facility charges as follows. Note, these fees are independent of any required improvements to meet the SMCMUA standards in effect at the time of the service application.

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1. If the restored service is subject to Connection Fees, then back fees and Facilities Charges shall not apply.
2. If the restored service is re-established without being subject to Connection Fees, then back fees and Facilities Charges will be assessed. These fees are based upon the cost the present or future Property Owner would have contributed towards the maintenance of the public system had service to the property not been discontinued.
3. Unless Connection Fees apply, back fees and Facility Charges apply to all restored services regardless of the reason for the discontinuation or the amount of time the service may have been discontinued. As per N.J.S.A. 2A:14-1.2, the statute of limitations for recovery of a claim upon an account is ten (10) years.

**Section 21. Bill Disputes**

- A. SMCMUA will not discontinue service because of non-payment in cases where a charge is the subject of a good faith dispute, provided any undisputed charges are paid and a request is made to SMCMUA for an investigation of the disputed charge.
- B. If a Property Owner is unable to pay an outstanding bill, because of specific extenuating circumstances, the Property Owner may contact SMCMUA to apply for a reasonable deferred payment agreement. All such applications shall be subject to SMCMUA review and approval on a case-by-case basis.
- C. A Property Owner who wishes to contest a bill or any portion thereof shall contact SMCMUA's Customer Service Division who shall investigate the matter promptly and thoroughly, advise the Property Owner of the results of the investigation and attempt to resolve the dispute in a manner satisfactory to the Property Owner and SMCMUA.
- D. If the Property Owner and SMCMUA's Customer Service Division are unable to resolve the dispute in a mutually satisfactory manner, the Property Owner may request that the matter be reviewed by the SMCMUA Executive Director
- E. In the event the Property Owner and Executive Director are unable to resolve the matter in a mutually satisfactory manner, the Property Owner may request the Executive Director's decision to be reviewed by the SMCMUA Finance Committee. In the event a Committee review is requested, the Property Owner shall be provided a reasonable opportunity to supply additional materials or information to the Committee in support of its request.

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- F. Unless otherwise requested by the Committee, its decision shall be based upon the provided submittals and no appearance by the Property Owner or any representative(s) of the Property Owner will be required or permitted. When decided, the Committee's decision will be promptly provided to the Property Owner within seven (7) calendar days. Unless appealed to the SMCMUA Board of Members within seven (7) calendar days of the Property Owner's receipt of the Committee's decision, such decision shall be treated as final action.
- G. In the event a timely appeal of the Committee's decision is received by the SMCMUA, the Property Owner's request, any supporting materials and the grounds for the prior denials shall be reviewed by the SMCMUA Board of Members at a regular or special meeting of the Board. In the event of such a review, the Property Owner and/or representative(s) of the Property Owner shall be provided an opportunity to appear before the Board in support of the request and to answer any questions the Board may have. When decided, the Board's decision shall be provided to the Property Owner within seven (7) days and, unless specifically stated otherwise, shall be treated as final action by the SMCMUA.

**Section 22. General Rules**

- A. SMCMUA reserves the right to install services and meters based on the normal requirements for service. SMCMUA does not undertake to provide service for unduly high rates of water demand prevailing only for short periods of time and reserves the right to refuse to install oversized services or meters to serve such temporary demands.
- B. No person, unless authorized by SMCMUA, is permitted to turn the water on or off at any valve, corporation stop and/or other street connection, or tamper with, disconnect or remove, any meter without the SMCMUA consent. Penalties provided by law for any such action will be rigidly enforced.
- C. SMCMUA will endeavor to provide regular and uninterrupted supply of water through its facilities, but in any case in which service is interrupted, irregular, defective or fails because of breakdown or emergency, or from causes outside the control of SMCMUA, SMCMUA will not be liable for damage, injury or inconvenience resulting therefrom.
- D. SMCMUA does not undertake to render any special service or maintain any fixed pressure. In the event of any accident or for other reasons, SMCMUA may shut off the water in its mains and lines and may restrict the use of water whenever the public welfare may require. All Property Owners requiring an uninterrupted supply or a uniform pressure of water for steam boilers, hot water or other apparatus, or greater pressures than supplied at the meter, or for any other purpose, shall provide such improvements as may be needed to obtain such service, subject to SMCMUA's inspection and approval of such improvements.

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- E. All newly installed equipment required for such purposes, including pumps for maintaining or increasing pressure beyond the meter, shall be purchased, installed, maintained, repaired and/or replaced by and at the expense of the Property Owner.
- F. SMCMUA does not undertake to supply any uniform quality of water for special purposes, such as manufacturing or processing plants, laboratories, swimming pools, bleaching or dyeing plants or laundries. Property Owners requiring water of special quality, or water always free from discoloration or turbidity, shall provide their own means of filtering the water or such other protection as may be deemed necessary for the purposes required.
- G. Neither by inspection nor non-rejection, nor in any other way, does SMCMUA give any guarantee or assume any responsibility, express or implied, as to the adequacy, safety or characteristics of any structures, equipment, lines, appliances or devices owned, installed or maintained by the Property Owner, or leased by the Property Owner from third parties.
- H. Except as to liability, if any, imposed by law, SMCMUA shall not be responsible for any injury, casualty, or damage resulting from the supply, or use of Water Service, or from the presence or operation of SMCMUA structures, equipment, pipes, appliances or other devices on the Property Owner's Premises.
- I. Except as specifically provided herein, no agent, representative or employee of SMCMUA has authority to modify any provision contained in these Rules or Regulations or to bind SMCMUA by any promise or representation contrary thereto.
- J. Water Service supplied by SMCMUA shall not be resold by a Property Owner, except (a) when expressly authorized by SMCMUA, or (b) by a duly authorized water utility.
- K. These Rules and Regulations are hereby incorporated into and made a part of all agreements for the supply of Water Service unless specifically modified.
- L. SMCMUA reserves the right to terminate, change, revise or supplement these Rules and Regulations, to the extent permitted by law.



THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
RULES AND REGULATIONS FOR WATER SERVICE

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**Section 23. Penalties for Violations**

- A. SMCMUA has a zero-tolerance approach for water theft. When water theft is identified, the local police department will be called. The police department shall issue a report per their procedures and SMCMUA will issue a report, including suspected impacts to the distribution system and the potential risk of contamination to SMCMUA's water supply system. Fines shall be issued as outlined below.
- B. In the event of any violation of these Rules and Regulations of SMCMUA or of any improper or unauthorized use of any portion of the water system by any Property Owner or other person, such Property Owner or other person shall, in the discretion of SMCMUA, be fined for each such violation or improper or unauthorized use. Each action constituting a violation or improper or unauthorized use, as well as each property for which a benefit was intended by the violation or improper or unauthorized use, as well as each day that the violation or improper or unauthorized use exists, shall be counted as separate violations for the purposes of determining the fines to be imposed.
- C. All fines shall be paid within 15 days from the date that the violator is notified in writing of the violations charged and the fine imposed. If water has been turned off, payment in full is due prior to restoration of service. If any person wishes to contest the violation or the fine imposed, the aggrieved person must file with SMCMUA within 15 days of receipt of notification of the violation and fine imposed, a written notice requesting review by the Executive Director. In the event the Property Owner and Executive Director are unable to resolve the matter in a mutually satisfactory manner, then any appeal from that point forward shall proceed to the appropriate committee and then to the Board of members in the manner and sequence set forth for billing disputes under Section 21 of these Rules and Regulations. The fine, if any, imposed by SMCMUA as final action following its review and/or appeal, shall be paid within 15 days after the Property Owner receives written notice of the decision of SMCMUA.
- D. If any fine is not paid as required under these Rules and Regulations, then SMCMUA, in its sole discretion, may terminate all Water Services to the violating Property, person or entity and may terminate all agreements or contract with such person or entity subject to the terms of such agreements or contracts.
- E. The penalties imposed in this section shall be cumulative to the penalties described in other sections of these Rules and Regulations and to whatever other remedies may be available to SMCMUA by law.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
RULES AND REGULATIONS FOR WATER SERVICE

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**Section 24. Connection Fees**

- A. Connection Fees are imposed as per N.J.S.A. 40:14B-21(b) and N.J.S.A. 40:14B-22a. The Connection Fee is calculated in accordance with the provisions of N.J.S.A. 40:14B-21 and is recalculated at the end of each fiscal year of SMCMUA as required by law.
- B. Connection fees are imposed as follows:
  - 1. for new construction on vacant lots,
  - 2. where existing buildings have been demolished and new construction is proposed,
  - 3. for renovations where the size of the building is increased,
  - 4. where there are no physical changes to the site, but the demand is being increased (i.e., change from retail/office to restaurant use).
- C. For determining Connection Fees, new units within existing Master Metered developments are considered to be newly connected and subject to Connection Fees and credits, if any.
- D. Connection Fees must be paid in full before Water Service is provided.
- E. Connection Fees may be waived by the Board Members of SMCMUA in connection with an application by any of its Creating Municipalities for Water Service to a direct public project of a Creating Municipality. Any such waiver shall be subject to approval by the SMCMUA Board Members at a duly constituted meeting upon written request of a Creating Municipality setting forth the nature of the public project and the reasons for the requested waiver.
  - 1. A "direct public project" shall mean a project owned and administered by a Creating Municipality or by a department or division thereof and which is primarily supported by tax revenues or general bond obligations of the municipality. It shall not include projects of independent authorities, agencies or commissions created by the municipality that are supported by service or user charges or revenues other than from taxes or general bond obligation of the Creating Municipality.

**Section 25. Connection Fee Credits**

- A. Connection Fee credits are to be determined and calculated as provided in N.J.S.A 40:14B-22.3 and 22.5.

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RULES AND REGULATIONS FOR WATER SERVICE

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- B. For the purposes of complying with N.J.S.A. 40:14B-22.5, SMCMUA will consider that all properties, whether currently connected to, or disconnected from, the system, have previously paid Connection Fees if an existing use and customer account can be verified. Vacant properties do not have an existing use. Properties served by private wells do not have customer accounts.
- C. Connection Fee credits shall be established by calculating the existing water demand based upon N.J.A.C. 5:21-5.2 (Table 5.1), N.J.A.C. 7:10-12.6 (Table 1) and/or N.J.A.C. 7:14A-23.3. In certain instances, specifically where average daily water demand is not established by one of the listed sources, actual metered water usage or other criteria may be used to establish flow volume at SMCMUA's discretion.
- D. The credit shall be calculated as follows:
1. If the reconnection does not increase the nature or size of the service or the number of service units, or does not expand the use of the water system, the credit shall be equal in amount to the new Connection Fee.
  2. If the reconnection increases the nature or size of the service or the number of service units, or expands the use of the water or sewerage system, the credit shall be equal in amount to any Connection Fee previously paid for the property, and SMCMUA shall charge the difference between the credit and the Connection Fee for the new use or class.
- E. Reduced Rate/Credit for Public Housing Authorities, and Non-profit Organizations Building Affordable Housing:
1. Per N.J.S.A. 40:14B-22.3, public housing authorities, non-profit organizations building affordable housing and other affordable housing, including affordable housing in inclusionary projects, shall be allowed a fifty percent (50%) reduction in the Connection Fee for new connections to the water system. Where there is a previous connection to the water system the fee reduction shall be the lesser of the 50% reduction or the credit towards the existing connection fees as described for standard developments. If the public housing authority or non-profit cannot establish that connections fees have been previously paid, the 50% reduction shall be applied.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

TARIFF – PART 2 OF 2

FEE SCHEDULES FOR WATER SERVICE

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APPLICABLE WITHIN THE DISTRICT AND IN ALL TERRITORY SUPPLIED BY SMCMUA.

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TERRITORY SERVED

District

Town of Morristown	County of Morris
Township of Morris	County of Morris
Township of Hanover	County of Morris
Borough of Morris Plains	County of Morris

Other Territories Partially Supplied by SMCMUA

Township of Harding	County of Morris
Township of Mendham	County of Morris
Township of Randolph	County of Morris
Borough of Florham Park	County of Morris
Township of Chatham	County of Morris
Township of Parsippany-Troy Hills	County of Morris
Borough of Madison	County of Morris
Borough of Wharton	County of Morris

REVISED: MAY 16, 2024

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 1  
CONSUMPTION CHARGE**

The total of a Property Owner's bill for a billing period includes Consumption Charge (Schedule 1) plus the Facilities Charges (Schedule 2).

**CONSUMPTION CHARGE:** This charge includes the cost of treating the water and pumping it to the Property Owner.

**NOTE:** One consumption unit (1 CCF) = 100 cubic feet = 748 gallons

**SINGLE-FAMILY AND TWO-FAMILY (TWO METER OPTION) RESIDENTIAL RATE  
(BILLED QUARTERLY)**

	Quantity Used Quarterly (CCF)	RATE (per 100 Cubic Feet)
Conservation Rate	0 - 30	\$4.909
High Usage Rate	31 - 60	\$7.361
Incentive Rate	61 & Over	\$9.817

**INDUSTRIAL AND COMMERCIAL RATE <sup>(1)</sup>**

Per 100 Cubic Feet	\$6.813
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<sup>(1)</sup> Master metered residential complexes, including two-family (single meter option), are considered Industrial and Commercial for the purposes of billing.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 2  
FACILITIES CHARGE**

The total of a Property Owner's bill for a billing period includes Consumption Charge (Schedule 1) plus the Facilities Charges (Schedule 2).

**FACILITIES CHARGE:** This charge covers the cost of water service lines, meter replacement, meter reading, billing costs and other expenses. This does not change with consumption.

**QUARTERLY FACILITIES**

Meter Size (inches)	Charges
5/8	\$33.73
3/4	\$41.31
1	\$67.72
1 1/2	\$103.72
2	\$145.93
3	\$243.23
4	\$376.64
6	\$706.14
8	\$1,097.51
10	\$1,550.61

**MONTHLY FACILITIES**

Meter Size (inches)	Charges
5/8	\$11.27
3/4	\$13.77
1	\$40.18
1 1/2	\$52.22
2	\$66.33
3	\$98.59
4	\$143.17
6	\$253.03
8	\$383.49
10	\$534.52

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 3  
PRIVATE FIRE PROTECTION**

Applicable to all property owners for private fire protection.

**QUARTERLY FIRE LINE SERVICE**

Service Size (inches)	Charges
2	\$123.15
4	\$163.53
6	\$244.37
8	\$404.05
10	\$677.27

**PRIVATE FIRE HYDRANT**

Applicable to all property owners for private fire hydrants.

Private fire hydrants are those installed by property owners and must be installed pursuant to SMCMUA's requirements.

**QUARTERLY PRIVATE FIRE HYDRANT**

Hydrant Size	Charge
N/A	\$157.76



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FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 4  
METER INSTALLATION**

Meter installation charge includes the cost of the meter and the labor to install the meter by SMCMUA.

**IMPORTANT:** This schedule is not applicable to the SMCMUA meter replacement program.

Meter Size (inches)	Labor Charges	Meter Fee
5/8	\$67.36	Cost plus Administrative Fee**
3/4	\$67.36	Cost plus Administrative Fee**
1	\$67.36	Cost plus Administrative Fee**
1 1/2	\$109.68	Cost plus Administrative Fee**
2	\$109.68	Cost plus Administrative Fee**
3	*	*
4	*	*
6	*	*
8	*	*
10	*	*

\* Meters larger than 2" shall be purchased by the Property Owner directly from a meter supplier as directed by SMCMUA and installed by the Property Owner.

\*\* See Schedule 16 for Administrative Fee.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 5  
MUNICIPAL NON-METERED SERVICE**

This charge is applicable to the entire territory serviced by SMCMUA for municipal entities only.

Use	Charge (per quarter)
Outdoor Drinking Fountain	\$37.03

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 6  
WET CUT AND TAPPING FEES  
(ONE TIME CHARGE)**

Tapping fees are the fees charged for making the physical connection to SMCMUA's water main.

**TAPPING FEES\***

For installation of the tap and all materials from the main to the curb stop, except the service saddle.

Service Size (inches)	Standard Charge for Work Done During Normal Business Hours
3/4	\$1,063.99
1	\$1,539.22
1 1/2	\$1,641.21
2	\$2,356.96

For installation of the tap and corporation stop only.

Service Size (inches)	Standard Charge for Work Done During Normal Business Hours
1 1/2	\$775.00
2	\$800.00

**WET CUTS\***

Service Size (inches)	Standard Charge for Work Done During Normal Business Hours
3	Not Offered
4	\$823.47
6	\$938.93
8	\$1,017.84
10	\$1,298.72

\*See Schedule 16 for Additional Surcharge for Work Done Outside Normal Business Hours.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 7  
MISCELLANEOUS SERVICES**

**TURN-OFF AND TURN-ON REGARDLESS OF REASON\***

Standard Charge for Work Done During Normal Business Hours	\$67.36
Additional Surcharge for Work Outside Normal Business Hours	\$38.68

\*Minimum charge: One hour. Time over one hour is subject to hourly rates. Charge is per trip.

**METER TESTING**

Meter Size	Charge
N/A	Actual Cost

**OTHER SERVICES**

Description	Charges
Pump Out Meter Vault*	\$134.68
Locate and Clear Curb Box and/or Meter Pit*	\$67.36
Annual Backflow/Detector Check	\$134.68
All Other Labor and Materials	Any labor performed and all materials furnished by SMCMUA will be charged to the Property Owner, at cost, unless otherwise provided in these schedules.

\*Minimum charge: One hour. Time over one hour is subject to hourly rates.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 8**  
**SERVICE TO OTHER WATER SUPPLY SYSTEMS (OUTSIDE THE DISTRICT)**

**BULK (WHOLESALE) RATE**

Bulk Rate	\$3.96 per 100 Cubic Feet
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See Schedule 16 for Outside the District Water Service Application Fee.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 9**  
**APPLICATION FOR WATER MAIN EXTENSION**

Applicable to cover engineering, inspection, legal, etc., costs incurred relating to application.

These fees are in addition to other fees including Tapping Fees, Connection Fees and Outside the District fees that may be required.

Application fee and deposit are non-refundable.

Additional fees may be required to cover actual costs incurred in connection with the application.

Fee for Application for Board Approval	\$938.93
Fee for Design Review and Construction	\$894.69 plus \$6.72 per foot of water main extension

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

---

**SCHEDULE NO. 10  
UNCOLLECTIBLE CHECK CHARGE**

SMCMUA may charge a handling fee plus any penalties SMCMUA incurred from the bank for handling an uncollectible check in payment of a bill, deposit or any service rendered.

Uncollectible Check Charge	\$57.73
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THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 11  
TEMPORARY WATER FEES**

Applies to the entire territory service by SMCMUA for temporary water use including public hydrant use for purposes other than fire protection. All monthly fees are payable in advance.

**PUBLIC HYDRANT USE  
(19 SADDLE ROAD HYDRANT)**

Billed based upon a flat fee. Billing is not based upon metered water.

Hydrant at 19 Saddle Road	\$190.47 per month
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**HYDRANT USE  
(OTHER THAN 19 SADDLE ROAD HYDRANT)**

Billed based upon a base fee for the meter<sup>(1)</sup> plus the metered usage.

Public Hydrant Base Fee	\$190.47 per month
Public Hydrant Metered Use Fee	\$9.85 per 100 cubic feet

**CONSTRUCTION WATER**

Billed based upon base facilities charge and metered<sup>(1)</sup> usage.

Base facilities charge	\$13.77 per month
Metered Usage	\$9.85 per 100 cubic feet

<sup>(1)</sup> The temporary construction water meter shall be returned to SMCMUA upon termination of temporary water use. If the meter is damaged, lost or stolen charges shall be incurred for replacement of the meter.



THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

---

**SCHEDULE NO. 12**  
**IRRIGATION SERVICE**

The rate for irrigation service is higher than the rate for standard domestic use because irrigation water is not calculated in Connection Fees.

The applicant is responsible for understanding how their domestic and irrigation water usage affects their municipal sanitary sewer bill.

Irrigation Service	\$9.85 per 100 Cubic Feet
Seasonal On/Off; Drain Meter Charge	\$202.04

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

---

**SCHEDULE NO. 13  
CONNECTION FEE**

Any applicant for potable water supplied by SMCMUA shall be required to pay a connection fee pursuant to SMCMUA's Rules and Regulations.

Reduced rates, credits and allowances regarding connection fees, including but not limited to, reduced rates for affordable housing shall be allowed as provided by SMCMUA's Rules and Regulations and as otherwise required by applicable laws as such laws shall be amended or supplemented from time to time.

Equivalent Dwelling Unit	193.944 gallons per day
Connection Fee (per Equivalent Dwelling Unit)	\$5,240.00

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

---

**SCHEDULE NO. 14**  
**HYDRANT FLOW TEST**

Applies to hydrant flow tests performed on public hydrants. SMCMUA does not perform flow tests for private hydrants.

Hydrant Flow Test	\$350.00
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THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

---

**SCHEDULE NO. 15  
THEFT OF SERVICE**

Applies to the entire territory service by SMCMUA. Any such fine shall be exclusive of and in addition to any charges that may be imposed by the SMCMUA for (a) water usage or losses relating to the violation, and/or (b) damage to the SMCMUA system resulting from the violation.

Anyone that has connected to the SMCMUA water system without such connection being performed by SMCMUA may be reported to the local Police Department for prosecution pursuant to N.J.S.A. 2C:20-8 as a criminal act. Any resulting fines and/or penalties, including imprisonment up to six (6) months, shall be in addition to the following SMCMUA imposed fines and charges.

**THEFT OF SERVICE FEES  
(included but not limited to)**

Non-Permitted Use of Fire Hydrant	\$ 1000
Meter Jumping	\$ 1000
Illegal Turn On/Off	\$ 1000
Illegal Tap	\$ 1000
Additional Fee for Risk of Water Contamination <sup>(1)</sup>	\$ 1000
In addition to the above charge for unmetered water use.	10 consumptions per day
Additional Charge for Second Offense <sup>(2)</sup>	\$2500
Additional Charge for Each Additional After Second Offense <sup>(2)</sup>	\$5000

<sup>(1)</sup> Water contamination risk is apparent due to lack of, or improper, backflow installation or any cross contamination as determined by SMCMUA.

<sup>(2)</sup> Additional fees apply to any Property Owner, Developer or Contractor that have already been fined for Theft of Service.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
FEE SCHEDULES FOR WATER SERVICE

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**SCHEDULE NO. 16  
OTHER FEES**

**ADMINISTRATIVE FEE**

Administrative Fee	\$100
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**TAPPING AND WET CUT FEE\***

Additional Flat Fee for Work Done Outside Normal Business Hours	\$500
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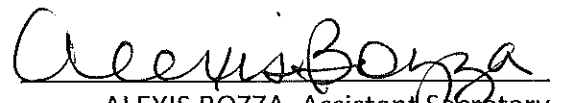
**OUTSIDE THE DISTRICT DEVELOPMENT APPLICATION FEE**

Preliminary Fee intended to defray the cost for SMCMUA review and, when appropriate, to make written requests to its Creating Municipalities for processing the Outside District application. Additional fees shall be required as per the In District process.

Additional Fee for Outside the District Application for Board Review (including Will Serve letters)	\$100
--	-------

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 49-24

RESOLUTION AWARDING CONTRACT FOR CURBING, SIDEWALK AND APRON REPAIR

WHEREAS, the Authority solicited proposals from three companies for curbing, sidewalk and apron repair services; and

WHEREAS, proposals were due on May 1, 2024, where one proposal was received by Bruce Brueche Jr. (“Brueche”); and

WHEREAS, the Executive Director has recommended that a one-year contract be awarded to Brueche in the total not to exceed amount of \$40,000.00; and

WHEREAS, the contract is being awarded without public bidding as being less than the bidding threshold provided in the Local Public Contracts Law (NJSA 40A:11-1 et seq.); and

WHEREAS, Brueche has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2024 Budget for the portion of the Contract to be expended in 2024; the portion to be expended in 2025 will be subject to funds being allocated in the 2025 Budget;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. That a contract for curbing, sidewalk and apron repair services be awarded to Bruce Brueche Jr. in accordance with its proposal in the maximum not to exceed amount of \$40,000.00.
2. That the Executive Director of the Authority be and is hereby authorized and directed to execute a contract with regard to said services on behalf of the Authority in the manner provided by law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024



## TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with Bruce Brueche Jr. for curbing, sidewalk and apron repair services as follows:

1. In 2024, funds are available in the amount of \$20,000; and
2. In 2025, funds will be available in the amount of \$20,000 subject to the approval of the 2025 Budget.

The total maximum amount of this contract will not exceed \$40,000. This item will be charged to Account No. 02-60-400-692, Transmission and Distribution: Street Repair/Spoil Remediation.

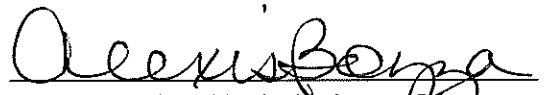


CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 50-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR DUCTILE IRON CEMENT LINED PIPE

WHEREAS, the Authority has advertised and received bids for the provision of ductile iron cement line pipe on April 17, 2024; and

WHEREAS, the Executive Director and Revenue Integrity Operations Supervisor have reviewed the bids and set forth their recommendation in a memorandum dated April 17, 2024, for award of a contract, said memorandum is attached hereto and made a part hereof; and

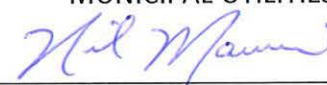
WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024; the portion to be expended in 2025 is subject to funds being available in the 2025 Budget; and

NOW, THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that a one-year contract for the provision of ductile iron cement lined pipe be awarded to Capitol Supply Construction Products LLC in the total not to exceed amount of \$17,200.00, in accordance with its bid submitted on April 17, 2024; and

BE IT FURTHER RESOLVED that the Executive Director and Assistant Secretary of the Authority be and they are hereby authorized and directed to execute the contract with regard to said services on behalf of the Authority in the manner prescribed by law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



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**MEMORANDUM**

**TO:** SMCMUA Board  
**FROM:** Drew Saskowitz, Executive Director  
Greg DeSimone, Revenue Integrity Operations Supervisor  
**RE:** Ductile Iron Cement Lined Pipe  
**DATE:** April 17, 2024  
**CC:** Charles Maggio, Chief Financial Officer

SMCMUA advertised and received bids, pursuant to a fair and open process, for the above referenced contract on April 17, 2024. The successful bidders shall supply cement lined ductile iron pipe from the manufacturer’s brands (or equivalents) in accordance with the bid specifications. The bid specifications included eight different bid items. SMCMUA received bids from five companies where the summary is outlined in the below table. All bids were compared on the basis of the total of the bid amount.

<b>Bidder</b>	<b>Maximum Amount</b>
Capitol Supply	\$ 17,200.00
Ferguson	\$ 17,216.00
Core & Main	\$ 17,268.60
Raritan	\$ 17,335.80
Brent	\$ 17,505.40

It is recommended that a contract be awarded to Capitol Supply as shown in Table 1. Please note that this a one-year contract to supply the specified materials as needed with options for renewal pursuant to the Local Public Contracts Law. The total maximum amount for the contract shall not exceed \$17,200.00. The Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024 (\$8,600.00); the portion to be expended in 2025 is subject to funds being available in the 2025 Budget (\$8,600.00). These items will be charged to Account No. 02-00-500-489 (Water Works Materials).

### TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a one-year contract with Capitol Supply Construction Products LLC for the provision of ductile iron cement line pipe as follows:

1. In 2024, funds are available in the amount of \$8,600.00; and
2. In 2025, funds will be available in the amount of \$8,600.00, subject to the approval of the 2025 Budget; and

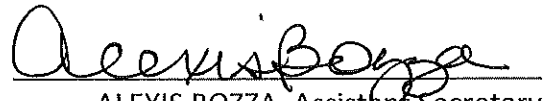
The total maximum amount of this one-year contract will not exceed \$17,200.00. This item will be charged to Account No. 02-00-500-489 (Water Works Materials).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024





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Resolution No. 51-24

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR  
LIQUID NON-HAZARDOUS WASTE REMOVAL SERVICES

WHEREAS, the Authority entered into a two-year contract with Russell Reid Waste Hauling and Disposal Co., Inc., dated July 1, 2022, for liquid non-hazardous waste removal services at a maximum annual cost of \$102,900.00 (“Contract”); and

WHEREAS, the Water Quality Assistant Manager has advised by memorandum dated May 6, 2024, that a change order for additional services is needed; and

WHEREAS, the overall increase will not exceed \$10,290.00, as more particularly set forth in the memorandum and the proposed change order, copies of which are annexed hereto; and

WHEREAS, the Authority has determined that the services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, funds are available and have been certified by the Treasurer;


NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed change order annexed hereto be and the same is hereby approved.
2. The Executive Director and/or the Chief Financial Officer be and are hereby authorized to execute and deliver the said change order for SMCMUA.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



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MEMORANDUM

TO: SMCMUA Board  
FROM: Clare Peragine, Water Quality Assistant Manager *CP*  
RE: Liquid Non-Hazardous Waste Removal  
DATE: May 6, 2024  
CC: Drew Saskowitz, Executive Director  
Charles Maggio, Chief Financial Officer

The Authority entered into a two-year contract with Russell Reid Waste Hauling and Disposal Co., Inc., dated July 1, 2022, for the above referenced services at a maximum annual cost of \$102,900.00 (the "Contract").

Due to treatment plant membrane upgrades generating more waste than normal, a change order with a 10% increase is recommended. The overall increase will not exceed \$10,290.00. This increase is necessary and reasonable; and will benefit the Water System.

Original Contract Price	\$102,900.00
Proposed Change Order	\$10,290.00
Revised Contract Price	\$113,190.00

The Treasurer has certified that sufficient funds are available in the Budget. The additional services will be charged to Operating Budget No. 02-70-400-640 (Treatment and Pumping Division - Treatment Process: Liquid Waste Removal)





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 customerservice@smcmua.org  
 smcmua.org

**CHANGE ORDER NO. 1**

<b>CONTRACTOR:</b> Russell Reid Waste Hauling and Disposal Co., Inc. 200 Smith Street Keasbey, NJ 08832	<b>DATE:</b> 5/17/2024 <b>CONTRACT:</b> Liquid Non-Hazardous Waste Removal <b>PAGE:</b> 1 of 1
<b>OWNER:</b> The Southeast Morris County Municipal Utilities Authority (SMCMUA) 19 Saddle Road Cedar Knolls, NJ 07927	

LIST OF ATTACHMENTS: None

To Contractor:  
 In accordance with N.J.A.C. 5:34-4 and the Contract Documents, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work, you agree to its performance by your firm at the prices stated:

ITEM NO.	DESCRIPTION	UNIT	PREVIOUS QUANTITY	W/CHANGE ORDERS	UNIT PRICE	NET INCREASE/DECREASE	REASON FOR CHANGE
1	Removal of Liquid Waste as specified, per gallon.	Gallon	700,000	770,000	\$ 0.147	\$ 10,290.00	Note 1

Note 1: Membranes in train 2 at Clyde Potts SWTP were replaced in the end of 2023. This was the first time an entire train was replaced which required more waste hauling than typical due to extensive rinsing of the new membranes that was required.

CHANGE IN CONTRACT PRICE	
ORIGINAL CONTRACT PRICE:	\$ 102,900.00
NET CHANGES FROM PREVIOUS COs	\$ -
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER:	\$ 102,900.00
NET (INCREASE OR DECREASE) OF THIS CHANGE ORDER:	\$ 10,290.00
CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS:	\$ 113,190.00

CHANGE IN CONTRACT TIME	
ORIGINAL CONTRACT COMPLETION DATE:	6/30/24
NET CHANGES FROM PREVIOUS COs :	-
COMPLETION DATE PRIOR TO THIS CO:	6/30/24
CALENDAR DAY (+/-) OF THIS CO:	-
COMPLETION DATE WITH ALL APPROVED COs:	6/30/24

**RECOMMENDED BY:**  
 SMCMUA PROJECT MANAGER

\_\_\_\_\_  
 Clare Peragine, Water Quality Assistant Manager      DATE

**ACCEPTED BY:**  
 Russell Reid Waste Hauling and Disposal Co., Inc.

\_\_\_\_\_  
 SIGNATURE      DATE

**REVIEWED BY:**  
 SMCMUA CHIEF FINANCIAL OFFICER

\_\_\_\_\_  
 CHARLES MAGGIO

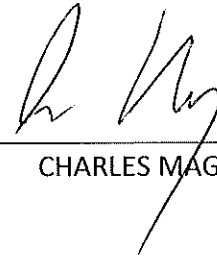
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 PRINT NAME AND TITLE

**APPROVED BY:**  
 SMCMUA EXECUTIVE DIRECTOR

\_\_\_\_\_  
 DREW SASKOWITZ      DATE

## TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2024 Budget in the amount of \$10,290.00 for payment of a change order with Russell Reid Waste Hauling and Disposal Co., Inc., for liquid non-hazardous waste removal services. This item will be charged to Operating Budget Account No. 02-70-400-640 (Treatment and Pumping Division - Treatment Process: Liquid Waste Removal).




---

CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 52-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
LIQUID NON-HAZARDOUS WASTE REMOVAL

WHEREAS, the Authority has advertised and received bids for the contract entitled Liquid Non-Hazardous Waste Removal on May 2, 2024; and

WHEREAS, bid packages were obtained by six companies where four companies submitted bids; and

WHEREAS, Coppola Services, Inc., has been determined to be the lowest qualified bidder in the total amount not to exceed \$97,930.00 per year of the contract for a total not to exceed value of \$195,860.00; and

WHEREAS, this is an open-ended contract with a two-year term and option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget for the portion to be expended in 2024; the portions to be expended in 2025 and 2026 are subject to funds being available in the 2025 and 2026 Budgets respectively; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Liquid Non-Hazardous Waste Removal be awarded to Coppola Services, Inc., in accordance with its bid submitted on May 2, 2024, in the amount not to exceed \$97,930.00 per year of the contract for a total not to exceed value of \$195,860.00.
2. That the Executive Director and Assistant Secretary of the Authority be and they are hereby authorized and directed to execute a contract with regard to said project on behalf of the Authority in the manner provided by law.

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster


Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

3. That the contract be limited to the maximum amount of bid and the term of two years with the option for Contract extension in accordance with N.J.S.A. 40A:11-15 of the Local Public Contracts Law.

ATTEST:

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

TREASURER'S CERTIFICATION

I certify that there are sufficient funds available for payment of a contract with Coppola Services Inc., for liquid non-hazardous waste removal services as follows:

1. In 2024, funds are available in the amount of \$65,290.00; and
2. In 2025, funds will be available in the amount of \$97,930.00 subject to the approval of the 2025 Budget.
3. In 2026, funds will be available in the amount of \$32,640.00 subject to the approval of the 2026 Budget.

The total maximum amount of this contract will not exceed \$97,930.00 annually. This item will be charged to Operating Account No. 02-70-400-640 (Treatment and Pumping Division – Treatment Process: Liquid Waste Removal).

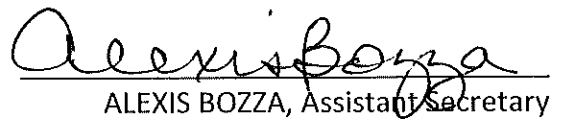


CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024





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Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
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Resolution No. 53-24

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR  
JONES WOODS ELECTRICAL IMPROVEMENTS

WHEREAS, the Authority has advertised and received bids for the contract entitled Jones Woods Electrical Improvements on May 2, 2024; and

WHEREAS, bid packages were obtained by nine companies where one company submitted a bid; and

WHEREAS, Power with Prestige, Inc., has been determined to be the lowest qualified bidder in the total amount not to exceed \$194,000.00; and

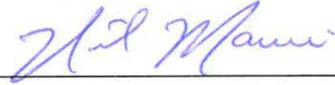
WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

1. That a contract entitled Jones Woods Electrical Improvements be awarded to Power with Prestige, Inc., in accordance with its bid submitted on May 2, 2024, in the amount not to exceed \$194,000.00.
2. That the Executive Director and Assistant Secretary of the Authority be and they are hereby authorized and directed to execute a contract with regard to said project on behalf of the Authority in the manner provided by law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

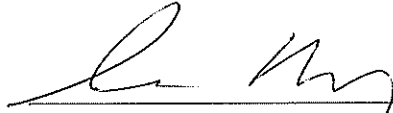
Chief Financial Officer: Charles Maggio



TREASURER'S CERTIFICATION

I certify that there are sufficient funds available (\$194,000.00) for payment of a contract with Power with Prestige, Inc., for Jones Woods Electrical Improvements.

This item will be charged to Capital Account No. 02-00-500-495 (Tank Improvements).



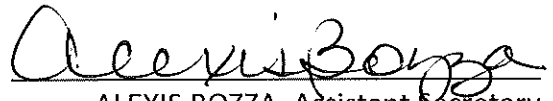
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CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



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- customerservice@smcmua.org
- smcmua.org

Resolution No. 54-24

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT  
FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH  
THE DEVELOPMENT OF A GROUNDWATER SUPPLY MASTER PLAN

WHEREAS, the Authority requested a proposal from UHL and Associates, Inc. (“UHL”) for professional engineering services in connection with the development of a groundwater supply master plan; and

WHEREAS, the proposal dated May 1, 2024, in the not to exceed amount of \$117,049.00, was reviewed by the Engineering Manager as set forth in a memorandum dated May 6, 2024, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, UHL has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2024 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

**Board Members**

**Morristown:**  
Arthur Clarke  
Max Huber

**Morris Township:**  
Michael Chumer  
Matthew Loughman

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe  
Nicola Marucci

**Executive Director:** Drew Saskowitz

**Chief Financial Officer:** Charles Maggio


NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of UHL and Associates, Inc., dated May 1, 2024, for professional engineering services in connection with the development of a groundwater supply master plan, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$117,049.00.
2. The Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024



**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager 

RE: Recommendation of Award – Professional Services in Connection with Development of Groundwater Supply Master Plan

DATE: 5/6/24

CC: Drew Saskowitz, LOR, Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

---

UHL and Associates, Inc. submitted a proposal for professional services in connection with the development of the Groundwater Supply Master Plan on 5/1/24.

**Project Scope**

The project scope includes a records review, well condition tabletop assessment, well redevelopment capital program that will be supplemented with cost/budget estimate, and considerations for the Morris Plains Well.

**Project Driver**

SMCMUA existing electronic records indicate that the last report in the files related to groundwater supply and wellhead protection was generated by Killam Associates in 2002.

**Proposal Review and Recommendation for Award**

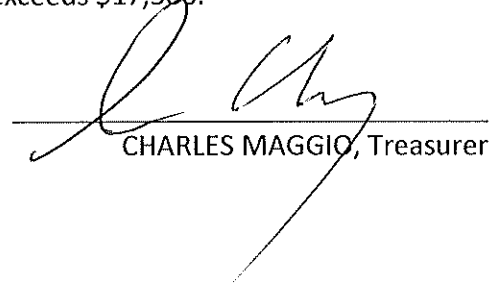
It is recommended that a contract be awarded to UHL and Associates, Inc. in the total not-to-exceed maximum amount of \$117,049.

The Treasurer has certified that sufficient funds are available in the 2024 Capital Budget.

Description of Account	Account	Budget Year	Amount
Professional Services	CAPITAL: 02-00-500-488	2024	\$117,049

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the contract to be awarded to UHL and Associates, Inc., for professional engineering services in connection with the development of a groundwater supply master plan exceeds \$17,500.

  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

TREASURER'S CERTIFICATION

I hereby certify funds are available in the Budget for payment of a professional service contract with UHL and Associates, Inc., for professional engineering services in connection with the development of a groundwater supply mast plan. The total maximum amount of this contract will not exceed \$117,049.00. This item will be charged to Capital Account No. 02-00-500-488 (Professional Services).



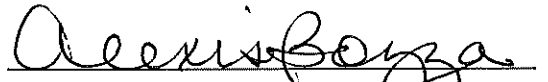
---

CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024





- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 55-24

RESOLUTION AUTHORIZING AWARD OF A PROFESSIONAL SERVICE CONTRACT  
FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH  
CONSTRUCTION ADMINISTRATION AND OBSERVATION OF THE  
STILES AVENUE WATER MAIN REPLACEMENT PROJECT

WHEREAS, the Authority requested a proposal from Dewberry Engineers, Inc. (“Dewberry”) for professional engineering services in connection with construction administration and observation of the Stiles Avenue water main replacement project; and

WHEREAS, the proposal dated May 2, 2024, in the not to exceed amount of \$177,960.00, was reviewed by the Engineering Manager as set forth in a memorandum dated May 6, 2024, a copy of which is annexed hereto; and

WHEREAS, this Contract is being awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, Dewberry has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500; and

WHEREAS, the Treasurer has certified that sufficient funds are available in the 2024 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority’s legal advertisement;

**Board Members**

**Morristown:**  
Arthur Clarke  
Max Huber

**Morris Township:**  
Michael Chumer  
Matthew Loughman

**Morris Plains:**  
Ralph R. Rotando  
Patricia Webster

**Hanover Township:**  
Nathan Kiracofe  
Nicola Marucci


**Executive Director:** Drew Saskowitz

**Chief Financial Officer:** Charles Maggio


NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. That the proposal of Dewberry Engineers, Inc., dated May 2, 2024, for professional engineering services in connection with construction administration and observation of the Stiles Avenue water main replacement project, be and the same is hereby accepted and approved at a total not-to-exceed maximum amount of \$177,960.00.
2. The Executive Director be and is hereby authorized and directed to execute a Professional Service Contract on behalf of the Authority.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024



MEMORANDUM

TO: SMCMUA Board
FROM: Sophia (Heng) Dyer, PE, Engineering Manager
RE: Recommendation of Award – Professional Services in Connection with Construction Administration and Observation of the Stiles Avenue Water Main Replacement Project
DATE: 5/6/24
CC: Drew Saskowitz, LOR, Executive Director
Charles Maggio, CMFO, QPA, Chief Financial Officer
Alexis Bozza, QPA, Executive Administrative Assistant

Dewberry submitted a professional services proposal in connection with the above referenced project on 5/2/24.

Project Scope

The scope of the project includes construction administration and full-time construction observation services during the Stiles Avenue Water Main Replacement Project.

Project Driver

SMCMUA Engineering Division does not have staff to oversee a project of this magnitude. The project requires full-time coordination and management of the installation of 9100 linear feet (1.72 miles) of 8-in ductile iron pipe and appurtenances, and nearly 200 service connections.

Proposal Review and Recommendation for Award

It is recommended that a contract be awarded to Dewberry in the total not-to-exceed maximum amount of \$177,960. The Treasurer has certified that sufficient funds are available in the 2024 Budget.

Table with 4 columns: Description of Account, Account, Budget Year, Amount. Rows include Professional Services (\$112,960) and Engineering Labor (60% capitalized) (\$65,000).

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount of the contract to be awarded to Dewberry Engineers, Inc., for professional engineering services in connection with construction administration and observation of the Stiles Avenue water main replacement project exceeds \$17,500.

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

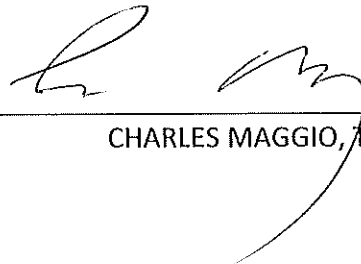
Dated: May 16, 2024

TREASURER'S CERTIFICATION

I hereby certify funds are available in the 2024 Budget for payment of a professional service contract with Dewberry Engineers, Inc., for professional engineering services in connection with construction administration and observation of the Stiles Avenue water main replacement project. This item will be charged as follows:

Capital Account No. 02-00-500-488 (Professional Services)	\$112,960.00
Capital Account No. 02-00-500-491 (Engineering Labor)	\$65,000.00

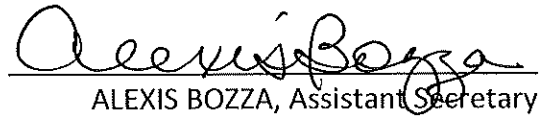
The total maximum amount of this contract will not exceed \$177,960.00.

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024





- 19 Saddle Road  
Cedar Knolls, NJ 07927
- (973) 326-6880
- (973) 326-6864
- customerservice@smcmua.org
- smcmua.org

Resolution No. 56-24

RESOLUTION AUTHORIZING AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT FOR ENGINEERING SERVICES IN CONNECTION WITH GIS AND RELATED MATTERS FOR 2024

WHEREAS, on January 1, 2024, SMCMUA entered into a professional service contract with Larson Design Group (“Engineer”) for engineering services in connection with geographic information system (GIS) and related matters for 2024 (the “Agreement”); and

WHEREAS, the maximum cost authorized under the Agreement was \$195,000.00; and

WHEREAS, the Engineer has provided a supplemental proposal as requested by SMCMUA dated April 29, 2024 (the "Supplemental Proposal"), for additional engineering services needed at an additional cost not to exceed \$76,500.00, as more particularly set forth in the Supplemental Proposal, a copy of which is annexed hereto as Exhibit “A”; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$76,500.00 from \$195,000.00 to \$271,500.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2024 Budget; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA’s legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. The professional service contract previously entered into with Larson Design Group for engineering services in connection with technical support of geographic information system (GIS) and related matters for 2024 be amended to include additional services for the work under the Supplemental Proposal.
2. The additional services for the work to be provided under the Supplemental Proposal shall be provided at an additional cost of \$76,500.00 for a revised maximum cost not to exceed \$271,500.00.
3. The Executive Director be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
NICOLA MARUCCI, Chairman


Dated: May 16, 2024





**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager 

RE: Recommendation of Award – 2024 GIS Services Contract Amendment to Include GPS Services of Existing Curb Boxes

DATE: 5/6/24

CC: Drew Saskowitz, LOR, Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

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SMCMUA Board initially awarded a contract to Larson Design Group (LDG) in the amount of \$195,000 for 2024 GIS Services, Resolution 126-23 (11/16/23). There are no previously awarded amendments associated with this contract.

**Project Scope**

The general scope for the 2024 GIS Services contract with LDG is to maintain and update the GIS infrastructure, various workflows and develop a GIS master plan.

**Amendment Request and Recommendation**

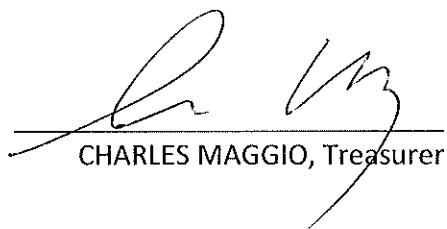
The amendment request is for field data collection of SMCMUA existing curb boxes. The task will be administered and managed by LDG’s project manager. Curb boxes are an integral asset group of the SMCMUA Utility Network (UN) that were not previously gps’d in the first LDG contract in 2019 (not included in the scope of work).

The Engineering Division requests to amend the current contract to cover the change order request above for \$76,500. The Treasurer has certified sufficient funds are available in the 2024 Budget.

Description of Account	Account	Budget Year	Amount to Encumber
Professional Services	CAPITAL: 02-00-500-488	2024	\$76,500

TREASURER'S CERTIFICATION

I certify that there are additional funds available (\$76,500.00) for additional services needed to the professional service contract with Larson Design Group ("Engineer") for engineering services in connection with geographic information system (GIS) support and related matters (increasing the contract from \$195,000.00 to \$271,500.00). This item will be charged to Account No. 02-00-500-488 (Professional Services).

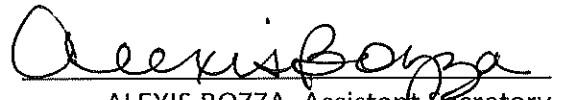


CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



- 📍 19 Saddle Road  
Cedar Knolls, NJ 07927
- 📞 (973) 326-6880
- 📞 (973) 326-6864
- ✉️ customerservice@smcmua.org
- 🌐 smcmua.org

Resolution No. 57-24

RESOLUTION AUTHORIZING AMENDMENT OF A PROFESSIONAL SERVICE CONTRACT  
FOR ENGINEERING SERVICES IN CONNECTION WITH  
CAPITAL IMPROVEMENTS AT THE CLYDE POTTS RESERVOIR DAM

WHEREAS, on April 23, 2024, the Authority awarded a professional service contract to French & Parrello Associates (“Engineer”) for engineering services in connection with capital improvements at the Clyde Potts Reservoir Dam (the “Agreement”); and

WHEREAS, the maximum cost authorized under the Agreement was \$130,640.00; and

WHEREAS, the Engineer has provided a supplemental proposal as requested by SMCMUA dated April 25, 2024 (the "Supplemental Proposal"), for additional engineering services needed at an additional cost not to exceed \$39,250.00, as more particularly set forth in the Supplemental Proposal, a copy of which is annexed hereto as Exhibit “A”; and

WHEREAS, the additional services will result in a corresponding increase in the total amount payable under the Agreement by \$39,250.00 from \$130,640.00 to \$169,890.00; and

WHEREAS, SMCMUA has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, this Contract was awarded without public bidding as a Professional Service Contract pursuant to the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and in compliance with N.J.S.A. 19:44A-20.5 (Pay-to-Play Law); and

WHEREAS, the Treasurer has certified that there are sufficient funds available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish SMCMUA’s legal advertisement;

NOW THEREFORE BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. The professional service contract previously awarded to French and Parrello Associates for engineering services in connection with capital improvements at the Clyde Potts Reservoir Dam be amended to include additional services for the work under the Supplemental Proposal.
2. The additional services for the work to be provided under the Supplemental Proposal shall be provided at an additional cost of \$39,250.00 for a revised maximum cost not to exceed \$169,890.00.
3. The Executive Director be and is hereby authorized and directed to execute an amendment to the Professional Service Contract on behalf of SMCMUA.
3. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and
4. Copies of this Resolution shall be filed in the office of the Secretary of SMCMUA and in the respective offices of the Clerks of the Township of Hanover, the Township of Morris, the Town of Morristown and the Borough of Morris Plains, and notice of the award shall be printed once in the Daily Record in accordance with the Local Public Contracts Law.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY



NICOLA MARUCCI, Chairman

Dated: May 16, 2024





**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *[Signature]*

RE: Recommendation of Award – FPA Contract Amendment in Connection with Stilling Basin Sediment Sampling and Analysis Services

DATE: 5/6/24

CC: Drew Saskowitz, LOR, Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

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SMCMUA Board awarded a contract in the amount of \$130,640 to French and Parrello Associates for Dam Improvements per Resolution 49-23, 4/23/23. There are no previously awarded amendments associated with this contract.

**Project Scope**

The general scope of the existing contract included services rendered for improvements related to NJDEP requirements for compliance and safety improvements at the intake tower.

**Amendment Request and Recommendation**

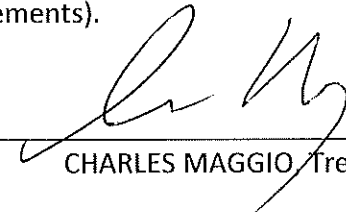
The amendment request includes services required to complete the stilling basin sediment sampling and analysis. After the analysis report is delivered and interpreted for various elements, specification would be developed to dredge, remove, and haul off-site sediment in the stilling basin at the Clyde Potts Reservoir and Treatment Plant.

The Engineering Division requests to amend the current contract to cover the change order request above for \$39,250. The Treasurer has certified sufficient funds are available in the 2023 Budget.

Description of Account	Account	Budget Year	Amount to Encumber
T&P- CP Dam, Reservoir Improvements	CAPITAL: 02-00-500-497	2023	\$39,250

TREASURER'S CERTIFICATION

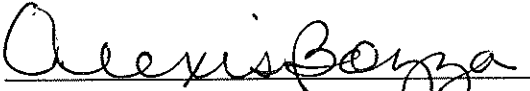
I certify that there are additional funds available (\$39,250.00) for additional services needed to the professional service contract with French & Parrello Associates ("Engineer") for engineering services in connection with capital improvements at the Clyde Potts Reservoir Dam (increasing the contract from \$130,640.00 to \$169,890.00). This item will be charged to Capital Account No. 02-00-500-497 (T&P – CP Dam Reservoir Improvements).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024





19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
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customerservice@smcmua.org  
smcmua.org

Resolution No. 58-24

RESOLUTION AUTHORIZING ADDITIONAL AMENDMENT OF PROFESSIONAL SERVICE CONTRACT WITH CDM SMITH FOR ENGINEERING SERVICES IN CONNECTION WITH THE DESIGN OF GROUNDWATER FACILITIES CHEMICAL FEED SYSTEMS, CHLORINE CONTACT IMPROVEMENTS AND RELATED MATTERS

WHEREAS, the Authority awarded a professional service contract to CDM Smith ("Engineer") on August 24, 2017, for engineering services in connection with the design of groundwater facilities chemical feed systems, chlorine contact improvements and related matters (the "Agreement"); and

WHEREAS, the maximum cost to the Authority authorized under the Agreement was \$299,600; and

WHEREAS, additional services were authorized on June 21, 2018, which resulted in a corresponding increase in the total amount payable under the Agreement by \$73,330.00 from \$299,600.00 to \$372,930.00; and

WHEREAS, additional services were further authorized on January 22, 2019, which resulted in a corresponding increase in the total amount payable under the Agreement by \$130,014.00 from \$372,930.00 to \$502,944.00; and

WHEREAS, additional services were further authorized on February 18, 2021, which resulted in a corresponding increase in the total amount payable under the Agreement by \$28,200.00 from \$502,944.00 to \$531,144.00; and

WHEREAS, the Engineer provided a supplemental proposal dated April 19, 2024 (the "Additional Supplemental Proposal"), for needed scope revisions at an additional cost to the Authority not to exceed \$82,512.00 as more particularly set forth in the Additional Supplemental Proposal; and

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

WHEREAS, additional services are needed will result in a corresponding increase in the total amount payable under the Agreement by \$82,512.00 from \$531,144.00 to \$613,656.00; and

WHEREAS, the Authority has determined that the additional services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that notice of the awarding of professional service contracts be printed once in a newspaper authorized by law to publish the Authority's legal advertisements; and

WHEREAS, the Engineer has previously complied with the provision of the New Jersey Pay to Play Law with respect to contracts that can be awarded without public bidding or a "fair and open" process; and

WHEREAS, funds are available and have been certified by the Treasurer;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed amendment to the Professional Service Contract between the Authority and CDM Smith as set forth in the Additional Supplemental Proposal dated April 19, 2024, be and the same is hereby approved and accepted; and
2. The total package of services to be provided by the Engineer, inclusive of the Supplemental Proposal, shall be provided at a maximum cost to the Authority not to exceed \$613,656.00; and
3. The Executive Director be and is hereby authorized to accept, execute and deliver the Supplemental Proposal herein authorized on behalf of the Authority; and
4. This contract is awarded without competitive bidding as a "Professional Service Contract" in accordance with the Local Public Contracts Law because the services to be rendered are professional services as therein defined; and

5. Notice of this resolution shall be published once in the Daily Record and copies of this resolution and the contract herein authorized shall be filed for public inspection in compliance with the provisions of the Local Public Contracts Law.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
ALEXIS BOZZA, Assistant Secretary

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

TREASURER'S CERTIFICATION

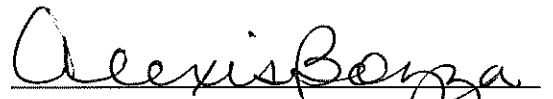
I hereby certify additional funds are available in the amount of \$82,512.00 for payment of an additional amendment of a professional services contract with CDM Smith for engineering services in connection with the design of groundwater facilities chemical feed systems, chlorine contact improvements and related matters. The total maximum amount of the amended contract will not exceed \$613,656.00. This item will be charged to Capital Account No. 02-00-500-422 (2017 Process Improvements).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



19 Saddle Road  
Cedar Knolls, NJ 07927  
(973) 326-6880  
(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 59-24

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR  
REPLACEMENT OF ROOF AT HEADQUARTERS AND WING WELL STATION

WHEREAS, the Authority entered into a contract with Sky General Construction, dated January 1, 2024, for replacement of roof at Headquarters and Wing Well Station at a maximum cost of \$237,000.00 ("Contract"); and

WHEREAS, the Engineering Manager has advised by memorandum dated May 6, 2024, that a change order for additional services is needed; and

WHEREAS, the overall increase will not exceed \$8,500.00, as more particularly set forth in the memorandum and the proposed change order, copies of which are annexed hereto; and

WHEREAS, the Authority has determined that the services to be performed are necessary and reasonable; and will benefit the Water System; and

WHEREAS, funds are available and have been certified by the Treasurer;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The proposed Change Order No. 2 annexed hereto be and the same is hereby approved.
2. The Executive Director and the Chief Financial Officer be and are hereby authorized to execute and deliver the said change order for SMCMUA.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio





**MEMORANDUM**

TO: SMCMUA Board

FROM: Sophia (Heng) Dyer, PE, Engineering Manager *[Signature]*

RE: Change Order No. 2 Request – Replacement of the Roof at Headquarters and Wing Well – Raise Existing Gas Line

DATE: 5/6/24

CC: Drew Saskowitz, LOR, Executive Director  
Charles Maggio, CMFO, QPA, Chief Financial Officer  
Alexis Bozza, QPA, Executive Administrative Assistant

---

The SMCMUA Board awarded Sky General Construction the contract for Replacement of the Roof at the Headquarters and Wing Well for a total maximum amount of \$237,000.00 which include removal and replacement of existing roof, gutters and as-needed roof deck replacement per Resolution No. 121-23.

**Amended Project Scope**

The amended project scope is to raise the existing gas line to the height required to meet the manufacturer’s roof warranty. Raising the gas line is necessary to complete the project and maintain the project’s objectives as planned by the Project Manager, Patricia Dannhardt.

**Change Order Review and Recommendation**

Please see the attached Change Order No. 2 for details. Note, Change Order No. 1 was a “No Dollar Value” change order. SMCMUA Legal advised that change orders that do not exceed the dollar value of the contract allowance do not need to be approved by the Board. Change Order No. 1, in the amount of \$5,721.00, was to cover the cost of the Hanover Township building permit.

The Engineering Division requests to amend the current contract to cover the required tasks in order complete the project. The Treasurer has certified sufficient funds are available in the 2023 Budget.

Description of Account	Account	Budget Year	Amount to Encumber
Facility Improvements	CAPITAL: 02-00-500-498	2023	\$8,500

Enclosures: Change Order No. 2



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 customerservice@smcmua.org  
 smcmua.org

**CHANGE ORDER NO. 2**

<b>CONTRACTOR:</b> SKY GENERAL CONSTRUCTION, LLC 74 1ST AVENUE PATERSON, NJ 07514	<b>DATE:</b> 4/30/2024 <b>CONTRACT:</b> REPLACEMENT OF ROOF AT HEADQUARTERS AND WING WELL <b>PAGE:</b> 1 OF 1
<b>OWNER:</b> Southeast Morris County Municipal Utilities Authority 19 Saddle Road Cedar Knolls, NJ 07927	<b>ENGINEER:</b> SMCMUA Engineering Department 19 Saddle Road Cedar Knolls, NJ 07927

LIST OF ATTACHMENTS: Contractor CO form

To Contractor:  
 In accordance with N.J.A.C. 5:34-4 and the Contract Documents, you are hereby advised of the following changes in the contract quantities or in the case of supplementary work, you agree to its performance by your firm at the prices stated:

ITEM NO.	DESCRIPTION	UNIT	PREVIOUS QUANTITY	W/CHANGE ORDERS	UNIT PRICE	NET INCREASE/ DECREASE	REASON FOR CHANGE
6s	Raise Gas Line	LS	\$ -	\$ 8,500.00		\$ 8,500.00	Note 1

Note 1: Raising the gas line was needed to meet roof manufacturer warantee requirements.

CHANGE IN CONTRACT PRICE	
ORIGINAL CONTRACT PRICE:	\$ 237,000.00
NET CHANGES FROM PREVIOUS COS	
CONTRACT PRICE PRIOR TO THIS CHANGE ORDER:	\$ 237,000.00
NET (INCREASE OR DECREASE) OF THIS CHANGE ORDER:	\$ 8,500.00
CONTRACT PRICE WITH ALL APPROVED CHANGE ORDERS:	\$ 245,500.00

CHANGE IN CONTRACT TIME	
ORIGINAL CONTRACT COMPLETION DATE:	May 31, 2024
NET CHANGES FROM PREVIOUS Cos (calendar days):	
COMPLETION DATE PRIOR TO THIS CHANGE ORDER:	May 31, 2024
CALENDAR DAY (INCREASE OR DECREASE) OF THIS CO:	
COMPLETION DATE WITH ALL APPROVED COS:	May 31, 2024

RECOMMENDED BY:  
 SMCMUA PROJECT MANAGER/ENGINEER  
  
 PATRICIA DANNHARDT 4/30/24

ACCEPTED BY:  
 SKY GENERAL CONSTRUCTION, LLC  
  
 SIGNATURE: DATE: 05/01/2024  
 Juan J. Castillo 05/01/2024  
 NAME PRINTED: DATE

RECOMMENDED BY:  
 SMCMUA ENGINEERING DEPARTMENT  
  
 SOPHIA DYER 4/30/24


APPROVED BY:  
 SOUTHEAST MORRIS COUNTY MUA EXECUTIVE DIRECTOR  
 \_\_\_\_\_  
 DREW SASKOWITZ DATE

REVIEWED BY:  
 SOUTHEAST MORRIS COUNTY MUA CHIEF FINANCIAL OFFICER  
 \_\_\_\_\_  
 CHARLES MAGGIO DATE



TREASURER'S CERTIFICATION

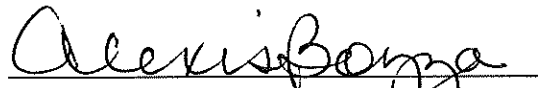
I hereby certify funds are available in the amount of \$8,500.00 for payment of Change Order No. 2 with Sky General Construction for replacement of roof at Headquarters and Wing Well Station. This item will be charged to Budget Account No. 02-00-500-498 (Facility Improvements).

  
\_\_\_\_\_  
CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



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Resolution No. 60-24

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN  
CAPITAL BUDGET APPROPRIATIONS

WHEREAS, the Authority’s Chief Financial Officer/Treasurer has advised that there are certain budget line items in the 2024 Capital Budget that require additional funding; and

WHEREAS, the Chief Financial Officer/Treasurer has requested that such balances be transferred from other budget line items with a balance to those requiring additional funds to balance; and

WHEREAS, it appears that such transfers are in the best interest of the Authority and the Water System;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following transfers within the Capital Budget are hereby approved:

Budget Transfers for Capital Budget

<u>Budget Line Item</u>	<u>Title</u>	<u>Amount</u>
Transfer From:		
02-00-500-441	2018 Pumps, Motors, Control Valves, etc.	\$29,912.18
02-00-500-452	2019 Engineering HQ Facility Design	\$382,542.50
02-00-500-464	2019 Transmission & Distribution - Water Mains	\$10,074.27
02-00-500-466	2019 T & P - Wells, Pumps, Motors, etc.	\$9,257.27
02-00-500-468	2019 T & P - Process Improvements	\$48,634.37
02-00-500-473	2020 Engineering Professional Services	\$35,348.39
02-00-500-476	2020 Facility Improvements HQ Upgrade	\$5,724.62
02-00-500-481	2020 T&P - Wells, Pumps, Motors, etc.	\$36,440.00
02-00-500-489	Water Works Materials	\$328,767.98
02-00-500-495	Tank Improvement Projects	\$156,279.27
	Total	<u>\$1,042,980.85</u>

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio


Transfer To:		
02-00-500-999	Future Capital Projects	\$1,042,980.85
	Total	<u>\$1,042,980.85</u>

AND BE IT FURTHER RESOLVED that the Chief Financial Officer/Treasurer be and is hereby authorized and directed to take whatever actions are necessary or convenient to effectuate the provisions of this Resolution and the transfer is hereby approved.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

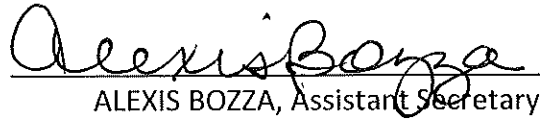
  
ALEXIS BOZZA, Assistant Secretary

  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

CERTIFICATION

I hereby certify the foregoing to be a true copy of the resolution adopted by The Southeast Morris County Municipal Utilities Authority on May 16, 2024, at a meeting duly convened of the Authority.

  
ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



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Resolution No. 61-24

RESOLUTION AUTHORIZING THE APPROVAL OF A SHARED SERVICES AGREEMENT  
BETWEEN THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY  
AND THE TOWNSHIP OF MORRIS

WHEREAS, the Authority operates a regional water system serving customers in the Town of Morristown, Township of Morris (“Morris Township”), Borough of Morris Plains and the Township Hanover, with some service in Mendham Township and Harding Township, and to certain customers and municipalities outside its District in Morris County, New Jersey; and

WHEREAS, Morris Township had plans to mill and pave Lord William Penn and Colonel Evans Drive; and

WHEREAS, the Authority notified Morris Township of the need to replace the existing water main on Lord William Penn and Colonel Evans Drive; and

WHEREAS, Morris Township delayed the milling and paving to allow the Authority to complete the water main replacement; and

WHEREAS, the Authority desired to take advantage of the Morris County Cooperative Pricing Council’s pricing for the milling and paving, and expressed an interest in sharing the cost of the project based upon its limit of disturbance; and

WHEREAS, the estimated cost for the milling and paving of Lord William Penn and Colonel Evans Drive is \$326,652.50 where the Authority’s portion of the project is \$93,922.80, based upon quantities calculated from the Bradford Estates Water Main Replacement Project plans; and

WHEREAS, the Authority and Morris Township are desirous to jointly complete this project utilizing the Morris County Cooperative Pricing Council’s vendor for milling and paving; and

WHEREAS, SMCMUA and Morris Township have arranged to enter into a proposed shared service agreement, a copy of which is annexed hereto as Exhibit “A” (the “Agreement”); and

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

WHEREAS, the Agreement has been reviewed and approved by General Counsel.

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that an agreement substantially in the form as that annexed hereto as Exhibit "A" be and the same is hereby approved; and

BE IT FURTHER RESOLVED, that the Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute said form of Agreement on behalf of the Authority.

ATTEST:

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

  
\_\_\_\_\_  
ALEXIS BOZZA, Assistant Secretary

  
\_\_\_\_\_  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024



**SHARED SERVICE AGREEMENT**

THIS AGREEMENT entered into this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the Township of Morris, a municipal corporation of the State of New Jersey, with offices located at 50 Woodland Avenue, Morris Township, NJ (hereinafter "Morris Township"), and The Southeast Morris County Municipal Utility Authority, a municipal utility authority of the State of New Jersey, with offices located at 19 Saddle Road, Cedar Knolls, NJ (hereinafter "SMCMUA").

**WITNESSETH**

WHEREAS, Morris Township had plans to mill and pave Lord William Penn and Colonel Evans Drive;

WHEREAS, SMCMUA notified Morris Township of the need to replace the existing water main on Lord William Penn and Colonel Evans Drive;

WHEREAS, Morris Township delayed the milling and paving to allow SMCMUA to complete the water main replacement;

WHEREAS, SMCMUA desired to take advantage of the Morris County COOP pricing for the milling and paving and expressed an interest in sharing the cost of the project based upon their limit of disturbance;

WHEREAS, the estimated cost for the milling and paving of Lord William Penn and Colonel Evans Drive is \$326,652.50 and the SMCMUA portion of the project is \$93,922.80 based upon the attached quantities sheet which was calculated from the Bradford Estates Water Main Replacement Project plans and;

WHEREAS, Morris Township and SMCMUA are desirous to jointly complete this project utilizing the Morris County COOP vendor for milling and paving.



NOW THEREFORE, in consideration of the terms and conditions hereinafter set forth, it is agreed as follows:

1. Morris Township will be the lead agency for the resurfacing project, be responsible for project oversight and will fund the project.
2. Upon completion of the resurfacing project Morris Township will provide SMCMUA copies of all invoices and proof of payment for the work.
3. SMCMUA shall reimburse Morris Township \$93,922.80.

FOR SMCMUA:

Attest:

By: \_\_\_\_\_  
Alexis Bozza, Assistant Secretary

By: \_\_\_\_\_  
Drew Saskowitz, Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

FOR THE TOWNSHIP OF MORRIS:

Attest:

By: \_\_\_\_\_  
Suzanne Walsh, Municipal Clerk

By: \_\_\_\_\_  
Donna Guariglia, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## SMCMUA Pavement Quantities

### Shared Services

<u>Sheet #</u>	<u>Calculation</u>	<u>Feet between Stationing</u>
<u>Colonel Evans Drive</u>		
C-101	0+00 – 5+00	500
C-102	5+00 – 9+75	475
	9+75 – 10+50 (grass at culvert)	
C-103	10+50 – 15+00	450
C-104	15+00 – 19+00	400
<u>Lord William Penn</u>		
C-104	19+00 – 20+00	100
C-105	20+00 – 25+00	500
C-106	25+00 – 30+00	500
C-107	30+00 – 35+00	500
C-108	35+00 – 40+00	500
C-109	40+00 – 45+00	500
C-110	45+00 – 47+00	<u>200</u>
<u>Total:</u>		4,645'

4,625'x15' (half width) = 69,375 SF  
69,375 SF / 9 = 7708 SY


<u>Bradford Court Connection</u> 50' X 10" = 500 SF =	56 SY
<u>Baer Court Connection</u> 40' X 10' = 400 SF =	45 SY
<u>Bickford Drive Connection</u> 60' X 30' = 1,800 SF =	<u>200 SY</u>
<b>Total Area</b>	<b>8009 SY</b>

#### Paving based upon Morris County COOP, District 3, Contract #6

Pavement: 8,009 SY @ 230 LBS/ SY@2" thick = 921.0 tons X \$78.50/ton	\$72,298.50
Milling: 8,009 SY @ \$2.70/ SY	<u>\$21,624.30</u>
<b>Total</b>	<b>\$93,922.80</b>

TREASURER'S CERTIFICATION

I hereby certify funds are available in the amount of \$93,922.80 for payment of a shared service agreement with the Township of Morris for sharing the cost of paving on Lord William Penn and Colonel Evans Drive. This item will be charged to Capital Account No. 02-00-500-496 (WSIP Phase 3).



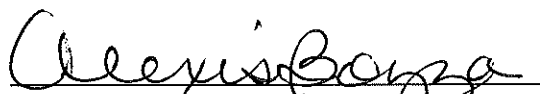
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CHARLES MAGGIO, Treasurer

Dated: May 16, 2024

CERTIFICATION

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ALEXIS BOZZA, Assistant Secretary

Dated: May 16, 2024



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Resolution No. 62-24

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTAIN  
CONTRACTS AND PURCHASES FOR GOODS AND SERVICES; AND CERTAIN  
OTHER AGREEMENTS APPROVED BY THE CHAIRMAN

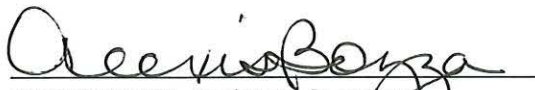
WHEREAS, the Authority’s by-laws permit the Members to authorize any officer, officers, agent or agents to execute contracts in the name of and on behalf of the Authority; and


WHEREAS, the Members have determined that it is appropriate to authorize the Executive Director to approve and execute certain contracts for the purchase of goods and/or services that do not exceed the sum of \$17,500; or which are procured pursuant to a fair and open process through cooperative purchasing programs approved by the State of New Jersey and do not exceed that amount; and other agreements or obligations approved by the Chairman which do not exceed a total value or expense to the Authority of \$25,000.

NOW THEREFORE, BE IT RESOLVED that the Executive Director be and is hereby authorized, in his discretion, to approve and execute contracts and purchase orders for goods and/or services, including purchases procured through cooperative purchasing programs approved by the State of New Jersey, that do not exceed an annual expenditure by the Authority of \$17,500; and other agreements or obligations approved by the Chairman which do not exceed a total value or expense to the Authority of \$25,000, the execution of any such agreements by the Executive Director to be conclusive proof of such approval by the Chairman; provided that the Treasurer shall first certify the availability of funds for such agreements as required by law.

AND BE IT FURTHER RESOLVED that this Resolution supplements and supersedes a prior resolution dated May 24, 2023, entitled “Resolution Authorizing Chief Financial Officer and/or Acting Executive Director to Execute Certain Contracts and Purchases for Goods and Services; and Certain Other Agreements Approved by the Authority Board”.

ATTEST:

  
ALEXIS BOZZA, Assistant Secretary

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY  
  
NICOLA MARUCCI, Chairman

Dated: May 16, 2024

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

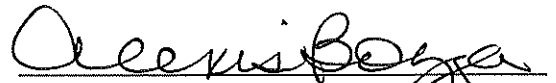
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Dated: May 16, 2024